

# CITIZENS' ADVISORY COMMITTEE (CAC) MEETING

## CHARLOTTE COUNTY – PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION

Tel: (941) 883-3535 Email: [office@ccpgmpo.gov](mailto:office@ccpgmpo.gov)

### **AGENDA**

1:30 p.m., Wednesday, November 19, 2025  
1050 Loveland Blvd., Box C  
Port Charlotte, FL 33980

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **Public Comments on Agenda Items**
4. **Election of Officers**
5. **Reports:**
  - A. **Chair's Report**
  - B. **City of Punta Gorda Report**
  - C. **Charlotte County Report**
  - D. **Sheriff's Report**
  - E. **Charlotte County Transit Report**
6. **Consent Agenda:**
  - A. **Approval of Minutes: Citizens' Advisory Committee (CAC) - September 17, 2025, Meeting**
7. **Florida Department of Transportation (FDOT) Report**
  - A. **SR 776 @ Biscayne Drive**
8. **FY 2026 Unified Planning Work Program (UPWP) Amendment – Transit Efficiency Study**
9. **FY 2025/2026 – FY 2029/2030 Transportation Improvement Program (TIP) Amendment**
10. **FY 2027 – FY 2031 FDOT Draft Tentative Work Program (DTWP)**



## CITIZENS' ADVISORY COMMITTEE (CAC) MEETING

CHARLOTTE COUNTY – PUNTA GORDA  
METROPOLITAN PLANNING ORGANIZATION  
1:30 p.m., Wednesday, November 19, 2025

11. [2026 FDOT Safety Performance Measures](#)
12. [Community Transportation Coordinator \(CTC\) Designation/Memorandum of Agreement \(MOA\)](#)
13. [Charlotte County Transit Development Plan \(TDP\)](#)
14. Public Comments
15. Staff Comments
16. Members' Comments
17. Adjournment (Next CAC Meeting – March 4, 2026)



No stenographic record by a certified court reporter is made of these meetings. Accordingly, anyone seeking to appeal any decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. (F.S. 286.0105)

**IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND CHAPTER 286.26 FLORIDA STATUTES, PERSONS NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. CALL (941) 883-3535 BETWEEN 8:00 A.M. AND 4:00 P.M., MONDAY THROUGH FRIDAY.**

The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes he or she has been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Charlotte County-Punta Gorda MPO Title VI Coordinator Sierra "Ray" Scott at (941) 883-3535 or by writing her at 1050 Loveland Blvd, Box C, Port Charlotte, FL 33980.

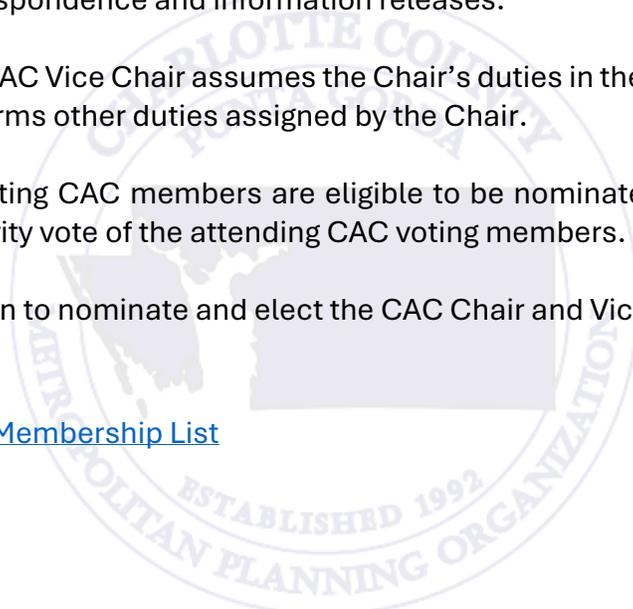
**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION**

1050 Loveland Blvd, Box C, Port Charlotte, FL 33980 Telephone: (941) 883-3535

**NOVEMBER 19, 2025  
CITIZENS' ADVISORY COMMITTEE (CAC) MEETING**

**AGENDA ITEM # 4  
2026 ELECTION OF OFFICERS**

- Purpose:** To elect the Citizens' Advisory Committee (CAC) and the CAC Vice-Chair for 2026
- Presented by:** MPO Director, Lakshmi N. Gurram
- Discussion:**
- The CAC Bylaws require that the election of the CAC Chair and Vice Chair occur annually.
- The CAC Chair presides at all CAC meetings and is responsible for pertinent correspondence and information releases.
- The CAC Vice Chair assumes the Chair's duties in the absence of the Chair and performs other duties assigned by the Chair.
- All voting CAC members are eligible to be nominated. Election shall be by a majority vote of the attending CAC voting members.
- Recommendation:** Motion to nominate and elect the CAC Chair and Vice-Chair
- Attachment:** [CAC Membership List](#)



Member	Representing	Term Ending
Dianne Quilty	Mid-County	December 15, 2025
Jill Hartman	West County	December 18, 2026
Richard Russell	At-Large	May 15, 2026
Pauline Klein	At-Large	December 18, 2026
Robert Logan	Mid-County	December 15, 2025
Steven E. Hurt	Mid-County	December 18, 2026
Priya Ahluwalia	South County	October 21, 2027
James Kunard	South County	March 21, 2026
Dr. Mary Ellen Kiss	South County	August 4, 2028
Steve Schoff	West County	March 21, 2027
Sam Besase	West County	August 4, 2028



# Citizens' Advisory Committee Report

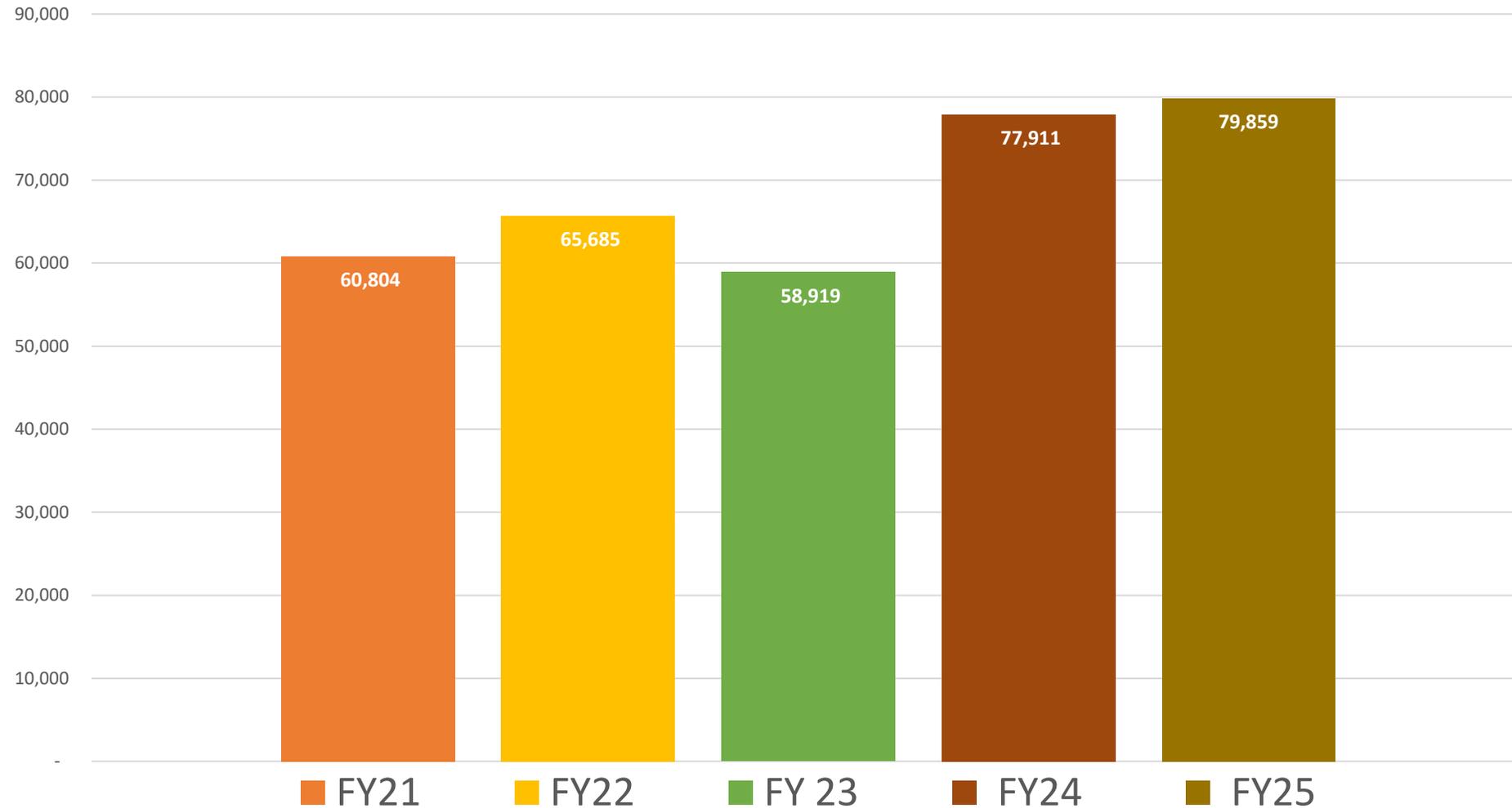
November 19, 2025



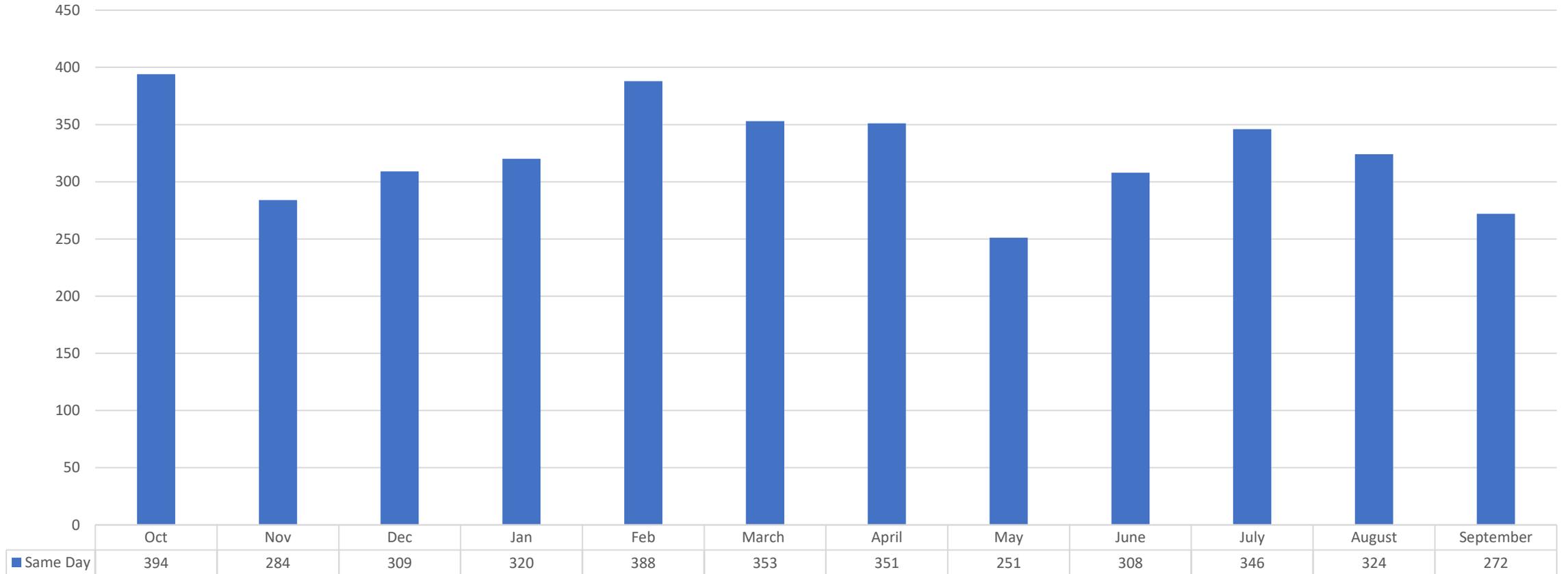
# Charlotte County Transportation Disadvantaged & Public Transportation Trip Report FY 25

Month	Enhanced Mobility for Seniors & Individuals with Disabilities (5310)	Senior Friendship Center	Transportation Disadvantaged Commission	Coordinated Partners	Rural (5311)	Public Transit	FY 24/25 Total Trips	FY23/24 Total Trips	Variance
October	176	140	1,008	37	153	4,984	6,498	6,443	55
November	163	154	1,070	35	57	5,424	6,903	4,863	2,040
December	162	198	1,036	18	59	5,436	6,909	5,186	1,723
January	174	209	1,325	36	80	6,029	7,853	6,408	1,445
February	165	190	1,330	18	84	5,616	7,403	6,280	1,123
March	173	292	1,357	0	61	5,750	7,633	6,775	858
April	157	250	1,298	0	52	5,769	7,526	7,123	403
May	136	178	1,256	0	60	4,800	6,430	7,404	(974)
June	134	178	1,194	0	21	4,273	5,800	6,789	(989)
July	129	0	1,307	0	67	4,216	5,719	7,344	(1,625)
August	131	0	1,349	0	86	4,365	5,931	7,422	(1,491)
September	101	0	1,402	0	78	3,673	5,254	5,874	(620)
<b>Total</b>	<b>1,801</b>	<b>1,789</b>	<b>14,932</b>	<b>144</b>	<b>858</b>	<b>60,335</b>	<b>79,859</b>	<b>77,911</b>	<b>1,948</b>

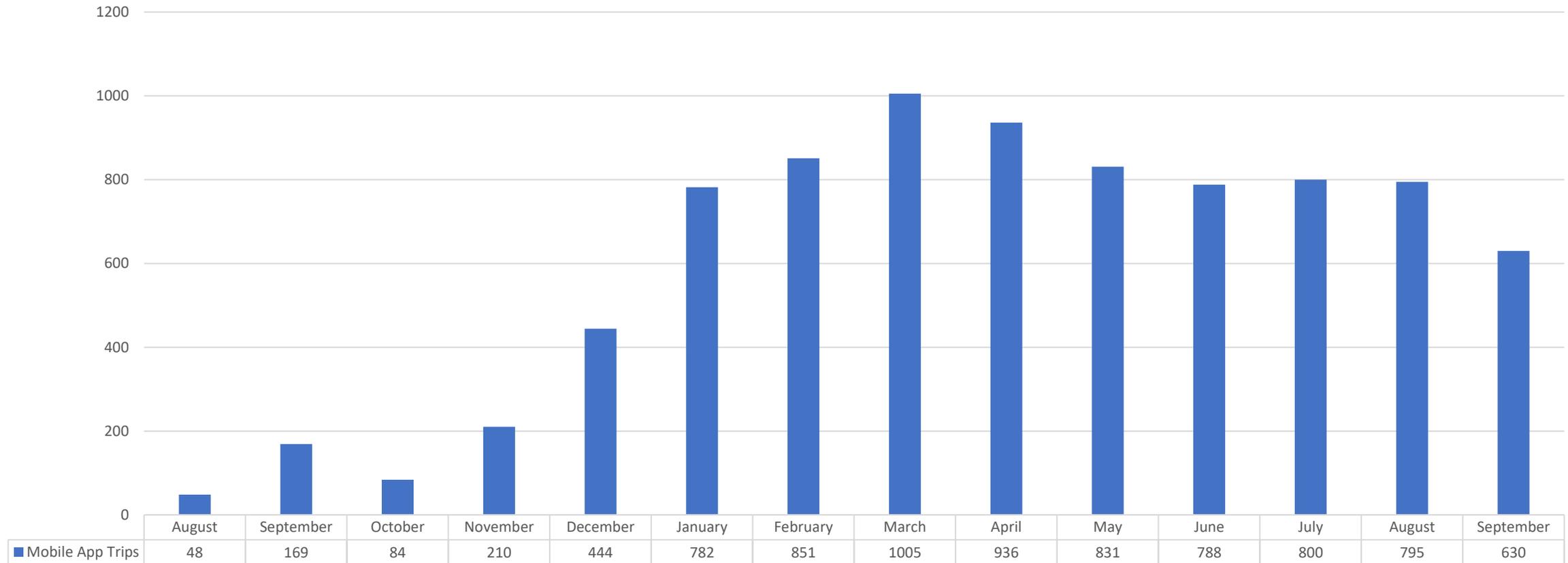
# Annual Ridership



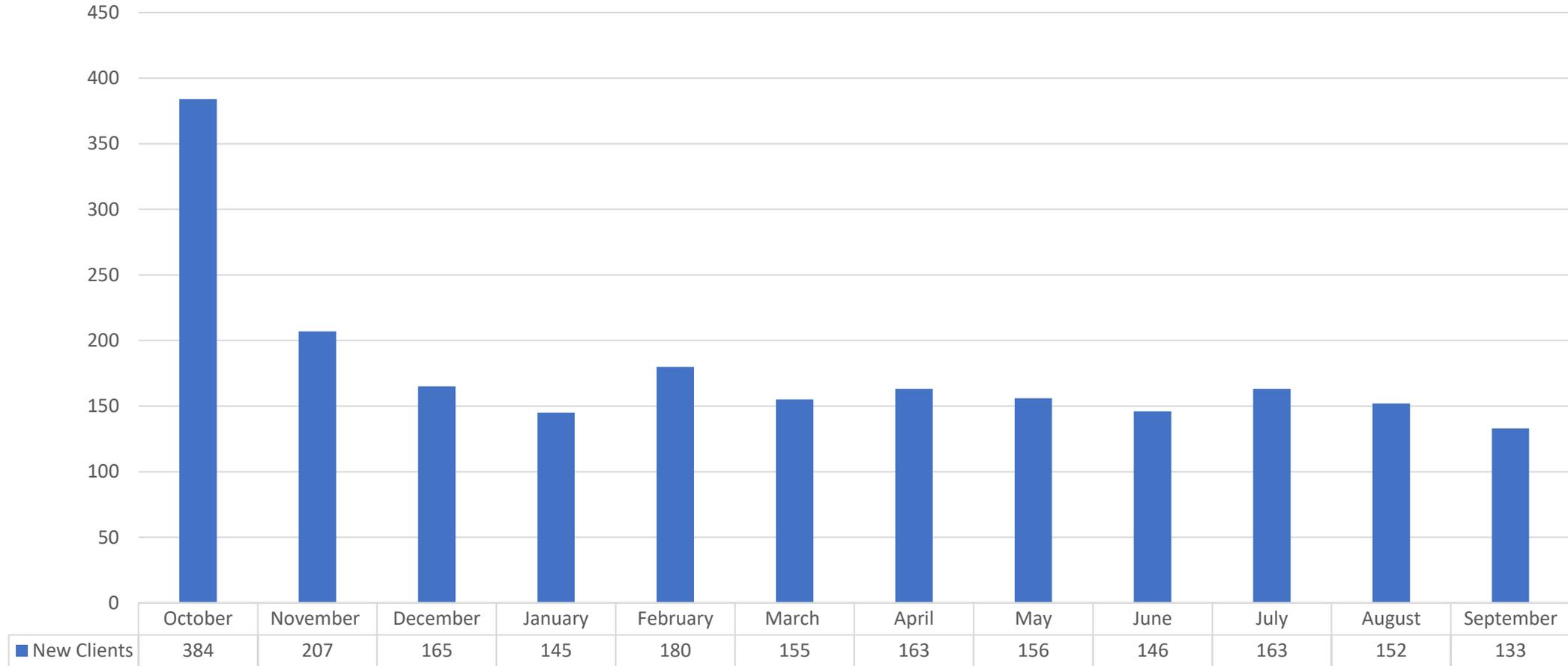
# Same Day Trips



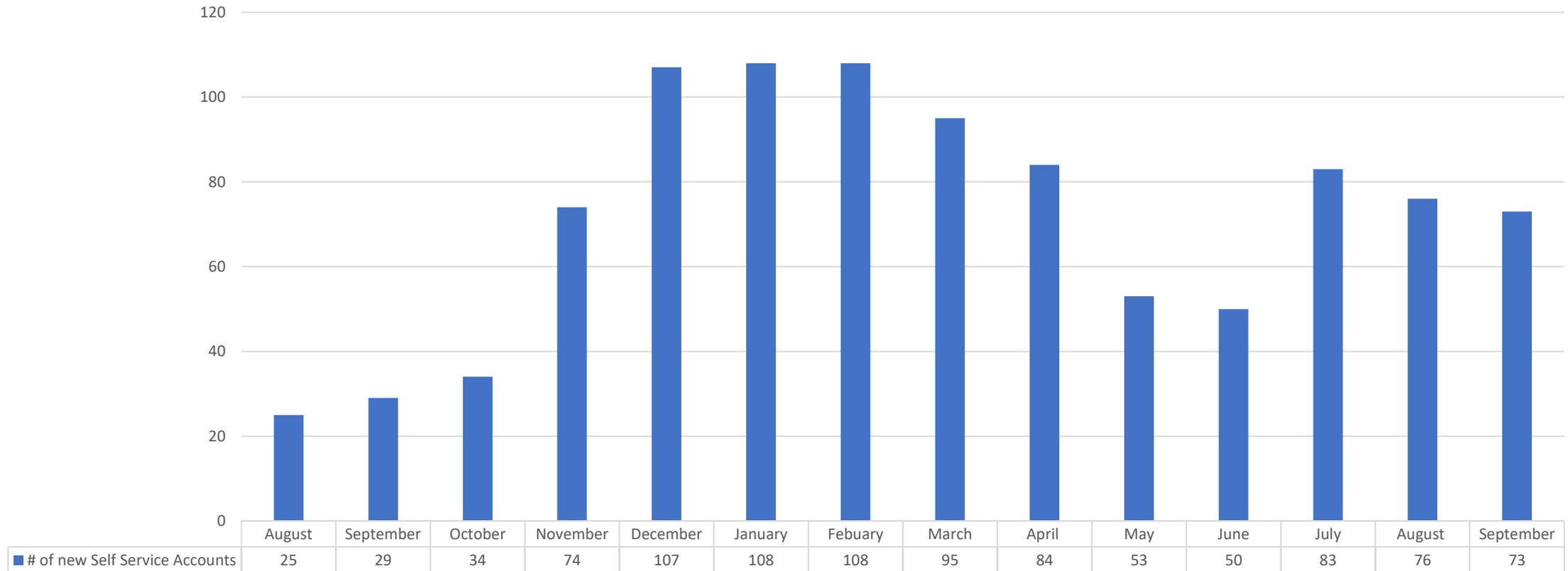
# Charlotte Rides Trips



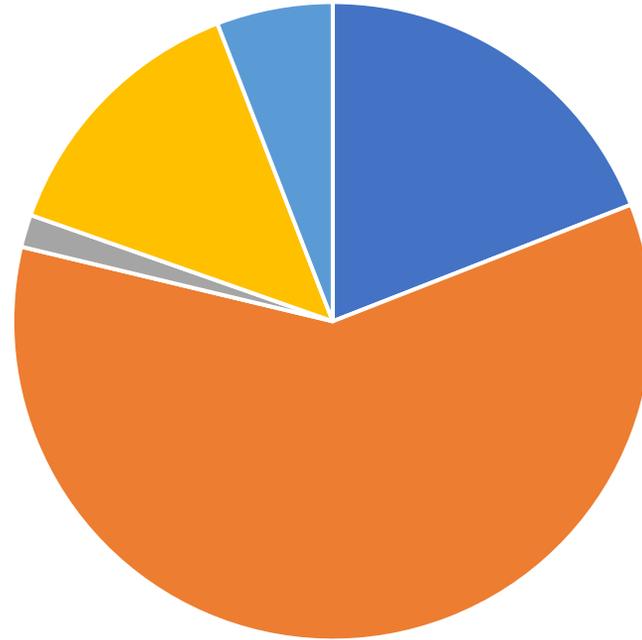
# New Clients



# Charlotte Rides New Accounts

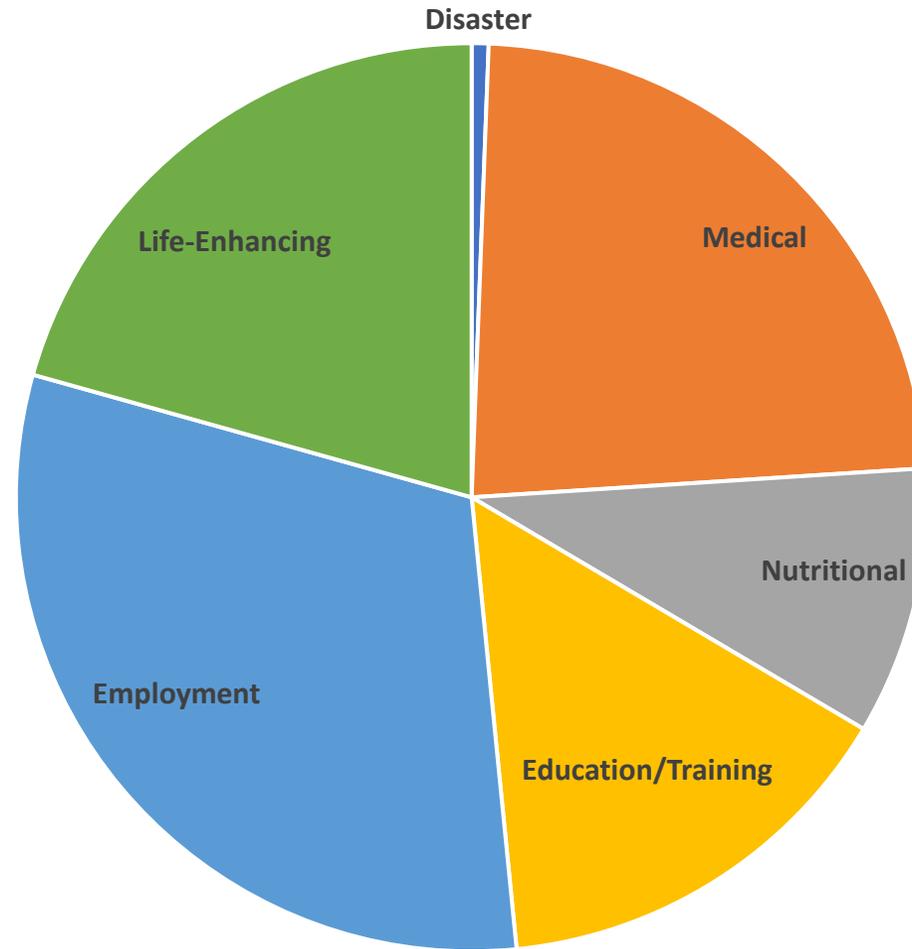


## How did you hear about Transit?



■ Bus ■ Friend or Family ■ Newspaper ■ Outreach Event ■ Social Media

# Trips by Purpose FY 25





**CHARLOTTE COUNTY**

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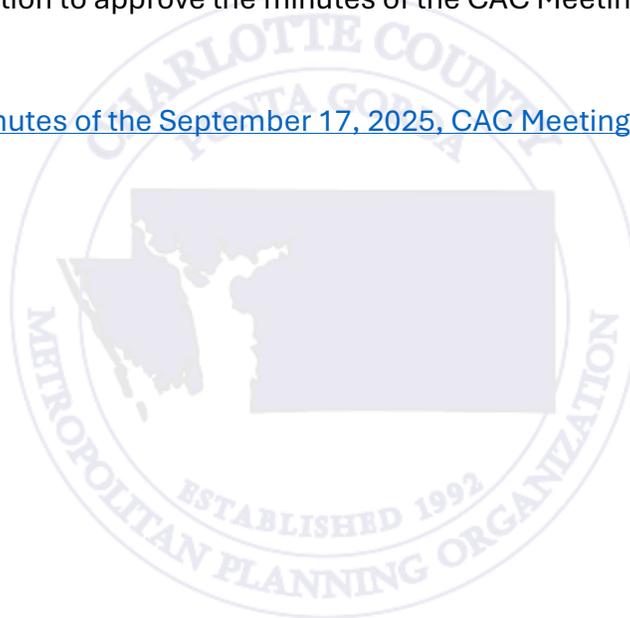
**Transit**

**Questions?**

**NOVEMBER 19, 2025  
CITIZENS' ADVISORY COMMITTEE (CAC) MEETING**

**AGENDA ITEM # 6-A  
APPROVAL OF MINUTES: SEPTEMBER 17, 2025, MEETING**

- Purpose:** To review and approve the minutes of the previous Citizens' Advisory Committee Meeting (CAC)
- Presented by:** MPO Staff
- Discussion:** To Be Determined
- Recommendation:** Motion to approve the minutes of the CAC Meeting of September 17, 2025.
- Attachment:** [Minutes of the September 17, 2025, CAC Meeting](#)





**CHARLOTTE COUNTY - PUNTA GORDA  
METROPOLITAN PLANNING ORGANIZATION**

**MINUTES OF THE SEPTEMBER 17, 2025  
CITIZENS' ADVISORY COMMITTEE (CAC) MEETING**

**MEMBERS PARTICIPATING (IN PERSON)**

Dianne Quilty, Mid County Representative, CAC Chair  
Jill Hartman, West County Representative, CAC Vice Chair  
Steven E. Hurt, Mid County Representative  
Mary Ellen Kiss, South County Representative  
Pauline Klein, At-Large Representative  
Robert Logan, Mid County Representative

**MEMBERS ABSENT**

Priya Ahluwalia, South County Representative  
James Kunard, South County Representative - Excused  
Richard Russell, At-Large Representative - Excused  
Steve Schoff, West County Representative -Excused

**OTHERS PARTICIPATING IN PERSON**

Laks Gurrarn, MPO Director  
Mark Yaxis, MPO Planner  
Bekie Leslie, MPO Administrative Services Coordinator  
Sierra Ray Scott, MPO Senior Administrative Assistant  
Pam Barr, FDOT  
William Roll, Kimley-Horn and Associates  
William Weisspfennig, Charlotte County Sheriff's Office  
Ariana Raldiris, Charlotte County Sheriff's Office  
Ravi Kamarajugadda, Charlotte County Public Works Traffic Engineering  
Shirley Ciampi, Charlotte County Transit  
Tiffany Hummel, Charlotte County Transit  
Lou Long, Charlotte County Public Schools  
Alex Juskco, Citizen, Real Estate  
Sean Cullinan, Charlotte County Community Development  
Charles Hines, Trust for Public Land  
Elaine Allen-Emrich, Media

**1. Call to Order & Roll Call**

Chair Dianne Quilty called the CAC Meeting to order at 1:30 pm. A roll call was taken. A quorum was present.

**2. Pledge of Allegiance**

All attendees recited the Pledge of Allegiance.

**3. Public Comments on Agenda Items**

There were no public comments.

**4. Reports**

**A. Chair's Report**

CAC Chair Dianne Quilty provided an update from the last MPO Board meeting. She welcomed both new and reappointed members to the committee. Ms. Quilty gave a brief overview of R-Cut intersections, explaining what they are, how they help reduce crashes, and where they have been recently implemented. She also led a short discussion on earmarks, what they are, how they function, and which projects could be affected. Dr. Mary Ellen Kiss provided clarification on the differences between Congressional earmarks and state earmarks.

**B. City of Punta Gorda Report**

No representative from the City of Punta Gorda was present.

**C. Charlotte County Report**

Ravi Kamarajugadda reported on several ongoing projects with developers, noting that commitments have been made to install signals once roadway improvements are completed. Pauline Klein asked when the traffic light at Sunseeker would become operational. Mr. Kamarajugadda explained that the timing is uncertain since the road is under FDOT's jurisdiction.

Mr. Kamarajugadda also shared a crash data dashboard he developed. He noted that, unlike data from the Sheriff's Office, this dashboard excludes crashes that occur in parking lots or those involving animal collisions. The dashboard tracks crashes by factors such as time of year and day of the week to help identify trends, address safety concerns, and reduce the number of fatal or serious injury crashes. His goal is to resolve as many issues as possible in a cost-efficient manner.

Dr. Mary Ellen Kiss asked how this data relates to the Safe Streets for All (SS4A) program. Mr. Kamarajugadda clarified that the dashboard uses current and up-to-date crash data, whereas the SS4A analysis relied on data from 2018 to 2022.

There was discussion regarding crashes that occur at county lines, specifically at the Sarasota County and Lee County boundaries, and how these crashes are counted. Dr. Kiss asked how such data is compiled when drivers are from outside counties or when Charlotte County drivers are involved in crashes that are recorded across the line. She noted that this information would be valuable when evaluating crash data for Charlotte County.

Bob Logan inquired about signal timing at two intersections on Quesada Avenue—one at Cochran Boulevard and the other at Forrest Nelson Boulevard—expressing concern about truck traffic leaving BJ's. Mr. Kamarajugadda explained that signal timing analysis is conducted only once every few years and can only be slightly adjusted by the county between those studies.

#### **D. Sheriff's Report**

Charlotte County Sheriff's Office representative Deputy William Weisspfennig reported that there was nothing specific to update at this time. He briefly discussed issues related to E-Bikes and associated traffic violations. He also noted several traffic trouble spots, particularly along Kings Highway, Cochran Boulevard, and US-41.

In response to a question regarding recent crashes, Deputy Weisspfennig reviewed crash data from May through August. He noted that peak crash hours occur between 12:00 p.m. and 4:00 p.m. on weekdays. During this period, the traffic department conducted three weeks of targeted enforcement in several problem areas.

- Week 1: Officers issued citations for violations.
- Week 2: Officers monitored problem areas by parking visibly and observing violations.
- Week 3: Officers used unmarked vehicles to record violations.

Deputy Weisspfennig reported that this approach can reduce violations in targeted areas by up to 30%.

A discussion followed regarding traffic at Deep Creek Elementary during student pick-up and drop-off times. Pauline Klein expressed concern that congestion during these periods poses serious traffic and safety risks, noting that one incident resulted in a fatality when an ambulance was unable to pass through. Deputy Weisspfennig acknowledged the concern and suggested that Ms. Klein address the issue directly with the school board, as it cannot be resolved through enforcement measures alone.

Deputy Weisspfennig also reported that the Sheriff's Department recently added six new deputies and that the traffic department is now fully staffed.

#### **5. Consent Agenda:**

- A. Approval of Minutes: Joint Citizens Advisory Committee (CAC)/Technical Advisory Committee (TAC) and Bicycle/Pedestrians Advisory Committee (BPAC) Meeting - July 16, 2025, Meeting**

## **B. Draft MPO Board and Advisory Committees Meeting Schedule for Calendar Year 2026**

Jill Hartman had one correction to the joint meeting minutes regarding her title as Vice Chair for CAC.

*Bob Logan made a motion to approve the Joint Citizens Advisory Committee (CAC)/Technical Advisory Committee (TAC) and Bicycle/Pedestrians Advisory Committee (BPAC) Meeting - July 16, 2025, Meeting as amended. Jill Hartman seconded the motion, and it was approved unanimously with one abstention from Dr. Mary Ellen Kiss.*

*Steve Hurt made a motion to approve the Draft MPO Board and Advisory Committees Meeting Schedule for Calendar Year 2026. Dr. Mary Ellen Kiss seconded the motion, and it was approved unanimously.*

## **6. Florida Department of Transportation (FDOT) Report**

### **A. SR 776 @ Biscayne Drive**

This presentation has been rescheduled for the next round of meetings in November and will be brought forward to the December MPO Board.

Pam Barr reported that at least eight intersections on SR 776 have been converted to Restricted Crossing U-Turn (RCUT). Jill Hartman requested information on which intersections were completed and which remain programmed and asked that this information be sent to her. Dr. Kiss inquired about Burnt Store Road, where Steve Andrews had submitted a Memorandum of Understanding indicating that the PD&E was accepted and transferred to Lee County. She also requested this information be provided.

FDOT asked the MPO to identify its top five projects from the project priorities list, in case funding becomes available that must be used within a short timeframe. CAC members were encouraged to submit their major concerns, ranked in order, to the MPO for consideration.

Pam Barr also updated regarding a public hearing will be held on the new Tentative Work Program for FY 2027–2031. Hearings will take place the week of October 20–24, with in-person meetings scheduled at 11:00 a.m. at both the District One head office in Bartow and the Southwest Area Office (SWAO) office.

## **7. FY 2025-FY 2026 Unified Planning Work Program (UPWP) Amendment**

On August 4, 2025, the Charlotte County–Punta Gorda MPO received a request from the Florida Department of Transportation (FDOT) to amend the FY 2026 Unified Planning Work Program (UPWP). This request was made pursuant to federal regulations outlined in 2 CFR §200.308 and 49 CFR §18.30(f), which require updates to reflect changes in key personnel.

This amendment specifically addresses the transition of Charlotte County – Punta Gorda MPO under new leadership Lakshmi N. Gurram, who was appointed as the permanent MPO Director on March 31, 2025.

To ensure continued compliance with federal requirements and maintain accurate documentation, the amendment also replaces Resolution 2024-01 with Resolution 2025-04 in the UPWP.

- UPWP Resolution 2025-04
- FDOT UPWP Revision Form
- FDOT Technical Memorandum 22-01REV-1

*Steve Hurt* made a motion to recommend the MPO Board approve an amendment to the FY 2026 Unified Planning Work Program (UPWP). The motion allows for transmittal of the document to FDOT and required agencies, including the ability for staff to make minor changes and adjustments based on comments and input received. *Pauline Klein* seconded the motion which was carried unanimously.

## **8. Florida Gulf Coast Trail Connector Update**

The Trust for Public Land (TPL), Inc., a nonprofit organization, began leading efforts in 2022 to create the [Florida Gulf Coast Trail in Southwest Florida](#) (Video). This ambitious project aims to establish one of the longest continuous trails in the state, ultimately spanning approximately 420 miles. The trail will traverse seven counties along the coast including Hillsborough, Pinellas, Manatee, Sarasota, Charlotte, Lee and Collier

TPL is collaborating with local partners to transform a fragmented trail system into a connected regional network that promotes outdoor recreation, alternative transportation, and economic development.

The Florida Gulf Coast Trail will serve as a vital corridor for residents and visitors alike, linking communities, enhancing access to nature, and supporting Florida's thriving outdoor tourism industry.

Charlotte County – Punta Gorda MPO Staff is actively coordinating with District 1 FDOT Staff and the SUN Trail Coordinator on the SUN Trail projects to secure Construction dollars for the next phase. Below are the three projects that are programmed for Design.

- Construction of Segment 1 SR 776 from US41 to Gillot Blvd
- Construction of Segment 2 SR 776 from Gillot Blvd to Myakka State Forrest
- Construction of the South Fork at the Alligator Creek Pedestrian Bridge.

Laks Gurrum introduce Charles Hines, who presented on this project.

Jill Hartman asked if the Pioneer Trail in Englewood is included in the connector project. She said it was shown as portion black on the map presented by Mr. Hines.

Mr. Gurrum then provided a brief update on the SUN Trail projects in Charlotte County. Dianne Quilty inquired about the design status of SUN Trail project from Gillot Blvd to US-

41 on SR 776. Mr. Gurram explained that design work has not yet begun but a memorandum of agreement will be executed soon

Dr. Kiss asked how existing trails will connect to the Gulf Coast Trail Charlotte Harbor Preserve. Mr. Gurram explained that when Burnt Store Road is widened, the trails will be reviewed and adjustments to the connecting trails will be proposed.

## **9. Final Draft 2050 Long Range Transportation Plan (LRTP)**

At the August 4, 2025 MPO Board Meeting, the MPO Board approved and opened for a 30-day public comment period of the Draft 2050 LRTP, which ended on September 5, 2025. This process fulfills the MPO's Public Participation Plan and meets the federally mandated minimum public review period required for LRTP adoption.

MPO Staff reviewed the Draft LRTP package and submitted comments to the Consultant for incorporation. The LRTP Adoption Package presented today includes all comments received (Attachment 1).

MPO Staff have advertised twice since the August 4<sup>th</sup> MPO Board meeting. The public comment period will officially closed on September 5, 2025 and officially adopted by the MPO Board on October 2, 2025,

The completed 2050 LRTP, along with the 2050 LRTP Technical Appendix, provides comprehensive data supporting the plan's development.

Laks Gurram introduced William Roll, consultant from Kimley-Horn and Associates, who presented the final draft 2050 LRTP.

During the discussion, Bob Logan asked how the unfunded projects might eventually be financed. Mr. Roll explained that funding decisions are determined at the national level. He noted that while inflation is a concern, the project accounts for this by adjusting revenues and expenditure accordingly. Steve Hurt asked about the average rate of inflation, and Mr. Roll responded that over a 15-year period, the increase is approximately 8-9%.

*Dr. Mary Ellen Kiss made a motion to recommend the MPO Board adopt the Draft 2050 Long Range Transportation Plan (LRTP); Bob Logan seconded the motion, and it was passed unanimously.*

## **14. Public Comments**

There were no public comments.

## **15. Staff Comments**

Shirley Ciampi shared new data from Charlotte County Transit. As of August 2025, nearly 75,000 trips have been completed. Of these, about 4,000 were on same-day trips, and approximately 8,000 were scheduled using the mobile app. The mobile app now has nearly 1,000 users in its first year.

She also provided a breakdown of trip purposes:

- For riders ages 14–60, the majority of trips are work-related.
- For riders age 61 and older, most trips are for medical appointments.

Ms. Ciampi also introduced Tiffany Hummel as the new Business Services Supervisor at Transit and announced that a senior dispatcher has joined the team.

Additional updates included:

- A new driver vendor contract will begin in October, providing more drivers and reducing unmet trip requests.
- Charlotte County Transit received a National Association of Counties award for the Charlotte Rides mobile app.
- The Transit Development Plan update will be completed in November.
- In June, Transit Director Heidi Maddox graduated from the Florida Transit Leadership Academy and received the Commissioners Award for Customer Service.

Ms. Ciampi encouraged committee members to contact her if they are aware of any HOAs or public meetings where Transit presentations would be valuable.

Laks Gurram welcomed the new Multimodal Planner, Mark Yaxis, to the MPO. He also shared his recent attendance at the 2025 Florida Public Transportation Association (FPTA) Annual Conference in St. Pete. Mr. Gurram suggested that, at future Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB) meetings, participating agencies will be providing a brief presentation about their organization and services.

## **16. Member Comments**

Bob Logan asked who would be addressing concerns with the school board regarding Deep Creek Elementary. Shaun Cullinan responded that developers are in discussions with local entities and are committed to working with the school to help mitigate impacts. However, he clarified that developers are only responsible for addressing impacts related to their own projects and are not required to correct pre-existing issues.

## **17. Adjournment (Next CAC Meeting – November 19, 2025)**

*Bob Logan made a motion to adjourn the CAC meeting. Steve Hurt seconded the motion which was approved unanimously.*

There being no further business, the meeting was adjourned at 3:32 pm. The next regularly scheduled CAC meeting will be held on Wednesday, November 19, 2025 in-person at 1050 Loveland Blvd, Port Charlotte, Florida 33980 at 1:30 p.m.

**NOVEMBER 19, 2025  
CITIZEN'S ADVISORY COMMITTEE (CAC) MEETING**

**FDOT REPORT AGENDA # 7**

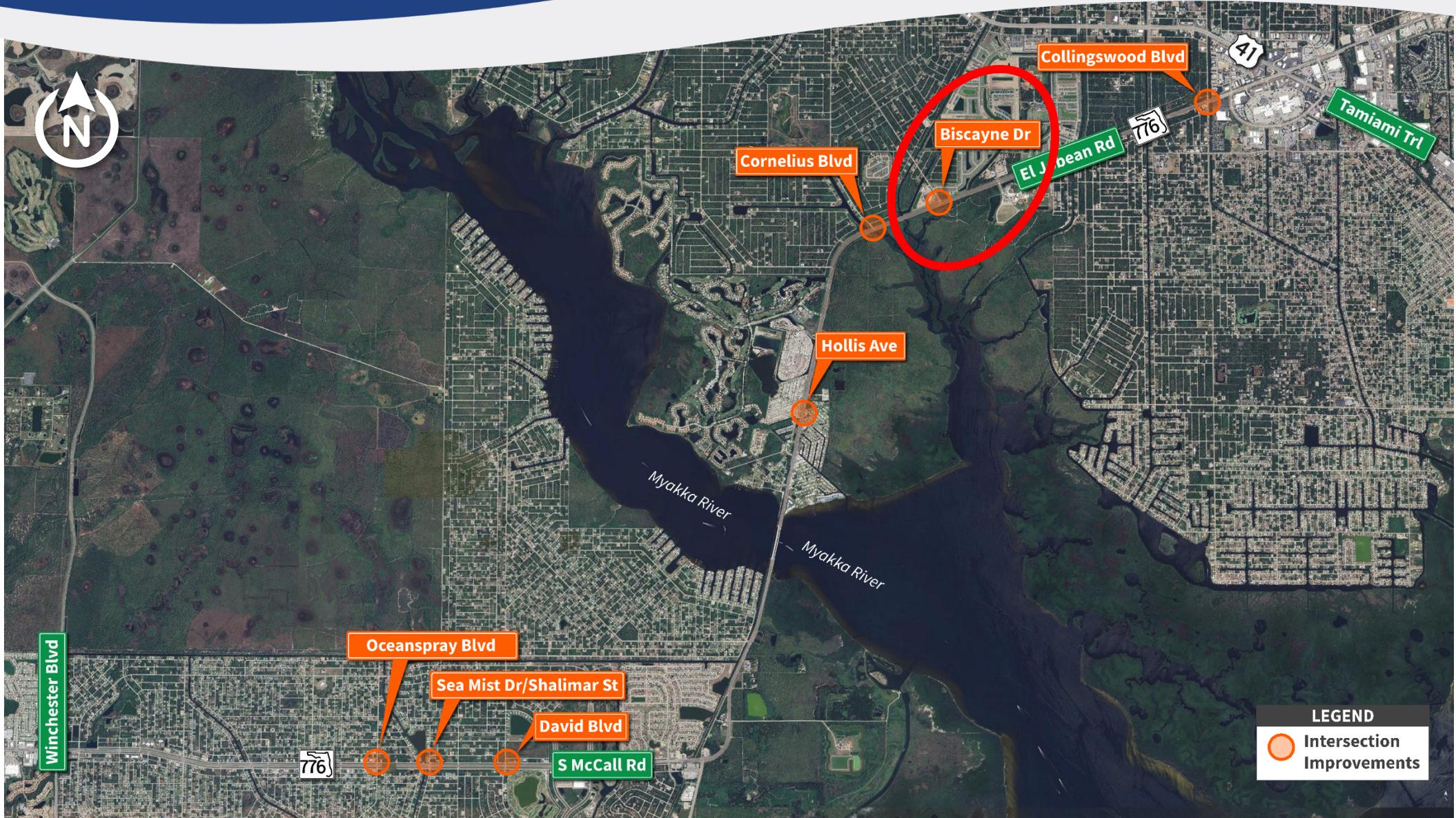
**A. SR 776 @ BISCAYNE DRIVE**





**SR 776 at Biscayne Drive  
Signalization  
Design and Construction**

# Project Location



# Project Location



2584 El Jobean Rd

Port Charlotte, Florida

 Google Street View

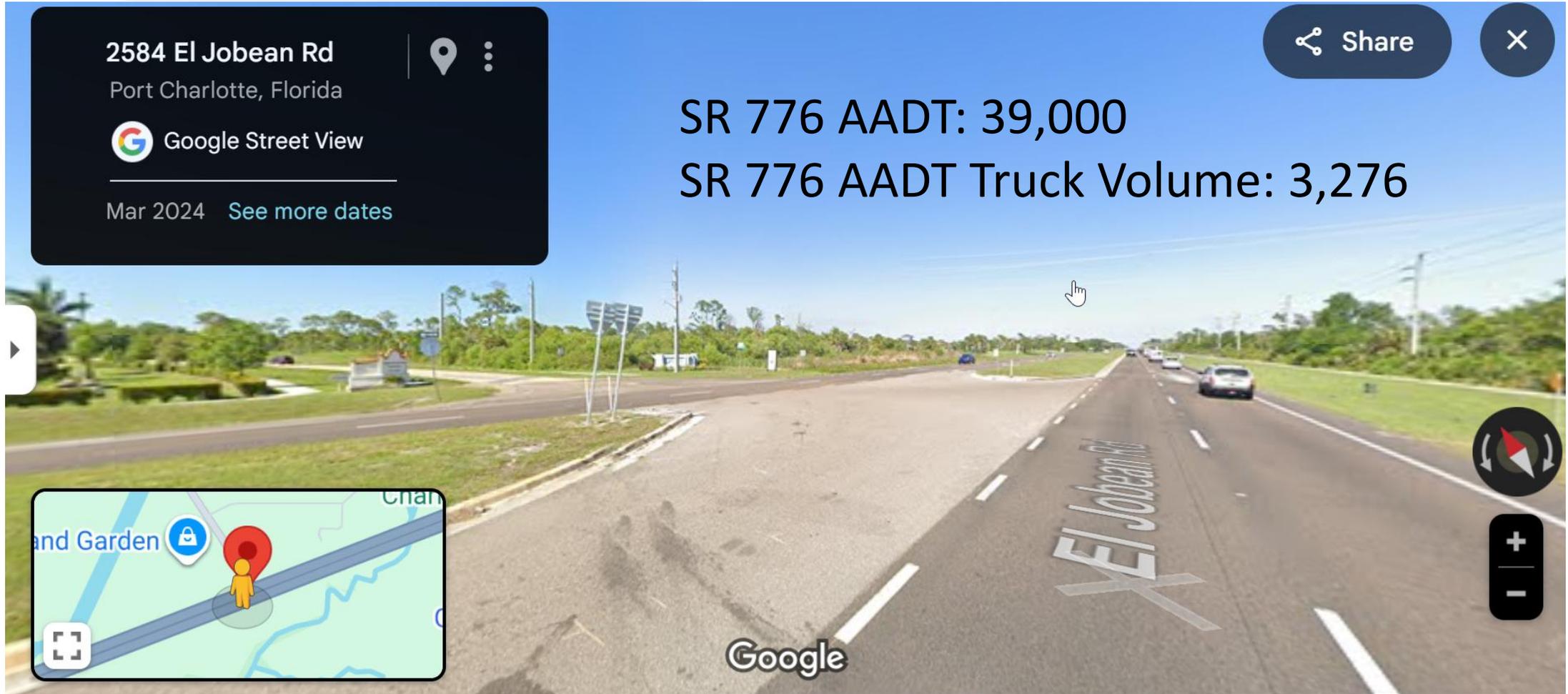
Mar 2024 [See more dates](#)

 Share



SR 776 AADT: 39,000

SR 776 AADT Truck Volume: 3,276



 Potential Intersection Improvements

# Project Location



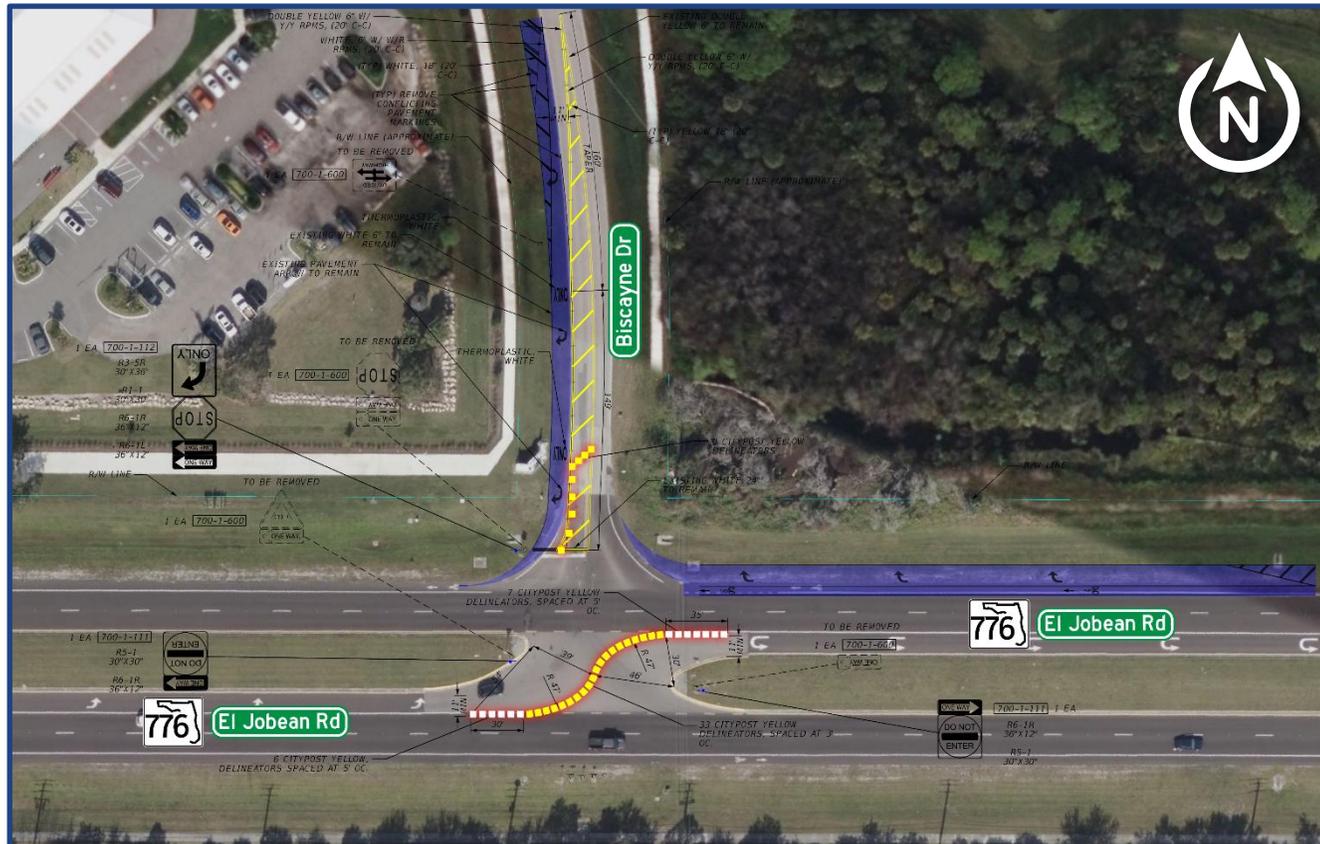
## LEGEND

-  Potential Intersection Improvements

# Interim Improvement Implemented May 2025



## Proposed Median Modification at Biscayne Drive



## Crash Data 7/2019 – 7/2024

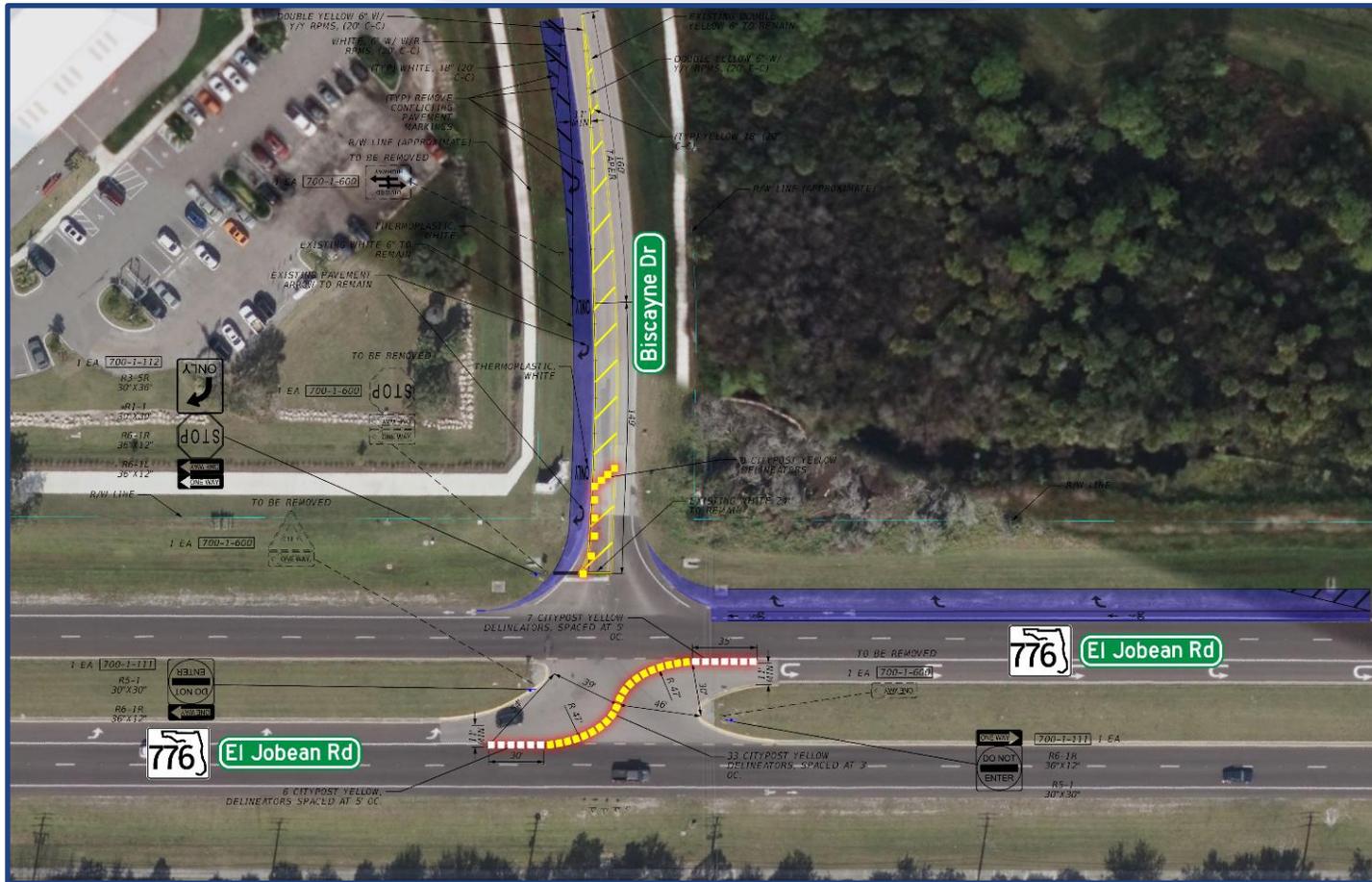


Median Opening Type		Reported Crash Totals 07/2019 - 07/2024		
Existing	Proposed	Fatal Incapacitation Crashes	Total Crashes	Correctable Crashes
				Left-Turn and Angle Crashes from Side Street
Full	Directional	4	41	21

# Interim Improvement Implemented May 2025



## Crash Data May 2025 – September 2025

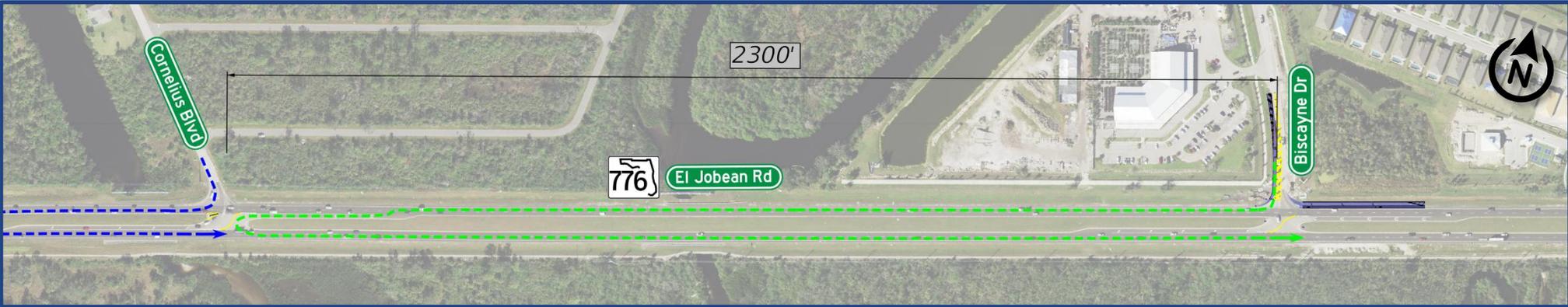
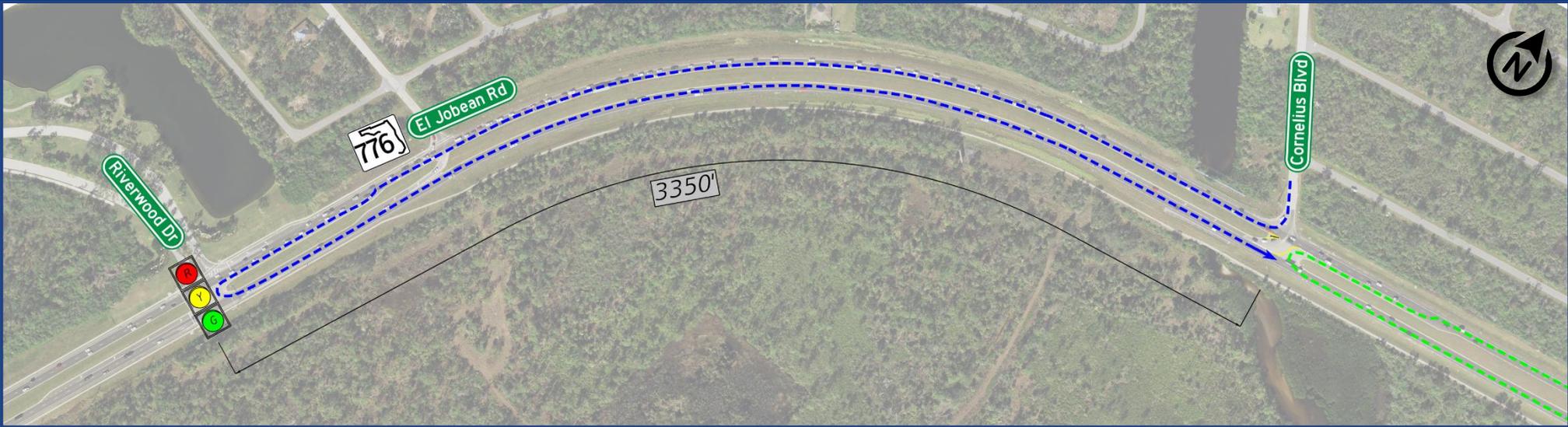


Crash data since the R-Cut has been installed: May 2025 – September 2025  
2 crashes – **No injury**  
5/2/25 V2 merged into V1 lane causing V1 to hit the temporary delineators.  
7/2/25 Rain/Wet conditions. V1 was in RTL to turn R onto Biscayne – went into hydroplane and hit V2 waiting to turn R onto SR 776. **No injury.**

# Interim Improvement U-Turn Locations



## Rerouted Turning Movements at Cornelius Avenue and at Biscayne Drive



Operational Analysis of the intersection since the R-Cut was installed:

Traffic Services staff have been on site a few times since the R-Cut was installed. We noticed motorists obeying the traffic laws at the R-Cut and the U-turn locations.

All operations were observed to be efficient and safe.

A large graphic for the Target Zero initiative. It features the word "TARGET" in a smaller, black, sans-serif font above the word "ZERO" in a very large, bold, purple, sans-serif font. The "O" in "ZERO" is replaced by a target symbol with three concentric circles in shades of blue and purple. A purple silhouette of the state of Florida is overlaid on the target symbol. Below the main text, there is a dark purple rectangular box containing the question "What is Target Zero?" in white text. Below that is a white rectangular box containing the definition of the initiative in black text. The entire graphic is set against a background of a highway interchange with a lake in the foreground.

**TARGET**  
**ZERO**

**FATALITIES & SERIOUS INJURIES**

**What is Target Zero?**

A **statewide initiative** to reduce the number of transportation-related serious injuries and deaths across Florida to **ZERO**.

**NOVEMBER 19, 2025**  
**CITIZENS' ADVISORY COMMITTEE (CAC) MEETING**

**AGENDA ITEM # 8**  
**FY 2026 UNIFIED PLANNING WORK PROGRAM (UPWP) AMENDMENT – TRANSIT EFFICIENCY STUDY**

**Purpose:** Review and recommend the MPO Board approve the FY 2026 Unified Planning Work Program (UPWP) amendment, which adds \$50,000 for Transit planning activities to conduct an Efficiency Study for Charlotte County Transit under Task 8 - Transit & Transportation Disadvantaged (TD).

**Presented by:** MPO Staff and Charlotte County Staff

**Discussion:** In accordance with federal requirements, the Unified Planning Work Program (UPWP) must be amended when revisions occur to the approved Federal Highway Administration (FHWA) budget as reflected in the adopted UPWP.

The Charlotte County–Punta Gorda Metropolitan Planning Organization (MPO) is requesting an amendment to the FY 2026 UPWP to incorporate additional funding received by Charlotte County Transit.

The study is funded by Federal Transit Administration (FTA) Section 5307 Operating and Capital Assistance in the amount of \$50,000 to procure consulting services for the completion of a Transit Efficiency Study.

The study will evaluate transit operations, identify opportunities for new or improved services, and analyze the use of high-capacity vehicles to enhance long-term efficiency and sustainability.

**Recommendation:** To recommend the MPO Board amend the FY 2026 Unified Planning Work Program (UPWP) to include the following updates:

- Add additional allocation of \$50,000 from FTA Section 5307 for Charlotte County Transit to conduct an Efficiency Study under Task 8 – Transit & Transportation Disadvantaged (TD) Planning.
- Recommend amending the MPO task description and funding tables to reflect all new funding changes.

This motion allows for transmittal of the amendment pages and all supporting documentation to be transmitted to FDOT/FHWA. This motion allows staff to make any changes and adjustments based upon input received from FDOT.

**Attachments:**

1. [Proposed and adopted Task 8 pages and tables for Task Transit & Transportation Disadvantaged \(TD\)](#)
2. [FDOT UPWP Revision Form](#)

## Task 8 Transit & Transportation Disadvantaged (TD) Planning

### Purpose:

Support existing transit programs and assist in implementing recommendations of the Transit Development Plan (TDP) and the Transportation Disadvantaged Service Plan (TDSP), as well as utilize staff /consultant services in the development of the 2050 Long Range Transportation Plan (LRTP).

### Previous Work:

- Assisted with annual progress reports for the *Charlotte Rides* 2019 Transit Development Plan (TDP) (utilizing only the County's FTA Section 5307 funds)
- Staffing of the Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB) quarterly
- Training of LCB membership in January 2024
- Attendance at the annual Commission for the Transportation Disadvantaged (CTD) state training and technology conference (except for 2023 due to Hurricane Idalia cancellation/alternative training provided Spring 2024)
- Assistance with Charlotte Transit marketing and planning activities
- Adopted new TDSP in September 2021 and amended it in May 2022, 2023 and 2024
- Provided support and assistance to Sarasota County Area Transit (SCAT) and Charlotte County Transit in improving transit opportunities for the North Port and Englewood areas
- Assisted with the LCB's annual evaluation of the CTC in May 2024
- Appointment of Charlotte County Board of County Commissioner (BCC) to continue as the Community Transportation Coordinator (CTC) for Charlotte County in April 2021 for next five-year period
- Developed LCB Bylaws – September 2023
- Developed LCB Grievance Procedures – November 2023

### Required Activities:

- Assist with a marketing plan and a fare study for Charlotte County Transit, as well as FTA Section 5310 and 5311 programs review (ongoing)
- Coordinate with the LCB in planning for TD services with the cooperation of the CTC, including the planning and review of transit operations (ongoing)
- Advise on improved security, safety, and accessibility issues with the Charlotte County Transit Division (ongoing)
- Coordinate and assist in modifying regional transit routes with Sarasota, DeSoto and Lee Counties (ongoing)
- Update the Transportation Disadvantaged Service Plan (TDSP)/Coordinated Public Transit – Human Services Transportation Plan (CPT-HSTP) in May 2025 in cooperation with Charlotte County Transit Division
- Recommend the CTC for the next five-year period and coordinate agenda items for Charlotte County BCC, LCB and MPO Board. In conjunction with the Charlotte County Transit Division and the LCB, develop the next Memorandum of Agreement between Charlotte County and the Florida Commission for the Transportation Disadvantaged prior to July 1, 2026.
- Commence development of new TDSP document for next five-year period.
- Execute FTA Section 5305 (d) Consolidated Planning Grant (CPG) FY 2025 – FY 2026
- Utilize General Planning Consultant services as needed i.e., 2050 Long Range Transportation Plan (LRTP) or any other transit-related studies (See Appendix H)
- Establish performance-based planning in accordance with the Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21) Federal Transportation Act/Fixing America's Surface Transportation (FAST) and subsequent federal transportation - Ongoing
- Assist Charlotte County Transit with development of the 2024 Transit Development Plan
- Review Charlotte County Transit Public Transportation Agency Safety Plan (PTASP) as needed
- Review Charlotte County Transit Asset Management (TAM) targets as needed
- Develop LCB Bylaws – September 2024 and September 2025

- Develop LCB Grievance Procedures – November 2024 and November 2025

**End Products:**

- FTA Section 5305 (d) Consolidated Planning Grant (CPG) FY 2025 – FY 2026
- Attendance at USDOT, FDOT and Florida Commission for the Transportation Disadvantaged (CTD) approved training courses, and the procurement of educational materials as provided
- CTC Evaluation May 2025
- TDSP/CPT-HSTP Annual Updates in May 2025 and May 2026
- Coordinate with Charlotte County Transit on new Charlotte County TDP (target date: September 2024) and any subsequent annual progress report as required
- LCB Bylaws – September 2024 and September 2025
- LCB Grievance Procedures – November 2024 and November 2025
- 2050 Long Range Transportation Plan (LRTP) Update – October 2025
- Procurement for consulting services to prepare a cost analysis study for Charlotte County Transit. Target completion date: September 2026
- Procurement for consulting services to prepare a Charlotte County Transit Efficiency Study – September 2026 & 2027
- Other special transportation planning studies, as needed

**Responsible Agency:** Charlotte County-Punta Gorda MPO

<b>Funding Sources:</b>	Year 1 – FFY 2025	FHWA (PL)	\$ 82,845
	Year 1 – FY 2025	FTA Section 5307(County)	\$ 306,946
	Year 1 – FY 2025	TD Planning Grant	<u>\$ 26,437</u>
		<b>TOTAL</b>	<b>\$416,228</b>
	Year 2 –FY 2026	FHWA (PL)	\$88,845
	Year 2 – FY 2026	FTA Section 5307 (County)	<del>\$148,029</del> \$198,029
	Year 2 – FY 2026	TD Planning Grant	<u>\$27,291</u>
		<b>TOTAL</b>	<del><b>\$264,165</b></del> <b>\$314,165</b>

FY 2026 UPWP Amendment: This amendment adds \$50,000 from FTA Section 5307 for Charlotte County Transit to conduct an Efficiency Study. Corresponding language will be included under Task 8 – Transit & Transportation Disadvantaged (TD) Planning.

## Task 8 Transit & Transportation Disadvantaged (TD) Planning

### Purpose:

Support existing transit programs and assist in implementing recommendations of the Transit Development Plan (TDP) and the Transportation Disadvantaged Service Plan (TDSP), as well as utilize staff /consultant services in the development of the 2050 Long Range Transportation Plan (LRTP).

### Previous Work:

- Assisted with annual progress reports for the *Charlotte Rides* 2019 Transit Development Plan (TDP) (utilizing only the County's FTA Section 5307 funds)
- Staffing of the Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB) quarterly
- Training of LCB membership in January 2024
- Attendance at the annual Commission for the Transportation Disadvantaged (CTD) state training and technology conference (except for 2023 due to Hurricane Idalia cancellation/alternative training provided Spring 2024)
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- Developed LCB Bylaws – September 2023
- Developed LCB Grievance Procedures – November 2023

### Required Activities:

- Assist with a marketing plan and a fare study for Charlotte County Transit, as well as FTA Section 5310 and 5311 programs review (ongoing)
- Coordinate with the LCB in planning for TD services with the cooperation of the CTC, including the planning and review of transit operations (ongoing)
- Advise on improved security, safety, and accessibility issues with the Charlotte County Transit Division (ongoing)
- Coordinate and assist in modifying regional transit routes with Sarasota, DeSoto and Lee Counties (ongoing)
- Update the Transportation Disadvantaged Service Plan (TDSP)/Coordinated Public Transit — Human Services Transportation Plan (CPT-HSTP) in May 2025 in cooperation with Charlotte County Transit Division
- Recommend the CTC for the next five-year period and coordinate agenda items for Charlotte County BCC, LCB and MPO Board. In conjunction with the Charlotte County Transit Division and the LCB, develop the next Memorandum of Agreement between Charlotte County and the Florida Commission for the Transportation Disadvantaged prior to July 1, 2026.
- Commence development of new TDSP document for next five-year period.
- Execute FTA Section 5305 (d) Consolidated Planning Grant (CPG) FY 2025 – FY 2026
- Utilize General Planning Consultant services as needed i.e., 2050 Long Range Transportation Plan (LRTP) or any other transit-related studies (See Appendix H)
- Establish performance-based planning in accordance with the Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21) Federal Transportation Act/Fixing America's Surface Transportation (FAST) and subsequent federal transportation - Ongoing
- Assist Charlotte County Transit with development of the 2024 Transit Development Plan
- Review Charlotte County Transit Public Transportation Agency Safety Plan (PTASP) as needed
- Review Charlotte County Transit Asset Management (TAM) targets as needed
- Develop LCB Bylaws – September 2024 and September 2025

- Develop LCB Grievance Procedures – November 2024 and November 2025

**End Products:**

- FTA Section 5305 (d) Consolidated Planning Grant (CPG) FY 2025 – FY 2026
- Attendance at USDOT, FDOT and Florida Commission for the Transportation Disadvantaged (CTD) approved training courses, and the procurement of educational materials as provided
- CTC Evaluation May 2025
- TDSP/CPT-HSTP Annual Updates in May 2025 and May 2026
- Coordinate with Charlotte County Transit on new Charlotte County TDP (target date: September 2024) and any subsequent annual progress report as required
- LCB Bylaws – September 2024 and September 2025
- LCB Grievance Procedures – November 2024 and November 2025
- 2050 Long Range Transportation Plan (LRTP) Update – October 2025
- Procurement for consulting services to prepare a cost analysis study for Charlotte County Transit. Target completion date: September 2026
- Other special transportation planning studies, as needed

**Responsible Agency:** Charlotte County-Punta Gorda MPO

<b>Funding Sources:</b>	Year 1 – FFY 2025	FHWA (PL)	\$ 82,845
	Year 1 – FY 2025	FTA Section 5307(County)	\$ 306,946
	Year 1 – FY 2025	TD Planning Grant	<u>\$ 26,437</u>
		<b>TOTAL</b>	<b>\$416,228</b>
	Year 2 –FY 2026	FHWA (PL)	\$88,845
	Year 2 – FY 2026	FTA Section 5307 (County)	\$148,029
	Year 2 – FY 2026	TD Planning Grant	<u>\$27,291</u>
		<b>TOTAL</b>	<b>\$264,165</b>

### Task 8: Estimated Budget Detail For “Planning Task”

Task 8 TRANSIT AND TRANSPORTATION DISADVANTAGED (TD) PLANNING

2025

Funding Source Contract Number Source Level Lookup Name	FHWA G2W22		CTD G2Z96		FTA 5307 xxxxxx		FY 2025 Total
	Federal	PL	State	Total	Federal	Total	
	2025 (Federal)	2025 FHWA G2W22 (PL)	2025 CTD G2Z96 (State)	2025 FHWA G2W22 (Total)	2025 FTA 5307 xxxxxx (Federal)	2025 FTA 5307 xxxxxx (Total)	
Personnel (salary and benefits)	\$ -	\$ 79,445	\$ 26,437	\$ 79,445	\$ -	\$ 26,437	\$ 105,882
Consultant	\$ -	\$ -	\$ -	\$ -	\$ 306,946	\$ -	\$ 306,946
Travel	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ -	\$ 1,500
Direct Expenses	\$ -	\$ 1,900	\$ -	\$ 1,900	\$ -	\$ -	\$ 1,900
<b>2025 Totals</b>	<b>\$ -</b>	<b>\$ 82,845</b>	<b>\$ 26,437</b>	<b>\$ 82,845</b>	<b>\$ 306,946</b>	<b>\$ 26,437</b>	<b>\$ 416,228</b>

2026

Funding Source Contract Number Source MPO Budget Reference Lookup Name	FHWA G2W22		CTD G3C95		FTA 5307 xxxxxx		FY 2026 Total
	PL	State	Federal	Total	Federal	Total	
	2026 FHWA (PL)	2026 CTD G3C95 (State)	2026 FTA 5307 xxxxxx (Federal)	2026 FHWA G2W22 (Total)	2026 FTA 5307 xxxxxx (Federal)	2026 FTA 5307 xxxxxx (Total)	
Personnel (salary and benefits)	\$ 84,445	\$ 27,291	\$ -	\$ 27,291	\$ -	\$ -	\$ 111,736
Consultant	\$ -	\$ -	\$ 198,029	\$ -	\$ -	\$ -	\$ 198,029
Travel	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000
Direct Expenses	\$ 2,400	\$ -	\$ -	\$ 2,400	\$ -	\$ -	\$ 2,400
<b>2026 Totals</b>	<b>\$ 88,845</b>	<b>\$ 27,291</b>	<b>\$ 198,029</b>	<b>\$ 27,291</b>	<b>\$ 198,029</b>	<b>\$ 198,029</b>	<b>\$ 314,165</b>

<b>FY 2025 &amp; 2026 TOTAL</b>	
Personnel (salary and benefits)	\$ 217,618
Consultant	\$ 504,975
Travel	\$ 3,500
Direct Expenses	\$ 4,300
<b>Total</b>	<b>\$ 730,393</b>

# Task 8: Estimated Budget Detail For “Planning Task”

## Task 8 TRANSIT AND TRANSPORTATION DISADVANTAGED (TD) PLANNING

2025

Funding Source	FHWA		CTD		FTA 5307		FY 2025 Total
	G2W22	PL	State	Total	Federal	Total	
Contract Number			G2Z96		xxxxx		
Source Level	Federal		Total		Total		
Lookup Name	2025 (Federal)		2025 FHWA G2W22 (Total)		2025 CTD G2Z96 (Total)		2025 FTA 5307 xxxxx (Total)
Personnel (salary and benefits)	\$ -	\$ -	\$ 79,445	\$ 79,445	\$ 26,437	\$ 26,437	\$ -
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 306,946
Travel	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -
Direct Expenses	\$ -	\$ -	\$ 1,900	\$ 1,900	\$ -	\$ -	\$ -
<b>2025 Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 82,845</b>	<b>\$ 82,845</b>	<b>\$ 26,437</b>	<b>\$ 26,437</b>	<b>\$ 306,946</b>

2026

Funding Source	FHWA		CTD		FTA 5307		FY 2026 Total
	G2W22	PL	State	Total	Federal	Total	
Contract Number			G3C95		xxxxx		
Source	Federal		Total		Total		
MPO Budget Reference	2026 FHWA G2W22 (PL)		2026 CTD G3C95 (State)		2026 FTA 5307 xxxxx (Federal)		2026 (Total)
Personnel (salary and benefits)	\$ 84,445	\$ -	\$ 27,291	\$ 27,291	\$ -	\$ -	\$ 111,736
Consultant	\$ -	\$ -	\$ -	\$ -	\$ 148,029	\$ 148,029	\$ 148,029
Travel	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000
Direct Expenses	\$ 2,400	\$ -	\$ -	\$ 2,400	\$ -	\$ -	\$ 2,400
<b>2026 Totals</b>	<b>\$ 88,845</b>	<b>\$ -</b>	<b>\$ 27,291</b>	<b>\$ 27,291</b>	<b>\$ 148,029</b>	<b>\$ 148,029</b>	<b>\$ 264,165</b>

FY 2025 & 2026 TOTAL	
Personnel (salary and benefits)	\$ 217,618
Consultant	\$ 454,975
Travel	\$ 3,500
Direct Expenses	\$ 4,300
<b>Total</b>	<b>\$ 680,393</b>

Task 8 TRANSIT AND TRANSPORTATION DISADVANTAGED (TD) PLANNING									
2025									
Funding Source	FHWA			CTD		FTA 5307			FY 2025 Total
Contract Number	G2W22			G2Z96		XXXXX			
Source Level	Federal	Total	PL	Total	State	Total	Federal	Total	
Lookup Name	2025 (Federal)	(Total)	2025 FHWA G2W22 (PL)	FHWA G2W22 (Total)	2025 CTD G2Z96 (State)	CTD G2Z96 (Total)	2025 FTA 5307 XXXXX (Federal)	FTA 5307 XXXXX (Total)	
<b>Personnel (salary and benefits)</b>									
Salaries, Benefits and other deductions	\$ 79,445	-	\$ 79,445	-	\$ 26,437	-	-	-	\$ 185,327
<b>Personnel (salary and benefits)</b>	\$ 79,445	\$ 79,445	\$ 79,445	\$ 79,445	\$ 26,437	\$ 26,437	\$ -	\$ -	\$ 185,327
<b>Consultant</b>									
TDP Major Update/Progress Report	-	-	-	-	-	-	\$ 306,946	-	\$ 306,946
<b>Consultant Subtotal</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 306,946	\$ 306,946	\$ 306,946
<b>Travel</b>									
Travel for Staff and LCB Board Member for trainings, meetings and conference	-	-	\$ 1,500	-	-	-	-	-	\$ 1,500
<b>Travel Subtotal</b>	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500
<b>Direct Expenses</b>									
Advertising Costs	-	-	\$ 1,000	-	-	-	-	-	\$ 1,000
Registrations, training and conference	-	-	\$ 900	-	-	-	-	-	\$ 900
<b>Direct Expenses Subtotal</b>	\$ -	\$ -	\$ 1,900	\$ 1,900	\$ -	\$ -	\$ -	\$ -	\$ 1,900
<b>Total</b>	\$ 79,445	\$ 79,445	\$ 82,845	\$ 82,845	\$ 26,437	\$ 26,437	\$ 306,946	\$ 306,946	\$ 495,673
2026									
Funding Source	FHWA		CTD		FTA 5307			FY 2026 Total	
Contract Number	G2W22		G3C95		XXXXX				
Source	PL	Total	State	Total	Federal	Total	Total		
Lookup Name	2026 FHWA G2W22 (PL)	FHWA G2W22 (Total)	2026 CTD G3C95 (State)	CTD G3C95 (Total)	2026 FTA 5307 XXXXX (Federal)	FTA 5307 XXXXX (Total)	(Total)		
<b>Personnel (salary and benefits)</b>									
Salaries, benefits and other deductions	\$ 84,445	-	\$ 27,291	-	-	-	-	-	\$ 111,736
<b>Personnel (salary and benefits)</b>	\$ 84,445	\$ 84,445	\$ 27,291	\$ 27,291	\$ -	\$ -	\$ -	\$ -	\$ 111,736
<b>Consultant</b>									
TDP Major Update/Progress Report & Other planning activities	-	-	-	-	\$ 198,029	-	\$ -	-	\$ 198,029
<b>Consultant Subtotal</b>	\$ -	\$ -	\$ -	\$ -	\$ 198,029	\$ 198,029	\$ -	\$ -	\$ 198,029
<b>Travel</b>									
Travel for Staff and LCB Board Member for trainings, meetings and conference	\$ 2,000	-	-	-	-	-	-	-	\$ 2,000
<b>Travel Subtotal</b>	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000
<b>Direct Expenses</b>									
Advertising Costs	\$ 1,000	-	-	-	-	-	-	-	\$ 1,000
Registrations, training and conference	\$ 1,400	-	-	-	-	-	-	-	\$ 1,400
<b>Direct Expenses Subtotal</b>	\$ 2,400	\$ 2,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,400
<b>Total</b>	\$ 88,845	\$ 88,845	\$ 27,291	\$ 27,291	\$ 198,029	\$ 198,029	\$ -	\$ -	\$ 314,165

FY 2026 UPWP Amendment: This amendment adds \$50,000 from FTA Section 5307 for Charlotte County Transit to conduct an Efficiency Study. Corresponding language will be included under Task 8 – Transit & Transportation Disadvantaged (TD) Planning.

Task 8 TRANSIT AND TRANSPORTATION DISADVANTAGED (TD) PLANNING									
2025									
Funding Source	FHWA G2W22		CTD G2Z96		FTA 5307 xxxxx		FY 2025 Total		
Contract Number	Federal	Total	PL	Total	State	Total	Federal	Total	
Source Level	2025 (Federal)	(Total)	2025 FHWA G2W22 (PL)	FHWA G2W22 (Total)	2025 CTD G2Z96 (State)	CTD G2Z96 (Total)	2025 FTA 5307 xxxxx (Federal)	FTA 5307 xxxxx (Total)	
Lookup Name									
<b>Personnel (salary and benefits)</b>									
Salaries, benefits and other deductions	\$ -	-	\$ 79,445	-	\$ 26,437	-		-	\$ 105,882
<b>Personnel (salary and benefits)</b>	\$ -	\$ -	\$ 79,445	\$ 79,445	\$ 26,437	\$ 26,437	\$ -	\$ -	\$ 105,882
<b>Consultant</b>									
TDP Major Update/Progress Report		-		-		-	\$ 306,946	-	\$ 306,946
<b>Consultant Subtotal</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 306,946	\$ 306,946	\$ 306,946
<b>Travel</b>									
Travel for Staff and LCB Board Member for trainings, meetings and conference	\$ -	-	\$ 1,500	-		-		-	\$ 1,500
<b>Travel Subtotal</b>	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500
<b>Direct Expenses</b>									
Advertising Costs	\$ -	-	\$ 1,000	-		-		-	\$ 1,000
Registrations, training and conference	\$ -	-	\$ 900	-		-		-	\$ 900
<b>Direct Expenses Subtotal</b>	\$ -	\$ -	\$ 1,900	\$ 1,900	\$ -	\$ -	\$ -	\$ -	\$ 1,900
<b>Total</b>	\$ -	\$ -	\$ 82,845	\$ 82,845	\$ 26,437	\$ 26,437	\$ 306,946	\$ 306,946	\$ 416,228
2026									
Funding Source	FHWA G2W22		CTD G3C95		FTA 5307 xxxxx		FY 2026 Total		
Contract Number	PL	Total	State	Total	Federal	Total		Total	
Source Level	2026 FHWA G2W22 (PL)	FHWA G2W22 (Total)	2026 CTD G3C95 (State)	CTD G3C95 (Total)	2026 FTA 5307 xxxxx (Federal)	FTA 5307 xxxxx (Total)		(Total)	
Lookup Name									
<b>Personnel (salary and benefits)</b>									
Salaries, benefits and other deductions	\$ 84,445	-	\$ 27,291	-		-		-	\$ 111,736
<b>Personnel (salary and benefits)</b>	\$ 84,445	\$ 84,445	\$ 27,291	\$ 27,291	\$ -	\$ -	\$ -	\$ -	\$ 111,736
<b>Consultant</b>									
TDP Major Update/Progress Report		-		-	\$ 148,029	-	\$ -	-	\$ 148,029
<b>Consultant Subtotal</b>	\$ -	\$ -	\$ -	\$ -	\$ 148,029	\$ 148,029	\$ -	\$ -	\$ 148,029
<b>Travel</b>									
Travel for Staff and LCB Board Member for trainings, meetings and conference	\$ 2,000	-		-		-		-	\$ 2,000
<b>Travel Subtotal</b>	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000
<b>Direct Expenses</b>									
Advertising Costs	\$ 1,000	-		-		-		-	\$ 1,000
Registrations, training and conference	\$ 1,400	-		-		-		-	\$ 1,400
<b>Direct Expenses Subtotal</b>	\$ 2,400	\$ 2,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,400
<b>Total</b>	\$ 88,845	\$ 88,845	\$ 27,291	\$ 27,291	\$ 148,029	\$ 148,029	\$ -	\$ -	\$ 264,165

FY 2026 UPW Amendment: This amendment includes an additional \$6,000 in FHWA (PL) 5305(d) funds, an added allocation of \$854 from the Commission for the Transportation Disadvantaged (CTD) and \$100,000 in Section 5307 Transit funds to support consulting services for a cost analysis comparing in-house drivers to contracted services.

**Table 1: Agency Funding Source Table FY 2025- FY 2026**

Funding Source  
December 15, 2025

Contract	Funding Source	Source Level	2025			2026			FY 2025 Funding Source			FY 2026 Funding Source										
			Federal	State	Local	Soft Match	Federal	State	Local	Federal	State	Local	Federal	State	Local							
G2296	CTD	State	\$	26,437	\$	-	\$	-	\$	26,437	\$	-	\$	-	\$	-	\$	-				
		CTD G2296 TOTAL	\$	26,437	\$	-	\$	-	\$	26,437	\$	-	\$	-	\$	-	\$	-				
		State	\$	-	\$	27,291	\$	-	\$	-	\$	-	\$	-	\$	27,291	\$	-				
G3C95	CTD	State	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-				
		CTD G3C95 TOTAL	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-				
		State	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-				
G2W22	FHWA	PL	\$	680,585	\$	684,248	\$	150,106	\$	680,585	\$	-	\$	-	\$	-	\$	-				
		PL CS*	\$	22,989	\$	15,556	\$	5,070	\$	22,989	\$	-	\$	-	\$	-	\$	-				
		PL Disobligation	\$	215,984	\$	-	\$	47,636	\$	215,984	\$	-	\$	-	\$	-	\$	-				
		SL	\$	102,547	\$	-	\$	22,617	\$	102,547	\$	-	\$	-	\$	-	\$	-				
		FHWA G2W22 TOTAL	\$	1,022,105	\$	649,804	\$	225,429	\$	1,022,105	\$	-	\$	-	\$	143,317	\$	649,804	\$	-		
XXXXX	FTA 5307	Federal	\$	306,946	\$	198,029	\$	-	\$	306,946	\$	-	\$	-	\$	-	\$	-				
		FTA 5307 XXXX TOTAL	\$	306,946	\$	198,029	\$	-	\$	306,946	\$	-	\$	-	\$	198,029	\$	-				
		Federal	\$	195,372	\$	-	\$	-	\$	195,372	\$	-	\$	-	\$	-	\$	-				
FTA Other	FTA Other	Local	\$	48,968	\$	-	\$	-	\$	-	\$	-	\$	48,968	\$	-	\$	-				
		FTA Other TOTAL	\$	244,340	\$	-	\$	-	\$	195,372	\$	-	\$	-	\$	48,968	\$	-				
		Local TOTAL	\$	16,569	\$	16,569	\$	-	\$	-	\$	-	\$	16,569	\$	-	\$	16,569				
<b>TOTAL</b>			\$	1,616,397	\$	891,693	\$	225,429	\$	1,524,423	\$	26,437	\$	65,537	\$	143,317	\$	847,833	\$	27,291	\$	16,569

12-15-25 FY 2026 UPWP Amendment: This amendment adds \$50,000 from FTA Section 5307 for Charlotte County Transit to conduct an Efficiency Study. Corresponding language will be included under Task 8 – Transit & Transportation Disadvantaged (TD) Planning.

\*These funds satisfy the requirements for the 2.5% PL set aside for Complete Streets planning.

§ 11206(b) 2.5% of the total PL allocation for FY 2024/2025 is \$22,989 and for FY 2025/2026 is \$15,556.

**Table 1: Agency Funding Source Table FY 2025- FY2026**

Funding Source  
August 4, 2025

Contract	Funding Source	Source Level	2025			2026			FY 2025 Funding Source				FY 2026 Funding Source					
			State	Federal	Soft Match	State	Federal	Soft Match	State	Federal	Soft Match	State	Federal	Soft Match	State	Federal	Soft Match	
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
G2Z96	CTD	State	26,437	-	-	26,437	-	-	26,437	-	-	-	-	-	-	-	-	-
		CTD G2Z96 TOTAL	26,437	-	-	26,437	-	-	26,437	-	-	-	-	-	-	-	-	-
G3C95	CTD	State	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	27,291
		State	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		State	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		State	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		CTD G3C95 TOTAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	27,291
G2W22	FHWA	PL	680,585	150,106	150,106	680,585	-	-	-	-	-	-	-	-	-	-	-	634,248
		PL CS*	22,989	5,070	5,070	22,989	-	-	-	-	-	-	-	-	-	-	-	15,556
		PL Deobligation	215,984	47,636	47,636	215,984	-	-	-	-	-	-	-	-	-	-	-	3,431
		SL	102,547	22,617	22,617	102,547	-	-	-	-	-	-	-	-	-	-	-	-
		FHWA G2W22 TOTAL	1,022,105	225,429	225,429	1,022,105	-	-	-	-	-	-	-	-	-	-	649,804	
XXXXX	FTA 5307	Federal	306,946	-	-	306,946	-	-	-	-	-	-	-	-	-	-	-	148,029
		State	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		FTA 5307 xxxxx TOTAL	306,946	-	-	306,946	-	-	-	-	-	-	-	-	-	-	-	148,029
FTA Other	Federal	195,372	-	-	195,372	-	-	-	-	-	-	-	-	-	-	-	-	
	Local	48,968	-	-	48,968	-	-	-	-	-	-	-	-	-	-	-	-	
		FTA Other TOTAL	244,340	-	-	195,372	-	-	-	-	-	-	-	-	-	-	-	48,968
		Local TOTAL	16,569	-	-	16,569	-	-	-	-	-	-	-	-	-	-	-	16,569
<b>TOTAL</b>			<b>1,616,397</b>	<b>225,429</b>	<b>225,429</b>	<b>1,524,423</b>	<b>1,524,423</b>	<b>26,437</b>	<b>65,537</b>	<b>143,317</b>	<b>797,833</b>	<b>27,291</b>	<b>16,569</b>					

8-4-25 -UPWP Amendment: adding \$36,630 PL Carry-Foward and \$6,951 in CPG 5305(d) PL funds to FY 2026. Also, added allocation of \$854 from the Commission for the Transportation Disadvantaged (CTD) in Transportation Disadvantaged (TD) Funds to Task 8 - Transit & Transportation Disadvantaged (TD) Planning and \$100,000 in Section 5307 Transit funds to support consulting services for a cost analysis comparing in-house drivers to contracted services.

\*These funds satisfy the requirements for the 2.5% PL set aside for Complete Streets planning.

§ 11206(b)] 2.5% of the total PL allocation for FY 2024/2025 is \$22,989 and for FY 2025/2026 is \$15,556.

**Table 2: Agency Participation Table FY 2025 – FY 2026**

Agency Participation  
December 15, 2025

Funding Source Contract	CTD G2256		CTD G3C95		FHWA G2W22		FTA 5307 XXXX		FTA Other		Local	
	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026
<b>Total Budget</b>	\$ 26,437	\$ 27,291	\$ 27,291	\$ 1,022,105	\$ 649,804	\$ 306,946	\$ 198,029	\$ 195,372	\$ 65,537	\$ 16,569		
<b>Task 1 ADMINISTRATION</b>												
Personnel (salary and benefits)	\$ -	\$ -	\$ 320,994	\$ 259,418	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ 4,000	\$ 5,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct Expenses	\$ -	\$ -	\$ 76,520	\$ 79,320	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ 2,000	\$ 2,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ 404,514	\$ 347,938	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Task 2 DATA COLLECTION, ANALYSIS AND MAPPING</b>												
Personnel (salary and benefits)	\$ -	\$ -	\$ 45,273	\$ 42,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ 45,273	\$ 42,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Task 3 PUBLIC PARTICIPATION PLAN (PPP)</b>												
Personnel (salary and benefits)	\$ -	\$ -	\$ 25,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ 25,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Task 4 LONG RANGE TRANSPORTATION PLAN (LRTP)</b>												
Personnel (salary and benefits)	\$ -	\$ -	\$ 48,953	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant	\$ -	\$ -	\$ 318,551	\$ 31,465	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ 367,484	\$ 61,465	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Task 5 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)</b>												
Personnel (salary and benefits)	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Task 6 SPECIAL PROJECT PLANNING</b>												
Personnel (salary and benefits)	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant	\$ -	\$ -	\$ 22,989	\$ 15,556	\$ -	\$ -	\$ -	\$ 195,372	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ 47,989	\$ 40,556	\$ -	\$ -	\$ -	\$ 195,372	\$ -	\$ -	\$ -	\$ -
<b>Task 7 REGIONAL PLANNING AND COORDINATION</b>												
Personnel (salary and benefits)	\$ -	\$ -	\$ 19,000	\$ 19,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ 19,000	\$ 19,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Task 8 TRANSIT AND TRANSPORTATION DISADVANTAGED (TD) PLANNING</b>												
Personnel (salary and benefits)	\$ 26,437	\$ 27,291	\$ 79,445	\$ 84,445	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 306,946	\$ 198,029	\$ -	\$ -	\$ 48,968	\$ -	\$ -
Travel	\$ -	\$ -	\$ 1,500	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct Expenses	\$ -	\$ -	\$ 1,900	\$ 2,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ 26,437	\$ 27,291	\$ 82,845	\$ 88,845	\$ 306,946	\$ 198,029	\$ -	\$ -	\$ 48,968	\$ -	\$ -	\$ -
<b>Task 9 AGENCY EXPENDITURE USING LOCAL FUNDS</b>												
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,450	\$ 700	\$ 2,419
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,569	\$ 16,569	\$ 16,569
<b>TOTAL PROGRAMMED</b>	\$ 26,437	\$ 27,291	\$ 1,022,105	\$ 649,804	\$ 306,946	\$ 198,029	\$ 195,372	\$ 65,537	\$ 16,569	\$ -	\$ -	\$ -

FY 2026 UPWP Amendment: This amendment adds \$50,000 from FTA Section 5307 for Charlotte County Transit to conduct an Efficiency Study. Corresponding language will be included under Task 8 – Transit & Transportation Disadvantaged (TD) Planning.

\*These funds satisfy the requirements for the 2.5% PL set aside for Complete Streets planning. [§ 11206(b)] 2.5% of the total PL allocation for FY 2024/2025 is \$22,989 and for FY 2025/2026 is \$15,556.

**Table 2: Agency Participation Table FY 2025 - FY2026**

Agency Participation  
August 4, 2025

Funding Source Contract	CTD G2256		CTD G2256		FHWA G2M22		FTA 5307 XXXXX		FTA Other		Local
	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	
<b>Task 1 ADMINISTRATION</b>											
Fiscal Year	\$ 26,437	\$ 27,291	\$ 1,022,105	\$ 649,804	\$ 306,946	\$ 148,029	\$ 195,372	\$ -	\$ -	\$ -	\$ 16,569
Total Budget	\$ -	\$ -	\$ 320,994	\$ 259,418	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel (salary and benefits)	\$ -	\$ -	\$ 4,000	\$ 5,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ 76,520	\$ 79,320	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct Expenses	\$ -	\$ -	\$ 2,000	\$ 2,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ 1,000	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ 404,514	\$ 347,938	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ 45,273	\$ 42,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Task 2 DATA COLLECTION, ANALYSIS AND MAPPING</b>											
Personnel (salary and benefits)	\$ -	\$ -	\$ 45,273	\$ 42,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ 45,273	\$ 42,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Task 3 PUBLIC PARTICIPATION PLAN (PPP)</b>											
Personnel (salary and benefits)	\$ -	\$ -	\$ 25,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ 25,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Task 4 LONG RANGE TRANSPORTATION PLAN (LRTP)</b>											
Personnel (salary and benefits)	\$ -	\$ -	\$ 48,953	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant	\$ -	\$ -	\$ 318,531	\$ 31,465	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ 367,484	\$ 61,465	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Task 5 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)</b>											
Personnel (salary and benefits)	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Task 6 SPECIAL PROJECT PLANNING</b>											
Personnel (salary and benefits)	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant	\$ -	\$ -	\$ 22,989	\$ 15,556	\$ -	\$ -	\$ 195,372	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ 47,989	\$ 40,556	\$ -	\$ -	\$ 195,372	\$ -	\$ -	\$ -	\$ -
<b>Task 7 REGIONAL PLANNING AND COORDINATION</b>											
Personnel (salary and benefits)	\$ -	\$ -	\$ 19,000	\$ 19,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ 19,000	\$ 19,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Task 8 TRANSIT AND TRANSPORTATION DISADVANTAGED (TD) PLANNING</b>											
Personnel (salary and benefits)	\$ 26,437	\$ 27,291	\$ 79,445	\$ 84,445	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant	\$ -	\$ -	\$ -	\$ -	\$ 306,946	\$ 148,029	\$ -	\$ -	\$ -	\$ -	\$ 48,968
Travel	\$ -	\$ -	\$ 1,500	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct Expenses	\$ -	\$ -	\$ 1,900	\$ 2,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ 26,437	\$ 27,291	\$ 82,845	\$ 88,845	\$ 306,946	\$ 148,029	\$ -	\$ -	\$ -	\$ -	\$ 48,968
<b>Task 9 AGENCY EXPENDITURE USING LOCAL FUNDS</b>											
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,450
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700
Direct Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,419
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,569
<b>TOTAL PROGRAMMED</b>	\$ 26,437	\$ 27,291	\$ 1,022,105	\$ 649,804	\$ 306,946	\$ 148,029	\$ 195,372	\$ -	\$ -	\$ -	\$ 16,569

8-4-25-UPWP Amendment: adding \$36,630 PL Carry-Forward and \$6,951 in CPG 5305(d) PL funds to FY 2026. Also, added allocation of \$854 from the Commission for the Transportation Disadvantaged (CTD) in Task 8 - Transit & Transportation Disadvantaged (TD) Planning and \$100,000 in Section 5307 Transit funds to support consulting services for a cost analysis comparing in-house drivers to contracted services.

\*These funds satisfy the requirements for the 2.5% PL set aside for Complete Streets planning.

†[§ 11.206(d)] 2.5% of the total PL allocation for FY 2024/2025 is \$22,989 and for FY 2025/2026 is \$15,556.



**NOVEMBER 19, 2025  
CITIZENS' ADVISORY COMMITTEE (CAC) MEETING**

**AGENDA ITEM # 9  
FY 2025/2026 – FY 2029/2030 TRANSPORTATION IMPROVEMENT  
PROGRAM (TIP) AMENDMENT**

**Purpose:** To recommend the MPO Board approve the STIP/TIP amendment in the MPO's Fiscal Year (FY) 2025/2026 through FY 2029/2030 Transportation Improvement Program (TIP).

**Presented by:** MPO Staff

**Discussion:** FDOT Staff requested the Charlotte County – Punta Gorda Metropolitan Planning Organization (MPO) approve the following STIP/TIP Amendments in the current FY 2025/2026 through FY 2029/2030 Transportation Improvement Program (TIP) at the December 15, 2025, MPO Board Meeting:

- 1. 410119-2 Charlotte County Transit FTA 5311 Operating Assistance. This is a new project for Transit and requires a formal amendment to add it to the TIP in FY 2026.**

A STIP/TIP amendment is required to the MPO's TIP and the Statewide STIP when a major change occurs to a project. These changes include, addition or deletion of a project, a major change in project cost, project phase initiation dates, or a major change in design concept or design scope (i.e., changing project termini or the number of through traffic lanes). [23 C.F.R. 450.104].

An amendment requires public review and comment, demonstration of financial constraint, or a conformity determination, if applicable.

**The proposed TIP amendment is included as Attachment 1.**

**Recommendation:** Motion to recommend the MPO Board approve the amendment to the Charlotte County-Punta Gorda MPO's TIP for FY 2025/2026 through FY 2029/2030 Transportation Improvement Program (TIP).

**Attachment:** 1. [FDOT TIP Amendment letter dated 10/16/2025](#)  
[Re: Request to Modify Fiscal Year \(FY\) 2025/2026-2029/2030](#)  
[Transportation Improvement Program \(TIP\)](#)



*Florida Department of Transportation*

RON DESANTIS  
GOVERNOR

801 N Broadway Avenue  
Bartow, Florida 33830

JARED W. PERDUE, P.E.  
SECRETARY

October 16, 2025

Mr. Lakshmi Gurram  
Executive Director  
Charlotte County Punta- Gorda MPO  
1050 Loveland Blvd.  
Port Charlotte, FL 34243

**RE: Request to Revise Fiscal Year (FY) 2025/26-2029/30 Transportation Improvement Program (TIP)**

Dear Mr. Gurram:

Florida Department of Transportation requests Charlotte County MPO revise the FY 2025/26-2028/29 TIP to reflect project changes as described below.

Amendment:

Project #410119-2 is a transit project funded through the Federal Transit Administration (FTA) 5311 program. This is a new project and requires a formal amendment to add it to the TIP in FY 26.

FM#	Project Description	Project Limits	Length	Phase	Fund Source	Amount	FY
410119-2	Charlotte County Transit FTA Section 5311 Operating Assistance	N/A	N/A	84	DU LF <b>Total</b>	\$67,268 \$67,268 <b>\$134,536</b>	2026

As always, feel free to contact the Liaison Group at [D1-Liaisons@dot.state.fl.us](mailto:D1-Liaisons@dot.state.fl.us) if you have any questions.

Sincerely,

DocuSigned by:  
*Pamela Barr*  
F0A9E54140A0418...

Pamela Barr  
Community Liaison

cc: Ashley Melton, Florida Department of Transportation  
Wayne Gaither, Florida Department of Transportation  
Kristi A. Smith, CPM, PLS, Florida Department of Transportation

**NOVEMBER 19, 2025**  
**CITIZENS' ADVISORY COMMITTEE (CAC) MEETING**

**AGENDA ITEM # 10**  
**FDOT DRAFT TENTATIVE FIVE-YEAR WORK PROGRAM FY 2027 – FY 2031**

**Purpose:** Review and comment on FDOT's District One Draft Tentative Work Program FY 2027 through FY 2031 for Charlotte County

**Presented by:** FDOT/MPO Staff

**Discussion:** The MPO Board and Advisory Committees annually review FDOT's Draft Tentative Work Program, which includes the new fifth year (FY 2031) of project programming based upon State and MPO priorities. This is an opportunity for the committee to review and provide comments on the FDOT's Draft Tentative Work Program.

The Draft Tentative Work Program will form the basis for the MPO's next Transportation Improvement Program (TIP) to be adopted and submitted to FDOT by July 15, 2026. For federal funding to flow to the state and local governments, the TIP and FDOT's Work Program must be consistent.

The FDOT District One Draft Tentative Work Program FY 2027 through – FY 2031, for Charlotte County is Attachment 1. Summary of changes to the currently Adopted Work Program are summarized in Attachment 2.

**Recommendation:** To review and comment on the Charlotte County FDOT District One Draft Tentative Five-Year Work Program FY 2027 - FY 2031

**Attachments:**

1. [FDOT District One Draft Tentative Work Program FY 2027 – FY 2031 Video Link](#)
2. [Summary of Additions, Rescheduling and Deletions for Charlotte County](#)
3. [Charlotte County Project Highlights Presentation](#)

DISTRICT 1



# TENTATIVE WORK PROGRAM PUBLIC HEARING REPORT

FISCAL YEAR 2027 TO FISCAL YEAR 2031



## CHARLOTTE COUNTY

SUMMARY REPORT

AS OF **10/9/2025 4:23 PM** SUBJECT TO CHANGE

FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT 1  
PROJECTS FUNDED JULY 1, 2026 TO JUNE 30, 2031  
VISIT US AT [WWW.FDOT.GOV/WPPH/DISTRICT1](http://WWW.FDOT.GOV/WPPH/DISTRICT1)

**Draft Tentative Five-Year Work Program Public Hearing Summary Report - As of October 9, 2025**

July 1, 2026 through June 30, 2031

Florida Department of Transportation - District One

**CHARLOTTE COUNTY**

Highways

**412665-1 - CHARLOTTE COUNTY TSMCA**

Type of Work: TRAFFIC CONTROL DEVICES/SYSTEM

Phase	Funding Source	2027	2028	2029	2030	2031
Operations	State	\$631,471				
<b>Total for Project 412665-1</b>		<b>\$631,471</b>				

**413625-1 - CITY OF PUNTA GORDA TSMCA**

Type of Work: TRAFFIC CONTROL DEVICES/SYSTEM

Phase	Funding Source	2027	2028	2029	2030	2031
Operations	State	\$109,066	\$113,455			
<b>Total for Project 413625-1</b>		<b>\$109,066</b>	<b>\$113,455</b>			

**437001-2 - PUNTA GORDA WEIGH IN MOTION (WIM) SCREENING**

Type of Work: MCCO WEIGH STATION STATIC/WIM

Phase	Funding Source	2027	2028	2029	2030	2031
Construction	State		\$4,821,936			
<b>Total for Project 437001-2</b>			<b>\$4,821,936</b>			

**438262-1 - SR 45 (US 41) TAMiami TRAIL FROM CONWAY BLVD TO MIDWAY BLVD**

Type of Work: SIDEWALK

Phase	Funding Source	2027	2028	2029	2030	2031
Construction	Federal	\$9,093,809				
<b>Total for Project 438262-1</b>		<b>\$9,093,809</b>				

**446393-1 - SR 776 AT CHARLOTTE SPORTS PARK**

Type of Work: ADD RIGHT TURN LANE(S)

Phase	Funding Source	2027	2028	2029	2030	2031
Construction	Federal		\$917,294			
<b>Total for Project 446393-1</b>			<b>\$917,294</b>			

**446830-1 - SR 45 (US 41) FROM KINGS HIGHWAY TO CONWAY BLVD**

Type of Work: SIDEWALK

Phase	Funding Source	2027	2028	2029	2030	2031
Construction	Federal				\$7,659,737	
<b>Total for Project 446830-1</b>					<b>\$7,659,737</b>	

**Draft Tentative Five-Year Work Program Public Hearing Summary Report - As of October 9, 2025**

July 1, 2026 through June 30, 2031

Florida Department of Transportation - District One

**CHARLOTTE COUNTY**

Highways

**449652-1 - SR 776 FROM MERCHANTS CROSSING TO SARASOTA COUNTY LINE**

Type of Work: SAFETY PROJECT

Phase	Funding Source	2027	2028	2029	2030	2031
Construction	Federal	\$3,375,791				
Railroad & Utilities	State	\$200,000				
<b>Total for Project 449652-1</b>		<b>\$3,575,791</b>				

**451101-1 - SR 45 (US 41) FROM S OF AQUI ESTA DR TO S OF CARMALITA ST**

Type of Work: PAVEMENT ONLY RESURFACE (FLEX)

Phase	Funding Source	2027	2028	2029	2030	2031
Construction	State	\$3,482,030				
<b>Total for Project 451101-1</b>		<b>\$3,482,030</b>				

**451103-1 - SR 31 FROM N OF CR 74 TO DESOTO COUNTY LINE**

Type of Work: PAVEMENT ONLY RESURFACE (FLEX)

Phase	Funding Source	2027	2028	2029	2030	2031
Construction	State	\$7,001,371				
<b>Total for Project 451103-1</b>		<b>\$7,001,371</b>				

**451105-1 - SR 776 FROM N OF PINE ST TO SARASOTA COUNTY LINE**

Type of Work: RESURFACING

Phase	Funding Source	2027	2028	2029	2030	2031
Construction	Federal	\$7,990,925				
	State	\$820,744				
<b>Total for Project 451105-1</b>		<b>\$8,811,669</b>				

**451360-1 - SR 776 AT OCEANSPRAY BLVD**

Type of Work: MEDIAN MODIFICATION

Phase	Funding Source	2027	2028	2029	2030	2031
Construction	Federal	\$1,345,912				
<b>Total for Project 451360-1</b>		<b>\$1,345,912</b>				

**452154-2 - I-75 AT JONES LOOP TRUCK PARKING**

Type of Work: PARKING FACILITY

Phase	Funding Source	2027	2028	2029	2030	2031
Construction	Federal		\$28,926,605			
<b>Total for Project 452154-2</b>			<b>\$28,926,605</b>			

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**CHARLOTTE COUNTY**

Highways

**452221-1 - COOPER STREET FROM AIRPORT RD TO E MARION AVE**

Type of Work: BIKE PATH/TRAIL

Phase	Funding Source	2027	2028	2029	2030	2031
Construction	Federal		\$3,012,000			
<b>Total for Project 452221-1</b>			<b>\$3,012,000</b>			

**453416-1 - SR 776 AT JACOBS STREET**

Type of Work: ADD RIGHT TURN LANE(S)

Phase	Funding Source	2027	2028	2029	2030	2031
Construction	Federal			\$145,230		
Preliminary Engineering	Federal	\$115,450				
<b>Total for Project 453416-1</b>		<b>\$115,450</b>		<b>\$145,230</b>		

**453459-1 - JONES LOOP ROAD AND PIPER ROAD INTERSECTION IMPROVEMENTS**

Type of Work: ROUNDABOUT

Phase	Funding Source	2027	2028	2029	2030	2031
Construction	Federal					\$3,218,282
Preliminary Engineering	Federal			\$501,001		
<b>Total for Project 453459-1</b>				<b>\$501,001</b>		<b>\$3,218,282</b>

**453479-1 - SR776 AT CORNELIUS BLVD**

Type of Work: ADD RIGHT TURN LANE(S)

Phase	Funding Source	2027	2028	2029	2030	2031
Construction	Federal			\$145,230		
Preliminary Engineering	Federal	\$115,449				
<b>Total for Project 453479-1</b>		<b>\$115,449</b>		<b>\$145,230</b>		

**457620-1 - CHARLOTTE ATMS**

Type of Work: ATMS - ARTERIAL TRAFFIC MGMT

Phase	Funding Source	2027	2028	2029	2030	2031
Design Build	State				\$2,313,059	
Preliminary Engineering	State			\$340,090	\$100,000	
<b>Total for Project 457620-1</b>				<b>\$340,090</b>	<b>\$2,413,059</b>	

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**Maintenance**

**413536-1 - PUNTA GORDA HIGHWAY LIGHTING**

Type of Work: ROUTINE MAINTENANCE

Phase	Funding Source	2027	2028	2029	2030	2031
Bridge/Roadway/Contract Maintenance	State	\$221,609				
<b>Total for Project 413536-1</b>		<b>\$221,609</b>				

**427781-1 - ITS DEVICES ELECTRIC**

Type of Work: OTHER ITS

Phase	Funding Source	2027	2028	2029	2030	2031
Bridge/Roadway/Contract Maintenance	State	\$23,292	\$23,292			
<b>Total for Project 427781-1</b>		<b>\$23,292</b>	<b>\$23,292</b>			

**432899-2 - CHARLOTTE COUNTY ASSET MAINTENANCE**

Type of Work: ROUTINE MAINTENANCE

Phase	Funding Source	2027	2028	2029	2030	2031
Bridge/Roadway/Contract Maintenance	State	\$2,236,231	\$980,668	\$1,039,973	\$1,039,973	\$1,039,973
<b>Total for Project 432899-2</b>		<b>\$2,236,231</b>	<b>\$980,668</b>	<b>\$1,039,973</b>	<b>\$1,039,973</b>	<b>\$1,039,973</b>

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**Modal Development: Aviation**

**451203-1 - PUNTA GORDA AIRPORT HOLDING BAY RWY 22 APPROACH**

Type of Work: AVIATION CAPACITY PROJECT

Phase	Funding Source	2027	2028	2029	2030	2031
Capital	Federal				\$1,170,000	
	Local				\$65,000	
	State				\$65,000	
<b>Total for Project 451203-1</b>					<b>\$1,300,000</b>	

**451489-1 - PUNTA GORDA AIRPORT RUNWAY 4-22 EXTENSION**

Type of Work: AVIATION PRESERVATION PROJECT

Phase	Funding Source	2027	2028	2029	2030	2031
Capital	Federal				\$675,000	
	Local				\$37,500	
	State				\$37,500	
<b>Total for Project 451489-1</b>					<b>\$750,000</b>	

**453809-1 - PUNTA GORDA AIRPORT TERMINAL EXPANSION**

Type of Work: AVIATION CAPACITY PROJECT

Phase	Funding Source	2027	2028	2029	2030	2031
Capital	Local	\$1,000,000	\$1,000,000	\$2,500,000		
	State	\$841,648	\$717,231	\$2,500,000		
<b>Total for Project 453809-1</b>		<b>\$1,841,648</b>	<b>\$1,717,231</b>	<b>\$5,000,000</b>		

**457265-1 - PUNTA GORDA AIRPORT PERIMETER ROAD P2B**

Type of Work: AVIATION PRESERVATION PROJECT

Phase	Funding Source	2027	2028	2029	2030	2031
Capital	Federal	\$2,340,000				
	Local	\$130,000				
	State	\$130,000				
<b>Total for Project 457265-1</b>		<b>\$2,600,000</b>				

**457267-1 - PUNTA GORDA AIRPORT RUNWAY 22 EXIT TAXIWAY**

Type of Work: AVIATION CAPACITY PROJECT

Phase	Funding Source	2027	2028	2029	2030	2031
Capital	Federal		\$900,000			
	Local		\$50,000			
	State		\$50,000			
<b>Total for Project 457267-1</b>			<b>\$1,000,000</b>			

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**Modal Development: Aviation**

**457268-1 - PUNTA GORDA AIRPORT PART 150 NOISE STUDY**

Type of Work: AVIATION ENVIRONMENTAL PROJECT

<b>Phase</b>	<b>Funding Source</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>
Capital	Federal	\$1,170,000				
	Local	\$65,000				
	State	\$65,000				
<b>Total for Project 457268-1</b>		<b>\$1,300,000</b>				

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**CHARLOTTE COUNTY**

**Modal Development: Transit**

**410119-2 - CHARLOTTE COUNTY TRANSIT FTA SECTION 5311 OPERATING ASSISTANCE**

Type of Work: OPERATING/ADMIN. ASSISTANCE

Phase	Funding Source	2027	2028	2029	2030	2031
Operations	Federal	\$82,800	\$50,000	\$82,800	\$82,800	\$67,268
	Local	\$82,800	\$50,000	\$82,800	\$82,800	\$67,268
<b>Total for Project 410119-2</b>		<b>\$165,600</b>	<b>\$100,000</b>	<b>\$165,600</b>	<b>\$165,600</b>	<b>\$134,536</b>

**410138-1 - CHARLOTTE COUNTY STATE TRANSIT BLOCK GRANT OPERATING ASSISTANCE**

Type of Work: OPERATING FOR FIXED ROUTE

Phase	Funding Source	2027	2028	2029	2030	2031
Operations	Local	\$466,743	\$480,745	\$495,168	\$510,023	\$525,323
	State	\$466,743	\$480,745	\$495,168	\$510,023	\$525,323
<b>Total for Project 410138-1</b>		<b>\$933,486</b>	<b>\$961,490</b>	<b>\$990,336</b>	<b>\$1,020,046</b>	<b>\$1,050,646</b>

**410145-1 - CHARLOTTE CTY-SMALL URBAN N. PORT-PUNTA GORDA FTA SECT 5307 CAP ASSIST**

Type of Work: CAPITAL FOR FIXED ROUTE

Phase	Funding Source	2027	2028	2029	2030	2031
Capital	Federal	\$1,227,473	\$1,979,075	\$2,020,245	\$2,732,648	\$2,888,112
	Local	\$306,868	\$494,769	\$505,061	\$683,162	\$722,028
<b>Total for Project 410145-1</b>		<b>\$1,534,341</b>	<b>\$2,473,844</b>	<b>\$2,525,306</b>	<b>\$3,415,810</b>	<b>\$3,610,140</b>

**441979-1 - CHARLOTTE CTY SMALL URBAN N. PORT-PUNTA GORDA/FTA SECT 5307 OPERATING**

Type of Work: OPERATING FOR FIXED ROUTE

Phase	Funding Source	2027	2028	2029	2030	2031
Operations	Federal	\$762,164	\$1,979,075	\$2,020,243	\$2,732,646	\$2,888,112
	Local	\$762,164	\$1,979,075	\$2,020,243	\$2,732,646	\$2,888,112
<b>Total for Project 441979-1</b>		<b>\$1,524,328</b>	<b>\$3,958,150</b>	<b>\$4,040,486</b>	<b>\$5,465,292</b>	<b>\$5,776,224</b>

**441980-1 - CHARLOTTE CO NORTH PORT-PUNTA GORDA FTA SECTION 5339 SMALL URBAN**

Type of Work: CAPITAL FOR FIXED ROUTE

Phase	Funding Source	2027	2028	2029	2030	2031
Capital	Federal	\$468,860	\$637,960	\$560,038	\$642,460	\$661,849
	Local	\$117,215	\$159,490	\$140,010	\$160,615	\$165,462
<b>Total for Project 441980-1</b>		<b>\$586,075</b>	<b>\$797,450</b>	<b>\$700,048</b>	<b>\$803,075</b>	<b>\$827,311</b>

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**CHARLOTTE COUNTY**

**Transportation Planning**

**439316-6 - CHARLOTTE CTY/PUNTA GORDA FY 2026/2027-2027/2028 UPWP**

Type of Work: TRANSPORTATION PLANNING

Phase	Funding Source	2027	2028	2029	2030	2031
Planning	Federal	\$626,506	\$626,506			
<b>Total for Project 439316-6</b>		<b>\$626,506</b>	<b>\$626,506</b>			

**439316-7 - CHARLOTTE CTY/PUNTA GORDA FY 2028/2029-2029/2030 UPWP**

Type of Work: TRANSPORTATION PLANNING

Phase	Funding Source	2027	2028	2029	2030	2031
Planning	Federal			\$851,506	\$1,001,506	
<b>Total for Project 439316-7</b>				<b>\$851,506</b>	<b>\$1,001,506</b>	

**439316-8 - CHARLOTTE CTY/PUNTA GORDA FY 2030/2031-2031/2032 UPWP**

Type of Work: TRANSPORTATION PLANNING

Phase	Funding Source	2027	2028	2029	2030	2031
Planning	Federal					\$776,506
<b>Total for Project 439316-8</b>						<b>\$776,506</b>

FLORIDA DEPARTMENT OF TRANSPORTATION  
DRAFT TENTATIVE WORK PROGRAM  
Charlotte County  
FY2027 THROUGH FY2031 SUMMARY OF CHANGES

County	Project Number	Project Description	Project Phase	Category	Work Mix	Old Fiscal Year	Old Estimate	New Fiscal Year	New Estimate
CHARLOTTE	410119-2	CHARLOTTE COUNTY TRANSIT FTA SECTION 5311 OPERATING ASSISTANCE	OPERATIONS GRANT	Additions	OPERATING/ADMIN. ASSISTANCE		\$0	2027	\$365,668
CHARLOTTE	439316-8	CHARLOTTE CTY/PUNTA GORDA FY 2030/2031-2031/2032 UPWP	PLAN NING GRANT	Additions	TRANSPORTATION PLANNING		\$0	2031	\$776,506
CHARLOTTE	446356-1	PUNTA GORDA ARPT HOLDING BAY RW 4 APPROACH	CAPITAL GRANT	Additions	AVIATION PRESERVATION PROJECT		\$0	2028	\$55,000
CHARLOTTE	449652-1	SR 776 FROM MERCHANTS CROSSING TO SARASOTA COUNTY LINE	CONSTRUCTION UTILITY	Additions	SAFETY PROJECT		\$0	2027	\$200,000
CHARLOTTE	452154-2	I-75 AT JONES LOOP TRUCK PARKING	CONSTRUCTION CONTRACT	Additions	PARKING FACILITY		\$0	2028	\$25,761,517
CHARLOTTE	452154-2	I-75 AT JONES LOOP TRUCK PARKING	CONST SUP IN-HOUSE	Additions	PARKING FACILITY		\$0	2028	\$53,000
CHARLOTTE	452154-2	I-75 AT JONES LOOP TRUCK PARKING	CONST SUP CONSULTANT	Additions	PARKING FACILITY		\$0	2028	\$3,112,088
CHARLOTTE	457265-1	PUNTA GORDA AIRPORT PERIMETER ROAD P2B	CAPITAL GRANT	Additions	AVIATION PRESERVATION PROJECT		\$0	2027	\$130,000
CHARLOTTE	457267-1	PUNTA GORDA AIRPORT RUNWAY 22 EXIT TAXIWAY	CAPITAL GRANT	Additions	AVIATION CAPACITY PROJECT		\$0	2028	\$50,000
CHARLOTTE	457268-1	PUNTA GORDA AIRPORT PART 150 NOISE STUDY	CAPITAL GRANT	Additions	AVIATION ENVIRONMENTAL PROJECT		\$0	2027	\$65,000
CHARLOTTE	457620-1	CHARLOTTE ATMS	PRELIMIN ENGINEERING CONSUL	Additions	ATMS - ARTERIAL TRAFFIC MGMT		\$0	2029	\$440,090
CHARLOTTE	457620-1	CHARLOTTE ATMS	CONSTRUCTION CONTRACT	Additions	ATMS - ARTERIAL TRAFFIC MGMT		\$0	2030	\$1,878,709
CHARLOTTE	457620-1	CHARLOTTE ATMS	CONSTRUCTION SUPPORT	Additions	ATMS - ARTERIAL TRAFFIC MGMT		\$0	2030	\$434,350
CHARLOTTE	451101-1	SR 45 (US 41) FROM S OF AQUI ESTA DR TO S OF CARMALITA ST	CONSTRUCTION CONTRACT	Advances	PAVEMENT ONLY RESURFACE (FLEX)	2029	\$3,480,028	2027	\$3,163,383
CHARLOTTE	451101-1	SR 45 (US 41) FROM S OF AQUI ESTA DR TO S OF CARMALITA ST	CONST SUP CONSULTANT	Advances	PAVEMENT ONLY RESURFACE (FLEX)	2029	\$339,223	2027	\$308,357
CHARLOTTE	446393-1	SR 776 AT CHARLOTTE SPORTS PARK	CONSTRUCTION CONTRACT	Defers	ADD RIGHT TURN LANE(S)	2027	\$767,294	2028	\$767,294
CHARLOTTE	446393-1	SR 776 AT CHARLOTTE SPORTS PARK	CONST SUP OTHER AGCY	Defers	ADD RIGHT TURN LANE(S)	2027	\$150,000	2028	\$150,000
CHARLOTTE	446830-1	SR 45 (US 41) FROM KINGS HIGHWAY TO CONWAY BLVD	CONSTRUCTION CONTRACT	Defers	SIDEWALK	2028	\$4,211,470	2030	\$6,862,073
CHARLOTTE	446830-1	SR 45 (US 41) FROM KINGS HIGHWAY TO CONWAY BLVD	CONST SUP IN-HOUSE	Defers	SIDEWALK	2028	\$1,096	2030	\$14,636
CHARLOTTE	446830-1	SR 45 (US 41) FROM KINGS HIGHWAY TO CONWAY BLVD	CONST SUP CONSULTANT	Defers	SIDEWALK	2028	\$349,634	2030	\$783,028
CHARLOTTE	453459-1	JONES LOOP ROAD AND PIPER ROAD INTERSECTION IMPROVEMENTS	CONSTRUCTION CONTRACT	Defers	ROUNDABOUT	2029	\$3,218,282	2031	\$3,218,282
CHARLOTTE	452154-1	I-75 AT JONES LOOP TRUCK PARKING	CONSTRUCTION CONTRACT	Deletions	PARKING FACILITY	2028	\$18,173,816		\$0
CHARLOTTE	452154-1	I-75 AT JONES LOOP TRUCK PARKING	CONST SUP IN-HOUSE	Deletions	PARKING FACILITY	2028	\$54,800		\$0
CHARLOTTE	452154-1	I-75 AT JONES LOOP TRUCK PARKING	CONST SUP CONSULTANT	Deletions	PARKING FACILITY	2028	\$2,583,130		\$0
CHARLOTTE	452236-1	SR 45 (US 41) ADA RAMP FROM HARBORWALK TO W RETTA ESPLANADE	CONSTRUCTION CONTRACT	Deletions	PEDESTRIAN SAFETY IMPROVEMENT	2027	\$575,420		\$0
CHARLOTTE	452236-1	SR 45 (US 41) ADA RAMP FROM HARBORWALK TO W RETTA ESPLANADE	CONST SUP CONSULTANT	Deletions	PEDESTRIAN SAFETY IMPROVEMENT	2027	\$101,952		\$0

Project	Year of Funding	Funding	Type of Work	Location	Change
437001-2	2028	\$4,821,936	MCCO Weigh Station	Punta Gorda	Funding Increase
438262-1	2027	\$9,093,809	Sidewalk	SR 45 (US 41) From Conway to Midway	Funding Increase
446830-1	2030	\$7,659,737	Sidewalk	SR 45 From Kings to Conway	Funding Increase
449652-1	2027	\$3,575,791	Safety Project	SR 776 From Merchants to Sarasota CL	Funding Increase
451101-1	2027	\$3,482,030	Pavement Only Resurface	SR 45 From S of Aqui Esta to S of Carmalita	New
451103-1	2027	\$7,001,371	Pavement Only Resurface	SR 31 From N of CR 74 to DeSoto CL	Funding Increase
451105-1	2027	\$8,811,669	Resurfacing	SR 776 From N of Pine to Sarasota CL	Funding Increase
451360-1	2027	\$1,345,912	Median Modification	SR 776 at Oceanspray	Funding Increase
452154-2	2028	\$28,926,605	Parking Facility	I-75 at Jones Loop Truck Parking	Funding Increase
452221-1	2028	\$3,012,000	Bike Path/Trail	Cooper Street From Airport Rd to E Marion	Funding Increase
453459-1	2031	\$3,218,282	Roundabout	Jones Loop and Piper	Moved from 2029

**ATTACHMENT 3**

**NOVEMBER 19, 2025  
CITIZENS' ADVISORY COMMITTEE (CAC) MEETING**

**AGENDA ITEM # 11  
2026 FDOT SAFETY PERFORMANCE MEASURES**

**Purpose:** Review and discuss FDOT’s Safety Targets for all five national Safety Performance Measures and recommend adopting those Safety Target goals for 2026.

**Presented by:** MPO Staff

**Discussion:** MPOs are required annually to adopt Safety Performance Measure Targets for tracking progress towards the Statewide/MPO targets for each of the transportation performance measures and meet Federal Highway Administration (FHWA) requirements.

FHWA has established five national Safety Performance Measures which all State Departments of Transportation and MPOs must address. Unlike other performance measures applicable only to the National Highway System (NHS), the Safety Performance Measures apply to all public roads. The 2026 Safety Performance Measures and target goals are listed in the table below:

**2026 Safety Performance Measures**

<b>PERFORMANCE MEASURES</b>	<b>STATEWIDE TARGET</b>	<b>CC-PG MPO TARGET</b>
Number of Fatalities	<b>0</b>	<b>0</b>
Number of Serious Injuries	<b>0</b>	<b>0</b>
Fatality Rate per 100 million Vehicle Miles Traveled (VMT)	<b>0</b>	<b>0</b>
Serious Injuries per 100 million Vehicle Miles Traveled (VMT)	<b>0</b>	<b>0</b>
Total Number of Non-Motorized Fatalities and Serious Injuries	<b>0</b>	<b>0</b>

The MPO Board last adopted the FDOT’s “Vision Zero” targets (goal of no fatalities or injuries) for all five of the Safety Performance Measures at the December 15, 2025, MPO Board Meeting. The MPO has until February 27, 2026, to accept the FDOT targets for 2026 or develop its own targets. MPO Staff recommends the MPO Board support and adopt FDOT’s 2026 targets.

**Recommendation:** Motion to review and recommend MPO Board adopt 2026 FDOT’s Safety Performance Measures

**Attachment:** 1. [Charlotte County Safety Data & Statistics Summary \(Source: Signal 4 Analytics\)](#)

# Charlotte County-Punta Gorda MPO

## 2026 Safety Performance Measures



### Safety Performance Measures

1. Number of Fatalities
2. Rate of Fatalities
3. Number of Serious Injuries
4. Rate of Serious Injuries
5. Number of Non-Motorized Fatalities and Serious Injuries

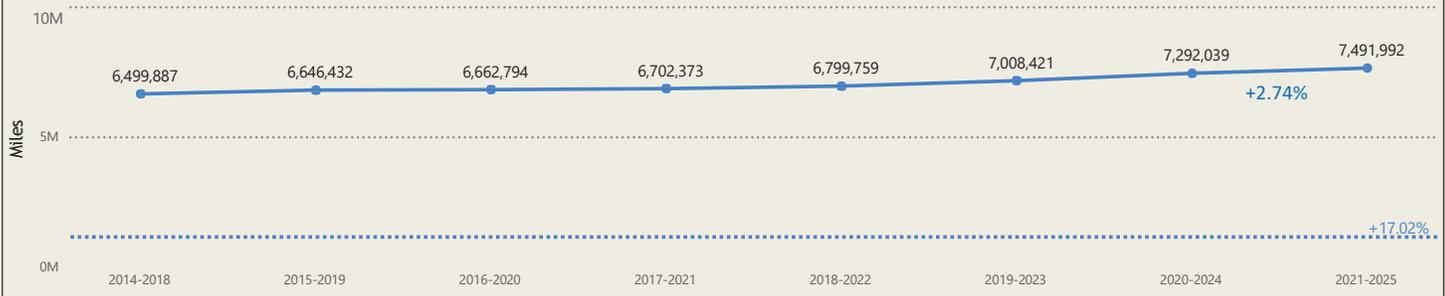
## 2026 Safety Performance Measures

Performance Measures	Statewide Target	CC-PG MPO Target
Number of Fatalities	0	0
Number of Serious Injuries	0	0
Fatality Rate (per 100 Million Vehicle Miles Travelled)	0	0
Serious Injury Rate (per 100 Million Vehicle Miles Travelled)	0	0
Total Number of Non-Motorized Fatalities and Serious Injuries	0	0

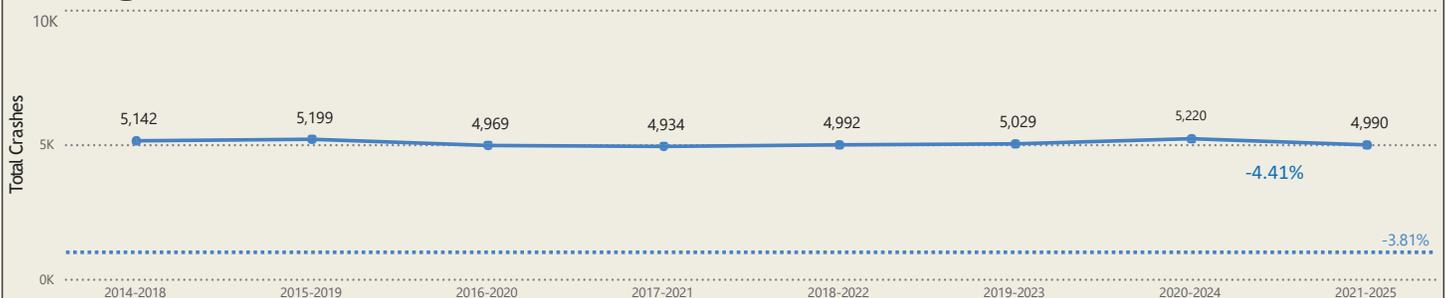


5-Year Averages (2014-2025)

### Average Annual Daily Vehicle Miles Travelled (DVMT)

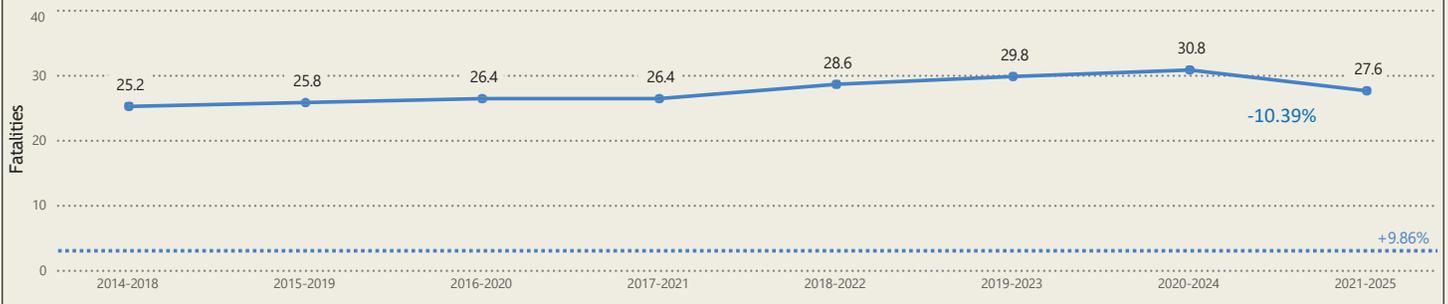


### Average Annual Crashes

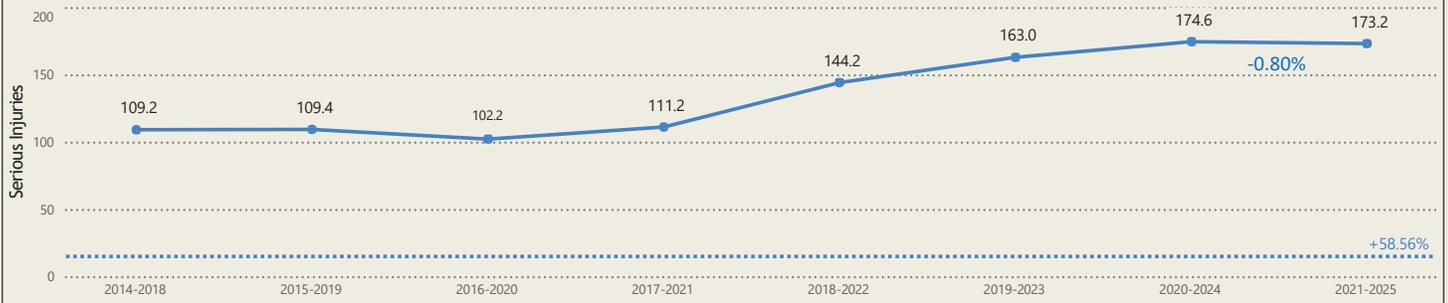


Data Source: FDOT Reports of Highway Mileage and Travel (DVMT) & Signal4Analytics  
 Note: 2021-2025 data are estimates based on available data as of September 2025.

### Average Annual Fatalities



### Average Annual Serious Injuries



Data Source: FDOT Reports of Highway Mileage and Travel (DVMT) & Signal4Analytics  
 Note: 2021-2025 data are estimates based on available data as of September 2025.

### Average Annual Fatality Rate (per 100 Million VMT)

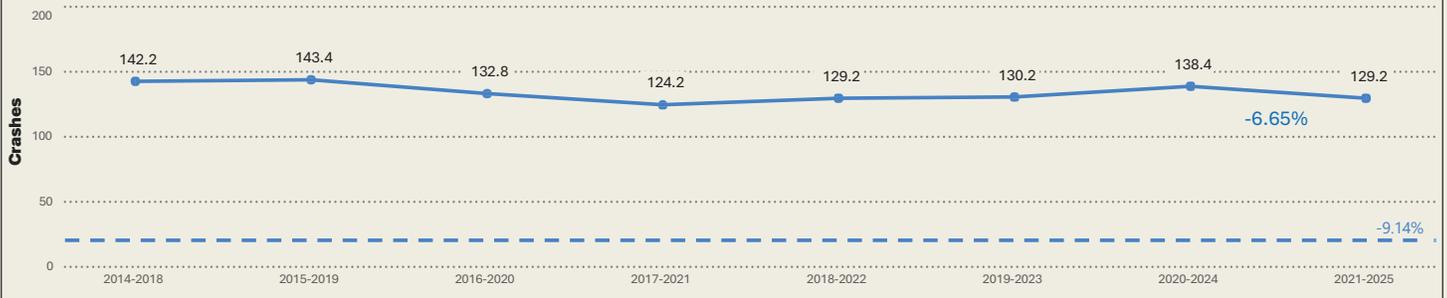


### Average Annual Serious Injury Rate (per 100 Million VMT)

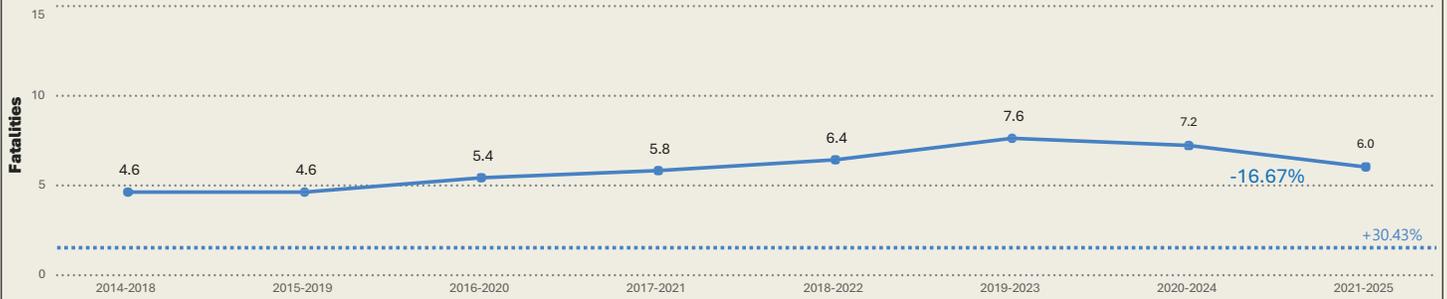


Data Source: FDOT Reports of Highway Mileage and Travel (DVMT) & Signal4Analytics  
 Note: 2021-2025 data are estimates based on available data as of September 2025.

### Average Annual Motorcycle and Motorized Scooter Crashes

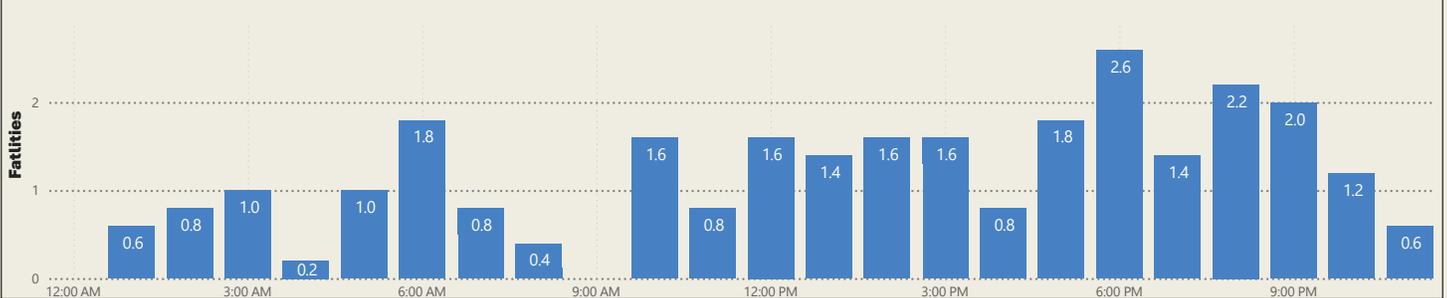


### Average Annual Motorcycle and Motorized Scooter Fatalities

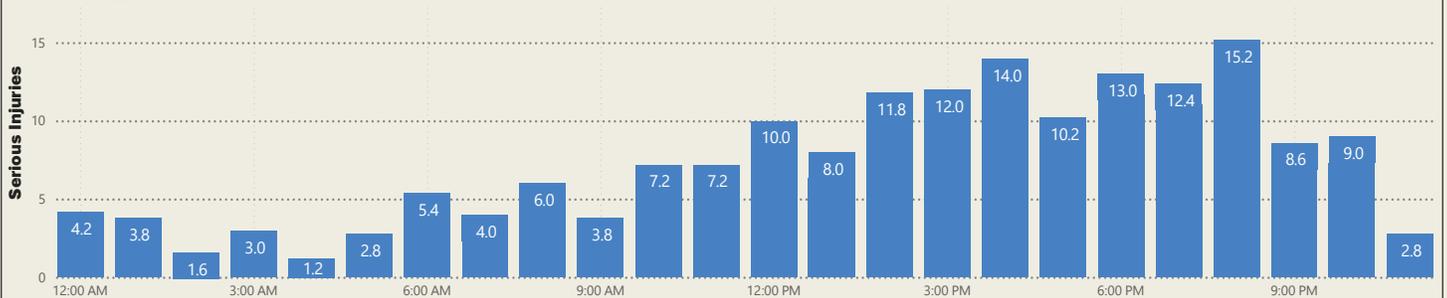


Data Source: FDOT Reports of Highway Mileage and Travel (DVMT) & Signal4Analytics  
 Note: 2021-2025 data are estimates based on available data as of September 2025.

### Average Annual Fatalities by Time of Day 2021-2025

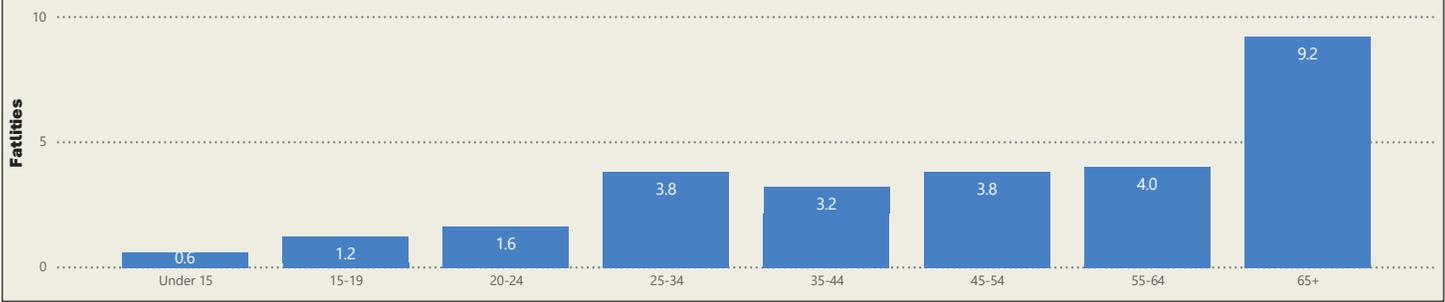


### Average Annual Serious Injuries by Time of Day 2021-2025

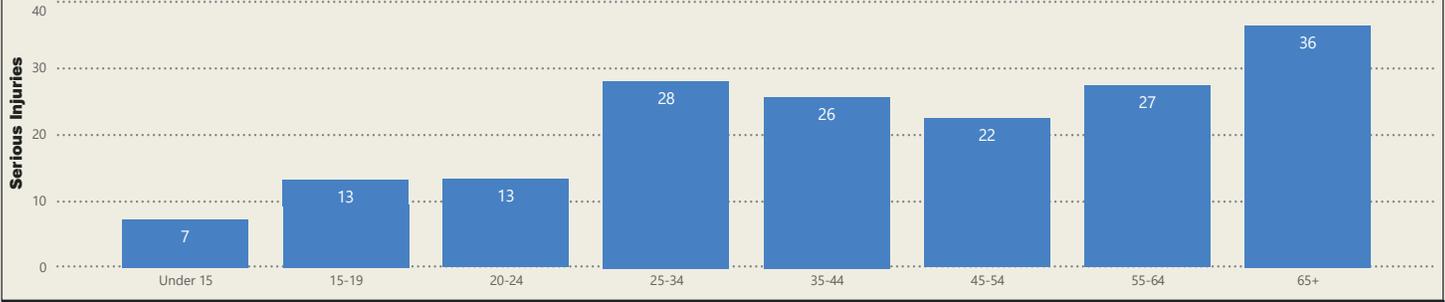


Data Source: Signal4Analytics  
 Note: 2021-2025 data are estimates based on available data as of September 2025.

### Average Annual Fatalities by Age Group 2021-2025



### Average Annual Serious Injuries by Age Group 2021-2025

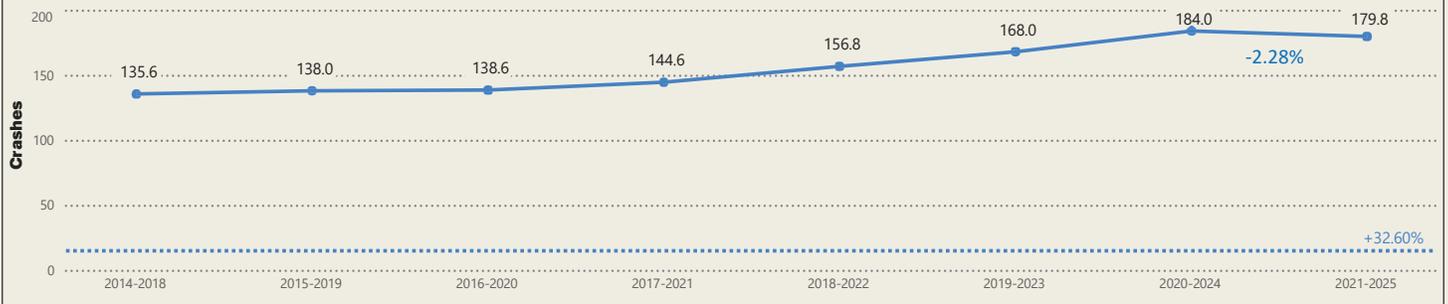


Data Source: FDOT Reports of Highway Mileage and Travel (DVMT) & Signal4Analytics  
Note: 2021-2025 data are estimates based on available data as of September 2025.

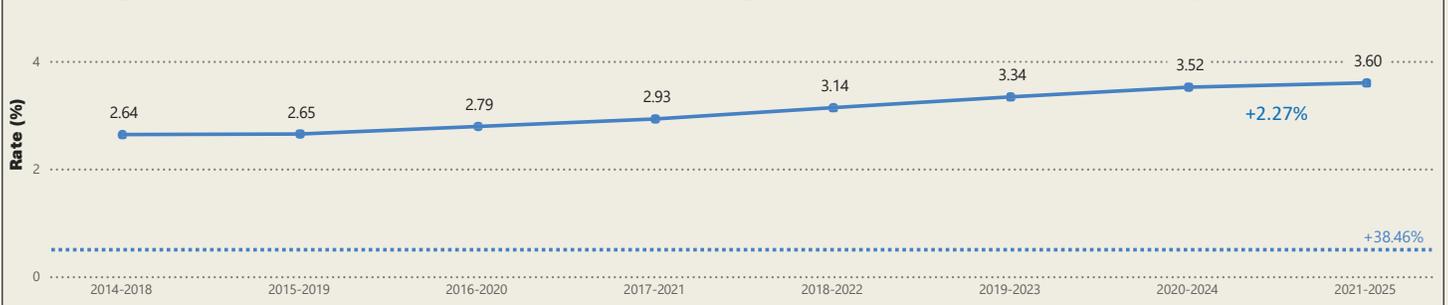


## Non-Motorized Roadway Users

### Average Annual Non-Motorized Crashes

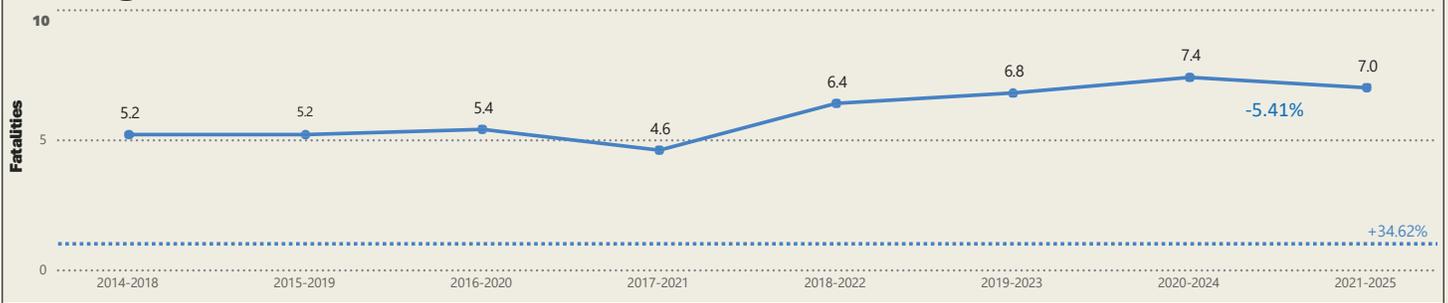


### Average Annual Rate of Crashes Involving Non-Motorized Roadway Users

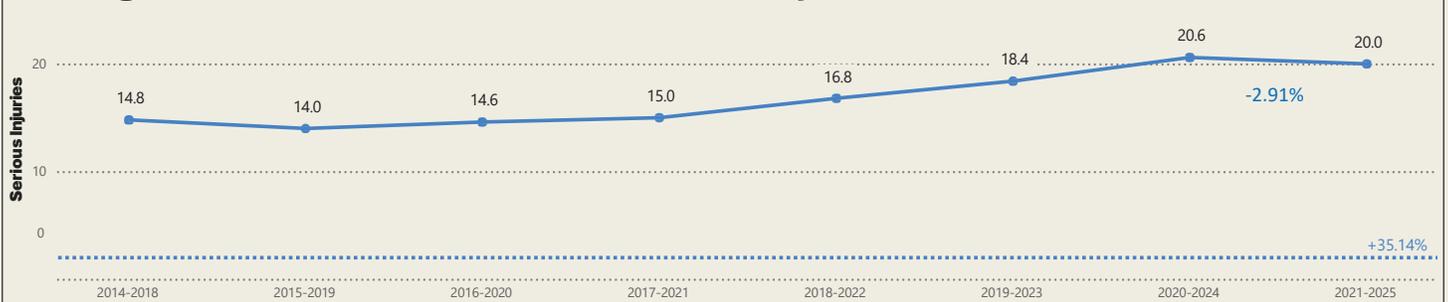


Data Source: FDOT Reports of Highway Mileage and Travel (DVMT) & Signal4Analytics  
 Note: 2021-2025 data are estimates based on available data as of September 2025.

### Average Annual Non-Motorized Fatalities

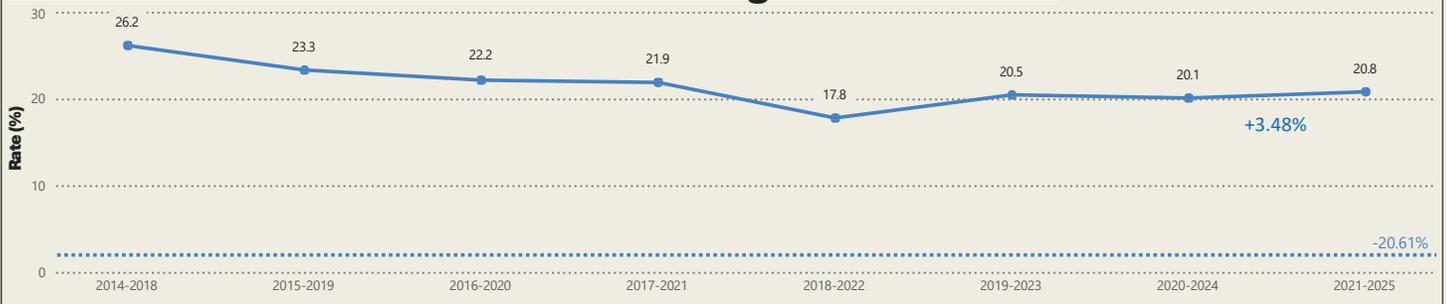


### Average Annual Non-Motorized Serious Injuries

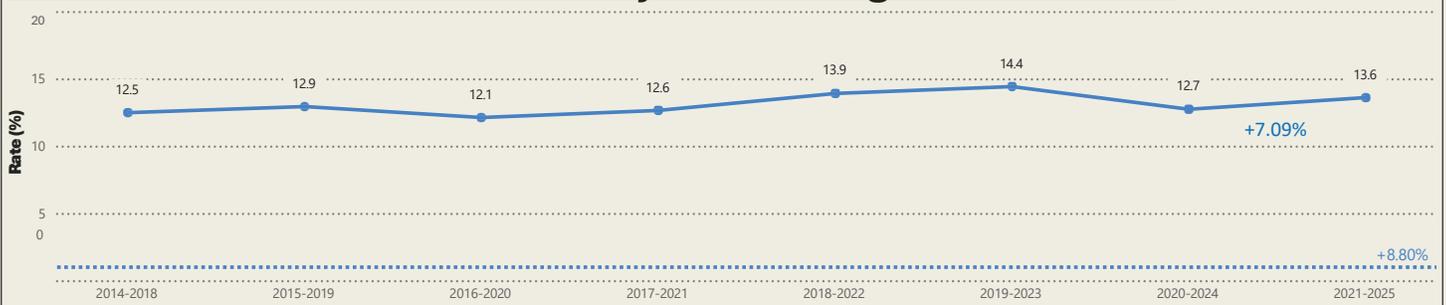


Data Source: FDOT Reports of Highway Mileage and Travel (DVMT) & Signal4Analytics  
 Note: 2021-2025 data are estimates based on available data as of September 2025.

### Rate of Non-Motorized Fatalities Among All Road Users



### Rate of Non-Motorized Serious Injuries Among All Road Users



Data Source: FDOT Reports of Highway Mileage and Travel (DVMT) & Signal4Analytics  
 Note: 2021-2025 data are estimates based on available data as of September 2025.

### Total Crashes, Fatalities, and Serious Injuries 2021 – 2025

	All Road Users	Non-Motorized
<b>Total Crashes</b>	24,951	899
<b>Total Fatalities</b>	138	35
<b>Total Serious Injuries</b>	866	100

**3.60%**

#### Crashes

between 2021 and 2025  
involved a bicycle or pedestrian

**25.36%**

#### Fatalities

between 2021 and 2025  
involved a bicycle or pedestrian

**11.54%**

#### Serious Injuries

between 2021 and 2025  
involved a bicycle or pedestrian



Data Source: Signal4Analytics  
 Note: 2025 data are based on available data as of September 2025.

## Total Crashes, Fatalities, and Serious Injuries

2024 - 2025

2024	All Road Users	Non-Motorized
<b>Total Crashes</b>	5,713	218
<b>Total Fatalities</b>	28	8
<b>Total Serious Injuries</b>	152	19

2025 (as of September)	All Road Users	Non-Motorized
<b>Total Crashes</b>	2,872	112
<b>Total Fatalities</b>	9	3
<b>Total Serious Injuries</b>	79	14

**3.90%**

### Crashes

In 2025 as of September involved a bicycle or pedestrian

**+2.09% since 2024**

**33.33%**

### Fatalities

In 2025 as of September involved a bicycle or pedestrian

**+16.66% since 2024**

**17.72%**

### Serious Injuries

In 2025 as of September involved a bicycle or pedestrian

**+41.76% since 2024**



Data Source: Signal4Analytics

Note: 2025 data are based on available data as of September 2025.

## Common Serious Injury and Fatal Crash Types

2019 - 2025

	2019	2020	2021	2022	2023	2024	2025
<b>Largest Contributor to Serious Injuries</b>	Intersections	Intersections	Intersections	Intersections	Intersections	Intersections	Intersections
<b>Largest Contributor to Fatalities</b>	Aging Road Users	Intersections	Impaired Driving	Intersections & Lane Departures	Intersections & Lane Departures	Aging Road Users	Intersections

## Common Serious Injury and Fatal Crash Types

January 2025 - September 2025



**Intersections**  
37 Serious Injuries  
5 Fatalities



**Pedestrians and Bicyclists**  
14 Serious Injuries  
3 Fatalities



**Lane Departures**  
34 Serious Injuries  
2 Fatalities



**Aging Road Users**  
29 Serious Injuries  
4 Fatalities



**Motorcycle and Motor Scooter**  
12 Serious Injuries  
3 Fatalities



**Impaired Driving**  
6 Serious Injuries  
1 Fatalities



Data Source: Signal4Analytics

Note: 2025 data are estimates based on available data as of September 2025.

## **Key Takeaways**

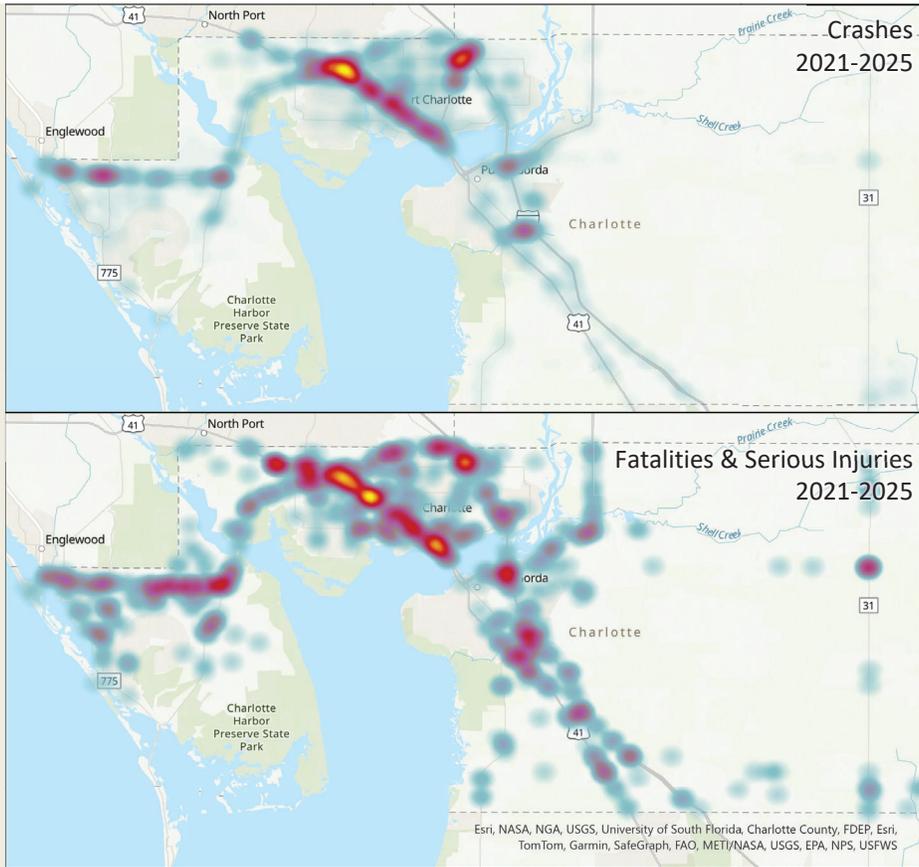
- Increase in Vehicular Miles Travelled
- Decrease in Fatalities and Serious Injuries are steady
- Increase in non motorized crashes

## **Key Actions**

- **Prioritize projects to improve intersection improvements**
- **Strategies to Separate Bike/Ped Traffic from Vehicles**
  - Protected Bike lanes
  - Sidewalks and Multi-Use Paths
- **Traffic Calming Techniques and Buffer Zones**
  - Speed humps, raised crosswalks
  - Intersection Redesign



## **Major Roadways**



	Crashes	Fatalities	Serious Injuries
US-41 (Tamiami)	5116	11	74
SR-776	1648	15	88
Kings Highway	933	3	14
Burnt Store Rd	106	5	5



Data Source: Signal4Analytics

Note: 2025 data are based on available data as of September 2025.

**NOVEMBER 19, 2025  
CITIZENS' ADVISORY COMMITTEE (CAC) MEETING**

**AGENDA ITEM # 12  
COMMUNITY TRANSPORTATION COORDINATOR (CTC)  
DESIGNATION/MEMORANDUM OF AGREEMENT (MOA)**

**Purpose:** To review and recommend that the MPO approve the Community Transportation Coordinator (CTC) designation and the associated Memorandum of Agreement (MOA), along with MPO Board Resolution #2025-03 for the next five-year period.

**Presented by:** MPO Staff and County Staff

**Discussion:** Chapter 427.0157, Florida Statutes, requires that the LCB review and approve the Memorandum of Agreement (MOA) that will be signed by the newly designated Community Transportation Coordinator (CTC) and the Florida Commission for the Transportation Disadvantaged (CTD) for the next five-year period. The draft document is attached. Currently, the Charlotte County Board of County Commissioners (BCC) through its Transit Division serves as the CTC for Charlotte County. On May 13, 2025, by resolution, the BCC expressed a willingness to serve in this role for the next five-year period commencing July 1, 2026. The most recent CTC Evaluation reflects Charlotte County Transit's ability to perform as CTC.

At the December 15, 2025, meeting, the MPO Board will consider recommending to the Florida Commission for the Transportation Disadvantaged (CTD) the designation of the Charlotte County area CTC for the next five-year period commencing July 1, 2026. As part of this recommendation process, the MPO Board will consider approving MPO Board Resolution #2025-03 for forwarding to the CTD.

The final step in this CTC designation process will require a presentation by the Charlotte County-Punta Gorda MPO staff at a CTD business meeting in early 2026. Once the CTD approves the new Charlotte CTC designation, the new MOA will be finalized and a new Transportation Disadvantaged Service Plan (TDSP) developed by Charlotte County Transit and MPO staff will be reviewed and approved at the September 3, 2026, LCB Meeting.

**NOVEMBER 19, 2025**  
**CITIZENS' ADVISORY COMMITTEE (CAC) MEETING**

**Recommendation:** Motion to recommend the MPO Board approve the Memorandum of Agreement and MPO Board Resolution #2025-03 for submittal to the Florida Commission for the Transportation Disadvantaged (CTD).

- Attachments:**
1. [Letter and BCC Resolution #2025-161 received June 9, 2025, from Charlotte County Transit Operations Manager Heidi Maddox regarding the Charlotte County Board of County Commissioner's willingness to serve as CTC for the next 5-year period beginning July 1, 2026.](#)
  2. [Draft Memorandum of Agreement between the CTD and the Charlotte County Board of County Commissioners for LCB approval at the November 6, 2025, LCB Meeting.](#)
  3. [Draft MPO Board Resolution #2025-03 to be considered at the December 15, 2025, MPO Board Meeting.](#)





June 9, 2025

Charlotte County- Punta Gorda  
Metropolitan Planning Organization (MPO)  
1050 Loveland Blvd., Box C  
Port Charlotte, FL 33980

Re: Community Transportation Coordinator (CTC) Designation

Dear Chair and Honorable Members of the Board,

On May 13, 2025, the Charlotte County Board of County Commissioners approved Resolution 2025-161 that "recommends to the Charlotte County-Punta Gorda Metropolitan Planning Agency that Charlotte County Transit continue to serve as Charlotte County's Community Transportation Coordinator for another five-year term, commencing on July 1, 2026."

Accordingly, I request that the Charlotte County-Punta Gorda Metropolitan Planning Organization request that the Florida Commission for the Transportation Disadvantaged (CTD) continue to permit Charlotte County Transit to act as the Community Transportation Coordinator for an additional five-year term.

Thank you for your consideration and commitment to the transportation needs of Charlotte County and the City of Punta Gorda.

Sincerely,

Heidi E. Maddox  
Transit Operations Manager

Enclosure

cc: Zinnia Vargas, Financial Manager, Budget & Administrative Services

RESOLUTION  
NUMBER 2025-161

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A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CHARLOTTE COUNTY, FLORIDA PROVIDING FOR A RECOMMENDATION TO THE METROPOLITAN PLANNING ORGANIZATION THAT CHARLOTTE COUNTY TRANSIT, A DIVISION OF CHARLOTTE COUNTY, CONTINUE IN THE STATUS OF COMMUNITY TRANSPORTATION COORDINATOR FOR CHARLOTTE COUNTY.

RECITALS

WHEREAS, Section 427.015 (2), Florida Statutes, provides that each Metropolitan Planning Organization or designated official planning agency shall recommend to the Commission on the Transportation Disadvantaged ("Commission") a single community transportation coordinator; and

WHEREAS, Charlotte County Transit is currently the Community Transportation Coordinator for Charlotte County, which designation expires on June 30, 2026; and

WHEREAS, Section 287.057 (13), Florida Statutes, provides that contracts for service such as the Memorandum of Agreement between the Community Transportation Coordinator and the Commission may be renewed for a period that may not exceed five (5) years as provided in the contract; and

WHEREAS, Rule 41-2.010 (2), Florida Administrative Code, provides that the selection of Community Transportation Coordinators may be negotiated without competitive acquisition, upon the recommendation of the Metropolitan Planning Organization or designated official planning Agency that is in the best interest of the transportation disadvantaged; and

WHEREAS, the designation of Charlotte County Transit serving as the Community Transportation Coordinator continues to be in the best interest of the transportation disadvantaged.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Charlotte County that:

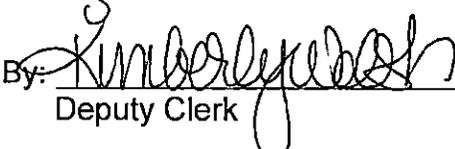
1. The Charlotte County Board of County Commissioners recommends to the Charlotte County-Punta Gorda Metropolitan Planning Organization that Charlotte County Transit continue to serve as Community Transportation Coordinator for an additional five (5) year term, commencing on July 1, 2026.
2. This resolution shall be effective upon approval of the Charlotte County Board of County Commissioners.

PASSED AND DULY ADOPTED this 13<sup>th</sup> day of May 2025.

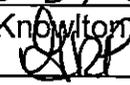
BOARD OF COUNTY COMMISSIONERS  
OF CHARLOTTE COUNTY, FLORIDA

By:   
Joseph M. Tiseo, Chairman

ATTEST:  
Roger D. Eaton, Clerk of  
Circuit Court and Ex-officio  
Clerk of the Board of County  
Commissioners

By:   
Deputy Clerk

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:

By:   
Janette S. Knowlton, County Attorney  
LR25-0399 

Contract # \_\_\_\_\_

Effective: \_\_\_\_\_ to \_\_\_\_\_

STATE OF FLORIDA  
COMMISSION FOR THE TRANSPORTATION DISADVANTAGED  
**MEMORANDUM OF AGREEMENT**

This Memorandum of Agreement is between the COMMISSION FOR THE TRANSPORTATION DISADVANTAGED, hereby referred to as the "Commission," and

Charlotte County Board of County Commissioners

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the COMMUNITY TRANSPORTATION COORDINATOR, designated pursuant to Chapter 427, F.S., to serve the transportation disadvantaged for the community that includes the entire area of

Charlotte \_\_\_\_\_ county(ies), and hereafter referred to as the "Coordinator."

This Agreement is made in consideration of the mutual benefits to both parties; said consideration acknowledged hereto by the parties as good and valuable consideration.

The Parties Agree:

I. The Coordinator Shall:

- A. Become and remain totally apprised of all of the Transportation Disadvantaged resources available or planned in their designated service area. This knowledge will be used to plan, coordinate, and implement the most cost effective transportation disadvantaged transit system possible under the economic and other conditions that exist in the designated service area.
- B. Plan and work with Community Transportation Coordinators in adjacent and other areas of the state to coordinate the provision of community trips that might be handled at a lower overall cost to the community by another Coordinator. This includes honoring any Commission-approved statewide certification program that allows for intercounty transportation opportunities.
- C. Arrange for all services in accordance with Chapter 427, Florida Statutes, and Rule 41-2, FAC, and as further required by the Commission and the local Coordinating Board approved Transportation Disadvantaged Service Plan.
- D. Return any acquired profits or surplus funds originating through the course of business as the Coordinator that are beyond the amount(s) specifically identified and approved in the accompanying Transportation Disadvantaged Service Plan. Such profits or funds shall be returned to the Coordinator's transportation system or to any subsequent Coordinator, as a total transportation system subsidy, to be applied to the immediate following operational year. The Coordinator will include similar language in all coordination contracts to assure that transportation disadvantaged related revenues are put back into transportation disadvantaged services.

E. Accomplish this Project by:

1. Developing a Transportation Disadvantaged Service Plan for approval by the local Coordinating Board and the Commission. Coordinators who are newly designated to a particular service area shall submit a local Coordinating Board approved Transportation Disadvantaged Service Plan, within 120 calendar days following the execution of the Coordinator's initial memorandum of agreement with the Commission, for approval by the Commission. All subsequent Transportation Disadvantaged Service Plans shall be submitted and approved with the corresponding memorandum of agreement. The approved Transportation Disadvantaged Service Plan will be implemented and monitored to provide for community-wide transportation services for purchase by non-sponsored transportation disadvantaged persons, contracting social service agencies, and other entities that use local, state, or federal government funds for the purchase of transportation for the transportation disadvantaged.
2. Maximizing the use of available public school transportation resources and public fixed route or fixed schedule transit services and assuring that private or public transit, paratransit operators, and school boards have been afforded a fair opportunity to participate to the maximum extent feasible in the planning process and in the development of the provisions of the Transportation Disadvantaged Service Plan for the transportation disadvantaged.
3. Providing or arranging 24-hour, 7-day per week transportation disadvantaged service as required in the designated service area by any Federal, State or Local Government agency sponsoring such services. The provision of said services shall be furnished in accordance with the prior notification requirements identified in the local Coordinating Board and Commission approved Transportation Disadvantaged Service Plan.
4. Complying with all local, state, and federal laws and regulations that apply to the provision of transportation disadvantaged services.
5. Submitting to the Commission an Annual Operating Report detailing demographic, operational, and financial data regarding coordination activities in the designated service area. The report shall be prepared on forms provided by the Commission and according to the instructions of said forms.

F. Comply with Audit and Record Keeping Requirements by:

1. Utilizing the Commission recognized Chart of Accounts defined in the *Transportation Accounting Consortium Model Uniform Accounting System for Rural and Specialized Transportation Providers* (uniform accounting system) for all transportation disadvantaged accounting and reporting purposes. Community Transportation Coordinators with existing and equivalent accounting systems are not required to adopt the Chart of Accounts in lieu of their existing Chart of Accounts but shall prepare all reports, invoices, and fiscal documents relating to the transportation disadvantaged functions and activities using the chart of accounts and accounting definitions as outlined in the above referenced manual.

2. Assuming the responsibility of invoicing for any transportation services arranged, unless otherwise stipulated by a purchase of service contract or coordination contract.
  3. Maintaining and filing with the Commission, local Coordinating Board, and all purchasing agencies/entities such progress, fiscal, inventory, and other reports as those entities may require during the period of this Agreement.
  4. Providing copies of finance and compliance audits to the Commission and local Coordinating Board as requested by the Commission or local Coordinating Board.
- G. Retain all financial records, supporting documents, statistical records, and any other documents pertinent to this Agreement for a period of five (5) years after termination of this Agreement. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings. The Coordinator shall assure that these records shall be subject to inspection, review, or audit at all reasonable times by persons duly authorized by the Commission or this Agreement. They shall have full access to and the right to examine any of the said records and documents during the retention period.
- H. Comply with Safety Requirements by:
1. Complying with Section 341.061, F.S., and Rule 14-90, FAC, concerning System Safety; or complying with Chapter 234.051, F.S., regarding school bus safety requirements for those services provided through a school board; and
  2. Assuring compliance with local, state, and federal laws, and Commission policies relating to drug testing. Conduct drug and alcohol testing for safety sensitive job positions within the coordinated system regarding pre-employment, randomization, post-accident, and reasonable suspicion as required by the Federal Highway Administration and the Federal Transit Administration.
- I. Comply with Commission insurance requirements by maintaining at least minimum liability insurance coverage in the amount of \$200,000 for any one person and \$300,000 per occurrence at all times during the existence of this Agreement for all transportation services purchased or provided for the transportation disadvantaged through the Community Transportation Coordinator. Upon the execution of this Agreement, the Coordinator shall add the Commission as an additional **named insured** to all insurance policies covering vehicles transporting the transportation disadvantaged. In the event of any cancellation or changes in the limits of liability in the insurance policy, the insurance agent or broker shall notify the Commission. The Coordinator shall insure that contracting transportation operators and coordination contractors also maintain the same minimum liability insurance, or an equal governmental insurance program. Insurance coverage in excess of \$1 million per occurrence must be approved by the Commission and the local Coordinating Board before inclusion in the Transportation Disadvantaged Service Plan or in the justification of rates and fare structures. Such coverage may be provided by a self-insurance program established and operating under the laws of the State of Florida and written verification of insurance protection in accordance with Section 768.28, Florida Statutes, shall be provided to the Commission upon request.

- J. Safeguard information by not using or disclosing any information concerning a user of services under this Agreement for any purpose not in conformity with the local, state and federal regulations (45 CFR, Part 205.50), except upon order of a court, written consent of the recipient, or his/her responsible parent or guardian when authorized by law.
- K. Protect Civil Rights by:
1. Complying with state and federal laws including but not limited to laws regarding discrimination on the basis of sex, race, religion, age, disability, sexual orientation, or national origin. The Coordinator gives this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance and agreeing to complete a Civil Rights Compliance Questionnaire if so requested by the Commission.
  2. Agreeing that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the Coordinator, its successors, subcontractors, transferee, and assignees for the period during which such assistance is provided. Assure that all operators, subcontractors, subgrantee, or others with whom the Coordinator arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the Coordinator agrees that the Commission may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.
- L. To the extent allowed by Section 768.28, Florida Statutes, and only to the monetary and other limitations contained therein, indemnify and hold harmless the Commission and all of the Commission's members, officers, agents, and employees; purchasing agency/entity officers, agents, and employees; and the local, state, and federal governments from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by the Coordinator during the performance of this Agreement, whether direct or indirect, and whether to any person or property to which the Commission or said parties may be subject, except that neither the Coordinator nor any of its sub-contractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the Commission or any of its members, officers, agents or employees; purchasing agency/entity, officers, agents, and employees; and local, state, or federal governments. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency/entity or Coordinator to which sovereign immunity may be applicable. Nothing herein shall be construed as consent by a state agency/entity or political subdivision of the State of Florida or the federal government to be sued by third parties in any matter arising out of any Agreement or contract. Notwithstanding the foregoing, pursuant to Section 768.28, Florida Statutes, no agency or subdivision of the state shall be required to indemnify, insure, or assume any liability for the Commission's negligence.

- M. Comply with standards and performance requirements of the Commission, the local Coordinating Board approved Transportation Disadvantaged Service Plan, and any purchase of service contracting agencies/entities. Failure to meet the requirements or obligations set forth in this MOA, and performance requirements established and monitored by the local Coordinating Board in the approved Transportation Disadvantaged Service Plan, shall be due cause for non-payment of reimbursement invoices until such deficiencies have been addressed or corrected to the satisfaction of the Commission.
- N. Comply with subcontracting requirements by executing or negotiating contracts for transportation services with Transportation Operators and Coordination Contractors, and assuring that the conditions of such contracts are maintained. The requirements of Part 1, Paragraph E.5. through M are to be included in all contracts, subcontracts, coordination contracts, and assignments made by the Coordinator for services under this Agreement. Said contracts, subcontracts, coordination contracts, and assignments will be reviewed and approved annually by the Coordinator and local Coordinating Board for conformance with the requirements of this Agreement.
- O. Comply with the following requirements concerning drivers and vehicles:
1. Drivers for paratransit services, including coordination contractors, shall be required to announce and identify themselves by name and company in a manner that is conducive to communications with the specific passenger, upon pickup of each rider, group of riders, or representative, guardian, or associate of the rider, except in situations where the driver regularly transports the rider on a recurring basis. Each driver must have photo identification that is in view of the passenger. Name patches, inscriptions or badges that affix to driver clothing are acceptable. For transit services, the driver photo identification shall be in a conspicuous location in the vehicle.
  2. The paratransit driver shall provide the passenger with boarding assistance, if necessary or requested, to the seating portion of the vehicle. The boarding assistance shall include opening the vehicle door, fastening the seat belt or utilization of wheelchair securement devices, storage of mobility assistive devices, and closing the vehicle door. In certain paratransit service categories, the driver may also be required to open and close doors to buildings, except in situations in which assistance in opening/closing building doors would not be safe for passengers remaining on the vehicle. Assisted access must be in a dignified manner. Drivers may not assist wheelchair up or down more than one step, unless it can be performed safely as determined by the passenger, guardian, and driver.
  3. All vehicles shall be equipped with two-way communications in good working order and be audible to the driver at all times to the base.
  4. All vehicles providing service within the coordinated system, shall have working air conditioners and heaters in each vehicle. Vehicles that do not have a working air conditioner or heater will be scheduled for repair or replacement as soon as possible.

P. Comply with other requirements as follows:

1. Transport an escort of a passenger and dependent children as locally negotiated and identified in the local Transportation Disadvantaged Service Plan.
2. Determine locally in the Transportation Disadvantaged Service Plan, the use, responsibility, and cost of child restraint devices.
3. Transport with the passenger at no additional charge, passenger property that can be carried by the passenger and/or driver in one trip and can be safely stowed on the vehicle. Additional requirements may be negotiated for carrying and loading rider property beyond this amount. Passenger property does not include wheelchairs, child seats, stretchers, secured oxygen, personal assistive devices, or intravenous devices.
4. Provide shelter, security, and safety of passengers at vehicle transfer points.
5. Post a local or other toll-free number for complaints or grievances inside each vehicle. The local complaint process shall be outlined as a section in the local Transportation Disadvantaged Service Plan including advising the dissatisfied person about the Commission's Ombudsman Program as a step within the process as approved by the local Coordinating Board.
6. Provide out-of-service-area trips, when determined locally and approved by the local Coordinating Board, except in instances where local ordinances prohibit such trips.
7. Keep interior of all vehicles free from dirt, grime, oil, trash, torn upholstery, damaged or broken seats, protruding metal or other objects or materials which could soil items placed in the vehicle or provide discomfort for the passenger.
8. Determine locally by the local Coordinating Board and provide in the local Transportation Disadvantaged Service Plan the billing requirements of the Community Transportation Coordinator. All bills shall be paid to subcontractors within 7 calendar days after receipt of said payment by the Coordinator, in accordance with Section 287.0585, Florida Statutes.
9. Maintain or have access to a passenger/trip database on each rider being transported within the system.
10. Provide each rider and escort, child, or personal care attendant adequate seating for paratransit services. No more passengers than the registered passenger seating capacity shall be scheduled or transported in a vehicle at any time. For transit services provided by transit vehicles, adequate seating or standing space will be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating or standing capacity shall be scheduled or transported in a vehicle at any time.
11. First Aid shall be determined locally and provided in the local Transportation Disadvantaged Service Plan.

12. Cardiopulmonary Resuscitation shall be determined locally and provided in the local Transportation Disadvantaged Service Plan.

II. The Commission Shall:

- A. Recognize the Coordinator as the entity described in Section 427.011(5), Florida Statutes, and Rule 41-2.002(4), F.A.C.
- B. Attempt to insure that all entities with transportation disadvantaged funds will purchase transportation disadvantaged services through the Coordinator's system.

III. The Coordinator and the Commission Further Agree:

- A. Nothing in this Agreement shall require the Commission to observe or enforce compliance with any provision thereof, perform any other act or do any other thing in contravention of any applicable state law. If any of the provisions of this Agreement is found by a court of law to violate any applicable state law, the purchasing agency/entity will at once notify the Commission in writing in order that appropriate changes and modifications may be made by the Commission and the Coordinator to the end that the Coordinator may proceed as soon as possible with the provision of transportation services.
- B. If any part or provision of this Agreement is held invalid, the remainder of this Agreement shall be binding on the parties hereto.
- C. Termination Conditions:
  - 1. Termination at Will - This Agreement may be terminated by either party upon no less than thirty (30) days notice, without cause. Said notice shall be delivered by certified mail, return receipt required, or in person with proof of delivery.
  - 2. Termination for Breach - Unless the Coordinator's breach is waived by the Commission in writing, the Commission may, by written notice to the Coordinator, terminate this Agreement upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. Waiver by the Commission of breach of any provision of this Agreement shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Agreement, and shall not act as a waiver or estoppel to enforcement of any provision of this Agreement. The provisions herein do not limit the Commission's right to remedies at law or to damages.
- D. This agreement will expire unless an extension is granted to the Coordinator in writing by the Commission, in accordance with Chapter 287, Florida Statutes.
- E. Renegotiations or Modifications of this Agreement shall only be valid when they have been reduced to writing, duly approved by the Commission, and signed by both parties hereto.

F. Notice and Contact:

The name and address of the contract manager for the Commission for this Agreement is: **Executive Director, 605 Suwannee Street, MS-49, Tallahassee, FL 32399-0450.** The representative/position of the Coordinator responsible for administration of the program under this Agreement is:

\_\_\_\_\_  
Heidi Maddox, Transit Operations Manager, 545 Theresa Blvd., Port Charlotte, FL 33954

In the event that either party designates different representatives after execution of this Agreement, notice of the name and address of the new representative will be rendered in writing to the other party and said notification attached to originals of this Agreement.

This document has been reviewed in its entirety and approved by the local Coordinating Board at its official meeting held on November 6, 2025

\_\_\_\_\_  
Commissioner Ken Doherty, Chairperson,  
Charlotte County Transportation Disadvantaged Local Coordinating Board

WITNESS WHEREOF, the parties hereto have caused these presents to be executed.

COMMUNITY TRANSPORTATION  
COORDINATOR:

STATE OF FLORIDA, COMMISSION FOR  
THE TRANSPORTATION DISADVANTAGED:

Charlotte County Board of County Commissioners

Agency Name  
Hector Flores

Typed Name of Authorized Individual

Signature: 

Title: County Administrator

Typed Name of Authorized Individual

Signature: \_\_\_\_\_

Title: Executive Director

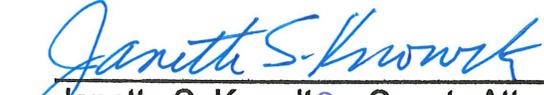
Attest:

Roger D. Eaton, Clerk of the  
Circuit Court and Ex-officio  
Clerk of the Board of County  
Commissioners

  
By: \_\_\_\_\_ Deputy Clerk

A.A.R. 2025-142

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

  
Janette S. Knowlton, County Attorney  
LR25-1399 



**RESOLUTION  
NUMBER 2025-03**

**A RESOLUTION OF THE CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION (MPO) RECOMMENDING THAT THE CHARLOTTE COUNTY BOARD OF COUNTY COMMISSIONERS THROUGH THE CHARLOTTE COUNTY TRANSIT DIVISION CONTINUE TO SERVE AS COMMUNITY TRANSPORTATION COORDINATOR FOR CHARLOTTE COUNTY**

**RECITALS**

**WHEREAS**, the Charlotte County Transit Division has successfully performed the duties of Community Transportation Coordinator (CTC) during the last contract period as evidenced by the Charlotte County Transportation Disadvantaged Local Coordinating Board's evaluation of the CTC; and

**WHEREAS**, the MPO Board has reviewed and approved the recommendation of the renewal of the Charlotte County Board of County Commissioners through the Charlotte County Transit Division as the Community Transportation Coordinator.

**NOW THEREFORE, BE IT RESOLVED**, by the Charlotte County-Punta Gorda Metropolitan Planning Organization that:

1. The MPO Board hereby endorses the renewal of the Charlotte County Transit Division as Charlotte County's Community Transportation Coordinator for another five-year term commencing July 1, 2026.
2. A copy of this Resolution shall be forwarded to the Florida Commission for the Transportation Disadvantaged.

PASSED AND DULY ADOPTED this 15th day of December, 2025.

**CHARLOTTE COUNTY-PUNTA GORDA  
METROPOLITAN PLANNING ORGANIZATION**

**By:**

\_\_\_\_\_  
Christopher G. Constance, Chairman

ATTEST:

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:

By: \_\_\_\_\_  
Lakshmi N. Gurram  
Designated Clerk of the MPO Board

By:   
Janette S. Knowlton, Counsel to MPO Board  
LR 25-0792 JMK

NOVEMBER 19, 2025  
CITIZENS' ADVISORY COMMITTEE (CAC) MEETING

**AGENDA ITEM # 13**  
**REVIEW OF TRANSIT DEVELOPMENT PLAN (TDP) ANNUAL UPDATE**

**Purpose:** To brief CAC members on the annual TDP update.

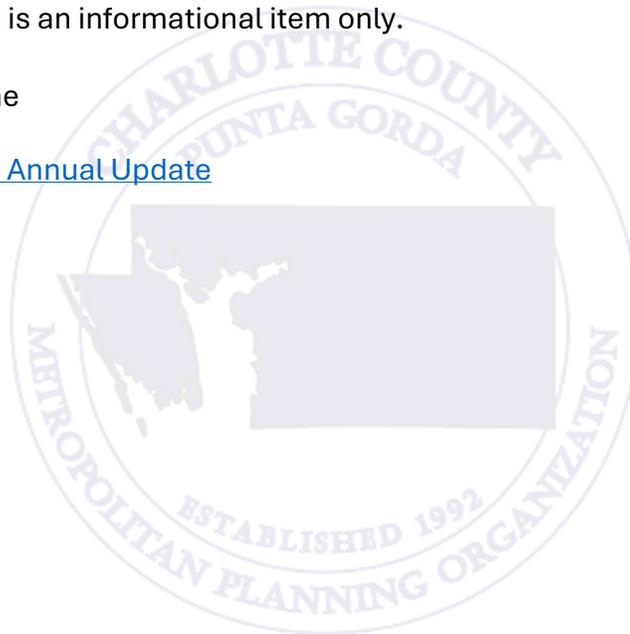
**Presented by:** Charlotte County Staff

**Discussion:** Under the latest version of the State TDP Rule 14-73.001, the MPO Board will be presented with the TDP annual update at the December 15, 2025, meeting.

This is an informational item only.

**Recommendation:** None

**Attachment:** [TDP Annual Update](#)





**Charlotte County  
Annual  
Transit Development Plan  
Update**

*December 2025*

# Presentation Overview

- What is an Annual TDP Update?
- Existing Service & Technology
- Employee Survey | 2025
- Schedule of Projects | 2026-2035
- Priority Projects & Timeline



# What is an Annual Transit Development Plan Update?

*Annual TDP Update is ...*

**What the Annual TDP Update is NOT:**

- *Budget*
- *Capital Improvement Program (CIP)*
- *Binding agreement*



*Updates vision for transit*



*Updates financial plan*

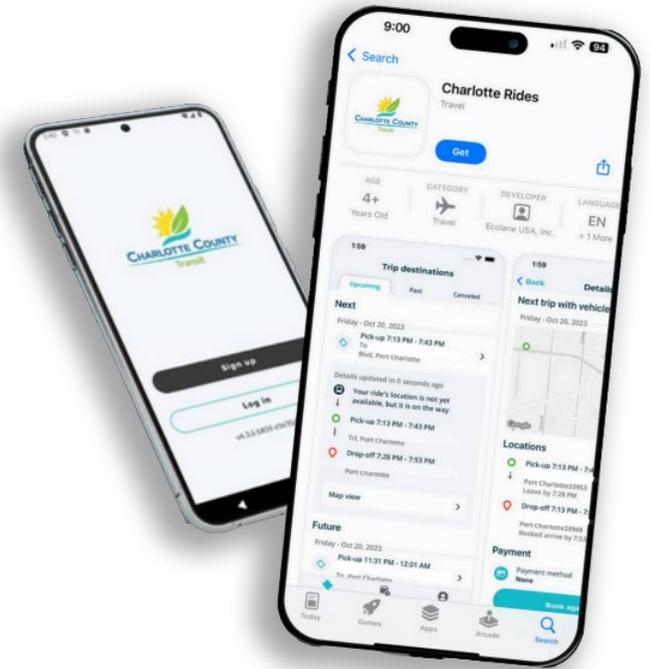
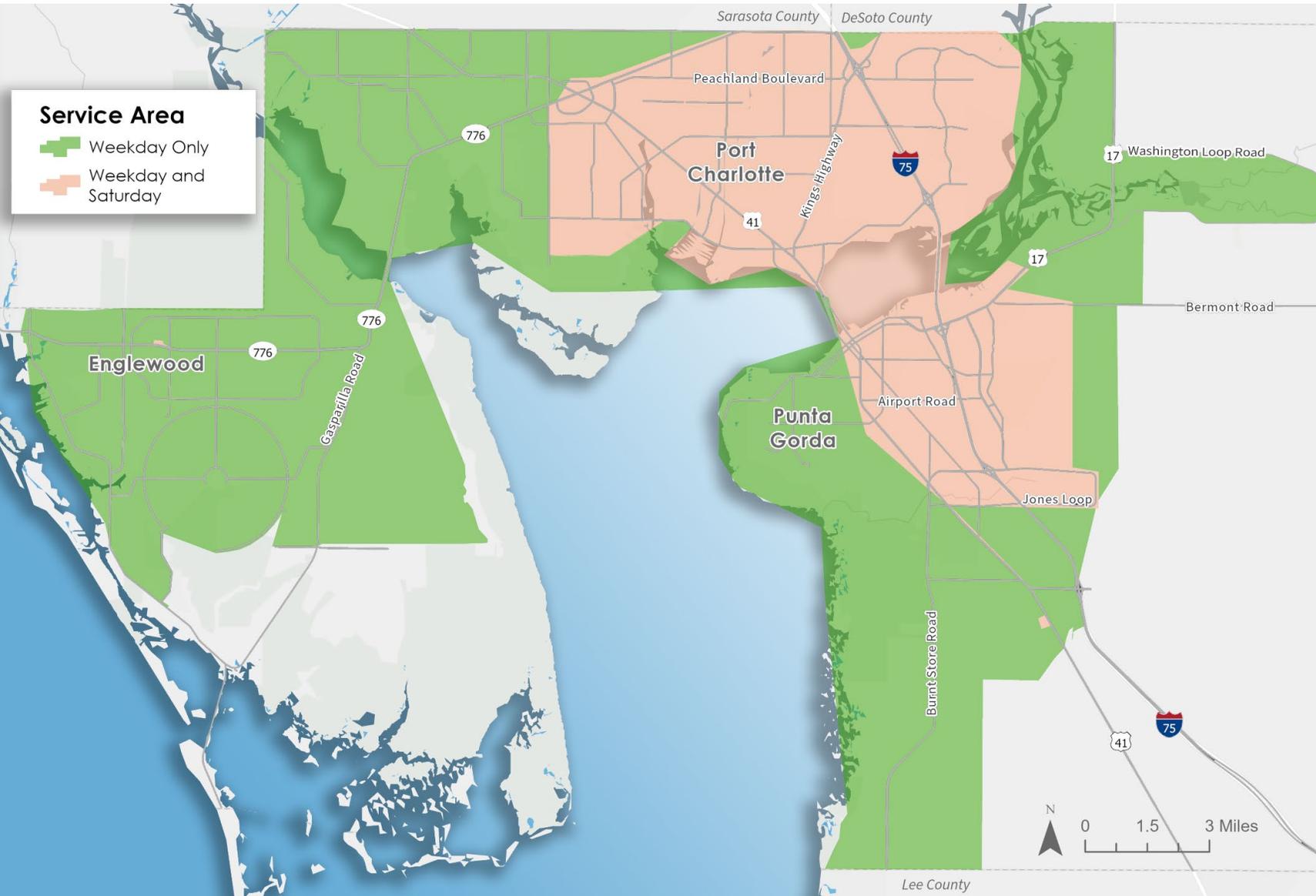


*Updates Charlotte County Transit service/capital priorities*



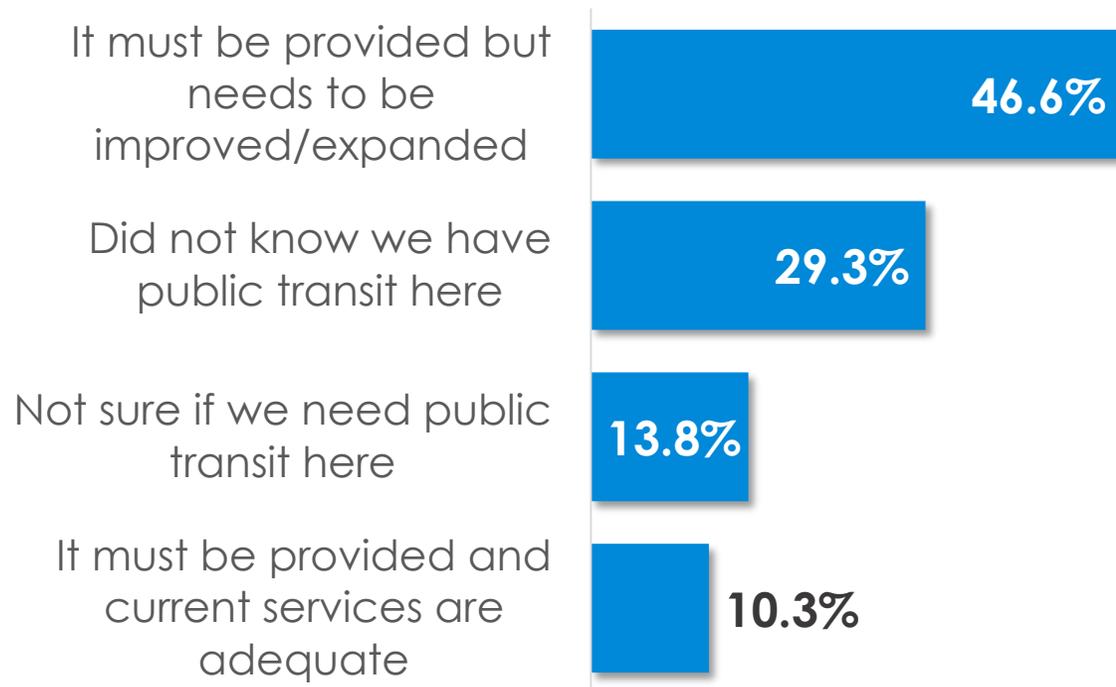
*Updated every year*

# Existing Service & Technology

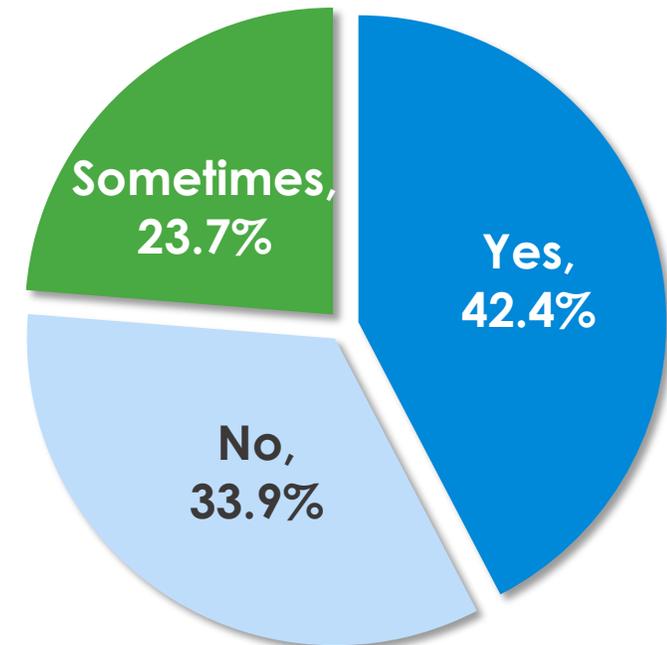


# Employee Survey | 2025

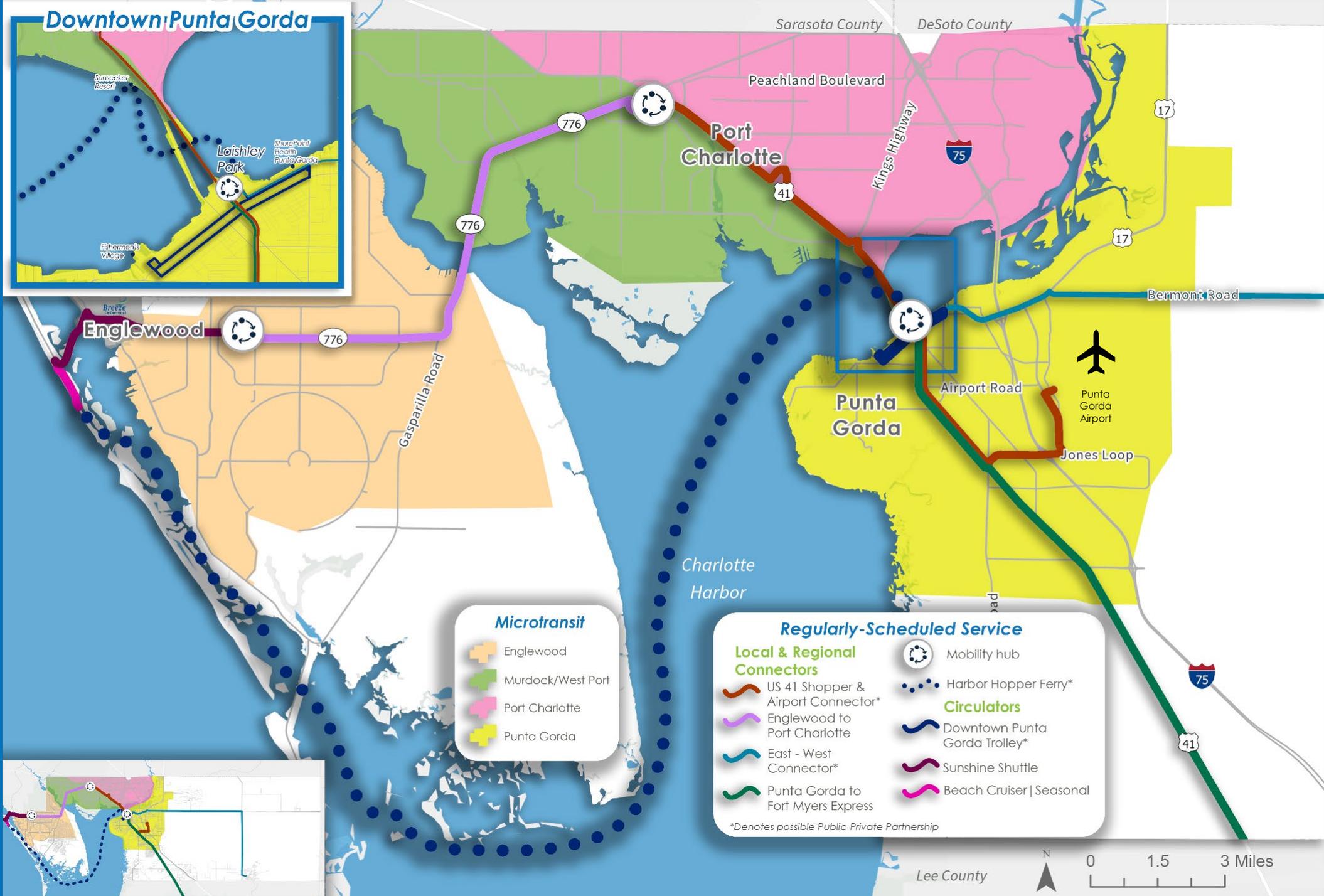
## Existing Charlotte County Transit



## I would use transit to get to work...



# Schedule of Projects (2026-2035)

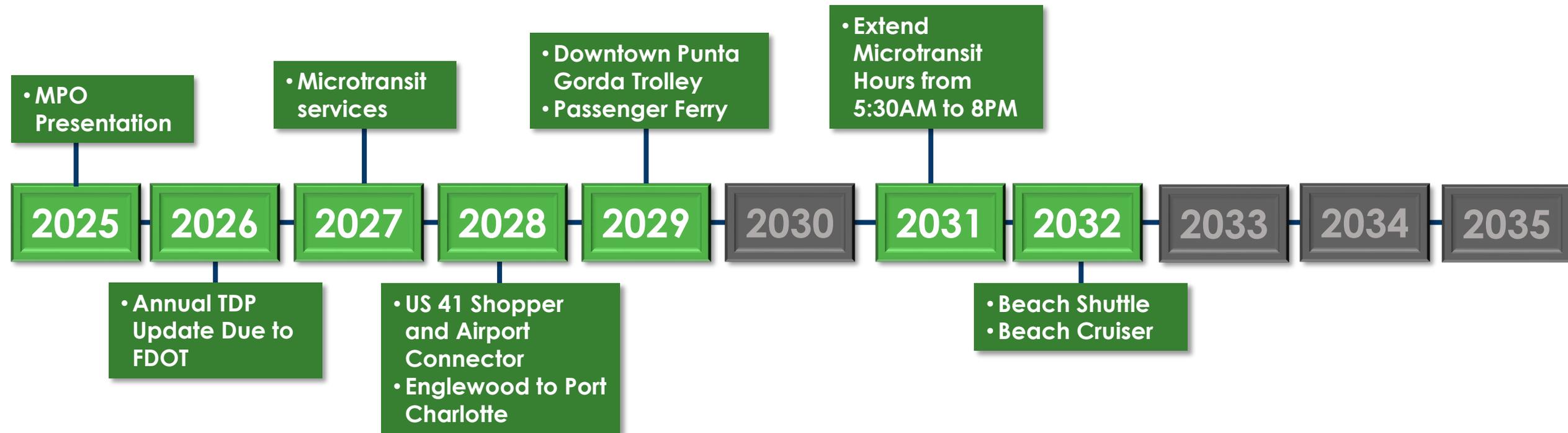


# Schedule of Projects | Capital

- Transit Efficiency Study
- Mobility Hubs
- System Re-branding
- Expanded Marketing/ Education Program
- TSP/Queue Jumps
- Ferry Feasibility Study



# Priority Projects & Timeline



# 10-Year Transit Needs



## Questions & Comments

