



**CHARLOTTE COUNTY – PUNTA GORDA**  
**METROPOLITAN PLANNING ORGANIZATION**  
**MEETING AGENDA**

**2:00 p.m., Thursday, December 15, 2022**  
**Charlotte County Administration Center, Room #119**  
**18500 Murdock Circle**  
**Port Charlotte, FL 33948**

**MPO Board Members**

Christopher G. Constance, MD, Chair/Commissioner/Charlotte County  
Stephen R. Deutsch, Vice-Chair/Commissioner/Charlotte County  
Joseph Tiseo, Commissioner/Charlotte County  
James W. Herston, Commissioner/Airport Authority  
Lynne Matthews, Mayor/City of Punta Gorda

**MPO Director**

D’Juan L. Harris

**MPO Administration Services Coordinator**

Bekie E. Leslie

**Legal Counsel to MPO Board**

Stacy Bjordahl, Esq.

- 1. Call to Order & Roll Call**
- 2. Invocation – Pastor John Boutchia – Calvary Baptist Church**
- 3. Pledge of Allegiance**
- 4. Addition and/or Deletion to the Agenda**
- 5. Public Comments on Agenda Items**
- 6. 20 Year Service Recognition – Bekie Leslie, Administrative Services Coordinator**
- 7. 2023 Election of Officers**
- 8. PUBLIC MEETING: FY 2022/2023 – FY 2026/2027 Transportation Improvement Program (TIP) Roll-Forward Amendment**
- 9. PUBLIC MEETING: Public Participation Plan Revision (PPP)**

**CHARLOTTE COUNTY – PUNTA GORDA MPO**  
**DECEMBER 15, 2022 AGENDA (continued)**

**10. Chairs' Reports:**

- A. [MPO Board Chair's Report](#)
- B. [Citizens' Advisory Committee \(CAC\) Chair's Report](#)
- C. [Technical Advisory Committee \(TAC\) Chair's Report](#)
- D. [Bicycle/Pedestrian Advisory Committee \(BPAC\) Chair's Report](#)

**11. Local Government Reports:**

- A. [Charlotte County Airport Authority](#)
- B. [City of Punta Gorda](#)
- C. [Charlotte County](#)

**12. Consent Agenda:**

- A. [Approval of Minutes: July 18, 2022 MPO Board Meeting](#)
- B. [MPO Meeting Schedule for Calendar Year 2023 - DRAFT](#)
- C. [Citizens' Advisory Committee \(CAC\) Appointment/Reappointment](#)
- D. [Bicycle/Pedestrian Advisory Committee \(BPAC\) Reappointments](#)

**13. [MPO Director's Annual Evaluation](#)**

**14. [Draft 2023 MPO Legislative Position Statement](#)**

**15. [Florida Department of Transportation \(FDOT\) Report](#)**

**16. [FDOT District One Safety Office Presentation](#)**

**17. [2023 Safety Performance Measures Target Discussion](#)**

**18. [Veteran's Boulevard Corridor Planning Study Final Report](#)**

**19. [Burnt Store Road Project Development and Environmental \(PD&E\) Study Presentation](#)**

**20. [Charlotte County Advanced Traffic Management System \(ATMS\) / Intelligent Transportation System \(ITS\) Master Plan Presentation](#)**

**21. Public Comments**

**22. [Staff Comments](#)**

**23. Member Comments**

**24. Adjournment**

**Charlotte County-Punta Gorda MPO**  
**Schedule of Future Meetings/Public Meetings/Joint Meetings**

Monday, January 23, 2023 –11:00 a.m.  
Joint Charlotte/Sarasota-Manatee MPO Board Meeting  
Venice Community Center  
326 Nokomis Avenue S., Venice FL

Friday, February 17, 2023  
Joint Charlotte/Lee MPO Board Meeting  
Burnt Store Road Presbyterian Church, Steward Hall  
11330 Burnt Store Road Punta Gorda FL

Monday, March 20, 2023  
MPO Regular Board Meeting  
Charlotte County Administration Center  
18500 Murdock Circle  
Room #119, Port Charlotte, Florida

Monday, May 15, 2023  
MPO Regular Board Meeting  
(Address same as above)

Monday, July 17, 2023  
MPO Regular Board Meeting  
(Address same as above)

Monday, October 16, 2023  
MPO Regular Board Meeting  
(Address same as above)

Monday, December 18, 2023  
MPO Regular Board Meeting  
(Address same as above)

No stenographic record by a certified court reporter is made of these meetings. Accordingly, anyone seeking to appeal any decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. (F.S. 286.0105)

**IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND CHAPTER 286.26 FLORIDA STATUTES, PERSONS NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. CALL (941) 883-3535 BETWEEN 8:00 A.M. AND 4:00 P.M., MONDAY THROUGH FRIDAY.**

The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes he or she has been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Charlotte County-Punta Gorda MPO Title VI Coordinator Wendy W. Scott at (941) 883-3535 or by writing her at 18500 Murdock Circle, Port Charlotte, FL 33948.

**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION**  
Charlotte County Administration Center, 18500 Murdock Circle, Port Charlotte, FL 33948  
Telephone: (941) 883-3535 Fax: (941) 883-3534

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 6**  
**MPO STAFF EMPLOYEE RECOGNITION**

**Purpose:** Recognize and acknowledge Ms. Bekie Leslie's 20<sup>th</sup> -Year Milestone of dedicated service to the Charlotte County-Punta Gorda MPO

**Agenda Item Presented by:** MPO Director

**Discussion:**

Over the past 20 years, Bekie Leslie has consistently demonstrated professionalism and a relentless work ethic on behalf of the Charlotte County-Punta Gorda Metropolitan Planning Organization (MPO). Ms. Leslie has proven herself as a vital asset for the daily administrative office operations for the MPO program.

Her duties have evolved over the years and most recently she has taken on the challenge to develop the MPO's Unified Planning Work Program (UPWP) every two years. The bi-annual update of the MPO's two-year budget requires immaculate attention to detail and must be accurate down to the penny. Her due diligence and attention to detail of the MPO's budget and contractual oversight ensures the MPO remains in compliance with constantly changing State and Federal requirements. Case in point, FDOT provided a revised template for Florida's MPOs to use as a guide for developing UPWPs last year. Ms. Leslie was the first MPO staff member in the state to tackle the nuances of the redesigned template. Ms. Leslie worked harmoniously with FDOT staff to work out the "kinks" in the redesigned template and FDOT developed an effective "frequently asked questions" fact sheet to effectively assist the remaining 26 MPO's in the development of their UPWP. This example epitomizes the positive impact that Bekie Leslie has had on the past, present, and future successes of the MPO in accomplishing all organizational goals over the past two decades.

We would like to thank Ms. Leslie on behalf of all Charlotte County Citizens, MPO Board, staff, and all our transportation planning partners that have had the pleasure of working with her over the past 20 years. Her fortitude and passion for progressing the goals of the MPO does not go unnoticed.

**Recommendation:** Request MPO Chair and Board Members present a certificate and take a photograph with Ms. Bekie Leslie to commemorate her 20 years of service with the Charlotte County-Punta Gorda MPO

**Attachment:** None



DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 7**  
**ELECTION OF 2023 OFFICERS**

**Purpose:** To elect the MPO Board Chair, the MPO Board Vice-Chair, the MPOAC Representative and MPOAC Alternate

**Agenda Item Presented by:** MPO Legal Counsel

**Discussion:**

The MPO Bylaws require that the MPO Board elect the MPO Board Chair, the MPO Board Vice-Chair, the Florida Metropolitan Planning Organization Advisory Council (MPOAC) Representative and the MPOAC Alternate “from among the voting members annually and shall hold the offices until their successors are elected.” Any voting member may nominate or be nominated as an officer. The election shall be determined by a majority vote of the voting members of the MPO Board.

The Administrative Rules of the MPOAC require that “by no later than December 31 of each year, each MPO shall appoint its representative to the MPOAC to serve for the succeeding calendar year.”

**Recommendation:** Motion to nominate and elect the MPO Chair, the MPO Vice-Chair, the MPOAC Representative, and MPOAC Alternate

**Attachment:** None

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 8**

**PUBLIC MEETING: FY 2022/2023– FY 2026/2027 TRANSPORTATION  
IMPROVEMENT PROGRAM (TIP) ROLL-FORWARD AMENDMENT**

**Purpose:** Hold a public meeting for a proposed Roll-Forward Amendment of the Charlotte County-Punta Gorda MPO Transportation Improvement Program (TIP) for FY 2022/2023 – FY 2026/2027 prior to the MPO Board approval of said amendment.

**Agenda Item Presented by:** Lakshmi N. Gurram

**Discussion:**

The Florida Department of Transportation (FDOT) provides the MPO with a roll forward report that includes projects in the previous state fiscal year that were not commenced, have uncommitted portions of projects that have started or have funds remaining on completed projects. These projects automatically roll forward in FDOT's Work Program but need to be accounted for in the MPO's new TIP. This amendment is required to account for these projects (Attachment 1) in the FY 2023 through FY 2027 TIP.

A Public Meeting is required to solicit public input. Following the Public Meeting, a roll call vote of the MPO Board is required to adopt the TIP amendments.

**Recommendation:** Motion to amend the Charlotte County-Punta Gorda MPO's TIP for FY 2022/2023 – FY 2026/2027 to add roll-forward projects from FY 2022/2023 which could not be obligated during the State's Fiscal Year ending June 30, 2022 **(Roll call vote required)**

**Attachments:** 1. [FDOT Charlotte County MPO Roll Forward Report](#)

ITEM NUMBER:413042 4  
DISTRICT:01  
ROADWAY ID:01075000

PROJECT DESCRIPTION:I-75 FROM S OF N JONES LOOP TO N OF US 17  
COUNTY:CHARLOTTE  
PROJECT LENGTH: 4.232MI

\*SIS\*

TYPE OF WORK:ADD LANES & RECONSTRUCT  
LANES EXIST/IMPROVED/ADDED: 6/ 4/ 2

	FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE:	PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY:	MANAGED BY FDOT							
	DDR	5,905,697	0	0	0	0	0	0	5,905,697
	DIH	127,054	0	0	0	0	0	0	127,054
	DS	54,583	0	0	0	0	0	0	54,583
PHASE:	RAILROAD & UTILITIES / RESPONSIBLE AGENCY:	MANAGED BY FDOT							
	DDR	393,681	0	0	0	0	0	0	393,681
PHASE:	CONSTRUCTION / RESPONSIBLE AGENCY:	MANAGED BY FDOT							
	ACNP	33,327	108,794	0	0	0	0	0	142,121
	DI	449,397	0	0	0	0	0	0	449,397
	DS	156,181	0	0	0	0	0	0	156,181
	NHPP	29,988,880	1	0	0	0	0	0	29,988,881
PHASE:	CONTRACT INCENTIVES / RESPONSIBLE AGENCY:	MANAGED BY FDOT							
	DI	1,070,000	0	0	0	0	0	0	1,070,000
TOTAL	413042 4	38,178,800	108,795	0	0	0	0	0	38,287,595
TOTAL PROJECT:		38,178,800	108,795	0	0	0	0	0	38,287,595

ITEM NUMBER:431219 1  
DISTRICT:01  
ROADWAY ID:01010000

PROJECT DESCRIPTION:US 41 (SR 45) AT HANCOCK AVENUE  
COUNTY:CHARLOTTE  
PROJECT LENGTH: .272MI

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*NON-SIS*
TYPE OF WORK:INTERSECTION IMPROVEMENT
LANES EXIST/IMPROVED/ADDED: 6/ 6/ 0

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	FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE:	PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY:	MANAGED BY FDOT							
	DIH	91,066	0	0	0	0	0	0	91,066
	DS	86,849	0	0	0	0	0	0	86,849
PHASE:	CONSTRUCTION / RESPONSIBLE AGENCY:	MANAGED BY FDOT							
	ACSL	44,632	6,789	0	0	0	0	0	51,421
	DS	67,866	0	0	0	0	0	0	67,866
	SL	773,120	0	0	0	0	0	0	773,120
TOTAL	431219 1	1,063,533	6,789	0	0	0	0	0	1,070,322
TOTAL PROJECT:		1,063,533	6,789	0	0	0	0	0	1,070,322

ITEM NUMBER:434965 1  
DISTRICT:01  
ROADWAY ID:01560000

PROJECT DESCRIPTION:HARBORVIEW ROAD FROM MELBOURNE ST TO I-75  
COUNTY:CHARLOTTE  
PROJECT LENGTH: .135MI

TYPE OF WORK: PD&E/EMO STUDY  
LANES EXIST/IMPROVED/ADDED: 4/ 2/ 2

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: P D & E / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACCM	62	4,910	0	0	0	0	0	4,972
CM	812,160	2	0	0	0	0	0	812,162
<b>TOTAL</b>	<b>434,965</b>	<b>1</b>	<b>812,222</b>	<b>4,912</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>817,134</b>

FLORIDA DEPARTMENT OF TRANSPORTATION  
OFFICE OF WORK PROGRAM  
MPO ROLLFORWARD REPORT  
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HIGHWAYS  
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ITEM NUMBER:434965 2  
DISTRICT:01  
ROADWAY ID:01560000

PROJECT DESCRIPTION:HARBORVIEW ROAD FROM MELBOURNE ST TO I-75  
COUNTY:CHARLOTTE  
PROJECT LENGTH: 2.445MI

\*NON-SIS\*  
TYPE OF WORK:ADD LANES & RECONSTRUCT  
LANES EXIST/IMPROVED/ADDED: 2/ 2/ 2

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSL	1,002,538	0	0	0	0	0	0	1,002,538
CM	73,036	0	0	0	0	0	0	73,036
GFSL	2,385,986	0	0	0	0	0	0	2,385,986
LF	0	2,479,600	0	0	0	0	0	2,479,600
SL	899,698	17,830	0	0	0	0	0	917,528
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSA	0	780,961	0	0	0	0	0	780,961
CM	0	0	320,053	0	0	0	0	320,053
LF	0	4,990,000	0	0	0	0	0	4,990,000
SA	0	0	574,480	0	0	0	0	574,480
SL	0	465,949	5,908,787	0	0	0	0	6,374,736
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
TALT	0	0	10,000	0	0	0	0	10,000
<b>TOTAL 434965 2</b>	<b>4,361,258</b>	<b>8,734,340</b>	<b>6,813,320</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19,908,918</b>
<b>TOTAL PROJECT:</b>	<b>5,173,480</b>	<b>8,739,252</b>	<b>6,813,320</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,726,052</b>

ITEM NUMBER:436602 2  
DISTRICT:01  
ROADWAY ID:01075000

PROJECT DESCRIPTION:I-75 (SR 93) REST AREA IN CHARLOTTE COUNTY  
COUNTY:CHARLOTTE  
PROJECT LENGTH: 1.341MI

\*SIS\*  
TYPE OF WORK:LANDSCAPING  
LANES EXIST/IMPROVED/ADDED: 2/ 2/ 0

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DIH	0	1,000	0	0	0	0	0	1,000
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DIH	0	0	0	0	0	0	71,174	71,174
DS	0	0	0	0	0	0	543,311	543,311
<b>TOTAL 436602 2</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>614,485</b>	<b>615,485</b>
<b>TOTAL PROJECT:</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>614,485</b>	<b>615,485</b>

ITEM NUMBER:437105 1  
DISTRICT:01  
ROADWAY ID:01000000

PROJECT DESCRIPTION:CHARLOTTE TMC OPS FUND COUNTY WIDE  
COUNTY:CHARLOTTE  
PROJECT LENGTH: .001MI

\*NON-SIS\*  
TYPE OF WORK:OTHER ITS  
LANES EXIST/IMPROVED/ADDED: 0/ 0/ 0

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: OPERATIONS / RESPONSIBLE AGENCY: MANAGED BY CHARLOTTE COUNTY								
DDR	0	181,000	90,000	90,000	90,000	0	0	451,000
<b>TOTAL 437105 1</b>	<b>0</b>	<b>181,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>0</b>	<b>0</b>	<b>451,000</b>
<b>TOTAL PROJECT:</b>	<b>0</b>	<b>181,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>0</b>	<b>0</b>	<b>451,000</b>

FLORIDA DEPARTMENT OF TRANSPORTATION  
OFFICE OF WORK PROGRAM  
MPO ROLLFORWARD REPORT  
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HIGHWAYS  
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ITEM NUMBER:438157 1		PROJECT DESCRIPTION:HARBORWALK PHASE II- WEST RETTA ESPLANDE FROM MAUDE ST TO BERRY ST					*NON-SIS*	
DISTRICT:01		COUNTY:CHARLOTTE					TYPE OF WORK:SIDEWALK	
ROADWAY ID:01000000		PROJECT LENGTH: .400MI					LANES EXIST/IMPROVED/ADDED: 0/ 0/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY CITY OF PUNTA GORDA								
LF		90,000	0	0	0	0	0	90,000
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY CITY OF PUNTA GORDA								
SA	0	5,000	0	0	0	0	0	5,000
TALL	0	44,879	0	0	0	0	0	44,879
TALT	0	318,208	0	0	0	0	0	318,208
<b>TOTAL 438157 1</b>	<b>90,000</b>	<b>368,087</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>458,087</b>
<b>TOTAL PROJECT:</b>	<b>90,000</b>	<b>368,087</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>458,087</b>

ITEM NUMBER:438262 1		PROJECT DESCRIPTION:SR 45 (US 41) TAMIAMI TRAIL FROM CONWAY BLVD TO MIDWAY BLVD					*NON-SIS*	
DISTRICT:01		COUNTY:CHARLOTTE					TYPE OF WORK:SIDEWALK	
ROADWAY ID:01010000		PROJECT LENGTH: 2.136MI					LANES EXIST/IMPROVED/ADDED: 3/ 0/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DIH	0	500	0	0	0	0	0	500
DS	0	257,305	0	0	0	0	0	257,305
SL	0	328,033	0	0	0	0	0	328,033
TALL	0	212,996	0	0	0	0	0	212,996
TALT	0	31,666	0	0	0	0	0	31,666
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
CM	0	0	0	0	0	2,803	0	2,803
DDR	0	0	0	0	0	2,642,502	0	2,642,502
DIH	0	0	0	0	0	1,154	0	1,154
DS	0	0	0	0	0	323,487	0	323,487
SL	0	0	0	0	0	5,857	0	5,857
TALL	0	0	0	0	0	14,941	0	14,941
TALT	0	0	0	0	0	1,484,932	0	1,484,932
<b>TOTAL 438262 1</b>	<b>0</b>	<b>830,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,475,676</b>	<b>0</b>	<b>5,306,176</b>
<b>TOTAL PROJECT:</b>	<b>0</b>	<b>830,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,475,676</b>	<b>0</b>	<b>5,306,176</b>

ITEM NUMBER:440670 1		PROJECT DESCRIPTION:US 41 (SR 45) FROM CARMALITA STREET TO MARION AVENUE					*NON-SIS*	
DISTRICT:01		COUNTY:CHARLOTTE					TYPE OF WORK:TRAFFIC SIGNALS	
ROADWAY ID:01010000		PROJECT LENGTH: .490MI					LANES EXIST/IMPROVED/ADDED: 3/ 0/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DS	37,167	0	0	0	0	0	0	37,167
HSP	217,103	0	0	0	0	0	0	217,103
SA	25,369	0	0	0	0	0	0	25,369
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSL	42	415	0	0	0	0	0	457
DDR	93,458	0	0	0	0	0	0	93,458
DS	8,620	0	0	0	0	0	0	8,620
HSP	1,185,730	1,148	0	0	0	0	0	1,186,878
LF	40,378	0	0	0	0	0	0	40,378
SL	126,127	1,504	0	0	0	0	0	127,631

HIGHWAYS									
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PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DDR	6,722	0	0	0	0	0	0	0	6,722
TOTAL 440670 1	1,740,716	3,067	0	0	0	0	0	0	1,743,783
TOTAL PROJECT:	1,740,716	3,067	0	0	0	0	0	0	1,743,783

ITEM NUMBER:441950 1  
DISTRICT:01  
ROADWAY ID:01030000

PROJECT DESCRIPTION:SR 31 FROM CR 74 TO CR 74  
COUNTY:CHARLOTTE  
PROJECT LENGTH: .641MI

TYPE OF WORK:ROUNDABOUT  
LANES EXIST/IMPROVED/ADDED: 2/ 2/ 0

\*SIS\*

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	6,303	0	0	0	0	0	0	6,303
DIH	19,740	1,784	0	0	0	0	0	21,524
DS	1,383	0	0	0	0	0	0	1,383
GFSN	218,016	0	0	0	0	0	0	218,016
SA	18,263	0	0	0	0	0	0	18,263
SN	981,984	0	0	0	0	0	0	981,984
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	40,820	0	0	0	0	0	0	40,820
DIH	14,956	5,044	0	0	0	0	0	20,000
SL	0	847,720	0	0	0	0	0	847,720
PHASE: RAILROAD & UTILITIES / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DI	0	0	0	500,000	0	0	0	500,000
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	471	0	0	0	0	0	0	471
DI	0	0	0	6,533,379	0	0	0	6,533,379
DIH	0	0	0	1,086	0	0	0	1,086
DS	6,069	0	0	0	0	0	0	6,069
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSA	0	46,831	0	0	0	0	0	46,831
ACSN	0	79,672	0	0	0	0	0	79,672
TALN	0	31,275	0	0	0	0	0	31,275
TOTAL 441950 1	1,308,005	1,012,326	0	7,034,465	0	0	0	9,354,796
TOTAL PROJECT:	1,308,005	1,012,326	0	7,034,465	0	0	0	9,354,796
TOTAL DIST: 01	47,554,534	11,250,816	6,903,320	7,124,465	90,000	4,475,676	614,485	78,013,296
TOTAL HIGHWAYS	47,554,534	11,250,816	6,903,320	7,124,465	90,000	4,475,676	614,485	78,013,296

CHARLOTTE-PUNTA GORDA MPO

MISCELLANEOUS  
=====

ITEM NUMBER:438261 1  
DISTRICT:01  
ROADWAY ID:

PROJECT DESCRIPTION:CHARLOTTE COUNTY ATMS/ITS COUNTY WIDE  
COUNTY:CHARLOTTE  
PROJECT LENGTH: .000

\*NON-SIS\*  
TYPE OF WORK:ITS COMMUNICATION SYSTEM  
LANES EXIST/IMPROVED/ADDED: 0/ 0/ 0

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSL	478,289	20,711		0	0	0	0	499,000
SA	42	958		0	0	0	0	1,000
SL	1,000	0		0	0	0	0	1,000
TOTAL 438261 1	479,331	21,669		0	0	0	0	501,000
TOTAL PROJECT:	479,331	21,669		0	0	0	0	501,000
TOTAL DIST: 01	479,331	21,669		0	0	0	0	501,000
TOTAL MISCELLANEOUS	479,331	21,669		0	0	0	0	501,000
GRAND TOTAL								
	48,033,865	11,272,485	6,903,320	7,124,465	90,000	4,475,676	614,485	78,514,296

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 9**  
**PUBLIC MEETING: REVISED PUBLIC PARTICIPATION PLAN (PPP)**

**Purpose:** To hold a public meeting and approve revisions to the MPO's Public Participation Plan (PPP).

**Agenda Item Presented by:** MPO Staff

**Discussion:**

The Charlotte County-Punta Gorda MPO recently revised the Public Participation Plan (PPP) to include language that allows for virtual and hybrid (in-person and virtual) public involvement in the MPO's planning processes. This revision effectively allows efficient and practical accessibility for public engagement in all the MPO's meetings from a remote location. The PPP was previously revised on July 20, 2020, and addresses all comments received from the Federal Highway Administration (FHWA) as of September 2022.

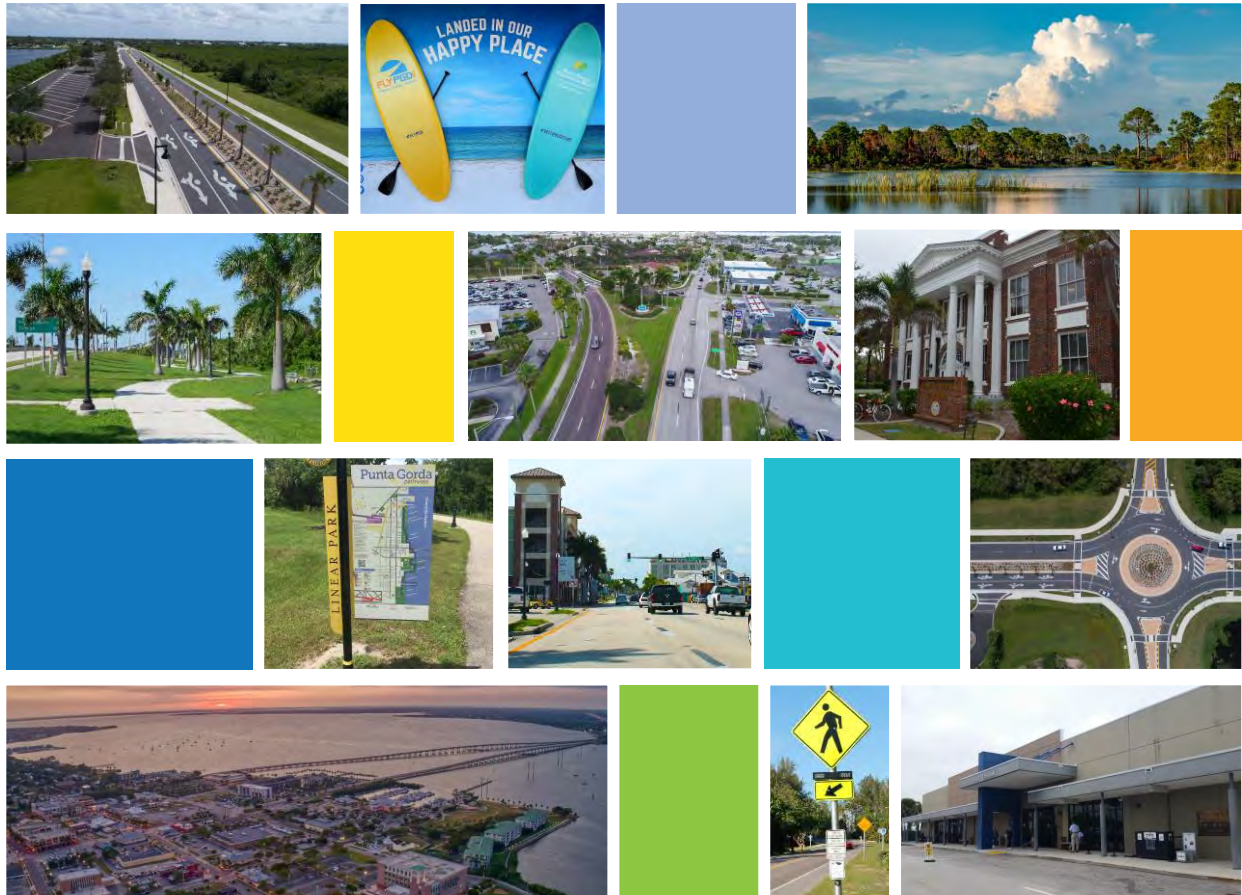
The PPP is a federal requirement as set forth in FHWA's 23 CFR (Code of Federal Regulations) 450.316 and MPO's are required to revisit provisions listed in the PPP prior to every update of the Long-Range Transportation Plan (LRTP). This update remains in compliance with all federal regulations and was advertised in the local newspaper, along with the MPO's website to meet the 45-day public review and comment period.

**Recommendation:** Following Public Meeting, motion is to approve the revisions to the Charlotte County-Punta Gorda MPO's PPP (**roll-call vote required**)

**Attachment:** 1. [Revised DRAFT MPO Public Participation Plan \(PPP\) dated September 2022](#)



# Charlotte County - Punta Gorda Metropolitan Planning Organization



## PUBLIC PARTICIPATION PLAN

*Adopted July 20, 2020 | Draft Revision 2022*



# Charlotte County - Punta Gorda Metropolitan Planning Organization

Charlotte County Administration Center

18500 Murdock Circle

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*This document was prepared by the staff of the Charlotte County - Punta Gorda Metropolitan Planning Organization in cooperation with the Florida Department of Transportation and local government agencies.*

*Funding for this document was provided by the U.S. Department of Transportation (Federal Highway Administration and Federal Transit Administration), the State of Florida Department of Transportation, Charlotte County, and the City of Punta Gorda.*

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## 1. PURPOSE

All decisions or actions made by a transportation planning agency affect someone to some degree. Whether it's a long-range plan to build a major highway or bridge or a short-term road improvement or maintenance project, someone will feel the impact of these actions. In a sense, these impacted people are the Metropolitan Planning Organization's (MPO's) customers, and they deserve every opportunity to communicate their wants and needs on all transportation planning and implementation issues.

This Public Participation Plan (PPP) is designed to provide a proactive public involvement process that includes the dissemination of accurate and timely information to the public, full public access for addressing and commenting on all transportation issues, and opportunities for members of the public to express their views ensuring they are heard, noted, and encouraged. All MPO-directed public involvement activities including this document are consistent with Federal requirements.

There is no "cookie-cutter" approach to informing, involving, and connecting with the public. Every proposed project, improvement or program is different and requires the use of different strategies and goals. Yet, every project has one common aspect: there will be some level of public involvement, ranging from local government notification to public meetings.

Active public involvement leads to transportation improvements which meet community needs and desires. The MPO will utilize this document and subsequent reviews in conducting public participation activities leading up to the adoption of MPO work tasks such as: the Long-Range Transportation Plan (LRTP); LRTP Amendments the Transportation Improvement Program (TIP); and TIP

Amendments. The MPO will undertake efforts to include public involvement aids in the building of a more credible and trusting relationship between transportation agencies and the community they serve through partnering, outreach, active listening, and real two-way communication.

The MPO is cognizant that those groups directly affected by transportation decisions may be the most difficult segments of the metropolitan population to reach. Many citizens, such as members of minority groups, people with low incomes, and transit-dependent individuals are unaware, unable, or for other reasons, do not take advantage of their opportunities to provide input into the planning process on a regular basis. The MPO is aware and committed to rising to the challenge of reaching such citizens and stimulating participatory interest at the grassroots level. A primary goal of the MPO is to provide adequate public notice and sufficient time for public comment at key decision points. This includes outreach efforts for obtaining active public involvement early in the planning and document preparation process.

This report includes the history of public participation by the Charlotte County–Punta Gorda MPO. The plan will discuss and identify the goals, objectives, policies, and procedures relating to public involvement activities and opportunities (both in person and in virtual format). The plan will also outline the assessment and evaluation techniques and concepts to be utilized by the MPO in reaching its constituents. Through these systematic evaluation efforts, the plan will discuss outreach efforts with the goal of improving or adding new public involvement activities wherever possible.

## **What is the Charlotte County-Punta Gorda MPO Responsible for?**

1. **Long-Range Transportation Plan (LRTP)** – updated every five years, required to address a minimum time horizon of 20 years. The LRTP identifies needed improvements to the transportation network and provides a long-term investment framework that addresses current and future transportation needs. The LRTP must be multimodal and include, at a minimum, roadway, bicycle and pedestrian and transit infrastructure improvements.
2. **Transportation Improvement Program (TIP)** – identifies transportation projects and priorities that will be pursued over the next five years.
3. **Unified Planning Work Program (UPWP)** – a two-year plan that identifies funding sources for each MPO planning activity and a schedule of activities
4. **Public Participation Plan (PPP)** – provides a framework for public involvement in regard to MPO planning related activities.

The Charlotte County- Punta Gorda MPO places a high value on public involvement. For questions regarding public involvement and to learn more about how you can get involved, contact the MPO Director D’Juan Harris at (941) 883-3535.



## How To Get involved



### CALL US

941.883.3535.  
8:00 am to 4:00 pm • Monday through Friday



### WRITE TO US

Charlotte County Administration Center  
18500 Murdock Circle, Bldg. B, Room 200  
Port Charlotte, FL 33948



### EMAIL US

General Inquiries:  
office@ccmpo.com



### VISIT OUR WEBSITE

[www.ccmpo.com](http://www.ccmpo.com)



### COME TO AN EVENT

The MPO participates in events throughout the region and hosts workshops for citizens to learn about projects where they work and live. Visit the website to learn more.



### PARTICIPATE IN PERSON

Make a public comment at an MPO Board or committee meeting. Find our calendar of events at [ccmpo.com](http://ccmpo.com)



### WRITE TO US

To serve as a representative on an MPO committee call, write or email the MPO office for more information.



## 2. BACKGROUND AND HISTORY OF THE MPO AND PUBLIC INVOLVEMENT



Since its founding in July 1992, the Charlotte County–Punta Gorda Metropolitan Planning Organization MPO's public involvement policy has evolved and expanded to embrace citizen inclusion in all aspects of transportation planning. Throughout 1994, the MPO Board adopted several measures and amendments to its Bylaws to increase public participation opportunities. Throughout the mid and late 1990s, such public involvement concepts as the issuance of press

releases to media outlets on transportation planning issues were established, as well as the establishment of Transportation Fairs with the Florida Department of Transportation (FDOT). Of note is the increased participation and improved analytical review of recommendations by the CAC and BPAC to the MPO Board. Increased emphasis on public involvement has been incorporated into the LRTP and the Transportation Improvement Plan (TIP).

***a. Charlotte County – Punta Gorda Regional Coordination and Improvement of Public Involvement of the MPOs***



It is the intent and goal of this PPP to assure public access and involvement for all joint regional activities, to integrate and build upon these joint regional objectives and to provide complete information, timely public notice and early and continuous access during the transportation process within the four-county area.

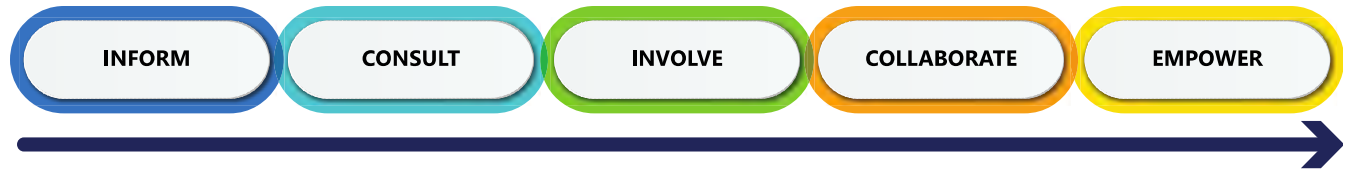
The MPO complies with federal and Florida State requirements in addressing public involvement in transportation planning. The MPO meets public involvement requirements set forth in [Federal 23 C.F.R. 450.316 and 23 U.S.C.](#) and [Florida Statutes 339.175. Chapter](#)

[339 \(F.S.\)](#) requires that citizens, public agencies, and other known interested parties be given the opportunity to comment on the Florida Transportation Plan, and to hold public meetings during the development of major transportation improvements.

The [Federal Highway Administration \(FHWA\)](#) and [Federal Transit Administration \(FTA\)](#) encourage optimization of virtual public involvement technologies and techniques for public participation activities related to metropolitan and statewide transportation planning under the applicable statutes, [23 U.S.C. 134-135.](#)



### 3. THE MPO'S ROLE IN PUBLIC INVOLVMENT — INCLUDING TELECONFERENCES AND ALTERNATIVE PUBLIC INVOLVEMENT STRATEGIES



The MPO's role in public involvement is directed and influenced by Federal, State, and Local laws requirements.

The MPO attempts to provide all interested parties reasonable opportunity to comment on all aspects of the planning process (including the TIP and LRTP) as is required.

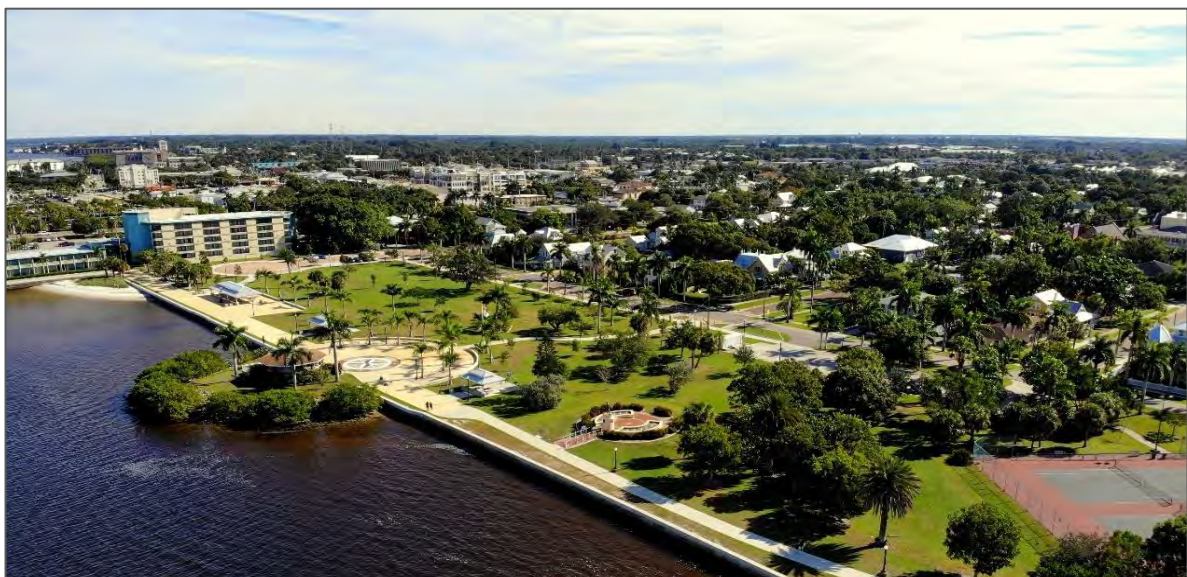
These requirements attempt to encourage a proactive public involvement process with the added goal of supporting early and continuing involvement of the public in the overall planning process.

Additionally, other evaluation, analysis and development plans including Feasibility Studies, FDOT's Work Plan, median access

and business access plans will follow the requirements and policies as set forth in this plan.

The MPO recognizes that the public has useful opinions, insights, and observations to share with their state and local agencies on the performance and needs of the transportation system and/or on specific projects.

Early and strong public engagement has the potential to accelerate project delivery by helping identify and address public concerns early in the planning process, thereby reducing delays from previously unknown interests late in the project delivery process.



***During the public participation process, the Charlotte County – Punta Gorda MPO will strive to:***

- ❖ Provide timely information about transportation processes and issues to all interested parties including, but not limited to: citizens; affected public agencies; representatives of public transportation employees; freight shippers; providers of freight transportation services; private providers of transportation; representatives of users of public transportation; pedestrians; bicyclists; and the disabled, opportunities to comment (in person, by mail, telephone, electronically or virtually) This includes the use of visualization techniques to aid in describing and conducting transportation planning processes and products of the MPO process.
- ❖ Make available reasonable public access to policy and technical information utilized in the preparation, development, and adoption of proposed transportation plans, such as the LRTP and TIP. This may include administrative changes proposed by the MPO, including project related roll-forward reports. This access includes fully open public meetings at convenient times and locations when planning issues are being considered at all levels of government. Provide adequate public notice of public involvement activities or events, as well as sufficient time for public review and comment at key decision points within the planning process.
- ❖ Provide a summary and analysis if there are a significant number of comments received on any draft transportation plan or document.
- ❖ Demonstrate explicit consideration and response to public input received during the planning and program development process.
- ❖ Seek out the needs of those traditionally underserved (environmental justice [EJ] community) by existing transportation systems, including but not limited to, low-income and minority households.
- ❖ Periodically review this PPP in terms of its effectiveness in assuring that the process provides full and open access to all, through the use of innovative in-person or virtual public involvement techniques.
- ❖ Coordinate with federal (FHWA and FTA) and statewide (FDOT) public information processes, wherever possible, to enhance public consideration of the issues, plans and programs, and reduce redundancies and costs.
- ❖ Coordinate to the extent possible, public participation events, meetings and workshops with meetings and events scheduled by other governmental agencies to maximize their input and reduce logistical conflicts.

### *a. Teleconferences and Alternative Public Involvement Strategies*

Public engagement is a critical component in the decision-making process allowing for meaningful consideration and input from interested citizens. The MPO is mindful that it is expected to continue to provide opportunities for public involvement throughout its planning activities and that these activities be proactive, but flexible in meeting public participation plan requirements. The MPO also understands that some public participation plan activities may be delayed or deferred and be replaced with other engagement strategies to ensure that all sectors of the population have an opportunity to participate and to ensure sufficient and appropriate outreach is maintained.

Early, effective, and continuous public involvement brings diverse viewpoints and ideas into the decision-making process and the MPO recognizes that meaningful public involvement can be attained by integrating virtual tools into its public participation approaches.

Video and audio teleconferences also known as virtual meetings or internet teleconferencing will be utilized to allow for a broader segment of the population to participate. These virtual meetings will be consistent with regulatory scheduled or



special in-person meetings and used in lieu of physical in-person meetings. The MPO staff, the MPO Board, the [Citizens' Advisory Committee \(CAC\)](#), the [Technical Advisory Committee \(TAC\)](#), the [Bicycle-Pedestrian Advisory Committee \(BPAC\)](#) and the [Transportation Disadvantaged Local Coordinating Board \(LCB\)](#) will utilize teleconference software applications (such as GoToMeeting and Microsoft Teams) during states of emergency as authorized by the Governor of the State of Florida. These new opportunities for information sharing and public involvement in the transportation planning, programming, and project development process may include, but are not limited to telephone town hall, online meetings, pop-up outreach, social meetings/meeting-in-a box kits, story maps, quick videos, crowdsourcing, survey tools, real-time polling tools, and visualizations.

To this end the MPO will follow guidance to conduct public involvement using communication media technology in a manner consistent with all Federal and State orders and directives including:

- ❖ Recognize the emergency situation calling for alternative public involvement strategies. During this time, meetings will be publicly posted, and public comment will be available by electronic, mail, telephone or virtual means
- ❖ Confirm that virtual tools maintain transparency and access to transportation planning activities that closely replicate in person public involvement opportunities
- ❖ Specify the alternative public involvement strategies to be used, including time periods for public comment and MPO responses to the comments
- ❖ Ensure that the public involvement strategies are inclusive to the extent possible that comply with emergency executive orders to protect public health

The MPO also understands that workplace collaboration software and videoconferencing and messaging functions may have some drawbacks when it comes to virtual public meetings. While the following weaknesses have been identified, the MPO will continue to research and investigate future technological advancements to engage the public during every step of the planning process

- ❖ A significant number of participants and residents with limited internet access often eliminates the option for participants to provide comments
- ❖ Technological barriers to participation occur when there are still residents who may not be comfortable downloading meeting software or navigating the software these tools can provide

Given these risks and the associated negative outcomes possible with virtual meetings and related participant technological prowess, the MPO has developed some guidelines to engage the public by supplementing face-to-face information sharing including:

- ❖ Provide technological and presentation support for multiple remote presenters and participants
- ❖ Provide public comment opportunities
- ❖ Allow and improve upon citizen participation with ease-of-use login, password, or download access formats
- ❖ Provide access for residents with limited internet access the ability to call into meetings
- ❖ Support an unlimited number of virtual public participants where practical
- ❖ Provide online, text or phone-based survey and polling tools, including private comment options at MPO workshops and other virtual public involvement forums.



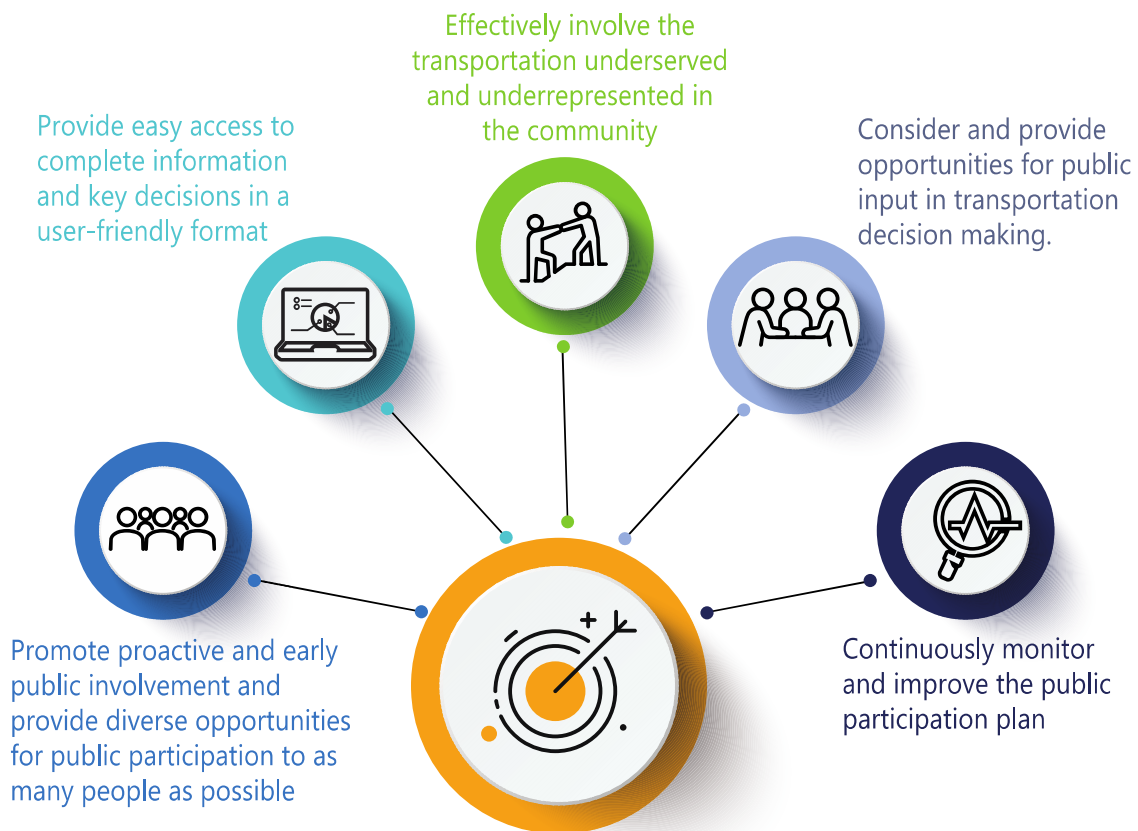
Below is a graphic of the MPO's Conceptual Framework goals and promises for public participation.

### The Spectrum of Public Participation — Conceptual Framework



## 4. PUBLIC INVOLVEMENT POLICIES, GOALS AND OBJECTIVES INCLUDING FEDERAL REQUIREMENTS AND TITLE VI LIMITED ENGLISH PROFICIENCY (LEP) REQUIREMENTS

On August 11, 2000, President Clinton signed the Executive Order 13166: Improving Access to Service for Persons with Limited English Proficiency, to clarify Title VI of the Civil Rights Act of 1964. Subsequent US Department of Transportation (DOT) guidance explicitly identifies MPOs as organizations that must follow Limited English Proficiency (LEP) guidelines in order to continue receiving federal financial assistance in any form (Appendix V). The intent of the MPO's LEP Plan is to ensure access to the planning process and information published by the MPO where it is determined that a very small number of residents (approximately 1%) in the Charlotte County-Punta Gorda planning area do not speak or read English proficiently.



Inclusive public participation is a priority consideration in the MPO planning process including MPO plans, studies, and programs. The MPO must and will ensure that all segments of the population including LEP persons have the opportunity to be involved in any MPO sponsored public participation opportunity. As new Census data becomes available the MPO will monitor changes in the LEP population and adjust its LEP policy

accordingly. If warranted in the future, the MPO will consider the feasibility of public participation techniques to reach the LEP population.

These techniques and concepts include:

- ❖ the translation of key elements of the MPO web site, including future public participation opportunities
- ❖ the pursuit of other user-friendly multi-lingual software applications compatible with the web content management systems currently used by the MPO and
- ❖ the translation of executive summaries for key MPO documents such as the Long-Range Transportation Plan (LRTP) and this Public Participation Plan (PPP)

Notifications including newspaper advertisements, meeting place signage, or public outreach materials distributed at public participation events will also be considered for translation. All translated public participation materials will be user-friendly, appealing, and easy to understand.

**To meet these goals, the MPO is committed to providing:**

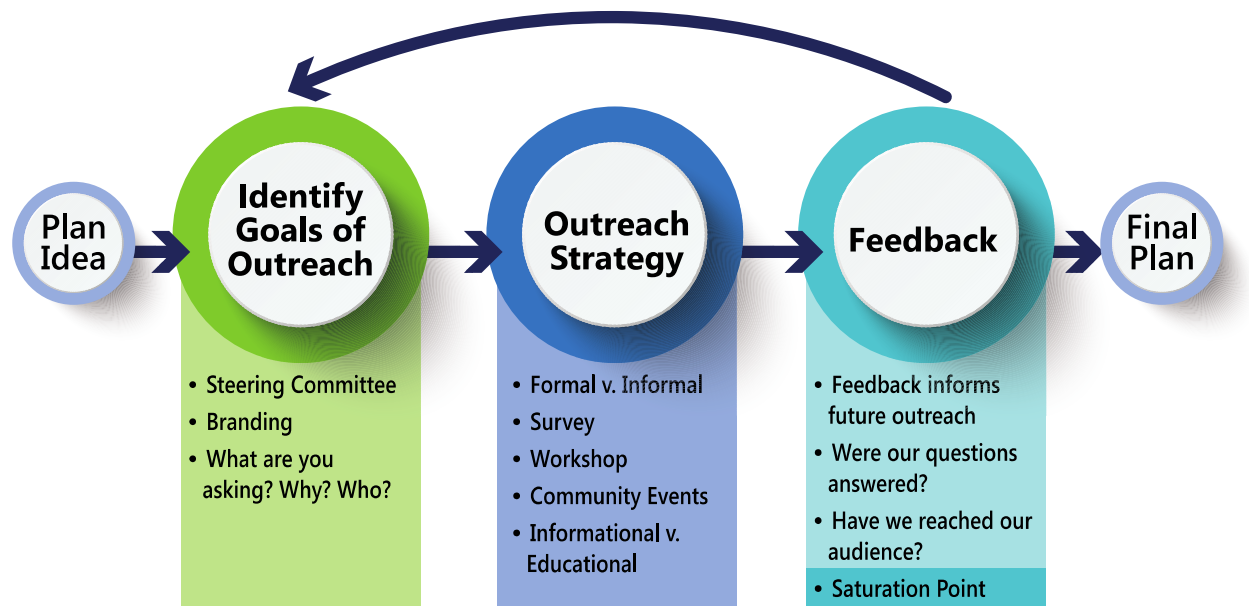
- ❖ Early and continuous public involvement
- ❖ Inclusionary practices in activities and notification
- ❖ Consideration of the needs of the traditionally under-served
- ❖ Collaboration with other agencies, local governments, private sector transportation entities, and non-MPO officials
- ❖ Convenient meeting times and locations
- ❖ Reasonable access to information
- ❖ Timely notice of public involvement activities, including appropriate review and comment periods
- ❖ Acknowledgment and consideration of public comments

***Furtherance to these goals, it is the intent and will be the practice of the MPO to conduct an open and accessible planning process that:***

- ❖ Meets federal, state, and local requirements, including the rapid implementation of new legislation, and guidelines as it relates to future public participation directives.
- ❖ Is proactive, clear, and concise in identifying areas with concentrations of minority, young families and the economically disadvantaged.
- ❖ All meeting sites will be centrally located, handicapped accessible, and have audio/visual equipment on location to facilitate and embellish project or proposal descriptions.
- ❖ Provide a variety of mechanisms to solicit participation and involvement including easy-to-use virtual public participation techniques and training support efforts to allow citizens to access and comment on all public meetings.
- ❖ Uses a variety of outlets to increase public awareness and increase attendance at MPO sponsored meetings and events. All MPO public participation events are posted on the MPO website including all public meetings, planning documents, maps, and MPO staff contact information.
- ❖ Analyzes and reviews all comments received from all formats including communication media technology.
- ❖ Provides “early and often” input opportunities in the development of major transportation planning documents, policy issues and project proposals.
- ❖ Has on-going communication between MPO staff and the community-at-large through well organized and open meetings including clearly written and accessible reports, meeting agenda items, meeting minutes, and programs through their completion and implementation.
- ❖ Uses all forms of media including the internet to reach out to the widest audience.
- ❖ Attempts to honor requests for information and meeting notices in other languages, when given 10 business days advance notice of such requests.
- ❖ Ensures that the views of those traditionally underserved by transportation and their organizations are solicited.



***The Public Participation Plan (PPP) 3-step Outreach Process and Conceptual Framework Goals and Objectives:***



This process is based on the understanding that:

- ❖ Participation levels will vary
- ❖ Some individuals and groups don't realize that they have a stake
- ❖ Different interests are motivated to participate at different stages of the process
- ❖ The Charlotte County–Punta Gorda MPO's PPP needs to be flexible enough for all changing situations and conditions
- ❖ The Charlotte County Citizens' Advisory Committee (CAC) is a critical link to the public participation

***MPO Policies:***

Federal law requires that the public involvement process be proactive and provide complete information, timely public notice, full public access to key decisions, and opportunities for early and continuing involvement. A key provision requires that all MPOs develop and utilize a PPP that will provide a 45-day comment period for all interested parties. All public involvement activities whether conducted in person or by virtual methods will adhere to the following set of requirements and guidelines:

- ❖ Provide a 30-day public comment period, if feasible, and advertise at least once in a local newspaper detailing public meetings, or public participation opportunities including opportunities to comment and express opinions on the LRTP and TIP. The MPO's website will also post all opportunities for public comment to meet these guidelines.

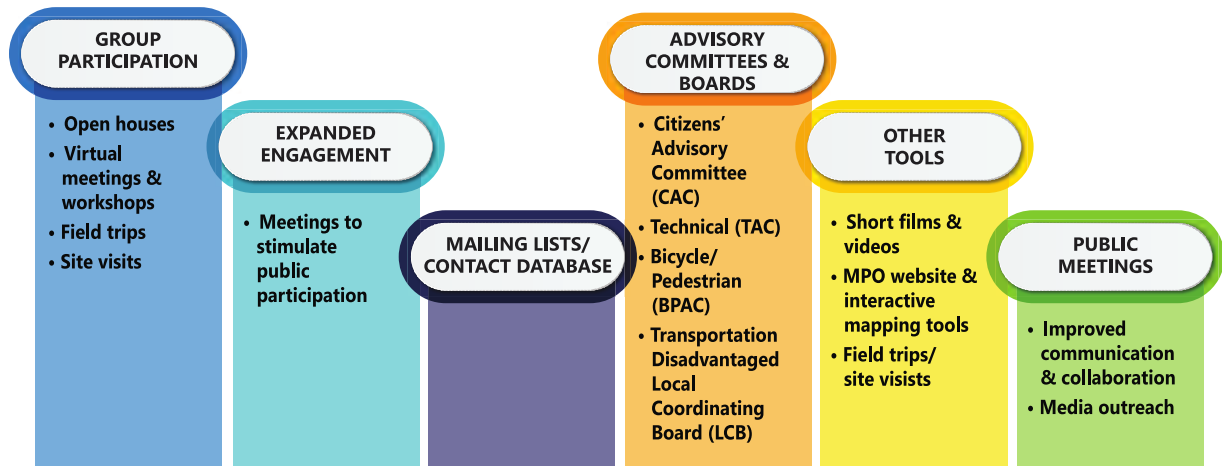
- ❖ For LRTP and TIP amendments, the MPO will strive to meet the 30-day public comment period, although there may be exceptions to this comment period for these amendments as meeting schedules, funding timetables, agency guidance, and contractor scheduling may be such that project delays could result in not meeting the public comment period notice guidelines.
- ❖ Hold public meetings on proposed adoption of the LRTP and TIP.
- ❖ Provide timely notice and reasonable access to information about transportation issues and processes including the use of virtual meeting/communication technology.
- ❖ Employ visualization techniques to describe the LRTP and TIP.
- ❖ Make public participation, related technical information and meeting notices available through accessible means and formats. These include the World Wide Web and electronic mail.
- ❖ Hold public meetings at convenient and accessible locations and times, including the scheduling of virtual meetings.
- ❖ Seek out and consider the needs of those traditionally underserved by the existing transportation system, such as low income and minority households (environmental justice population).
- ❖ Include public participation activities that ensure equality among all citizens. The MPO is committed to the concept of Environmental Justice (EJ) [Executive Order (EO) 12898] and will ensure that the full and fair participation by all potentially affected communities in the transportation decision-making process. This includes public participation consistent with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act of 1990. Demographic data review and analysis will be performed when proposed plans and proposals could impact EJ populations. Public participation plans that promote access to public information and scheduled events for minority and low-income communities will be developed.
- ❖ Demonstrate explicit consideration and response to public input received during the development of the LRTP and TIP. All revisions to the LRTP and TIP will always include procedures consistent with this PPP. During TIP and LRTP Development, the MPO will provide public participation opportunities to public agencies, users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, freight shippers, freight transportation services, private providers of transportation and users of public transit.
- ❖ Include a summary of significant comments received on the draft LRTP and TIP as part of the final document. This includes periodic reviews of the LRTP by MPO Boards, their Advisory Committees, and the public during the preparation of the document, interim tasks and final draft plan preparation.
- ❖ Continue to prepare a list of project priorities for FDOT review, by October 1 of each year. The list will continue to be reviewed by the MPO's TAC and CAC Advisory Committees before approval by the MPO Board and submittal to FDOT.
- ❖ Compile an annual listing for public review, of projects for which Federal

funds have been obligated in the preceding year.

- ❖ Periodically review the [FDOT MPO Program Management Handbook](#) and Federal Highway Administration (FHWA) guidelines, including virtual public involvement initiatives for additional requirements, authority, Plan development and activities.
- ❖ Make readily available the TIP and LRTP for public review in hard copy, electronically accessible formats and readily obtained on its website.
- ❖ Periodically review the effectiveness of the procedures and strategies contained in the PPP to ensure a full and open process including adherence to all aspects of [Florida's Government in the Sunshine Law \(F.S. 286.011\)](#).
- ❖ Adhere to the ["Jessica Lunsford Act" \(F.S. 1012.465\)](#). This Act requires background checks of all persons entering school grounds when children are present. The MPO will consult the Charlotte County Legal Department before planning to hold any meeting or public participation event on school property.
- ❖ Ensure project documents are available in written and electronic formats.
- ❖ Provide a copy of MPO related planning material including meetings, plans, proposals and public participation events via US mail to anyone who requests a copy within seven (7) days of the meeting to ensure delivery and review time for recipients.
- ❖ When available and feasible, PowerPoint presentations will also be posted on-line to provide the public with a more reader-friendly way to learn about the project.



## 5. DESCRIPTION OF PUBLIC PARTICIPATION ELEMENTS



### a. Mailing Lists/Contact Database

The MPO will maintain a reasonably current and up-to-date database of individuals and agencies to provide that all interested parties have reasonable opportunities to comment on the transportation planning process and provide their input.

All meeting announcements, as well as public workshops, public meetings, and specific



public information and input meeting are placed on the website as soon as dates are finalized. E-mail notifications of meetings and workshops are sent to MPO Committee members and interested citizens to further improve participation and input.

The MPO continues to seek more public participation from the traditionally underserved community. The MPO continually discusses with minority and younger aged citizens contact opportunities the MPO could use to increase public participation of this age group.

The MPO is responsive to any and all citizen requests for meeting agendas, meeting minutes and any other MPO prepared planning document. These requests are sent electronically or by mail when requested. The MPO is also cognizant that many MPO staffed Board and Committee members and their constituency do not have access to e-mail. These members are notified of public participation events through more traditional agenda packet, mailing, and telephone contact methods.

## ***b. Meetings to Stimulate Public Participation***

Various meeting types will provide the MPO with opportunities for early and continuous input into the transportation planning process. The MPO has always and will continue to hold public meetings leading to the adoption of the LRTP and TIP. All parties interested in attending and commenting on these planning documents are encouraged to

do so, including citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, pedestrian walkways, bicycle transportation facilities and the disabled.

## ***c. Open Houses/Workshops/Virtual Meetings and Workshops***

An open house or workshop is a forum where people receive information and provide input about a transportation plan or project. Workshop forums have worked well for the MPO where citizens receive information and explanations about a plan or project on a one-to-one or small group interaction basis. Attendees glean information from displays and exhibits and from talking to MPO staff or their

consultants. In this type of forum, citizens often express their comment and concerns in writing on “Evaluation/Comment Forms” ([Appendix I](#)).

Innovative virtual public involvement techniques with a platform to inform the public and receive feedback will be used when in-person workshop forums cannot be utilized. These new opportunities for virtual information sharing and public involvement in the transportation planning, programming, and project development process may include, but are not limited to telephone town halls, online meetings, pop-up outreach, social meetings/meeting-in-a box kits, online mapping tools, short videos, survey tools and real-time polling tools.





***Benefits to using virtual workshops include:***



***Procedures the MPO will utilize to ensure the MPO meets current Federal and State requirements related to virtual public involvement include:***

***a. Field Trips/Site Visits***

Many proposed actions look very different when people are actually out in the field looking at the issue or situation. It is one



thing to discuss impacts when they are an abstraction or an image in peoples' heads, and quite another to engage with the actual reality on the ground. The key point is that citizens build mental concepts on what the impact of a project will be and then, participate in public participation forums based on those images. Field trips provide an opportunity for people to match their mental images to the reality of the actual situation.

***b. Short Films and Videos***

The MPO has made short videos MPO short video first screened in February 2020 in support if the 2045 Long-Range Transportation Plan (LRTP)) and will continue to utilize the services and professional staff of CC-TV-20-Charlotte County's government access television station. The station provides viewers access to MPO Board Meetings; Board of County Commissioners (BCC) meetings; Punta Gorda City Council meetings; other civic meetings; Special documentaries and timely news-magazine stories along with local, state, and national satellite programming. The MPO also utilizes

rolling message scripts on this station to recruit representatives for vacant LCB Board and CAC and BPAC Committee seats, as well as announce opportunities to attend public involvement events.



### ***c. Public Meetings***



Generally, MPO public meetings are more structured than the open house/workshop public participation format. The MPO will use either in-person or a virtual format when an emergency necessitates the need to meet specific MPO objectives. A formal agenda will be prepared to structure the topics to be covered and to provide live input from the attending participants. Roll call votes required of the MPO Board for adoption of the Long-Range

Transportation Plan (LRTP) and the Transportation Improvement Plan (TIP), including any amendments, will be conducted and placed in the public record. Documents/policies to be adopted are made available in public libraries and are available on the MPO website.

The MPO also uses public meetings to help understand and monitor community reaction and support to transportation planning proposals. This in turn aids the MPO in diminishing public controversy and misunderstandings. The MPO has observed that public meetings have resulted in citizens proposing viable solutions to solve complex transportation planning issues, as well as offering “average citizen” concerns.

### ***d. Notices for Public Meetings, Workshops, and Public Participation Events***

All MPO-generated meeting notices and announcements will describe the meeting purpose, sponsor, time, place, and answer the questions of who, what, when, where and how. All MPO Board Meetings, Advisory Committees, public workshops, public meetings and any special meetings called by the MPO, or informational or educational purposes held within the community for presenting plans, gathering public input and public participation shall

generate notices of public meeting by the MPO. The MPO website will also be used to promote regular and special meetings, planning studies, publications, and work products such as the TIP, and the LRTP. Additionally, the MPO will continue to publicize all MPO Board, MPO Advisory Committee Meetings and all special meetings, including all public meetings, and public workshops on the transportation planning process.



### e. Meeting Agendas

An agenda sets the course for a meeting and attempts to inform attendees of the topics and concepts to be discussed, and the progression of these topics.

Opportunities are provided for public participation in these agendas and include the opportunity for members to suggest new topics and issues to be presented and discussed at the next meeting.

All MPO Board and Advisory Committee Agendas and meeting packets including meeting minutes will be posted on the MPO website.

Staff virtual workplace collaborative efforts have demonstrated that the use of a virtual meeting presenter can greatly improve the flow, participant understanding and effectiveness of these meetings.

The presenter, an MPO staff member, reviews ground rules, works remotely to display the current agenda item being discussed on screen throughout the meeting, providing on-screen information as questions arise and advance/reverse informational slides to allow for a more concise and effective presentation.

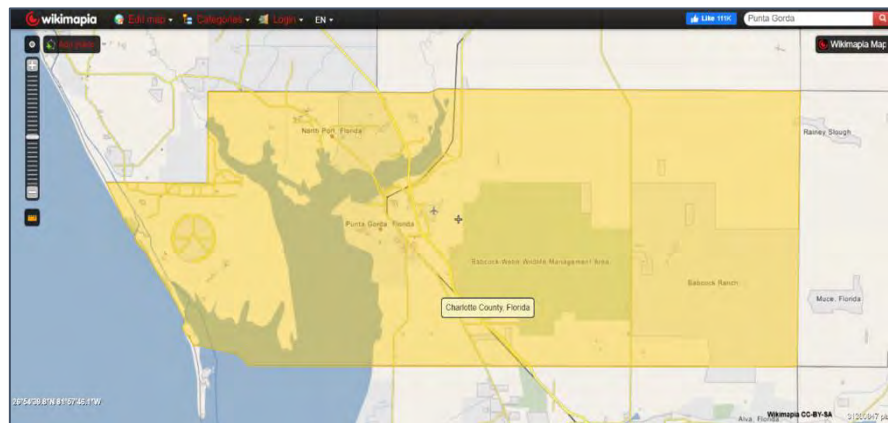
### f. Information (MPO Website and Interactive Mapping Tools)

In the ever-expanding information age, the use of the internet, electronic mail and fax machines are routinely used to reach the public. The MPO continually revises and strives to improve its website for users to easily and quickly find MPO related information and planning activities.

Easy to navigate dropdown menus including archived and recent meeting agenda packets, meeting minutes, the MPO event calendar, and a revised set of federal, state, and local transportation planning links. Also posted are the most current planning documents including the annually updated TIP, the 2045 LRTP, and related amendments. With the advent of the use of virtual meeting formats beginning in April 2020, the MPO provides audio and visual meeting access

links for website visitors to utilize in accessing software for remote meetings. This virtual communication format will continue to play an increasing role in future public involvement outreach efforts including annual TIP and 2045 LRTP development.

Google Earth maps are utilized on the “Contact Us—*Connect with Us*” dropdown menu to aid users in pinpointing the location of their concerns and comments to better aid MPO staff in understanding the issue or concern.



Since 2017 and in conjunction with the preparation of the Charlotte County Regional Bicycle and Pedestrian Plan, the MPO has used interactive mapping tools as an electronic public engagement tool. Wikimapia is a privately owned open-content collaborative mapping project that utilizes an interactive, clickable web map with a geographically referenced system. The data in Wikimapia and similar techniques is derived from voluntary crowdsourcing. All users are allowed to add a place on the Wikimap layer. Using a simple graphical

editing tool, users are able to draw an outline or polygon that matches the satellite image layer underneath. Each object or tag has specific information fields which include categories, a textual description, street address, and a related map-based link. Users are likewise capable of uploading several relevant photos. Interactive mapping tools public involvement will be used to solicit public opinion to target specific areas and locations for inclusion in the MPO's 2045 Long-Range Transportation Plan (LRTP).

### **g. Media Outreach**

Media outreach is a continuing activity by the MPO staff to keep the public informed and updated about the MPO and its projects and milestones.

The MPO strives to encourage the media to highlight transportation issues and to increase public awareness of the transportation planning process. As needed, media briefings have been and continue to be conducted to update the media regarding the transportation planning process and in response to media requests for interviews. The MPO will participate in this media outlet whenever possible to inform the



public of the MPO's role in the transportation planning process and to inform the public on opportunities to participate in the MPO planning process.

To facilitate improved access for County residents and coordination with County related planning functions MPO Board meetings are videotaped and shown twice a week on the local government access television station (Comcast Channel 20). The MPO anticipates increased public involvement, and participation in response to these public access improvements and will monitor and evaluate their effectiveness and target improvements and enhancements.

### ***h. Citizens' Advisory Committee, Technical Advisory Committee, Bicycle/Pedestrian Advisory Committees and Transportation Disadvantaged Local Coordinating Board (LCB)***

These boards and committees provide a public perspective to the MPO process and strives to represent public views to the MPO Board. As part of the MPO structure, the role played in the public participation process by the CAC, TAC, BPAC, and LCB cannot be underemphasized, as they provide the link between the MPO Board and the community's citizens. These committees are a critical link in aiding the MPO to meet the goals and objectives outlined in this plan.

All MPO planning documents including the TIP and LRTP are presented to the

CAC, TAC, BPAC, and LCB as formal agenda items during regularly scheduled meetings for their information, consideration, endorsement, support and input.

All advisory committee and board meetings either in-person or virtual are open to the public and can be accessed using audio and visual links provided on the MPO website. Citizens are encouraged to contact the MPO for help in accessing any virtual or in-person meeting and public participation event scheduled.

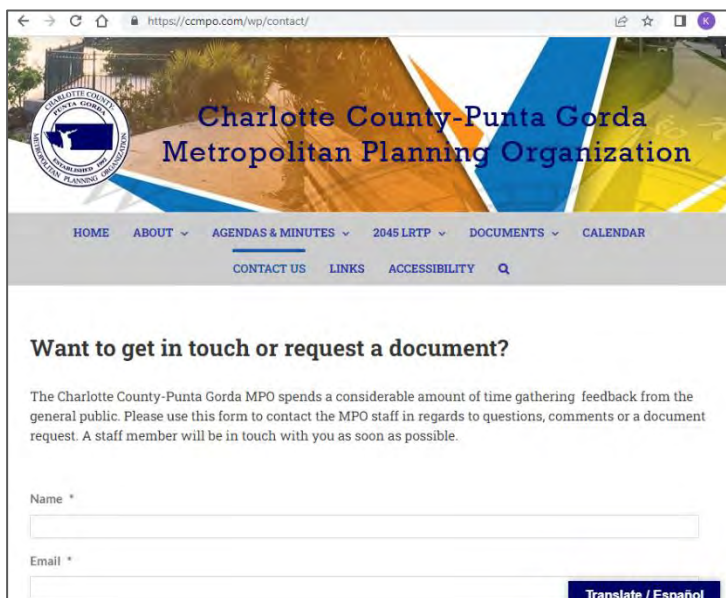


## ***i. Written and Electronic Forms of Communication including Brochures, and Evaluation/Comment Forms***

The MPO updates its two informational brochures on a regular basis. “This is Your MPO” describes the MPO’s overall function and responsibilities and the “Charlotte County Bicycle/Pedestrian Map” displays the existing bike and pedestrian sidewalks and trails within the County.

The most common and in many cases the most effective way for the public in general to relate their ideas and input is through written comments. Public comments can help build an understanding of community issues, which must be considered in designing transportation solutions that fit community needs.

Additionally, the information gleaned from public comments can serve as an excellent record for future project phases.



The screenshot shows the website <https://ccmpo.com/wp/contact/>. The header features the organization's logo and name. A navigation bar includes links for HOME, ABOUT, AGENDAS & MINUTES, 2045 LRTP, DOCUMENTS, CALENDAR, CONTACT US, LINKS, and ACCESSIBILITY. The main content area is titled "Want to get in touch or request a document?" and includes a brief description of the MPO's role in gathering feedback. Below this is a contact form with fields for "Name \*" and "Email \*". A "Translate / Español" button is located at the bottom right of the form.



The brochure features the organization's logo at the top. Below the logo, the title "THIS IS YOUR MPO" is prominently displayed. The text identifies the organization as the Charlotte County-Punta Gorda Metropolitan Planning Organization. Contact information is provided for the East Port Environmental Campus, including the P.O. Box, address, phone numbers, fax, email, and website. A note states that since April 1, 2020, staff has been working remotely and provides instructions on how to contact the MPO. The brochure concludes with the statement "Your Participation is always Welcomed and Encouraged" and a QR code.



### ***j. Public Participation Techniques and Performance Measures of Effectiveness (MOE)***

Federal legislation requires that MPOs periodically review the effectiveness of their public involvement process. All MPOs are mandated by law to focus on

performance objectives and measures. The MPO has identified five (5) objectives to ensure that the mobility needs of the community are addressed.



## 6. CONCLUSION

Public input offers the MPO an opportunity to understand a community's values so it can better seek to avoid, minimize, or mitigate impacts from agency decisions. This PPP addresses the MPO's public involvement practices during decision-making and program implementation activities. The fundamental premise of this plan is that, in all of its programs, the MPO recognizes that it is vital to provide for meaningful public involvement, whether in an in-person or virtual format. Openness to the public furthers the MPO's mission by increasing its credibility and improving agency decision making.

The guidelines and tactics outlined in this PPP will be implemented for all MPO planning activities. This document also provides guidance and tools to comply with federal and state statutes and regulations under Title VI, including environmental justice (EJ), limited English proficiency (LEP) and the Florida Sunshine Law.

The MPO continues and is certainly willing to remain open to new ideas from stakeholders, and to incorporate them where appropriate. The MPO remains cognizant of its mission of providing plans and an environment where a safe, efficient, cost-effective transportation system can flourish in Charlotte County.

## **7. APPENDICES**

### **APPENDIX I**

[Charlotte County-Punta Gorda MPO Public Engagement Survey](#)

### **APPENDIX II**

[Acronyms](#)

### **APPENDIX III**

[Charlotte County-Punta Gorda Metropolitan Planning Organization and Sarasota/Manatee Metropolitan Planning Organization Joint Regional Public Involvement Process Component](#)

### **APPENDIX IV**

[Regional Public Involvement Plan Between the Lee County and Charlotte County – Punta Gorda MPO's](#)

### **APPENDIX V**

[TITLE VI PROGRAM Charlotte County-Punta Gorda MPO](#)

[Appendix A – Title VI/Nondiscrimination Assurance](#)

[Appendix B – MPO Organizational Chart](#)

[Appendix C – Title VI Program Activity Log](#)

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM #10**  
**CHAIRS' REPORTS**



DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 10-A**  
**MPO BOARD CHAIR'S REPORT**

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 10-B**  
**CITIZENS' ADVISORY COMMITTEE (CAC) CHAIR'S REPORT**



**CHARLOTTE COUNTY - PUNTA GORDA  
METROPOLITAN PLANNING ORGANIZATION**

**MINUTES OF THE NOVEMBER 30, 2022  
CITIZENS' ADVISORY COMMITTEE (CAC) MEETING**

**MEMBERS PARTICIPATING IN PERSON**

Charles Council, At-Large Representative, CAC Chair  
Richard Kirchhoff, West County Representative  
Mary Ellen Kiss, South County Representative  
Pauline Klein, At-Large Representative  
Steve Schoff, West County Representative  
Dianne Quilty, Mid County Representative, CAC Vice Chair  
vacant, South County Representative  
vacant, West County Representative

**MEMBERS PARTICIPATING ONLINE**

Della Booth, South County Representative  
Steven E. Hurt, Mid County Representative

**MEMBER ABSENT**

Robert Logan, Mid County Representative

**OTHERS PARTICIPATING IN PERSON**

D'Juan Harris, MPO Director  
Lakshmi N. Gurram, MPO Principal Planner  
Betty-Ann Sherer, MPO Planner  
Wendy Scott, MPO Planner  
Edith Perez, FDOT District One  
Ravi Kamarajugadda, Charlotte County Public Works  
Beaumont Hayner, City of Punta Gorda Urban Design  
Nicole Deruiter, City of Punta Gorda  
Joe Blais, Citizen (former CAC Member)

**OTHERS PARTICIPATING IN MICROSOFT TEAMS**

Bekie Leslie, MPO Administrative Services Coordinator  
Tony Conte, Charlotte County Schools  
Shaun Cullinan, Charlotte County Community Development

Robert Fahkri, Charlotte County Public Works  
Fathy Abdalla, Kisinger Campo and Associates  
Anne Tien, Charlotte County Fiscal  
Bryan Clemons, City of Punta Gorda

**1. Call to Order & Roll Call**

CAC Chair Charles Council called the CAC Meeting to order at 1:30 P.M at the Charlotte Community Foundation. The roll call was taken. A quorum was present.

**2. Pledge of Allegiance**

All attendees recited the Pledge of Allegiance.

**3. Public Comments on Agenda Items**

There were no public comments received.

**4. 2023 Election of Officers**

D’Juan Harris assumed chairing the meeting and asked for nominations for CAC Chair.

*Mary Ellen Kiss nominated Charles Council as CAC Chair. Steve Schoff seconded the nomination, and Charles Council was elected unanimously.*

Charles Council resumed chairing the meeting and asked for nominations for CAC Vice Chair.

*Steve Schoff nominated Dianne Quilty to serve as CAC Vice Chair. Mary Ellen Kiss seconded the nomination, and Dianne Quilty was elected unanimously.*

**5. Consent Agenda:**

**A. Approval of Minutes: July 6, 2022 Meeting**

**B. MPO Board and Advisory Committees Meeting Schedule for Calendar Year 2023**

D’Juan Harris gave a point of clarification on the 2023 meeting calendar. He noted that the Joint Technical Advisory Committee (TAC) Meeting would be held with the Sarasota/Manatee MPO’s TAC and would center on the new interchange proposal (to be located in North Port north of Kings Highway). He invited all present to attend, stating that an agenda invitation would be sent to CAC Members prior to the meeting.

*Pauline Klein made a motion to approve the Consent Agenda. Dianne Quilty seconded the motion, and it was passed unanimously.*

## **6. Reports**

### **A. Chair's Report**

Charles Council discussed how US 41 in Punta Gorda was currently in the midst of a resurfacing project from Payne Street to Rio Villa Drive. Homeowners had been notified. All black plastic wrapping needed replacement.

Charles Council mentioned two recent CAC resignations: Bill Klossner and Ed Zubal. He noted that the MPO had numerous vacancies to fill on various committees. Applications were available at the meeting and on the MPO's website.

### **B. City of Punta Gorda Report**

Beaumont Hayner stated that the City of Punta Gorda staff had no new updates at this time. He observed that the City was fully operational following Hurricane Ian.

Charles Council was impressed with the resumption of the City's water supply post storm. Beaumont Hayner noted that the City was analyzing the disaster response with all department heads to be better prepared for the next event.

### **C. Charlotte County Report**

Ravi Kamarajugadda stated that there were no major transportation projects in the County currently. Work was focused on 80,000 signs that had received storm damage. Signal repair was almost completed, and the County was now working on the restoration of stop signs.

Steve Schoff discussed traffic concerns in West County at the Home Depot location on SR 776, describing the inability to make a left turn there. Checking with Richard Howard, project manager, was advised.

Joe Blais discussed the tragic death of Charlotte County Sheriff's Officer Christopher Taylor. He noted that Piper Road had been used earlier in the day for the funeral procession.

### **D. Sheriff's Report**

Due to Officer Christopher Taylor's funeral, no one from the Sheriff's Office was in attendance.

Steve Schoff asked for a post-storm status report on the MPO Office and Training Rooms at the East Port Environmental Campus. D'Juan Harris stated that MPO staff had been relocated temporarily to the County Administration Center on US 41 at Murdock Circle. The next CAC meeting would be held at the County's Transit facility. Wind and water damage had occurred in back part of the East Port Campus building. D'Juan Harris stated that the MPO office might not return to that location.

## **7. Florida Department of Transportation (FDOT) Report**

Edith Perez had nothing project-related to report. Transportation Alternatives (TA) applications are due December 31, 2022. Construction Engineering Inspections (CEI), which make certain that specifications are being followed, were underway on Local Area Projects (LAP). Joe Blais asked about the status of the Jones Loop Road rest area. D’Juan Harris stated that the project had stopped. FDOT was now considering a Truck Parking area with an adjoining roundabout in that area.

Edith Perez noted that the FDOT Safe Routes to School application deadline was extended until January 31, 2022. She requested that cost estimates on applications be reassessed from prior year prices. She also noted that Shared-Use Nonmotorized (SUN) Trail applications should be resubmitted into the Grant Application Process (GAP) system by localities using code TWLR. It identifies an annual allocation from the redistribution of new vehicle tag revenues (pursuant to Section 32.072, F.S., Motor Vehicle Licenses), known as “Wheels on Road” revenues.

## **8. Review and Approval of the Transportation Improvement Program (TIP) Roll Forward Amendment**

Laks Gurram noted that the Florida Department of Transportation (FDOT) provides the MPO with a roll forward report that includes projects in the previous state fiscal year that were not commenced, have uncommitted portions of projects that have started or have funds remaining on completed projects. These projects automatically roll forward in FDOT’s Work Program but need to be accounted for in the MPO’s new TIP. This amendment is required to account for these projects (Attachment 1) in the FY 2023 through FY 2027 TIP.

Discussion followed regarding funding and roundabouts on State and local roadways.

*Dianne Quilty made a motion to recommend MPO Board approval of an amendment to the FY 2023 through FY 2027 Transportation Improvement Program (TIP) to add the roll forward report projects. Pauline Klein seconded the motion, and it was passed unanimously.*

## **9. MPO 2023 Legislative Position Statement**

Florida’s 2023 Legislative Session will meet under their normal operating schedule next year with Monday, March 7, 2023 scheduled as the opening day of session. The intent of this agenda item is to inform and educate all pertinent parties of the MPO’s position on substantive legislative issues that impact transportation planning policy in Charlotte County. The MPO does not actively participate in any lobbying initiatives and this position statement will be provided to the Charlotte County Legislative Delegation as a guide to understand the MPO’s position on a wide range of transportation issues

The Metropolitan Planning Organization Advisory Council (MPOAC) provided a draft policy position statement on behalf of Florida’s 27 MPO’s on October 30, 2022. Key provisions related to transportation are listed below:

- Supports an increase in transportation investment through dedicated and sustainable



funding, including innovative financing options; encourages partnerships between public and private entities; and facilitates the expedited delivery of projects.

- Regulates distracted driving by prohibiting the handheld use of electronic wireless communication devices and other similar distracting devices while operating a motor vehicle on any roadway.
- Allowing local, regional, and statewide advisory boards to conduct business utilizing virtual quorums while still providing the opportunity for public participation

No state or federal funds were used in the preparation of this Legislative Position Statement.

D’Juan Harris emphasized that the MPO does not lobby. The MPO’s Legislative Position Statement is developed for educational purposes only. He described how allowing virtual quorums could benefit the Local Coordinating Board (LCB) greatly in completing their business.

Discussion followed regarding the gaps in the Purple Heart Highway designation on roadways statewide. Pauline Klein noted that the Purple Heart parking and highway designations were viewed as offensive by many veterans and stated that services were needed instead.

CAC discussion next centered on Environmental Justice efforts and why they resulted in equitable transportation planning.

*Diane Quilty made a motion to recommend MPO Board approval of the Draft 2023 MPO Legislative Position Statement, authorizing its distribution to the area’s Legislative Delegation and others. Mary Ellen Kiss seconded the motion, and it was passed unanimously.*

## **10. Public Participation Plan (PPP) Update**

Betty-Ann Sherer stated that the Charlotte County – Punta Gorda MPO recently revised the Public Participation Plan (PPP) to include language that allows for virtual and hybrid (in-person and virtual) public involvement in the MPO’s planning processes. This revision will effectively provide efficient and practical accessibility for public engagement in all the MPO’s meetings from a remote location. The PPP was previously revised on July 20, 2020, and addresses all comments received from the Federal Highway Administration (FHWA) in September 2022.

The PPP is a federal requirement as set forth in FHWA’s 23 CFR (Code of Federal Regulations) 450.316 and MPO’s are required to revisit provisions listed in the PPP prior to every update of the Long-Range Transportation Plan (LRTP). This update remains in compliance with all federal regulations and was advertised in the local newspaper, along with the MPO’s website to meet the 45-day public review and comment period. This document has been distributed to the local libraries for public review and has been posted on the MPO website. The public comment period will remain open until December 13 and presented to the MPO Board at the December 15, 2022 meeting for approval.

Steve Schoff stated that constant comment notifications would be helpful. Staff reviewed how email contact lists had been used in the past and described the impact that the Covid-19

pandemic had made during the development of the last LRTP when staff, together with consultants, had used technology to shift to virtual participation. Ravi Kamarajugadda noted that email contact is difficult, and often emails are deleted. He stated that Facebook is a good way to reach citizens, since it generates sharing of information. However, it would be difficult for a small MPO staff to moderate social media sites. Pauline Klein stated the Charlotte County Information Office is moderating a website and could be used for sharing information on MPO outreach efforts. Steve Schoff remarked that inclusion of school district personnel in outreach efforts would be helpful (i.e., using vice principals to forward information).

Ravi Kamarajugadda noted that use of MSBU liaisons would be helpful to distribute information. Mary Ellen Kiss observed that Homeowner Associations (HOA) also could disseminate information. In response to a question regarding a centralized list, Shaun Cullinan stated that Charlotte County does not compile a full list of HOAs, but is aware of some of the larger or new modern ones. D’Juan Harris stated that he was impressed with turnout overall at recent meetings.

*Dianne Quilty made a motion to recommend MPO Board adoption of the revisions to the MPO’s Public Participation Plan (PPP) dated October 21, 2022. Pauline Klein seconded the motion, and it was passed unanimously.*

#### **11. Charlotte County SUN Trail Projects Update**

Laks Gurram gave a brief update on the status of SUN Trail project production in Charlotte County. Mr. Gurram reviewed the statewide and the Charlotte County SUN Trail maps.

The Florida Department of Transportation opened the solicitation for SUN Trail projects on September 29, 2022. The call for project applications will remain open through December 15, 2022.

Discussion occurred on the right-of-way challenges with the alignment going through Manasota Key.

#### **12. Discussion of Carbon Reduction Program Fund Priorities**

D’Juan Harris described how the Infrastructure Investment and Jobs Act (IIJA) requires the Florida Department of Transportation to develop a Carbon Reduction Strategy. This strategy will support the IIJA’s Carbon Reduction Program, which provides \$320.4 million to Florida over the next five years.

The Federal goals of the Carbon Reduction Program are to reduce transportation emissions (specifically carbon dioxide) from on-road highway sources by:

- Reducing single-occupancy vehicle trips
- Facilitating the use of vehicles or modes of travel that result in lower emissions
- Facilitating approaches to construction that result in lower emissions.

FDOT is currently developing the statewide Carbon Reduction Strategy in close coordination with the state's 27 Metropolitan Planning Organizations. MPO staff developed a preliminary listing of Carbon Reduction priorities for consideration of inclusion in FDOT's Five-Year Work Program.

### **13. Charlotte County Automated Traffic Management System (ATMS) / Intelligent Transportation System (ITS) Master Plan Presentation**

Robert Fakhri outlined the goals of Charlotte County's Advanced Traffic Management System (ATMS)/Intelligent Transportation System (ITS) Master Plan Study. This Master Plan is being developed to improve the flow of vehicle traffic and improve safety on Charlotte County's roadways.

Goals of the Master Plan include:

- 1) Improve Charlotte County's ability to manage traffic signals and equipment
- 2) Provide Traffic Management Center with real time data for network operations
- 3) Improve incident response times
- 4) Prepare for implementation of emerging transportation technologies
- 5) Analyze performance measures to assess the overall effectiveness of the system

The Master Plan study is scheduled to be completed in December 2022. Based on the results provided from the study, the County will move forward with developing cost estimates and an implementation plan for ATMS/ITS recommendations.

Pauline Klein asked why traffic signals on US 41 lack coordination. Robert Fakhri stated that the signals are out of synchronization currently due to Hurricane Ian. Steve Schoff inquired if alternate power supplies would be provided. It was envisioned that generators would be replaced.

### **14. 2023 FDOT Safety Performance Measures Discussion**

D'Juan Harris stated that MPOs are required annually to adopt Safety Performance Measure Targets for tracking progress towards the Statewide/MPO targets for each of the transportation performance measures and meet Federal Highway Administration (FHWA) requirements.

FHWA has established five national Safety Measures which all State Departments of Transportation and MPOs must address. Unlike other performance measures applicable only to the National Highway System (NHS), the Safety Performance Measures apply to all public roads. The Safety Performance Measures are:

1. Number of Fatalities
2. Number of Serious Injuries
3. Fatality Rate per 100 million Vehicle Miles Traveled (VMT)
4. Serious Injuries per 100 million Vehicle Miles Traveled (VMT)
5. Total Number of Non-Motorized Fatalities and Serious Injuries

The MPO Board last adopted the FDOT's "Vision Zero" targets (goal of no fatalities or injuries) for all five of the Safety Performance Measures at the February 18, 2022, MPO Special Board Meeting. The MPO has until February 27, 2023, to accept the FDOT targets for 2023 or develop its own targets. MPO Staff recommends the MPO Board support and adopt FDOT's 2023 targets.

*Pauline Klein made a motion to recommend MPO Board adoption of the 2023 FDOT Safety Performance Measures. Mary Ellen Kiss seconded the motion, and it was passed unanimously.*

## **15. Summary of 2022 Crash Data in Charlotte County**

D’Juan Harris provided a brief overview of FHWA’s safe system approach and provide a summary of transportation safety data trends over the past five years. Consistent with the Florida Department of Transportation’s (FDOT) and Federal Highway Administration’s

(FHWA) Vision Zero Initiative, Charlotte County MPO concurs with the notion that one serious injury or fatality on public roads is one too many. The past six years, the MPO has adopted FHWA’S and FDOT’S Safety Performance Measures target of zero serious injuries and fatalities. The Charlotte County-Punta Gorda MPO Board recently solidified this commitment by unanimous passage of a Vision Zero Resolution, identifying the year 2045 as the timeframe to achieve zero serious injuries and fatalities on county roads.

Steve Schoff remarked on the age category of over 65 years old as it relates heavily to Charlotte County. D’Juan Harris responded that this was an equity emphasis area in the Safe Streets for All Grant Application that he submitted for funding consideration this year. Ravi Kamarajugadda noted that crash reports showing time of day/lighting, etc. could be evaluated.

## **16. Public Comments**

Joe Blais discussed Charlotte County Deputy Christopher Taylor’s tragic death when he was struck by a drunk driver along I-75 during a traffic stop. He also expressed sadness that Ed Zubal is leaving Englewood East and the CAC, noting that he will be missed. He praised Ed Zubal’s efforts to have sheriff’s involvement in the MPO process.

## **17. Staff Comments**

D’Juan Harris stated that the next CAC meeting would be held on March 2, 2023. He thanked online participants for their patience with technical difficulties encountered.

## **18. Member Comments**

Richard Kirchhoff inquired as a new member about how CAC members could provide information to staff on traffic concerns. He used the South Gulf Cove example in the area of SR 776/Gasparilla Road where U-Turns were needed. D’Juan Harris instructed that the jurisdiction for addressing concerns depends upon the type of roadway (whether Federal/State/County or City). In the case of Richard Kirchhoff’s example, Ravi Kamarajugadda would be the appropriate County contact person utilizing the MPO process.

Betty-Ann Sherer reiterated that applications for MPO committees and LCB vacancies were available at the meetings and online at [www.ccmmpo.com](http://www.ccmmpo.com).

**18. Adjournment (Next CAC Meeting – March 2, 2023)**

There being no further business, the meeting was adjourned at 3:41 p.m. The next regularly scheduled CAC meeting will be held on Wednesday, March 2, 2023, both virtually and in-person at the Charlotte County Transit Facility, 545 Theresa Blvd, Port Charlotte at 1:30 p.m.

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 10-C**  
**TECHNICAL ADVISORY COMMITTEE (TAC) CHAIR'S REPORT**

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**CHARLOTTE COUNTY - PUNTA GORDA  
METROPOLITAN PLANNING ORGANIZATION  
MINUTES OF THE NOVEMBER 30, 2022  
TECHNICAL ADVISORY COMMITTEE (TAC) MEETING**

Minutes of the meeting held in a hybrid format on November 30, 2022, utilizing Microsoft Teams® for virtual participation and in person at the Charlotte Community Foundation, 227 Sullivan Street, Punta Gorda, Florida

**MEMBERS PARTICIPATING**

Mitchell Austin, City of Punta Gorda, TAC Chair  
Ravi Kamarajugadda, Vice Chair, Charlotte County Public Works  
Tony Conte, Charlotte County Public Schools  
Don Scott, Lee County MPO  
Ron Ridenour, Charlotte County Airport Authority (Virtual)  
Shaun Cullinan, Charlotte County Community Development (Virtual)  
Joshua Hudson, Charlotte County Economic Development (Virtual)  
Linda Sposito, City of Punta Gorda (Virtual)  
Noah Fossick, City of North Port (Virtual)

**OTHERS PARTICIPATING**

Robert Fakhri, Charlotte County Public Works (Virtual)  
Edith Perez, FDOT District One  
Beaumont Hayner, City of Punta Gorda  
Nicole Deruiter, City of Punta Gorda  
Fathy Abdalla, Kisinger Campo (Virtual)  
D’Juan Harris, MPO Director  
Lakshmi N. Gurram, MPO Principal Planner  
Betty-Ann Sherer, MPO Planner  
Wendy Scott, MPO Planner (Virtual)  
Bekie Leslie, MPO Administrative Services Coordinator (Virtual)

**MEMBER ABSENT**

Patrick Fuller, Charlotte County Emergency Management  
Rick Kolar, Charlotte County, Transit Division  
Joan Fisher, DeSoto County

1. **Call to Order & Roll Call**

Chair Austin called the TAC Meeting to order at 9:30 A.M.; a quorum was present

2. **Public Comments on Agenda Items**

There were no public comments received.

3. **2023 Election of Officers (D’Juan Harris)**

D’Juan Harris chaired the meeting and entertained nominations for TAC Chair

*Linda Sposito nominated Mitchell Austin as TAC Chair. Don Scott seconded the nomination, and Mitchell Austin was elected unanimously.*

D’Juan Harris asked for nominations for TAC Vice Chair

*Don Scott nominated Ravi Kamarajugadda as TAC Vice Chair. Linda Sposito seconded the nomination, and Ravi Kamarajugadda was elected unanimously*

Mitchell Austin resumed the duties of a chair.

4. **Consent Agenda:**

A. **Approval of Minutes: July 06, 2022, Meeting**

B. **MPO Board and Advisory Committees Meeting Schedule for Calendar Year 2023**

D’Juan Harris reminded the Committee members the next meeting is a Joint TAC meeting with Sarasota - Manatee MPO scheduled for January 9, 2023 @ 9:30am at the Sarasota – Manatee MPO offices 8100 15<sup>th</sup> Street East, Sarasota Florida.

He encouraged all members to attend as there should be a robust discussion on the proposed I-75 interchange. A separate meeting invitation will be sent to all with the agenda

*Linda Sposito made a motion to approve the Consent Agenda items. Don Scott seconded the motion, and it was passed unanimously.*

5. **Chair’s Report**

No Chair’s report, at this time.

**6. Florida Department of Transportation (FDOT) Report**

Edith Perez, FDOT Community Liaison briefed on the topics below:

- Safe Route to School applications – the due date has been extended to January 23, 2023
- If there are any SUN Trail applications, they will have to be resubmitted in the GAP program under Trails funds (TWLR) by December 15, 2022.
- Construction Engineering and Inspection (CEI) is to be included in LAP projects to assure they are in the agreement to avoid delays.
- Transportation Alternatives (TA) Applications are due March 31, 2023

**7. Review and Approval of the Transportation Improvement Program (TIP) Roll Forward Amendment (Laks Gurram)**

Laks Gurram presented the Transportation Improvement Program roll forward for FY 23 - FY 27. The Florida Department of Transportation (FDOT) provides the MPO with a roll forward report that includes projects in the previous state fiscal year that were not commenced, have uncommitted portions of projects that have started or have funds remaining on completed projects. These projects automatically roll forward in FDOT's Work Program but need to be accounted for in the MPO's new TIP. This amendment is required to allow the TIP to be consistent with the Work Program.

Committee members discussed on the current work program; comments are below:

I-75 rest area project shows funds even though the project is out of the work program. D'Juan indicated that this project is in line to be closed out by FDOT.

US 41 and Hancock Ave intersection improvements project is also in line to be closed out by FDOT

*A Motion was made by **Don Scott** to recommend the MPO Board approve the amendment to the FY 2023 through 2027 Transportation Improvement Program to add the roll forward projects. **Ravi Kamarajugadda** seconded the Motion; and the Motion was passed unanimously.*

**8. MPO 2023 Legislative Position Statement (D'Juan Harris)**

Director Harris began by stating the MPO does not lobby but provides educational statements. The MPO does not actively participate in any lobbying initiatives and this position statement will be provided to the Charlotte County Legislative Delegation as a guide to understand the MPO's position on a wide range of transportation issues

The Metropolitan Planning Organization Advisory Council (MPOAC) provided a draft policy position statement on behalf of Florida's 27 MPO's on October 30, 2022. Key

recommended changes are listed below:

- Supports an increase in transportation investment through dedicated and sustainable funding, including innovative financing options; encourages partnerships between public and private entities; and facilitates the expedited delivery of projects.
- Regulates distracted driving by prohibiting the handheld use of electronic wireless communication devices and other similar distracting devices while operating a motor vehicle on any roadway.
- Adds provisions to Florida's Sunshine Law Allowing local, regional, and statewide advisory boards to conduct business utilizing virtual quorums while still providing the opportunity for public participation.
- It was noted support designation for entire I-75 corridor in Florida as a Purple Heart Highway will remain on this memo to allow for additional segments to be added to close gaps.

No State or Federal funds were used in the preparation of this Legislative Position Statement.

*A Motion was made by **Tony Conte** to recommend the MPO Board approve the Draft 2023 Legislative Position Statement, authorizing its distribution to the area's Legislative Delegation and others. **Linda Sposito** seconded the Motion; and the Motion was passed unanimously.*

9. [Public Participation Plan \(PPP\) Update \(Betty-Ann Sherer\)](#)

Betty-Ann Sherer informed the committee members that MPO Staff recently revised the Public Participation Plan (PPP) to include language that allows for virtual and hybrid (in-person and virtual) public involvement in the MPO's planning processes. This revision will effectively provide efficient and practical accessibility for public engagement in all the MPO's meetings from a remote location. The PPP was previously revised on July 20, 2020, and addresses all comments received from the Federal Highway Administration (FHWA) in September 2022.

The PPP is a federal requirement as set forth in FHWA's 23 CFR (Code of Federal Regulations) 450.316 and MPO's are required to revisit provisions listed in the PPP prior to every update of the Long-Range Transportation Plan (LRTP). This update remains in compliance with all federal regulations and was advertised in the local newspaper, along with the MPO's website to meet the 45-day public review and comment period.

This document has been distributed to the local libraries for public review and has been posted on the MPO Website.

The public comment period will remain open until December 13th and will be presented at the MPO Board on December 15, 2022 meeting for adoption

Mitchell Austin, Dianne Quilty and Tony Conte complimented MPO Staff on the quality of the revised document, it looks fresh and modern and is much easier to read. They also noted the challenge faced when reducing a plan from 80 to 31 pages and still retaining the integrity of the document.

Tony Conte requested a summary of comments submitted once the Public Comment period has ended. The MPO will provide all comments submitted on the revision to the PPP.

*A Motion was made by **Tony Conte** to recommend the MPO Board adopt the revisions to the MPO Public Participation Plan. **Linda Sposito** seconded the Motion; and the Motion was passed unanimously.*

**10. Charlotte County SUN Trail Projects Update (April Santos/Laks Gurram)**

Laks Gurram gave a PowerPoint presentation, regarding the Shared Use Non-motorized (SUN) Trail Network projects throughout the state of Florida as well as the current, proposed, and deleted SUN Trails projects within Charlotte County.

The Florida Department of Transportation opened the solicitation for SUN Trail projects on September 29, 2022. The call for project applications will remain open through December 15, 2022.

The MPO Staff will notify the committees of any upcoming public workshops

**11. Carbon Reduction Strategy Preliminary Priority List (D’Juan Harris)**

D’Juan Harris described how the Infrastructure Investment and Jobs Act (IIJA) requires the Florida Department of Transportation to develop a Carbon Reduction Strategy. This strategy will support the IIJA's Carbon Reduction Program, which provides \$320.4 million to Florida over the next five years.

The Federal goals of the Carbon Reduction Program are to reduce transportation emissions (specifically carbon dioxide) from on-road highway sources by:

- Reducing single-occupancy vehicle trips
- Facilitating the use of vehicles or modes of travel that result in lower emissions
- Facilitating approaches to construction that result in lower emissions.

FDOT is currently developing the statewide Carbon Reduction Strategy in close coordination with the state's 27 Metropolitan Planning Organizations. MPO staff developed a preliminary listing of Carbon Reduction priorities for consideration of inclusion in FDOT’s Five-Year Work Program.

**12. Charlotte County Advanced Traffic Management System (ATMS) / Intelligent Transportation System (ITS) Master Plan Presentation (Robert Fakhri)**

Robert Fakhri introduced Fathy Abdalla of Kisinger Campo & Associates (KCA). Fathy Abdalla reviewed a brief Power Point presentation

Charlotte County Public Works is developing an Advanced Traffic Management System (ATMS)/ Intelligent Transportation System (ITS) Master Plan to improve the flow of vehicle traffic and improve safety on Charlotte County's roadways.

Goals of the Master Plan include:

- 1) Improve Charlotte County's ability to manage traffic signals and equipment
- 2) Provide Traffic Management Center with real time data for network operations
- 3) Improve incident response times
- 4) Prepare for implementation of emerging transportation technologies
- 5) Analyze performance measures to assess the overall effectiveness of the system

The Master Plan study is scheduled to be completed in Spring 2023. Based on the results provided from the study, the County will move forward with developing cost estimates and an implementation plan for ATMS/ITS recommendations.

Linda Sposito confirmed Andy Amendola is still with the County. The Consultants have had multiple meetings with him.

She noted ATMS issues in the City of Punta Gorda also have budgetary components, and Andy communicates these impacts for implementation.

Mr. Fakhri responded once the study is completed with cost and phasing of improvements, they will be considered in the work program for funding. In Sarasota County ATMS projects are funded through the Work Program and Charlotte County willing be pursuing the same.

Linda Sposito enquired about traffic cameras and the City's Public Safety Building. Mr. Fakhri indicated that he will investigate this location and the Emergency Management Center.

Tony Conte commented and questioned on slide 3 regarding Connected Vehicle (CV) on the presentation.

Mr. Conte inquired about reconsideration of the location for the Emergency Management Center given the geography and the bridges in Charlotte County and suggested to move the center to Mid county.



Laks Gurram asked the completion of the study by Spring 2023 and indicated that the MPO would like to receive the draft recommendations by February 2023 for early discussions with the City and FDOT for possible funding. Mr. Austin agreed this could jumpstart by one year.

**13. 2023 FDOT Safety Performance Measures Discussion (D’Juan Harris)**

D’Juan Harris stated that MPOs are required annually to adopt Safety Performance Measure Targets for tracking progress towards the Statewide/MPO targets for each of the transportation performance measures and meet Federal Highway Administration (FHWA) requirements.

FHWA has established five national Safety Measures which all State Departments of Transportation and MPOs must address. Unlike other performance measures applicable only to the National Highway System (NHS), the Safety Performance Measures apply to all public roads. The Safety Performance Measures are:

1. Number of Fatalities
2. Number of Serious Injuries
3. Fatality Rate per 100 million Vehicle Miles Traveled (VMT)
4. Serious Injuries per 100 million Vehicle Miles Traveled (VMT)
5. Total Number of Non-Motorized Fatalities and Serious Injuries

The MPO Board adopted the FDOT’s “Vision Zero” targets (goal of no fatalities or injuries) for all five of the Safety Performance Measures at the February 18, 2022 MPO Special Board Meeting. The MPO has until February 27, 2023, to accept the FDOT targets for 2023 or develop its own targets. MPO Staff recommends the MPO Board support and adopt FDOT’s 2023 targets.

*A Motion was made by **Ravi Kamarajugadda** to recommend the MPO Board adopt the FDOT 2023 Safety Performance Measure Targets. **Tony Conte** seconded the Motion; and the Motion was passed unanimously.*

**14. Summary of 2022 Crash Data in Charlotte County (D’Juan Harris)**

D’Juan Harris gave a brief PowerPoint presentation showing statewide and local crash data outlining statistics on serious and fatal injury trends. Consistent with the Florida Department of Transportation’s (FDOT) and Federal Highway Administration’s (FHWA) Vision Zero Initiative, Charlotte County MPO concurs with the notion that one serious injury or fatality on public roads is one too many. He discussed the FHWA 28 Proven Safety Countermeasures. The past six years, the MPO has adopted FHWA’S and FDOT’S Safety Performance Measures target of zero serious injuries and fatalities. The Charlotte County-Punta Gorda MPO Board recently solidified this commitment by unanimous passage of a Vision Zero Resolution, identifying the year 2045 as the timeframe to achieve zero serious injuries and fatalities on county roads.

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Members noted concerns with the high rate of injuries and fatalities for aging drivers and lane departures. They also discussed advances in lane departure technology,

autonomous vehicles, luminosity of lane markers, rumble strips in road shoulders.

D’Juan Harris discussed the 28 safety countermeasures that can be applied depending on the safety emphasis area. He also noted once the Safe Streets and Roads for all (SS4A) grant is awarded, we can develop the Safety Action Plan for Charlotte County. Once the action plan is complete, then local jurisdictions can apply for project Implementation funding.

There was also a brief discussion about license plate readers, Bluetooth technology and its’ accuracy in capturing traffic data.

At the December 15, 2022 MPO Board meeting Keith Robbins, the FDOT District 1 Safety Administrator will be presenting an overview, and summary of safety initiatives in District One and encouraged Members to attend. Director Harris stressed; one fatality is one too many.

**Due to problems with the internet; the connection to the meeting was lost intermittently.**

Chair Austin recommended moving this meeting to adjournment. He asked Staff and Members to circulate any comments via email. He wished everyone a very Happy Holiday

## 15. Public Comments

There were no public comments

## 16. Staff Comments

There were no public comments

## 17. Member Comments

There were no public comments

## 13. Adjournment (Next TAC Meeting – January 9, 2023)

There being no further business, the meeting was adjourned at 11:01 a.m. The next TAC meeting is a Joint TAC meeting with Sarasota - Manatee MPO scheduled for January 9, 2023 @ 9:30 a.m. both virtually and in-person at the Sarasota – Manatee MPO offices 8100 15<sup>th</sup> Street East, Sarasota Florida.

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 10-D**  
**BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC)**  
**CHAIR'S REPORT**

**CHARLOTTE COUNTY-PUNTA GORDA  
METROPOLITAN PLANNING ORGANIZATION  
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC)  
November 17, 2022  
DRAFT Minutes**

Minutes of the meeting held in a hybrid format on November 17, 2022, utilizing Microsoft Teams® for virtual participation and in person at the Charlotte County Transit Facility, 545 Theresa Blvd, Port Charlotte, Florida

**MEMBERS ATTENDING EITHER IN PERSON OR VIRTUALLY**

Pauline Klein, (Chair) Bicycle Club  
Court Nederveld, (Vice Chair) South County Representative  
Robert Logan, Mid-County Representative  
Wendy Zurstadt, South County Representative  
James Wernicke, West County Representative  
Betty Staugler, Historical/Cultural/Environmental Representative  
Ben Turner, West County Representative

**ABSENT**

David Allen, Mid County Representative  
Michael Tomaso, Bicycle Business Representative

**ADVISORY AND OTHERS ATTENDING EITHER IN PERSON OR VIRTUALLY**

D’Juan Harris, MPO Director  
Laks Gurram, MPO  
Betty-Ann Sherer, MPO  
Ravi Kamarajugadda, Charlotte County Public Works (Virtual)  
April Santos, Charlotte County Public Works (Virtual)  
Joshua Hudson, Charlotte County Economic Development (Virtual)  
Mike Koenig, Charlotte County Parks & Recreation (Virtual)  
Morgan Simpson, The Daily Sun (Virtual)  
Tanya Merkle, FDOT Bicycle Pedestrian Coordinator, District One

**1. Call to Order & Roll Call**

Chair Pauline Klein called the hybrid meeting to order at 2:02 p.m.; a quorum was present.

**2. Pledge of Allegiance**

All attendees recited the Pledge of Allegiance.

**3. Public Comments on Agenda Items**

There were no public comments received.

4. [2023 Election of Officers](#)

D’Juan Harris chaired the meeting and entertained nominations for BPAC Chair

**James Wernicke** nominated **Pauline Klein** as BPAC Chair. **Ben Turner** seconded the nomination, and **Pauline Klein** was elected unanimously.

D’Juan Harris asked for nominations for BPAC Vice Chair

**Court Nederveld** nominated **James Wernicke** as BPAC Vice Chair. **Ben Turner** seconded the nomination, and **James Wernicke** was elected unanimously

Pauline Klein resumed the duties of a chair.

5. [Chairs Report](#)

Chair Pauline Klein had no report and deferred her time to any members who had something to report.

James Wernicke commented that Ponce DeLeon Blvd on I-75 in Sarasota County overpass, has inadequate cycling lanes and described a near miss crash in this area.

Court Nederveld shared the concerns of cyclists riding along US17 southbound @ Shell Creek crossing the bridge. The bridge is overfilled with macadam and cyclists are forced into the driving lanes which is filled with debris.

Wendy Zurstadt noted the newly paved section of US 17 north of Washington Loop- Rumble Strips were placed in the shoulder, cyclists now must ride on the road, she felt this was a hazard for cyclists. Court Nederveld added, once rumble strips are added, it is no longer a viable bike lane.

Court Nederveld then read a statement of concern regarding road design and rumble strips in the bike lanes:

Tanya Merkle, Bicycle Pedestrian Coordinator, indicated that she will follow up the concerns of the members.

6. [Consent Agenda](#)

A. [Approval of Minutes: June 16, 2022](#)

**Wendy Zurstadt** made a motion to approve the minutes of June 16, 2022. **Robert Logan** seconded the Motion; and the Motion was passed unanimously.

**B. MPO Board and Advisory Committee's Meetings Schedule For Calendar Year 2023**

***Wendy Zurstadt*** made a Motion to recommend approval of the 2023 meeting schedule. ***Betty Staugler*** seconded the Motion; and the Motion was approved unanimously.

D’Juan Harris welcomed the Committee members to attend a Joint TAC meeting with Sarasota - Manatee MPO scheduled for January 9, 2023 @ 9:30am at the Sarasota – Manatee MPO offices 8100 15<sup>th</sup> Street East, Sarasota Florida.

**7. Sheriffs’ Office Report - Public Safety**

Deputy Miller was not present. BPAC members reviewed the report provided by the Charlotte County Sheriff’s office.

**8. FDOT Bicycle/Pedestrian Coordinator Report – (Tanya Merkle)**

The SUN Trail application submission cycle is open until December 15, 2022 at 3:00pm.

**9. Review and Approval of the Transportation Improvement Program (TIP) Roll Forward Amendment FY 22/23 - FY 26/27 (Laks Gurram)**

Laks Gurram presented the Transportation Improvement Program roll forward for FY 23-27. The Florida Department of Transportation (FDOT) provides the MPO with a roll forward report that includes projects in the previous state fiscal year that were not commenced, have uncommitted portions of projects that have started or have funds remaining on completed projects. These projects automatically roll forward in FDOT’s Work Program but need to be accounted for in the MPO’s new TIP. This amendment is required to allow the TIP to be consistent with the Work Program.

Members enquired status update for the following projects

Taylor Road project

Laks Gurram noted this project is in the MPO project Priorities and will remain as number One until it has been funded. A portion has not been funded yet, so MPO is working with FDOT Staff.

Bike lanes on Harbor View Road widening-

Laks Gurram noted this Segment One from Melbourne St to Date St is in the design phase.

D’Juan Harris added, at this time these plans are in the 60% design phase if there are bike lanes and where they would be located would be shown once those plans are completed.

Tanya Merkle added obtaining Right of Way for the entire segment can be challenging to coordinate, and design can be limited by that.

*A Motion was made by **Wendy Zurstadt** to recommend the MPO Board approve the amendment to the FY 2023 through 2027 Transportation Improvement Program to add the roll forward projects. **James Wernicke** seconded the Motion; and the Motion was passed unanimously.*

**10. Public Participation Plan (PPP) Update (Betty-Ann Sherer)**

Betty-Ann Sherer informed the committee members that MPO Staff recently revised the Public Participation Plan (PPP) to include language that allows for virtual and hybrid (in-person and virtual) public involvement in the MPO's planning processes. This revision will effectively provide efficient and practical accessibility for public engagement in all the MPO's meetings from a remote location. The PPP was previously revised on July 20, 2020, and addresses all comments received from the Federal Highway Administration (FHWA) in September 2022.

The PPP is a federal requirement as set forth in FHWA's 23 CFR (Code of Federal Regulations) 450.316 and MPO's are required to revisit provisions listed in the PPP prior to every update of the Long-Range Transportation Plan (LRTP). This update remains in compliance with all federal regulations and was advertised in the local newspaper, along with the MPO's website to meet the 45-day public review and comment period.

Members noted the document looks fresh and modern. They also noted the challenge faced when reducing a plan from 80 to 31 pages and still retaining the integrity of the document.

*A Motion was made by **James Wernicke** to recommend the MPO Board adopt the revisions to the MPO Public Participation Plan. **Robert Logan** seconded the Motion; and the Motion was passed unanimously.*

**11. Charlotte County SUN Trail Projects Update (April Santos/Laks Gurram)**

Laks Gurram gave a PowerPoint presentation, presenting the Shared Use Non-motorized (SUN) Trail Network throughout the state of Florida as well as the current, proposed, and deleted SUN Trails projects within Charlotte County.

April Santos added that the County is submitting applications for SUN Trail funding considerations:

Segment One on SR 776 from US 41 to Gillot Blvd, approximately 6.5 miles requesting for \$468,000 dollars towards design and

Segment Two is on SR 776 from Gillot Blvd to Myakka State Forest, it is 4.5 miles, requesting for \$189,000 towards design.

The Florida Department of Transportation opened the solicitation for SUN Trail projects on September 29, 2022. The call for project applications will remain open through December 15, 2022.

**12. [Carbon Reduction Strategy Preliminary Priority List \(D’Juan Harris\)](#)**

D’Juan Harris described how the Infrastructure Investment and Jobs Act (IIJA) requires the Florida Department of Transportation to develop a Carbon Reduction Strategy. This strategy will support the IIJA's Carbon Reduction Program, which provides \$320.4 million to Florida over the next five years.

The Federal goals of the Carbon Reduction Program are to reduce transportation emissions (specifically carbon dioxide) from on-road highway sources by:

- Reducing single-occupancy vehicle trips
- Facilitating the use of vehicles or modes of travel that result in lower emissions
- Facilitating approaches to construction that result in lower emissions.

FDOT is currently developing the statewide Carbon Reduction Strategy in close coordination with the state's 27 Metropolitan Planning Organizations. MPO staff developed a preliminary listing of Carbon Reduction priorities for consideration of inclusion in FDOT’s Five-Year Work Program.

Members discussed possible tactics to reduce carbon such as electric vehicles, possibly recommend changes to the Building Code to incorporate requirement of developers providing electric charging infrastructure during construction, expanding the rail system, incorporate electric vehicles in the State and County Vehicle replacement programs.

It was noted the school district researched electric buses, currently the vehicle and infrastructure costs are high and the return on investment exceeds the life of the vehicle. The State has launched a Pilot program for larger school districts in the state and the first bus should be delivered spring of 2023. Hydrogen cells are another area being explored, they seem to be more efficient than electric alone, but this program is still in its infancy.

**13. [2023 FDOT Safety Performance Measures Discussion \(D’Juan Harris\)](#)**

D’Juan Harris stated that MPOs are required annually to adopt Safety Performance Measure Targets for tracking progress towards the Statewide/MPO targets for each of the transportation performance measures and meet Federal Highway Administration (FHWA) requirements.

FHWA has established five national Safety Measures which all State Departments of Transportation and MPOs must address. Unlike other performance measures applicable only to the National Highway System (NHS), the Safety Performance Measures apply to all public roads. The Safety Performance Measures are:



1. Number of Fatalities
2. Number of Serious Injuries
3. Fatality Rate per 100 million Vehicle Miles Traveled (VMT)
4. Serious Injuries per 100 million Vehicle Miles Traveled (VMT)
5. Total Number of Non-Motorized Fatalities and Serious Injuries

The MPO Board last adopted the FDOT's "Vision Zero" targets (goal of no fatalities or injuries) for all five of the Safety Performance Measures at the February 18, 2022 MPO Special Board Meeting. The MPO has until February 27, 2023 to accept the FDOT targets for 2023 or develop its own targets. MPO Staff recommends the MPO Board support and adopt FDOT's 2023 targets.

*A Motion was made by **Betty Staugler** to recommend the MPO Board adopt the FDOT 2023 Safety Performance Measure Targets. **James Wernicke** seconded the Motion; and the Motion was passed unanimously.*

**14. [Summary of Crash Data in Charlotte County \(D’Juan Harris\)](#)**

D’Juan Harris gave a brief PowerPoint presentation showing statewide and local serious and fatal injury trends. Consistent with the Florida Department of Transportation’s (FDOT) and Federal Highway Administration’s (FHWA) Vision Zero Initiative, Charlotte County MPO concurs with the notion that one serious injury or fatality on public roads is one too many. The past six years, the MPO has adopted FHWA’S and FDOT’S Safety Performance Measures target of zero serious injuries and fatalities. The Charlotte County-Punta Gorda MPO Board recently solidified this commitment by unanimous passage of a Vision Zero Resolution, identifying the year 2045 as the timeframe to achieve zero serious injuries and fatalities on county roads.

Members noted concerns with the high rate of injuries and fatalities for aging drivers and lane departures. They also discussed advances in lane departure technology, autonomous vehicles, luminosity of lane markers, rumble strips in road shoulders.

Director Harris stressed; one fatality is one too many.

**15. [Charlotte County Report](#)**

Ravi Kamarajugadda shared the [October 2022 Public Works Report Hurricane Ian Edition](#) and discussed who maintains signs, traffic signals, timing, street lights and the County efforts on recovery from the hurricane. He noted the County follows the FHWA safety guidelines. It was also noted if there were color evacuation zone markers on stop signs, they will be replaced. Reflectivity of signs is also monitored every six months.

**16. [City of Punta Gorda Report](#)**

None

17. [Public Comments](#)

None

18. [Staff Comments](#)

Betty-Ann Sherer Reviewed the Committee openings and encouraged members to share this information. She also reminded members the next BPAC meeting will be February 23, 2023 and will be held at the Charlotte County Administration Center on Murdock Circle room B106

MPO Director Harris, thanked Court Nederveld for his valuable service on the BPAC committee; he will be missed.

19. [Member Comments](#)

Court Nederveld noted concerns roadway maintenance and the need to clean the lanes along the El Jobean and Peace River bridges.

Court suggested a Bike Box would be a great addition at the intersection of Aqui Esta and US 41 and Cooper in Punta Gorda.

Tony Conte thanked Andy Amendola of FDOT for his hard work in assuring the school zone flashing lights were up and running so soon after Hurricane Ian.

20. [Adjournment](#)

There being no further business, by *Motion of **Wendy Zurstadt**; seconded by **James Wernicke***, the meeting was adjourned at 4:13 p.m.

The next regularly scheduled BPAC meeting will be held on Thursday February 23, 2023 at the Charlotte County Administration Center 18500 Murdock Circle Port Charlotte Florida-Room B106 beginning at 2:00 p.m.

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM #11**  
**LOCAL GOVERNMENT REPORTS**

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 11-A**  
**CHARLOTTE COUNTY AIRPORT AUTHORITY REPORT**

**THE AIRPORT AUTHORITY REPORT WILL BE PROVIDED AT  
THE MPO BOARD MEETING**

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 11-B**  
**CITY OF PUNTA GORDA REPORT**

City Council and all boards and committees have been relocated to the Gulf Theater at the Military Heritage Museum for the foreseeable future while renovations are in process.

Gilchrist Park/Harborwalk Phase II: Construction continues for onsite parking lots and on-street diagonal parking as well as new park sidewalks, stormwater management treatment infrastructure, landscaping and lighting. Also part of the project are intersection treatments including ADA crosswalks at the intersections of Retta Esplanade from Gilchrist to Berry. Work should be complete in the first quarter of 2023.

We continue to receive complaints of speeding and passing vehicles in a no passing zone from residents on Tripoli Blvd. between Madrid and Monaco which comes from FDOT closing off the median at Madrid and U.S. 41. There are numerous vehicles speeding and cutting across Tripoli to go out at the light at Monaco and U.S. 41 and not observing the 25 mph speed zone. This is further evidence that a traffic light is desperately needed on Burnt Store Rd. at the Home Depot exit driveway to divert some of the traffic and improve safety for these residents.

Since preparing a partial report for the meeting cancelled in October due to the hurricane, the City has been in restoration mode. Many City offices have been temporarily relocated due to damage. The City Manager's staff are in the Laishley Park Community Room. The Urban Design, Code, Zoning and Planning staff are in the old City Council Chamber and outside the building in two remote trailers until the City Hall Annex offices are restored.

Efforts are still underway to clear yard debris, as well as construction and demolition debris from all roadways and right-of-ways. All traffic lights and street signage restorations are still underway, as are some of our wayfinding signs that were damaged from the storm. Many sidewalks are also going to have to be repoured due to uprooted trees that damaged them.

We also have 792 locations identified in our City seawall system that will have to be replaced, totaling approximately 12 miles of seawalls. We are working closely with FEMA to get that project approved. We will also need to work with FEMA for canal debris cleanup.

The City Hall renovation project is still in design and engineering, and we anticipate only a 2-3 month delay from original forecasting for the redesigned building project to get started. The consultant will be providing an update of the 60% plans to City Council at the December 7<sup>th</sup> meeting.

Public works and utilities continue to review and provide comments on the 90 percent plans for the Boca Grande drainage project. The project area is bound by Taylor Road to the north, Cooper St. to the east, Palmera Drive to the south and the Seminole Gulf Railway ditch to the west. The area encompasses about 105 acres of which approximately 25 acres are commercial with the remaining 80 acres consisting of low density residential. This is a master drainage plan for water quality and drainage improvements to include installation of stormwater piping and inlets installation, swale improvements and construction of a stormwater management area. Construction is planned to begin in 2023.

The City will be making improvements to the intersection of Turtle Dove Boulevard and Whippoorwill Boulevard in the next couple of months. We will be installing a concrete island that will re-direct the traffic coming in and out of Turtle Dove Boulevard. Turtle Dove Boulevard will be closed at the intersection of Whippoorwill Boulevard until construction is complete. All traffic during construction will be detoured to Thrasher Drive until the project is complete.

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 11-C**  
**CHARLOTTE COUNTY REPORT**



## Roadway Updates- for MPO December 2022 Meeting

### Various Intersection Improvements

#### Current Work:

- County staff have reviewed and provided comments on 60% design plans for Cochran Blvd at Veterans Blvd intersection
- Consultant preparing the 60% plans for Yorkshire St at Veterans Blvd intersection
- Consultant have been cleared to start the survey on the remaining intersections.



CURRENTLY ON HOLD UNTIL FURTHER DIRECTION

**Design Development Forecast Completion Date: June 30<sup>th</sup>, 2023**

### Flamingo/Edgewater Widening

#### Project Description:

Project will replace the existing two-lane Flamingo Boulevard from 776 to a point north of Edgewater Drive and the existing remaining section of two-lane Edgewater Drive from Midway Boulevard to Collingswood Boulevard with a new four-lane roadway. The project will also connect Flamingo Boulevard from its southernmost curve to the intersection of Edgewater Drive and Collingswood Boulevard, creating a new alignment for the roadways. Additionally, intersection improvements at 776 and Flamingo Boulevard will be included.



#### Current Work:

Johnson Engineering has been selected as the design firm for this project. The county is working with the firm to design all project phases.

- 90% of field survey work has been completed.
- Preliminary environmental field work has been completed.
- 60% of geotechnical field work has been completed.
- Several design considerations will be presented to the BOCC for review and discussion as the 30% plans will be finalized.

**Design Development Forecast Completion Date: March 1<sup>st</sup>, 2024**

## **Charlotte Harbor CRA – Parmely Street Road Widening and Sidewalk**

### **Project Description:**

This project includes the design and construction of Parmely Street from U.S. 41 to Bayshore Road. This design is to widen the existing roadway to twenty-four feet wide and includes a pedestrian sidewalk from U.S. 41 to Bayshore Road.

### **Current Work:**

Johnson Engineering has started the initial survey and is currently working on the 30 percent design phase.

**Design Development Forecast Completion Date: May 29<sup>th</sup>, 2023**



DECEMBER 15, 2022  
MPO BOARD MEETING

**CONSENT AGENDA ITEM # 12**

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 12-A**  
**APPROVAL OF MINUTES: JULY 18, 2022 MPO BOARD MEETING**

- Purpose:** To review and approve the Minutes of the previous MPO Board Meeting July 18, 2022
- Presented by:** MPO Staff
- Discussion:** To Be Determined
- Recommendation:** Motion to approve the Minutes of the MPO Board Meeting of July 18, 2022
- Attachment:** [Draft Minutes of the MPO Board Meeting held on July 18, 2022](#)



**CHARLOTTE COUNTY – PUNTA GORDA  
METROPOLITAN PLANNING ORGANIZATION**

MINUTES OF THE MPO BOARD MEETING  
MONDAY, JULY 18, 2022  
CHARLOTTE COUNTY ADMINISTRATION CENTER  
18500 MURDOCK CIRCLE, ROOM #119  
PORT CHARLOTTE FL 33948

**MEMBERS PRESENT**

**Commissioner Christopher G. Constance**, MD, Charlotte County Commissioner, MPO Chair  
**Commissioner Stephen R. Deutsch**, Charlotte County Commissioner, MPO Vice Chair  
**Commissioner Joseph Tiseo**, Charlotte County Commissioner  
**Commissioner James Herston**, Charlotte County Airport Authority, Airport Vice Chair  
**Mayor Lynne Matthews**, Punta Gorda City Council

**ADVISORY**

**L.K. Nandam**, FDOT District One Secretary

**STAFF PRESENT**

D’Juan Harris, MPO Director  
Bekie Leslie, Administrative Services Coordinator  
Lakshmi N. Gurram, MPO Principal Planner  
Betty-Ann Sherer, MPO Planner  
Wendy Scott, MPO Planner  
Stacy Bjordahl, Charlotte Assistant County Attorney (MPO Legal Services)

**OTHERS PRESENT**

Commissioner Ken Doherty, BCC  
Pastor Jim Chandler, Englewood Christian Church  
Sue Brown, Citizen/Wife of Jim Brown  
Wayne Gaither, FDOT  
Tanya Merkle, FDOT  
Mark Mathes, FDOT  
Richard (OJ) Oujevolk, FDOT District One  
David Bogner, FDOT  
Vitor Suguri, FDOT

Babuji Ambikapathy, VHB  
Lilli O'Steen, WGI  
Billy Hattaway, Fehr & Peers  
Charlie Counsil, CAC Chair  
Steven Hurt, CAC  
Mitchell Austin, City of Punta Gorda, TAC Chair  
Dr. Mary Ellen Kiss, CAC applicant  
Beaumont Hayner, City of Punta Gorda Urban Design  
John Elias, Charlotte County Public Works  
Danny Quick, City of North Port  
Anthony Friedman, City of North Port  
Richard Russell, Citizen  
Barry Bindi, Citizen  
Frank Zaluck, Citizen  
Roger Lanning, Citizen  
Dan Sutphin, Sun Newspapers

**OTHERS IN ATTENDANCE VIRTUALLY**

Ravi Kamarajugadda, Charlotte County Public Works  
Alaina Ray, City of North Port  
Kandala Srinivas, VHB  
Raja Pemmanaboina, VHB

**1. Call to Order & Roll Call**

MPO Chair Constance called the meeting to order at 2:00 p.m. The roll call was taken, and all board members were present.

**2. Invocation – Pastor Jim Chandler**

Pastor Jim Chandler delivered the invocation.

**3. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**4. Additions and/or Deletion to the Agenda**

D’Juan Harris noted that citizen correspondence was received after the last MPO Board Meeting, and it was available at the end of the current meeting packet. Additionally, under Agenda Item #11, FDOT staff brought a Traffic Systems Management and Operations (TSMO) PowerPoint presentation to discuss.

*Commissioner Tiseo made a Motion to approve the addition of the FDOT presentation for Agenda Item #11. Commissioner Deutsch seconded the Motion, and it carried unanimously.*

## **5. Public Comments on Agenda Items**

Richard Russell spoke regarding accommodating pedestrians placed in dangerous situations in construction areas where sidewalks temporarily were unavailable (Sunseeker Resort area and the Port Charlotte Beach Complex area). He also spoke regarding US 41/Melbourne Street traffic issues. He recommended a flyover from Flamingo Blvd. when vehicles enter SR 776. He commented on the need to use improvements such as barricades on Bermont Road (as had been utilized in the Florida City/Key Largo area).

Roger Lanning spoke regarding his concern with Agenda Item #13 – North Jones Loop Road (CR 768) Feasibility Study. He suggested that a traffic light at Piper Road and Jones Loop Road would be a better solution than a roundabout. Now that a large FedEx depot was planned for the area, he noted that the increase in truck traffic might not work well with a roundabout. He commented that many drivers are fearful of them and believed that it might not be as appropriate of a choice as when initially considered.

## **6. Presentation of the “Peggy Walters” Citizen Mobility Award**

Unfortunately, James “Jim” Brown passed away on January 6, 2022. The MPO received a posthumous nomination for Jim Brown to be the recipient of the 2022 “Peggy Walters” Citizen Mobility Award which recognizes achievement by an individual or group who, through their efforts and accomplishments, has made significant and noteworthy contributions to transportation planning in Charlotte County. Jim Brown served on the MPO’s Citizens’ Advisory Committee (CAC) for more than a decade and was CAC Chair in 2020. Jim had an expert understanding of all Charlotte County transportation issues, especially those in South County, the area that he represented on the CAC. His favorite topic was how to address needed safety improvements to the Burnt Store Road corridor. He worked tirelessly to see them finally come to fruition at the end of 2021, as now apparent in the current Burnt Store Road traffic pattern.

MPO Chair Constance presented the Peggy Walters Citizen Mobility Award posthumously to Jim Brown, and Jim’s wife, Sue Brown, accepted the award on his behalf.

## **7. PUBLIC MEETING: FY 2022/2023 Unified Planning Work Program (UPWP) - Task 8 – FFY 2021 FTA Section 5305(D)/Public Transportation Grant Agreement (PTGA) Amendment**

The Charlotte County – Punta Gorda MPO carried forward an estimated \$46,700 from FY 2021/2022 FTA Section 5305(d) as a placeholder to include in the new FY 2022/2023 - FY 2023/2024 UPWP. The MPO is required to amend the FY 2022/2023 UPWP to reflect the actual figures remaining in FY 2021/2022 UPWP. Through June 30, 2022, the MPO total carry forward for FTA 5305(d) is \$48,836.06, which is more than the figure included in the FY 2022/2023 UPWP. This amendment increases the estimated carryforward for FY 2022 FTA Section 5305(d) Grant by \$2,136.06.

Agency participation for FY 2022/2023 with changes are as follows:



**Budgeted Action:**

<b>Funding Sources</b>	<b>FY 2023 Allocation</b>	<b>FY 2022 Carryforward</b>	<b>FY 2023 5305(d) Budget increase</b>
Federal	\$ 46,700	\$48,836.06	\$2,136.06
<b>Total</b>	<b>\$ 46,700</b>	<b>\$48,836.06</b>	<b>\$2,136.06</b>

**Commissioner Constance** opened the Public Meeting. No member of the public spoke.

**Commissioner Deutsch** made a Motion to close the Public Meeting. **Commissioner Tiseo** seconded the Motion, and it carried unanimously.

**Commissioner Tiseo** made a Motion to amend the FY 2022/2023 Unified Planning Work Program (UPWP) adding the remaining balance from the FY 2021/2022 FTA Section 5305(d) Transit & Transportation Disadvantaged (TD) Planning/PTGA Task 8 – Transit & Transportation Disadvantaged (TD) Planning. The Motion allows for transmittal of the amendments to FTA and FDOT and for staff to make minor changes and adjustments based upon input received. **Mayor Matthews** seconded the Motion, and it carried unanimously. A roll call vote was taken, and the Motion passed unanimously.

**8. Chairs' Reports**

**A. MPO Board Chair's Report**

Chair Constance addressed two items:

(1) There was discussion of Pete Watson's emailed comments regarding "the use of smart traffic signals," with potential results similar to adding another traffic lane and saving fuel by reducing idling. Secretary Nandam asked Mark Mathes, District One Traffic Engineer, to comment. Mr. Mathes stated that using smart traffic signals was not as effective on roadways such as US 41, and arterial management is the superior approach to take. Laks Gurram noted that Charlotte County currently was doing a study which would upgrade the existing system.

(2) Chair Constance questioned the MPO Board's Airport Authority Representative, Commissioner Herston, about a constituent's concern regarding deplaning procedures at the Punta Gorda Airport during intense thunderstorms (following a recent incident). Commissioner Constance asked if any jetways were envisioned for future airport passenger use. Commissioner Herston commented that although expensive, passenger walkways might be considered in the future. He had heard from an Allegiant pilot on the issue. Commissioner Constance noted that although they are expensive, as the Airport's service grows, the hope is that they would be forthcoming, especially in light of public safety. Commissioner Herston wished that he had better news on the subject and indicated that he would check on the possibility of additional funding sources. Commissioner Tiseo noted that he had also received constituent complaints regarding passenger boarding and deplaning rain concerns, but not lightning.

## **B. Citizens' Advisory Committee (CAC) Chair's Report**

CAC Chair Charlie Council was glad that two CAC Member appointments would be under consideration at the day's MPO Board Meeting (Consent Agenda Item #10-B). He reviewed topics discussed at the July 6, 2022, CAC Meeting where a quorum had been present:

- Endorsement of the City of Punta Gorda's partnering with the MPO on the SS4A Federal Grant and looking forward to broader program implications on additional grants for local projects.
- Request for law enforcement representative participation during CAC Meetings, and due to the Sheriff's limited staffing, a resulting request to CAC Members to identify in advance concerns prior to the CAC Meeting.
- Regarding the Jones Loop Road Feasibility Study final draft, some CAC Member concerns questioning the use of a proposed roundabout, and the FDOT response regarding the opportunity to solicit public input on them during the Design Phase.
- Veterans Blvd Corridor Study favorable reception by CAC Members who applauded the use of dedicated right hand turn lanes.
- Favorable CAC Member response to a screening of a new MPO Staff-developed "*What is the MPO?*" animated short video

Charlie Council remembered having worked together with Jim Brown for years on the South Charlotte County Coalition (SCCC), a group of Homeowners Associations (HOAs) in southern Punta Gorda/Charlotte County and other local organizations). The group disbanded during the COVID-19 pandemic. He noted that he was glad to see where South County projects were heading.

## **C. Technical Advisory Committee (TAC) Chair's Report**

TAC Chair Mitchell Austin noted that the July 9, 2022 TAC meeting discussions were reflected in the agenda items as described by CAC Chair Charlie Council. Mitchell Austin commented on the large amount of hard work in Charlotte County done by Jim Brown. He was excited to see the SS4A grant effort with the goal of making local streets safer.

## **D. Bicycle/Pedestrian Advisory Committee (BPAC) Chair's Report**

No one from the BPAC was available to report on the June 16, 2022 BPAC Meeting. MPO Board Members agreed to accept the BPAC Minutes as informational.

## **9. Local Government Reports**

### **A. [Charlotte County Airport Authority](#)**

Commissioner Herston, Charlotte County Airport Authority Vice Chair, provided MPO Board Members with a detailed packet of information on Airport activities entitled *Charlotte County Airport Authority – MPO Committee Report July 18<sup>th</sup>, 2022*. He reviewed key items including how after February 2022, passenger figures were in record territory with almost a million passengers for the year. The airport now serves 53 cities with direct flights. In reference to

Page 11 project categories, Commissioner Herston noted that under the category of Terminal Building Planning Study, this was how passenger jetways might be addressed. He also reported on the replacement of all terminal seating and the designing a new operations building and a self-serve facility. Commissioner Constance observed that the Punta Gorda Airport is the County's economic engine. In responding to constituent questions, Mayor Matthews asked about the Air Center. Commissioner Herston stated that it was owned and operated by the Airport.

**B. City of Punta Gorda**

Mayor Matthews had provided the City of Punta Gorda report for the MPO Board agenda packet. Projects listed in the report were:

- Historic City Hall renovation/the City will be utilizing the Military Museum for City Council meetings temporarily
- Ongoing City, County and FDOT staff solicitation of input for the proposed median opening changes on U.S. 41 from Rio Villa Drive to Payne Street
- Elimination of costly intersection treatments as voted upon at the May 18, 2022 City Council Meeting
- Gilchrist Park/Harborwalk Phase II project
- Completion of wayfinding signage project in the downtown area
- Speeding and passing vehicles in a no passing zone on Tripoli Blvd. between Madrid Blvd. and Monaco Drive due to FDOT's closure of the median at Madrid Blvd. and US 41 (this issue ties to the need for a traffic light on Burnt Store Road at the Home Depot exit driveway to divert traffic and improve safety)
- Report on a recent joint meeting between the City Council and the Charlotte County Airport Authority

Mayor Matthews noted that a Burnt Store Road Coalition meeting will occur soon.

**C. Charlotte County**

Commissioner Tiseo gave the County report on the following items including timelines:

- Olean Blvd Widening (from US 41 to Easy Street)/*It was agreed to remove this item from the future list.*
- Various Intersection Improvements
- Flamingo Blvd./Edgewater Drive Widening

**10. Consent Agenda:**

- A. Approval of Minutes: May 16, 2022 MPO Board Meeting
- B. Citizens' Advisory Committee (CAC) Appointments

*Commissioner Tiseo made a Motion to approve the Consent Agenda. Mayor Matthews seconded the motion, and it carried unanimously.*

## **11. Transportation Systems Management and Operations Presentation**

Mark Mathes provided a Transportation Systems Management and Operations (TSMO) PowerPoint presentation to the MPO Board.

The following areas were discussed:

- (1) US 41 and Rio Villa Drive: The proposal was to remove the full median opening, so that traffic exiting Rio Villa Drive would have to turn right on US 41 and complete a U-turn further south in order to head northbound. Additionally, the northbound left turn would be lengthened from US 41 onto Aqui Esta Drive. Mayor Matthews disagreed with the directional median proposal at Rio Villa Drive, characterizing it as not the best solution. She stated that issues on Baynard Drive (a County Road) need additional study, since drivers may desire to use it as a cut-through to head north on US 41 using Aqui Esta Drive's signal, once Rio Villa Drive traffic flow is altered. Commissioner Tiseo inquired why isn't signalization appropriate in light of the 1600 feet separation rule. He questioned the safety of the U-turn design. Secretary Nandam stated that multiple criteria besides distance including the number of vehicles factor into the decision. The highest traffic volume was approximately 35 vehicles per hour. He noted that this location would never meet the warrants. Due to the T-bone crash pattern witnessed, FDOT couldn't recommend it. FDOT analysis showed that the proposal would work. He noted that when residents are concerned with ongoing changes, they tend to adjust and embrace them as time goes by. He stated that some may make a U-turn, while others would utilize Baynard Drive. Commissioner Tiseo asked if the traffic issues could be readdressed in the future. Secretary Nandam agreed that if there was unprecedented growth in the future, the situation could be revisited. Mayor Matthews reiterated that Baynard Drive had not been taken into account, and it would be a critically important aspect. She noted that it was not safe for RVs to pass there. Additionally, she stressed that the County would need to repair the road which was crumbling. Commissioner Constance inquired if traffic studies had been done on all the roadways. Mark Mathes stated that perhaps they had not been done simultaneously. John Elias stated that Baynard Drive now is posted with no parking in the right of way allowed. Commissioner Constance stated that he would appreciate a hard copy of the TSMO presentation.
- (2) US 41 & Olean Blvd.: The stop bar would be pushed upstream to help with the sight line. Also proposed was a restricted right-turn-on-red (RTOR) from the inside lane permanently and permissive RTOR turn from the outside lane conditionally (utilizing a blank out sign). "No turn on red" signage would illuminate with a conflicting pedestrian phase, which could be controlled by time of day. Commissioner Tiseo thanked FDOT for addressing these concerns.
- (3) US 41 and Harbor View Road: There were three alternatives proposed that would allow at least one right turn lane/three options proposed with Alternative Three being the preferred option. The only issue was one driveway of concern. Alternatives One and Three would require a supplemental head. Currently, FDOT was not analyzing the Walgreens traffic flow where Edgewater Blvd. and US 41 intersect on the western side.

Commissioner Herston stated that the Edgewater side was equally important with the same geometry, which should work well. Commissioner Tiseo again thanked FDOT for addressing these traffic concerns at this intersection.

- (4) US 41, Kings Hwy to Cochran Blvd. Charlotte County confirmed no detection issues. US 41 which is running 60 seconds maximum green during free operation could be reduced. It was also proposed to reduce system cycle length from 160 to 120 seconds from 7:00 p.m. to 9:00 p.m. on weekdays. Comprehensive retiming for the system would be performed in 2023. Commissioner Constance thanked FDOT staff for being thorough. Commissioner Tiseo echoed Commissioner Constance's statement.

Discussion followed on traffic issues in the area of US 41/Forrest Nelson Blvd/Crestview Circle and the bridge over the Lionheart Waterway restricts expansion of a turning lane cue .

Commissioner Constance observed the good strides were being made for safety improvements.

## **12. Florida Department of Transportation (FDOT) Report**

An FDOT District One Safety Workshop had been held with good Charlotte County representation. Tanya Merkle stated that it was a very fruitful effort. She reported that the next workshop had been delayed. She also noted that FDOT's Statewide Mobility Week events would be held on October 21-28, 2022.

Secretary Nandam noted that the Governor had signed the budget for the coming year. A trend being observed was that bids were coming in higher which would impact the next five years in the Work Program. Increased revenues coming into the State and the new federal infrastructure legislation would handle the cost estimate increases. However, the reality might mean there won't be many new projects funded. The opportunity to seek grants for the federal bill discretionary funding might be arising. Commissioner Tiseo noted that prices might also come down, as with crude oil and its impact on repaving. He observed that there may be a different bid scenario a year from now. Secretary Nandam stated that FDOT realized that point by keeping the inflation factor stable. Discussion occurred on how some local governments were looking at strategic deferrals.

### **FDOT Led Discussion (items sometimes taken out of agenda order)**

#### **A. US 41 at Olean Blvd (Tanya Merkle/Wayne Gaither-FDOT/Robert Fakhri-Charlotte County)**

Commissioner Constance noted that this topic was already discussed earlier in the meeting.

#### **B. SR 776 at Flamingo Blvd. (Tanya Merkle/Wayne Gaither-FDOT/ Robert Fakhri -Charlotte County)**

Tanya Merkle stated that this project was deferred and would be restored when possible. John Elias stated that design was being done parallel to this project. The County was working with

developers as they come online. Secretary Nandam noted that FDOT would at a minimum provide the intersection improvements. Chair Constance thanked FDOT for their commitment.

**C. SR 776 at the Charlotte Sports Park – Intersection Improvements (Tanya Merkle/Wayne Gaither -FDOT/ Robert Fakhri -Charlotte County)**

Tanya Merkle stated that this project was deferred and would be restored when possible. Commissioner Tiseo asked if all the stacking turn lanes were deferred. Secretary Nandam stated that there was funding for the design of the turn lanes, but these were deferred due to Work Program cuts. He stated that FDOT was waiting on a priority list from the MPO and County staff. He said that if FDOT received the priority list, each intersection could be addressed as prioritized. Commissioner Constance stated that this might mean giving the County an estimated price tag. Secretary Nandam stated that FDOT had looked at cost estimates with staff.

**D. I-75 Possible New Interchange North of Kings Hwy Interchange (Tanya Merkle/Wayne Gaither-FDOT)**

Tanya Merkle reported that FDOT staff held a nice discussion with the City of North Port representatives. FDOT's Interstate Office was trying to make this project work. Before they could make a determination on where to locate a new I-75 interchange, work on the local level needed to occur. Commissioner Constance stated that the Charlotte County Board of County Commissioners (BCC) had met with the City of North Port the Thursday prior. Participation from Sarasota County and the Sarasota/Manatee MPO had also occurred. One draft design showed both roads with access roads. Tanya Merkle stated that FDOT staff has seen cost estimates and was also looking at drainage issues, traffic operations and safety concerns. Efforts were ongoing. Staff was determining if an Intersection Control Evaluation (ICE) analysis was required and exploring safety funding.

Commissioner Constance brought up the area of the FPL easement at the area of five roadways including Hillsborough Blvd.

D’Juan Harris stated that there was a suggestion that a feasibility study be conducted looking at the potential use of two roundabouts to improve regional roadway network connectivity. These roundabouts could relieve congestion from King’s Highway interchange and divert traffic volumes to the vicinity of the new proposed interchange in North Port.

**Joint Local and FDOT Discussion (items sometimes taken out of agenda order)**

**A. Harbor View Road Combined Funding Strategies (Wayne Gaither-FDOT/John Elias/Robert Fakhri-Charlotte County)**

Commissioner Tiseo requested a recap regarding project funding for the public’s sake. Secretary Nandam provided this information, stating that the current plan was broken into two segments and Design and ROW were funded. The project would be shovel-ready sometime in FY 24 (likely June 2025) for grant opportunities with the new federal legislation. Construction was planned for FY 2026 or 2027 (with local and federal funding). Presently, staff was looking to make the second segment occur. Commissioner Tiseo wanted an update given the roadway’s importance and characterized the effort as another great partnership with FDOT.

**B. US 41 SB @ Melbourne Street- Access Management (Wayne Gaither-FDOT/John Elias/Robert Fakhri-Charlotte County)**

Commissioner Constance described his discussion with Whiskey Joe's representatives, since the business was due to be located on the east side of northbound US 41 at Melbourne Street in Charlotte Harbor at the foot of the bridge. He stated that staff needed to be proactive on planning. He thanked Secretary Nandam on shepherding the project and looked forward to the development of a good engineering solution. Commissioner Herston requested that Laks Gurram display a map showing the main entrance to the Sunseeker Resort.

**C. Bermont Road (CR 74) Safety Discussion – (FDOT/John Elias/Robert Fakhri-Charlotte County)**

Commissioner Constance noted that this topic had been discussed at the BCC Meeting. John Elias remarked that the major concern was utilization by long haul trucking. He stated that short-, mid- and long-term solutions were needed. A team had put together a ballpark solution for the long term, and radar feedback signs would be helpful. Potential no passing zones and law enforcement might be utilized.

Wayne Gaither had asked the Florida Department of Highway staff about increased enforcement. They had conducted roughly 100 different inspections. On the Jones Loop ramp area, staff was looking at ramp weighing use as well as vehicle licenses. Commissioner Constance appreciated the assessment. John Elias discussed drainage and how dump trucks hauling rocks was a frequent issue. Commissioner Deutsch recalled that most accidents there were head-on collisions. No passing lanes might be the corrective action. Most accidents occur during daylight. Elias stated that six additional monitoring devices may become available. The costs was over \$15000+ for each. At this time, roughly six or eight were in use. Some are fixed, while others are trailerable.

**D. US 41 at Rio Villa Road and Aqui Esta Drive Improvements Update (FDOT/John Elias/Robert Fakhri-Charlotte County)**

The item already was covered earlier in the meeting.

**13. North Jones Loop Road (CR 768) Feasibility Study – FINAL UPDATE**

Richard (OJ) Oujevolk reviewed the project using a PowerPoint presentation. During the development of the Charlotte County-Punta Gorda Metropolitan Planning Organization's (MPO's) 2040 and 2045 Long Range Transportation Plans (LRTP), citizens identified North Jones Loop Road (CR 768) as one of the top roads to invest in within Charlotte County, given the growth occurring and expected to continue there.

The following goals and objectives had been identified for this study:

- Increase capacity
- Improve area wide connectivity and local/regional mobility
- Support local economic development initiatives for planned area growth



- Enhance emergency evacuation response times
- Enhance access for freight and commuter traffic

## STUDY UPDATE:

FDOT conducted extensive public outreach to obtain input on the types of improvements to be considered along the North Jones Loop Road and Punta Gorda Airport corridor. The purpose of this research was to determine multimodal transportation solutions to prepare for planned regional developments within the vicinity of this corridor. The outreach included meetings and presentations to elected/appointed officials.

FDOT met with staff from the City of Punta Gorda, Charlotte County and the Punta Gorda Airport. FDOT also coordinated with the Charlotte County-Punta Gorda Metropolitan Planning Organization's (MPO) Committees, Board Members and business stakeholders. FDOT prepared a newsletter, website, and an online comment form to seek additional input from the public. Based on all input received, FDOT developed and evaluated the feasibility of various control options at intersections along the corridor and prepared preliminary draft alternatives that included pedestrian/bicycle accommodations to meet future transportation demand.

The preliminary alternatives were discussed and shared with various local agency stakeholders for comment. FDOT was in the process of coordinating additional meetings with elected/appointed officials and business stakeholders to discuss concerns regarding the preliminary draft alternatives. Once coordination and revision of the alternatives is complete, a feasibility study report will be compiled to document the recommended alternatives.

Richard (OJ) Oujevolk noted that FDOT recently had developed new project websites. This one covers the North Jones Loop Road project: [436563-1 North Jones Loop Road \(CR 768\) Feasibility Study \(swflroads.com\)](#). Mr. Oujevolk described the concepts of conventional intersections vs. quadrant intersections as Taylor Road options. He noted that the decision would be made by the County. He also discussed the potential intersection at Piper Road (conventional vs. roundabout). A shared use path was also recommended. FDOT was attempting to get emergent SIS funding for the Piper Road section. Cost estimates and next steps were reviewed at the presentation's end.

Mayor Matthews asked about major traffic outflow from the Walmart, especially in light of future apartments and homes being constructed nearby. She recommended that both accesses from the Walmart be left open for turning. Richard (OJ) Oujevolk mentioned the possibility of reopening the Walmart access to coincide with the truck stop.

Commissioner Tiseo inquired about costs involved with the project. Richard (OJ) Oujevolk stated that costs were minor and involved Indian Springs Road. Commissioner Tiseo asked Mayor Matthews about City annexation in the project area. Mayor Matthews described the annexation, stating that it was complete except for one triangular piece. It was agreed that the project could be a good joint City/County discussion item.

Commissioner Herston fully supported the roundabout at Piper Road. He asked what the impacts would be if the percentage of trucks increased. Mr. Oujevolk stated that the roundabout

would be designed to be larger given the number of trucks anticipated. He described how the closed rest stop was being repurposed to provide truck parking, so the Piper Road roundabout would help trucks circle back to the interstate from that location.

#### **14. Taylor Road (CR 765A) Feasibility Study - Update**

Richard (OJ) Oujevolk reviewed this project. David Bogner would be taking over management of the second segment. It was noted that this project had been an important effort by former MPO Director Gary Harrell.

The section of Taylor Road from Royal Road to Airport Road is being analyzed. The purpose of this project is to improve safety for bicyclists and pedestrians, who are particularly vulnerable to conflicts with vehicles on shared facilities, by providing a pathway separated from general traffic. Another goal is to provide connectivity to the City of Punta Gorda's neighborhoods with the region's bicycle and pedestrian amenities, parks and recreational facilities, and conservation lands in the area. The need for the proposed shared use path project is based on the following criteria:

- Area Wide Network / System Linkage: Improve bicycle and pedestrian mobility
- Safety Conditions: Enhance safety along the corridor
- Social and Economic Demand: Improve bicycle and pedestrian accessibility

The Taylor Road Project is the MPO's number one project priority for the Transportation Alternatives Program (TAP). The project has been programmed in two segments because of the complexity of the roadway. The first segment, Taylor Road from Jones Loop Road to Airport Road is programmed for Design in FY 2023/2024 for \$656,521. The estimated construction cost is \$5.1 million dollars. The second segment, Taylor Road from US 41 (South) to Jones Loop Road is currently not programmed in FDOT's Five Year Work Program beyond the PD&E Study.

For more information, please check the project website below:

[435105-1 Taylor Road Shared Use Path from Royal Road to Airport Road \(swflroads.com\)](https://www.swflroads.com/435105-1-Taylor-Road-Shared-Use-Path-from-Royal-Road-to-Airport-Road)

#### **15. Veterans Boulevard Corridor Planning Study – Draft Recommendations**

Vitor Suguri and Babuji Ambikapathy reviewed the ongoing Veteran's Boulevard Corridor Planning Study. They requested feedback and discussion from MPO Board Members.

FDOT District One is conducting a Corridor Planning Study for Veterans Boulevard between US 41 and Kings Highway in Charlotte County, Florida. The subject corridor is a 6.9-mile, 4-lane divided roadway. The overall objective of this study is to improve mobility, safety, reliability, and connectivity for people who drive, walk, bike, and use transit within the study corridor.

This study will document the following:

- 1) Existing conditions including corridor characteristics, travel patterns, operational analysis of all modes, and safety assessment
- 2) Future conditions including traffic forecasts, access management review (for 2045), operational analysis of all modes and safety analysis, to develop potential safety, operational, and multimodal improvements for the Veterans Boulevard corridor. The identified improvements will be prioritized for short-term (2025), mid-term (2035), and long-term (2045) conditions through close coordination with the Project Steering Committee. The proposed recommendations are subject to change and will be implemented by Charlotte County Staff contingent upon the availability of funds.

Based on the results of the existing and future conditions analysis, recommendations (including safety, operational, and multi-modal considerations) along Veterans Boulevard within the study limits will be developed. These recommendations include (but are not limited to) signalization, mid-block crosswalks, access management, intersection lighting, basic and enhanced intersection improvements and improved signage.

The Draft recommendations were presented at the July 6, 2022, TAC/CAC meetings. The committees' recommendations were included in the meeting report. FDOT Staff will return to the October 17, 2022 MPO Board Meeting to provide Final Draft recommendations to the MPO Board meeting for their review and approval.

Commissioner Tiseo observed that a great deal of information was contained in the study. He referred to a ranking sheet with eleven intersections that would be funded by Charlotte County. He appreciated the addition of the Norman Street intersection to the study. He stated that the study gave the BCC a great basis of information from which to work. He noted that many rear end collisions would be avoided as a result of these recommendations. Commissioner Constance would like to have the presenters available to attend the County discussions, and they agreed to his request. Commissioner Tiseo noted that this corridor is more important than ever in light of the new I-75 interchange discussions.

D'Juan Harris noted that the [intersection priority list](#) was handed out to MPO Board Members at their individual pre-meeting briefings.

Commissioner Herston discussed the Loveland Blvd. Development of Regional Impact (DRI) and required Sandhill Blvd. improvements. Commissioner Deutsch brought up concerns on SR 776 west of US 41. It was noted that the Veterans Blvd. study was done separately from the SR 776 study.

Commissioner Tiseo requested that the other two Charlotte County Commissioners who were not representatives on the MPO Board receive the intersection prioritization list. D'Juan Harris stated that they would be provided with copies.

## **16. Safe Streets and Roads for All (SS4A) Federal Grant Application Update**

The Charlotte County-Punta Gorda Metropolitan Planning Organization (MPO) is preparing a grant application to the United States Department of Transportation (U.S. DOT) for

consideration of grant funding to develop a Charlotte County Comprehensive Safety Action Plan.

The Bipartisan Infrastructure Law (BIL) established the new Safe Streets and Roads for All (SS4A) discretionary grant program with \$5 billion in appropriated funds over the next 5 years. In fiscal year 2022 (FY22), up to \$1 billion is available. The SS4A program funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries.

The U.S. DOT announced the Notice of Funding Opportunity for the Safe Streets and Roads for All grant opportunity on May 16, 2022, and the application deadline is September 15, 2022.

*Commissioner Tiseo made a Motion to approve MPO Board Resolution 2022-05 for signature by the MPO Chair and to authorize the MPO Director to forward the Safe Streets for All Grant Application to the United States Department of Transportation for consideration of funding to implement a Charlotte County-Punta Gorda MPO Comprehensive Safety Action Plan. Commissioner Deutsch seconded the Motion, and it carried unanimously.*

## **17. Public Comments**

Barry Bindi spoke regarding Jones Loop Road's excessive Airport traffic. He observed that a roundabout would be a "meat grinder" between airport traffic, semitrucks and dump trucks. He also noted that signage in the area stating "North I-75 to the right" could be used to take some pressure off the intersection. He referenced a nearby stop sign up the street on West Henry with solar powered red flashing lights. He stated that it should only be present for a new construction area and reasoned that it could be moved down to Piper Rd. He also commented on the lack of bike paths or sidewalks there.

Roger Lanning gave kudos to the MPO Board in covering quite an extensive meeting agenda. He stated that a sidewalk might be helpful as part of the North Jones Loop Road project.

## **18. Staff Comments**

D'Juan Harris briefed MPO Board Members on recent staff activities including how he had virtually monitored the Charlotte County/City of North Port Joint Meeting and heard the discussion of the two potential roundabouts at the location of the proposed I-75 interchange. He stated that modern roundabouts involve deflections unlike a traffic circle. He also described: (1) his attendance at the national Association of Metropolitan Planning Organizations (AMPO) Conference held in Fort Lauderdale, Florida, and (2) efforts to obtain funding for a Charlotte County-Punta Gorda MPO Comprehensive Safety Action Plan, including a meeting with numerous Burnt Store Coalition groups to obtain approximately nine letters of support. Mr. Harris had given the Safe Streets and Roads for All presentation to the Punta Gorda City Council and would do the same soon at the Charlotte County BCC Meeting.

Commissioner Constance asked when the Joint Meeting with the Sarasota/Manatee MPO would occur. D'Juan Harris noted that it would be held on January 23, 2023. A joint meeting of both Technical Advisory Committees (TACs) would also be held.

## **19. Member Comments**

Commissioner Deutsch observed that major transportation projects take 20-25 years. Therefore, he reasoned it was imperative that the MPO Board begin now to consider access to West County. He stated that River Road must be widened to Winchester Blvd as soon as possible.

Additionally, he noted that something must be done with the existing Peace River bridge where traffic comes over US 41 into the City of Punta Gorda. He noted that the City survives with two major roads crossing through the downtown area. He described seasonal traffic backups owing to Fisherman's Village and noted that either some kind of bypass must be developed or traffic will begin to backup on the US 41 Bridge. He stated that there will need to be another way to get across the Peace River.

Commissioner Heston believed that Charlotte County probably has more stormwater management than any other County. He described the extensive system on Kings Hwy, which he believed would cost a billion dollars over the next years. He noted that these very costly efforts should be given consideration. Commissioner Constance observed that as on the Midway Blvd. project, mitigation efforts were costly, but the County was required to address all rules on these projects. Commissioner Herston stated that the area could have been diverted around.

Commissioner Constance observed that it had helped to relieve drainage. Commissioner Herston stated that in his opinion, it did not. Commissioner Tiseo noted that regarding drainage, there were options to go off site. These were Southwest Florida Water Management District (SWFWMD – commonly called Swiftmud) considerations. Commissioner Herston recalled how in the past, a Fort Myers firm received the bid on a past project and then, went bankrupt. A Charlotte County firm had to finish the job. Commissioner Tiseo noted that there are financial impact statements that are developed. Secretary Nandam stated that this was part of project development.

Commissioner Constance thanked everyone for their assistance at the meeting.

## **20. Adjournment**

There being no further business, the meeting was adjourned 5:00 p.m. The next regularly scheduled meeting of the MPO Board will be held on Monday, October 17, 2022, at 2:00 p.m. at the Charlotte County Administration Center, 18500 Murdock Circle, Building B, Room #119, Port Charlotte, Florida.

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 12-B**  
**MPO MEETING SCHEDULE FOR CALENDAR YEAR 2023 - DRAFT**

**Purpose:** To establish a 2023 Meeting Schedule for the MPO Board, Technical Advisory, Citizens Advisory and Bicycle/Pedestrian Advisory Committees, and the Charlotte Transportation Disadvantaged Local Coordinating Board (LCB)

**Agenda Item Presented by:** MPO Staff

**Discussion:**

The MPO staff has prepared a draft Meeting Schedule for the MPO Board, its standing committees and the LCB for calendar year 2023. This draft meeting schedule for 2023 is being presented for consideration.

**Recommendation:** Motion to approve the 2023 Meeting Schedule.

**Attachment:** [DRAFT - 2023 Meeting Schedule](#)



# DRAFT 2023 Meeting Schedule

Charlotte County-Punta Gorda MPO  
P.O. Box 494469  
Port Charlotte, FL 33949  
[www.ccmppo.com](http://www.ccmppo.com) | 941-883-3535

**STRIKETHROUGH = CANCELLED MEETING OR CHANGES TO MEETING DATE**

Metropolitan Planning Organization (MPO) Board Meeting – 2:00 p.m. Charlotte County Administration Center, Room #119, 18500 Murdock Circle, Port Charlotte, Florida 33948		
*Monday, January 23, 2023	**Friday, February 17, 2023	Monday, March 20, 2023
Monday, May 15, 2023	Monday, July 17, 2023	Monday, October 16, 2023
Monday, December 18, 2023		
*11:00 a.m. JOINT MEETING with SARASOTA/MANATEE MPO – Venice Community Center, 326 Nokomis Avenue S, Venice, FL		
**9:30 a.m. JOINT MEETING with LEE MPO – Burnt Store Road Presbyterian Church, Stewart Hall, 11330 Burnt Store Road, Punta Gorda, Florida 33955		

Technical Advisory Committee (TAC) Meeting – 9:30 a.m. Charlotte Community Foundation, 227 Sullivan Street, Punta Gorda, Florida 33950		
*Monday, January 9, 2023	**Thursday, March 2, 2023	Wednesday, April 26, 2023
Wednesday, June 28, 2023	Wednesday, September 27, 2023	**Wednesday, November 8, 2023
*10:00 a.m. JOINT TAC MEETING with SARASOTA/MANATEE MPO – Sarasota/Manatee MPO Office 8100 15 <sup>TH</sup> Street East, Sarasota, Florida 34243		
**Thursday, March 2, 2023 & Wednesday, November 8, 2023, TAC meetings will be held at the Charlotte County Transit Facility, 545 Theresa Blvd, Port Charlotte, FL 33954		

Citizens' Advisory Committee (CAC) Meeting – 1:30 p.m. Charlotte Community Foundation, 227 Sullivan Street, Punta Gorda, Florida 33950		
*Thursday, March 2, 2023	Wednesday, April 26, 2023	Wednesday, June 28, 2023
Wednesday, September 27, 2023	*Wednesday, November 8, 2023	
*Thursday, March 2, 2023 & Wednesday, November 8, 2023, CAC meetings will be held at the Charlotte County Transit Facility, 545 Theresa Blvd, Port Charlotte, FL 33954		

Bicycle/Pedestrian Advisory Committee (BPAC) Meeting – 2:00 p.m. Charlotte County Administration Center, Building B, Room 106 18500 Murdock Circle, Port Charlotte, Florida 33948		
Thursday, February 23, 2023	Thursday, June 15, 2023	
Thursday, October 5, 2023	Thursday, November 16, 2023	

Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB) – 10:00 a.m. Charlotte County Transit Facility 545 Theresa Boulevard, Port Charlotte, Florida 33954		
Thursday, January 5, 2023	Thursday, May 4, 2023	
Thursday, September 7, 2023	Thursday, November 9, 2023	

**PLEASE NOTE THESE MEETING DATES ARE TENTATIVE AND SUBJECT TO CHANGE.**

November 7, 2022

**AGENDA ITEM # 12-C**  
**CITIZENS ADVISORY COMMITTEE APPOINTMENT/REAPPOINTMENT**

**Purpose:** Consider appointment/reappointment of one At-Large Representative and two Mid-County Representatives to serve three-year terms on the MPO Citizens' Advisory Committee (CAC).

**Agenda Item Presented by:** MPO Staff

**Discussion:**

The MPO currently has three voting members on the Citizens' Advisory Committee whose appointments have expired or set to expire before the end of 2022. One At-Large representative position, currently held by Mr. Charles Council and two Mid-County representative positions held by Ms. Diane Quilty and Mr. Bob Logan are up for reappointment. All candidates have indicated to MPO staff an interest in seeking reappointment and dutifully serving another 3-year term. All three member applications are included as attachments in this agenda item.

Additionally, MPO staff received an application from Mr. Richard Russell on November 7, 2022, expressing his interest to serve as one of the two CAC Mid-County representatives up for reappointment. Since there are three applicants for the Mid-County representatives and only two positions, a ballot vote will be required. Ballots are included with this agenda item. Additional ballots will be provided should a tie-breaker vote be required.

The MPO also received an application from Mr. Steven Leskovich on November 16, 2022, expressing his interest to serve as the CAC At-Large representative. Since there are two applicants for one At-Large position, a ballot vote will be required. Ballots are included with this agenda item. Additional ballots will be provided should a tie-breaker vote be required.

- Recommendations:**
1. Elect one of the two applicants on the ballot for the At-Large CAC representative. Motion to appoint the one individual receiving the most votes to serve a three-year term on the CAC.
  2. Elect two of the three applicants on the ballot for the Mid-County CAC representative. Motion to appoint the two individuals receiving the most votes to serve a three-year term on the CAC.

- Attachments:**
1. [Advisory Committee Application dated, October 26, 2022 from Mr. Charles Council seeking reappointment as the At-large Representative on the CAC.](#)
  2. [Advisory Committee Application dated, November 16, 2022 from Mr. Steven Leskovich seeking appointment as the At-large Representative on the CAC.](#)
  3. [Citizens Advisory Committee \(CAC\) Ballot - At Large Representative](#)



4. [Advisory Committee Application dated, October 24, 2022 from Ms. Diane Quilty seeking reappointment as the Mid-County Representative on the CAC.](#)
5. [Advisory Committee Application dated, November 7, 2022 from Mr. Richard Russell seeking appointment as a Mid-County Representative on the CAC.](#)
6. [Advisory Committee Application dated, November 17, 2022 from Mr. Robert Logan seeking reappointment as a Mid-County Representative on the CAC.](#)
7. [Citizens Advisory Committee \(CAC\) Ballot – Mid - County Representative](#)

**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN  
PLANNING ORGANIZATION (MPO) ADVISORY  
COMMITTEE/BOARD APPLICATION**

PLEASE TYPE OR PRINT IN INK

**Advisory Committee/Board you are applying for:**

Citizens' Advisory Committee (CAC)   X    
Bicycle/Pedestrian Advisory Committee (BPAC)         
Transportation Disadvantaged Local Coordinating Board (LCB)       

**How Did You Hear of This Committee/Board Vacancy?**

**Presently serving on the CAC.**

**Name:**

**Charles A. Council**

**Address:**

**3721 Albacete Cir.**

**City, State, Zip:**

**Punta Gorda, FL 33950**

**Year-round Resident?      Yes   X        No**

**Email address: ccouncil1@comcast.net**

**Home Phone:**

**941-575-8997**

**Work Phone:**

**Cell Phone:**

**973-800-0052**

**Employer and Employer Address (if not retired)**

**Retired**

**Note: While not required, you are encouraged to attach a resume to this Application and visit the MPO's Website [www.ccmppo.com](http://www.ccmppo.com) to familiarize yourself with the role the MPO provides in the community and your role and responsibilities as a**

## CHARLOTTE COUNTY PUNTA GORDA MPO ADVISORY COMMITTEE/BOARD APPLICATION

**potential Committee/Board member.**

**Occupation-** *(if retired please indicate)*

**Education** - *Diplomas-Certificates-Degrees*

BS Economics  
MBA Business Admin.

**Experience-** *Work, Life, Hobbies etc.*

Senior Exec.  
Small business owner  
Consulting w/European companies

**Community Involvement** - *List organizations/positions currently or previously held (i.e. Civic Boards and Committees, Home Owners Associations, Clubs, etc.)*

County nominee on Punta Gorda CRA  
Past Chair PG Planning Com.  
Past Vice Chair PG Code Compliance Bd.  
Active with St. Vincent de Paul ministries.  
Long time bd. Member & past president of Charlotte County Republican Club  
Past president, Burnt Store Isles Home Owners Association

Applicant's Signature: Charles A. Council Date: 10/26/22 \_\_\_\_\_

*You may mail to (P.O. Box 494469, Port Charlotte, FL 33949), fax (941)-883-3534 or email*

STEVEN S. LESKOVICH, J.D., Ed.D.

306 E. Olympia Avenue  
Punta Gorda, FL 33950  
(941) 626-0672  
steven@southernjustice.com

November 16, 2022

Charlotte County-Punta Gorda Metropolitan Planning Organization  
18500 Murdock Circle  
Port Charlotte, FL 33948

RE: Cover Letter for the Citizens' Advisory Committee

Dear Ms. Leslie:

My leadership style ranges from diplomatic and transformational to authentic and servant oriented; thus, not only do I have my Juris Doctorate (J.D.) degree, but I also have a Doctor of Education (Ed.D.) degree, in which both contribute to my professional career in propagating organizational leadership. My legal and educational experience has developed and examined the importance for innovative change, professional identity formations, and understanding human ecological behavior, development, and empowerment within an organization identified by collaboration, communication, and cooperation to maximize economic growth and stability. Notwithstanding the above, I have had the unique and distinct pleasure of working with, counseling, and managing thousands of people from completely different socio-cognitive backgrounds, socio-cultural backgrounds, and socio-economic backgrounds, all for the implementation of organizational effectiveness.

As a corporate officer, distinguished practitioner, and researcher, I offer a unique perspective of collaborative leadership yet still promoting an ongoing mission and vision of successes. I am a motivated leader that will facilitate the exploration of efficiency in formal and informal organizational settings, and I will examine effective strategies by facilitating collaborative administration and professional advancement; and I will improve on-going systems that produce effective and desired procedures. I am determined to help cultivate and motivate communication and developmental strategies among colleagues and community members; and I will assess priorities and drive innovated endeavors that transforms interpersonal skills and realistic self-intersects. Throughout this cause, I have assisted for-profit and non-profit organizations, clients, community members, and employees with the proliferation of effective, yet collaborative and strategic implementations of organizational change, leadership, compliance, and governance for an effective tolerance of excellence.

As a trial litigator for over 22 years, and as a Chief Executive Officer of a multi-office, multi-million-dollar law firm, headquartered in Punta Gorda, Florida, I have successfully managed all aspects of corporate operations for seven large offices. I was fully responsible for all aspects of organizational governance, including but not limited to managing day-to-day operations; professional development; employee and professional recruiting and hiring; human resources; and financial planning. I have also collaborated with internal and external constituents and counsel; engaged in alternative dispute resolutions; promulgated organizational/strategic planning and innovative negotiations; governmental relations; and corporate/employee/client well-being. Encompassing my experiences in organizational leadership and management, coupled with business acumen, analytical and critical thinking, and problem-solving capabilities mixed with negotiating skills, and by utilizing my education, experience, and knowledge of community awareness makes me an ideal candidate for the Charlotte County-Punta Gorda Metropolitan Planning Organization.

STEVEN S. LESKOVICH, J.D., Ed.D.

306 E. Olympia Avenue  
Punta Gorda, FL 33950  
(941) 626-0672  
steven@southernjustice.com

Not only am I a licensed attorney in three jurisdictions (Florida, Ohio, and Washington, D.C.) and two federal jurisdictions, but I am also qualified to be a Florida Supreme Court Mediator, a certified Collaborative Law Professional, and a certified High Conflict Resolution Coordinator. These unique qualities further enable me to communicate, investigate, and negotiate organizational change and processes. Utilizing these skills, I have been able to efficiently manage and resolve conflicts, disagreements, and settlements in a constructive and collaborative manner optimizing personal and/or organizational agendas, goals, and missions, as well as foster an environment of comfort, confidence, and professionalism.

Furthermore, during my professional career, I have developed strong communicative, critical thinking, and interpersonal skills. Whether I am zealously advocating a client's legal position, negotiating, or collaborating with local, state and/or federal agencies and/or regulatory bodies, managing businesses/corporations, drafting and/or interpreting legal documents, contracts, and statutes, or aggressively endeavoring on leadership campaigns and professional development, I have always maintained the highest judgment and standards for excellence and ethical compliance.

Additionally, as a former member of the Board of Directors to the Southwest Florida Safety Council, Inc., a non-governmental, nonprofit, 501(c)(3) corporation dedicated to promoting, encouraging, and supporting safety in industry, at home, on the highway, and in public places, I was co-responsible for all budgetary, financial decision-making, and auditing of the organization. I helped encourage public services dedicated to education, training, public awareness programs, and activities for safety-related issues for citizens of Southwest Florida and throughout the State of Florida.

Finally, I am a former member of the Board of Directors for the Charlotte County Homeless Coalition, a non-governmental, nonprofit, 501(c)(3) corporation that leads the drive to assisting individuals and families in need. Coalition clients are not only the chronically homeless, but these families and individuals have experienced traumatic adverse economic conditions. The Coalition provides necessary services for homeless prevention, hunger prevention, emergency shelter, and transitional housing. As a member of the Board of Directors, I was co-responsible for all budgetary, financial decision-making, auditing, marketing, and community relations for the Coalition.

Concluding, I currently reside in District 1 of Charlotte County; and although this is only a brief synopsis of who I am, what I have accomplished thus far, and what I encourage/support, I would greatly appreciate an opportunity for consideration to be nominated or appointed to Citizens' Advisory Committee.

I look forward to hearing from you.

Respectfully submitted,



Steven S. Leskovich, J.D., Ed.D.

**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN  
PLANNING ORGANIZATION (MPO) ADVISORY  
COMMITTEE/BOARD APPLICATION**

PLEASE TYPE OR PRINT IN INK

*Advisory Committee/Board you are applying for:*

Citizens' Advisory Committee (CAC) ☒  
Bicycle/Pedestrian Advisory Committee (BPAC) ☐  
Transportation Disadvantaged Local Coordinating Board (LCB) ☐

**How Did You Hear of This Committee/Board Vacancy?**

Commissioner Stephen R. Deutsch informed me of this possible Vacancy/Committee

**Name:** Steven S. Leskovich

**Address:** 306 E. Olympia Avenue

**City, State, Zip:** Punta Gorda, FL 33950

**Year-round Resident?** Yes ☒ No ☐

**Email address:** steven@southernjustice.com

**Home Phone:** N/A

**Work Phone:** 941.575.5100

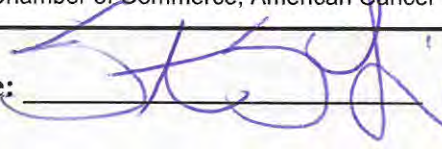
**Cell Phone:** 941.626.0672

**Address:** Home Address is:  
27156 Harbour Oaks Blvd.  
Punta Gorda, FL 33950

**Note:** While not required, you are encouraged to attach a resume to this Application and visit the MPO's Website [www.ccmpo.com](http://www.ccmpo.com) to familiarize yourself with the role the MPO provides in the community and your role and responsibilities as a potential Committee/Board member.



**CHARLOTTE COUNTY PUNTA GORDA MPO ADVISORY COMMITTEE/BOARD APPLICATION**

<b>Occupation- (if retired please indicate)</b>
Attorney and Doctor of Education
<b><u>Education - Diplomas-Certificates-Degrees</u></b>
University of Southern California - Doctor of Education Western Michigan University - Juris Doctor Kent State University - Bachelor of Business Administration Florida Supreme Court High Conflict Resolution Coordinator Florida Supreme Court Collaborative Law Professional
<b><u>Experience-Work, Life, Hobbies etc.</u></b>
Please see cover letter.
<b><u>Community Involvement - List organizations/positions currently or previously held (i.e. Civic Boards and Committees, Home Owners Associations, Clubs, etc.)</u></b>
Charlotte County Board of County Commissioners Parks and Recreation Advisory Committee (approval 12/13/2022); Charlotte County Republican Club; Harbour Oaks Community Association Board of Directors; Federalist Society; National Rifle Association; Florida Law Related Education Association Mock Trial Coach and Moot Court Coach; American Bar Association; Charlotte County Bar Association; Collier County Bar Association; Lee County Bar Association; Southwest Florida Safety Council (former member of the Board of Directors); Charlotte County Homeless Coalition (former member of the Board of Directors); Charlotte County Chamber of Commerce; Punta Gorda Chamber of Commerce; American Cancer Society (volunteer); Boys/Girls Club of Florida (volunteer).
<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 60%;"> <b>Applicant's Signature:</b>  </div> <div style="width: 35%;"> <b>Date:</b> 11/16/2022         </div> </div> <p style="margin-top: 20px;"><b><i>You may mail to (P.O.Box 494469, Port Charlotte, FL 33949), Phone (941)883-3535 or email (<a href="mailto:office@ccmpo.com">office@ccmpo.com</a>) your application to the MPO.</i></b></p> <p style="margin-top: 20px;"><b>We Thank You for your interest in serving the community and the MPO.</b></p>

## ***EXPERIENCE***

03/02 - *Leskovich Law Group, P.A.* – Punta Gorda, Florida

Present Managing Owner/Senior Attorney

- Successfully manage the day-to-day operations of a multi-office law firm
- Originate and implement all policies and procedures for administrative and professional staff members
- Develop and implement strategic planning initiatives for the firm and a large diverse clientele
- Negotiate/investigate with state and federal departments and regulatory agencies
- Represent clients of diverse backgrounds in all aspects of the legal and judicial system
- Legal investigations, research, memorandums, motions, hearings and trials regarding civil law, international law, criminal law, family law, and corporate clients

04/00 - *Office of the Public Defender, Twentieth Judicial Circuit* – Fort Myers, Florida

03/02 Assistant Public Defender

- Represented indigent persons accused of and arrested for criminal activity
- Conducted legal research, memorandums of law, motions, hearings, and trials

## ***EDUCATION***

05/19- *University of Southern California* – Los Angeles, California

05/22 Doctor of Education, 2022

Organizational Change and Leadership

9/97- *Western Michigan University Cooley Law School* – Lansing, Michigan

1/00 Juris Doctorate, 2000

9/93- *Kent State University* – Kent, Ohio

5/97 Bachelor of Business Administration, 1997

Economics

## ***LICENSING & STATE BAR ADMISSIONS***

2000 The Florida Bar

2002 The United States District Court for the Middle District of Florida

2008 The United States Court of Appeals for the Eleventh Circuit

2009 The District of Columbia Bar

2012 The Ohio Bar

2015 Qualified Florida Supreme Court Mediator

2016 Certified Florida Supreme Court Parenting Coordinator

2018 Certified Collaborative Law Professional



STEVEN S. LESKOVICH, J.D., Ed.D.

U.S. Citizen

306 E. Olympia Avenue  
Punta Gorda, FL 33950  
(941) 626-0672  
steven@southernjustice.com

### ***COMMUNITY INVOLVEMENT***

Federalist Society; National Rifle Association; Charlotte County, Florida Republican Club; Florida Law Related Education Association Mock Trial Coach and Moot Court Coach; American Bar Association; Charlotte County Bar Association; Collier County Bar Association; Lee County Bar Association; Southwest Florida Safety Council (former member of the Board of Directors); Charlotte County Homeless Coalition (former member of the Board of Directors); Charlotte County Chamber of Commerce; Punta Gorda Chamber of Commerce; American Cancer Society (volunteer); Boys/Girls Club of Florida (volunteer).

### ***SKILLS & ABILITIES***

Superb intrapersonal and interpersonal skills, organizational, communicative, collaborative, and counseling skills; excellent ability to multi-task issues and projects; effectively represent and promote diversity, equity, and inclusion among clientele and the community; client and corporate mitigation

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 12-C**  
**CITIZENS' ADVISORY COMMITTEE (CAC) REAPPOINTMENT/**  
**APPOINTMENT**

**CAC Ballot – At-Large Representative**

**Please place a check mark by your choice. In the event of a tie, an additional ballot will be used.**

\_\_\_\_\_ **Charles Counsil**

\_\_\_\_\_ **Steven Leskovich**

**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN  
PLANNING ORGANIZATION (MPO) ADVISORY  
COMMITTEE/BOARD APPLICATION**

PLEASE TYPE OR PRINT IN INK

*Advisory Committee/Board you are applying for:*

Citizens' Advisory Committee (CAC) \_\_\_\_\_  
Bicycle/Pedestrian Advisory Committee (BPAC) \_\_\_\_\_  
Transportation Disadvantaged Local Coordinating Board (LCB) \_\_\_\_\_

-----  
**How Did You Hear of This Committee/Board Vacancy?**

**Name:**

**Address:**

**City, State, Zip:**

**Year-round Resident?**      Yes \_\_\_\_      No \_\_\_\_

**Email address:**

**Home Phone:**

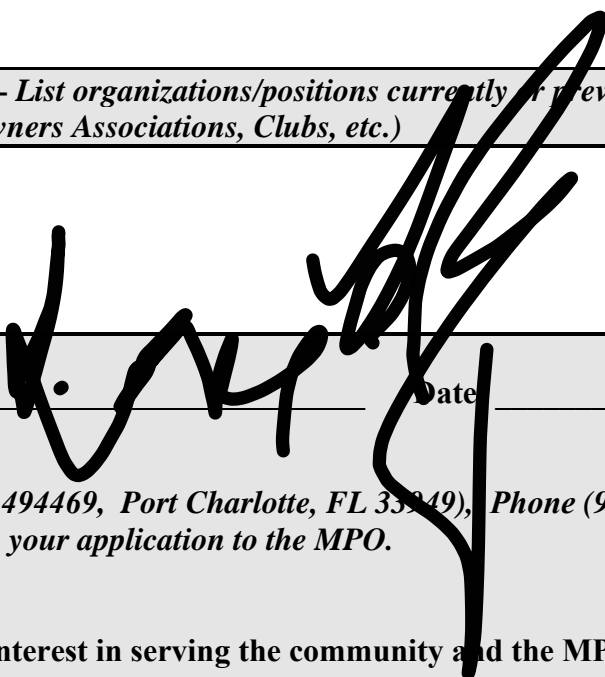
**Work Phone:**

**Cell Phone:**

**Address:**

**Note:** While not required, you are encouraged to attach a resume to this Application and visit the MPO's Website [www.ccmppo.com](http://www.ccmppo.com) to familiarize yourself with the role the MPO provides in the community and your role and responsibilities as a potential Committee/Board member.

CHARLOTTE COUNTY PUNTA GORDA MPO ADVISORY COMMITTEE/BOARD APPLICATION

<b>Occupation- (if retired please indicate)</b>
<b><u>Education</u> - Diplomas-Certificates-Degrees</b>
<b><u>Experience</u>-Work, Life, Hobbies etc.</b>
<b><u>Community Involvement</u> - List organizations/positions currently or previously held (i.e. Civic Boards and Committees, Home Owners Associations, Clubs, etc.)</b>
<b>Applicant's Signature:</b>  <b>Date:</b> _____
<p>You may mail to (P.O.Box 494469, Port Charlotte, FL 33949), Phone (941)883-3535 or email (<a href="mailto:office@ccmpo.com">office@ccmpo.com</a>) your application to the MPO.</p> <p>We Thank You for your interest in serving the community and the MPO.</p>

# DIANNE M. QUILTY

## EXPERIENCE

---

January 4 2017 –  
Present

### Active Retirement

Port Charlotte, FL

- *Member- Consumer Advocate category; Construction Industry Licensing Board, Building Construction Services Department, Charlotte County Board of County Commissioners*
- *Member and Vice Chair, Citizens Advisory Committee, (Mid-County) Charlotte County, Punta Gorda, Metropolitan Planning Organization*
- *Member; Mid-county Charlotte County Stormwater Advisory Committee, Public Works Department, Charlotte County Board of County Commissioners*
- *Member, Environmentally Sensitive Lands Advisory Committee, Natural Resources Division of the Parks, Recreation and Cultural Resources Department, Charlotte County Board of County Commissioners*
- *Citizen Member, Value Adjustment Board, Charlotte County Clerk of the Circuit Court and County Comptroller*
- *Member and Student; sterling, bronze, and copper design and fabrication, (jewelry, sculpture), Visual Arts Center, Punta Gorda*
- *Former Member At-Large, Charlotte Harbor Community Redevelopment Agency Advisory Committee; (disbanded in 2021)*

During my current tenure's as a member of several Boards and Advisory Committee's, I have acquired, put to use, and made intelligent contributions to the knowledge base which makes recommendations and votes on items as required.

As a metalsmithing artist, I research and design, fabricate, cast, finish and sell jewelry and 3-dimensional metal work.

October 2001 –  
January 3, 2017

### Charlotte County Board of County Commissioners

Port Charlotte, FL

Oct. 2015 – Jan 3 2017

*Financial Analyst (a County-wide title change from Fiscal Consultant II); assigned as primary Capital Improvement Project (CIP) fiscal contact for all Charlotte County Community Redevelopment Agency (CRA) financial activities, as well as performing budget process through analysis and trial balance for the above funds, Budget and Administrative Services Department*

- Fiscal Point-of-Contact for the Charlotte County Redevelopment Area (CRA) fund, the Parkside CRA fund, and the Murdock Village CRA fund. Work directly with the Redevelopment Manager, and Public Works Project Managers, as well as indirectly with the Budget Director, Department Director's, and third-party contractors, as well as assisting department managers and supervisors through the budget process within policy. Provide fiscal revenue and expense analysis, and process changes where necessary. Attend Charlotte Harbor CRA Advisory Board meetings, Parkside CRA meetings, and Murdock Village CRA Advisory Committee meetings.
- Fiscal Point-of-Contact for capital project grants from application through completion including FDOT, FDOT-FHBC, FDOT-TRIP, FDOT-LAP, FDOT-JPA, SWFWMD, FLDEO, FDEP, Boater Improvement Fund, West Coast Inland Navigation District Fund.
- Work with assigned projects as practicable, reviewing agenda and administrative items, processing year-end closeout items, carryover amendments and transfers.

# DIANNE M. QUILTY

## EXPERIENCE, Continued

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Oct 2011 – Sept 2015	<i>Fiscal Consultant II assigned as primary fiscal contact to two departments, one dept as backup contact, three Community Redevelopment Agencies, performing budget process through analysis, Budget and Administrative Services Department</i>	
	<ul style="list-style-type: none"><li>▪ Fiscal Point-of-Contact for the Economic Development Office, the Tourist Development Bureau and the Tourist Development Trust Fund, the Charlotte Harbor Redevelopment Area (CRA) fund, the Parkside CRA fund, and the Murdock Village CRA fund.</li><li>▪ Fiscal backup for FC III Primary Point-of-Contact for the Facilities Construction Management department, reviewing monthly expenditures and VISA PCard purchases, developing projection reports.</li><li>▪ Work with assigned departments as practicable, reviewing agenda and administrative items, processing year-end closeout items, carryover amendments and transfers.</li></ul>	
April 2010 – Oct 2011	<i>Fiscal Consultant II assigned to grants and budget analysis, Budget and Administrative Services Department</i>	
Jan 2011 – Sept 2011	<i>Fiscal Consultant II (FCII) , in addition to above, a short-term assignment of day-to-day fiscal oversight, Public Safety Dept, Budget and Administrative Services Department</i>	
Oct 2001 – Dec 2005	<i>Accounting Clerk II, Parks, Recreation and Cultural Resources Department</i>	
	<ul style="list-style-type: none"><li>▪ Administration of Capital Improvement Project purchase orders and receivers, from basic data entry through supervision and analysis of Capital Project accounts including project closure.</li><li>▪ Process and analysis of operational budgets, expenditures and revenue transactions for all within the department including all operational projects, including journal Entries. Act as back-up for Fiscal Manager.</li><li>▪ Generate, administer and submit grant application packages for the department.</li></ul>	
March 2000 – June 2001	Bank of America	Charlotte, NC
	<i>Officer, Intermediate Financial Analyst, Regulatory Reporting</i>	
1999 –2000	Accountants on Call	Charlotte, NC
	<i>Temporary Employee for Bank of America</i>	
1992 – 1999	University of Massachusetts at Amherst	Amherst, MA
1997-1999	<i>Assistant to the Graduate Program Director, Department of Physics and Astronomy</i>	
1993-1997	<i>Bookkeeper, Scientific Typist, Secretary; Nuclear Physics Group, Physics &amp; Astronomy</i>	
1992-1993	<i>Bookkeeper, Scientific Typist; High Energy Physics group, Physics &amp; Astronomy.</i>	
1981-1991	Dr.'s Lerner, D'Amour and Antonopoulos PC	Springfield, MA
	<i>Business Manager</i>	
1974-1980	Healthco Dental Supply	Worcester, MA
	<i>Administrative Assistant, Acting Manager from 1979-1980</i>	

## EDUCATION

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2017-CURRENT	Visual Arts Center Ongoing classes in Silver & copper jewelry and 3-dimensional art Stained glass creation, repair, and construction	Punta Gorda, FL
2006 – 2008	Ashford University B.A. Degree, Organizational Management (on-line program)	Clinton, IA
2003 - 2007	Charlotte County BCC Supervisor Training Program Certificates Level I, II, and III.	Port Charlotte, FL
1981-1982	Westfield State College Evening Division, Major Business Management, transferred to AU	Westfield, MA

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# DIANNE M. QUILTY

## EXPERIENCE, Continued

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- Oct 2011 – Sept 2015 *Fiscal Consultant II assigned as primary fiscal contact to two departments, one dept as backup contact, three Community Redevelopment Agencies, performing budget process through analysis, Budget and Administrative Services Department*
- Fiscal Point-of-Contact for the Economic Development Office, the Tourist Development Bureau and the Tourist Development Trust Fund, the Charlotte Harbor Redevelopment Area (CRA) fund, the Parkside CRA fund, and the Murdock Village CRA fund.
  - Fiscal backup for FC III Primary Point-of-Contact for the Facilities Construction Management department, reviewing monthly expenditures and VISA PCard purchases, developing projection reports.
  - Work with assigned departments as practicable, reviewing agenda and administrative items, processing year-end closeout items, carryover amendments and transfers.
- April 2010 – Oct 2011 *Fiscal Consultant II assigned to grants and budget analysis, Budget and Administrative Services Department*
- Jan 2011 – Sept 2011 *Fiscal Consultant II (FCII) , in addition to above, a short-term assignment of day-to-day fiscal oversight, Public Safety Dept, Budget and Administrative Services Department*
- Oct 2001 – Dec 2005 *Accounting Clerk II, Parks, Recreation and Cultural Resources Department*
- Administration of Capital Improvement Project purchase orders and receivers, from basic data entry through supervision and analysis of Capital Project accounts including project closure.
  - Process and analysis of operational budgets, expenditures and revenue transactions for all within the department including all operational projects, including journal Entries. Act as back-up for Fiscal Manager.
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*Officer, Intermediate Financial Analyst, Regulatory Reporting*
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*Temporary Employee for Bank of America*
- 1992 – 1999 University of Massachusetts at Amherst Amherst, MA  
*Assistant to the Graduate Program Director, Department of Physics and Astronomy*
- 1997-1999 *Bookkeeper, Scientific Typist, Secretary; Nuclear Physics Group, Physics & Astronomy*
- 1993-1997 *Bookkeeper, Scientific Typist; High Energy Physics group, Physics & Astronomy.*
- 1992-1993 *Bookkeeper, Scientific Typist; High Energy Physics group, Physics & Astronomy.*
- 1981-1991 Dr.'s Lerner, D'Amour and Antonopoulos PC Springfield, MA  
*Business Manager*
- 1974-1980 Healthco Dental Supply Worcester, MA  
*Administrative Assistant, Acting Manager from 1979-1980*
- 1976-1981 Fitchburg State College Fitchburg, MA
- Evening Division; Major Business Management; transferred to WSC
- 1968-1970 Greenfield Community College Greenfield, MA  
A.S. Degree, Art
- 1976-2017 Several courses and seminars relating to banking, business management, software and computer education including advanced Excel training, Access Database software, PeopleSoft, Eden, and Proprietary government and banking software.

## INTERESTS

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- Running, bicycle riding, High Intensity Interval Training exercise, yoga, health management, hiking, silversmithing, sleeping!



**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN  
PLANNING ORGANIZATION (MPO) ADVISORY  
COMMITTEE/BOARD APPLICATION**

PLEASE TYPE OR PRINT IN INK

*Advisory Committee/Board you are applying for:*

Citizens' Advisory Committee (CAC) ☒  
Bicycle/Pedestrian Advisory Committee (BPAC) ☐  
Transportation Disadvantaged Local Coordinating Board (LCB) ☐

How Did You Hear of This Committee/Board Vacancy?

Commissioner Deutsch and County web page

Name: Richard C. Russell

Address: 129 Colonial St. SE

City, State, Zip: Port Charlotte, FL 33952

Year-round Resident? Yes ☒ No ☐

Email address: rrussell1023@bellsouth.net

Home Phone:

Work Phone:

Cell Phone: 770-733-2178

Address: 129 Colonial St. SE  
Port Charlotte, FL 33952

**Note: While not required, you are encouraged to attach a resume to this Application and visit the MPO's Website [www.ccmppo.com](http://www.ccmppo.com) to familiarize yourself with the role the MPO provides in the community and your role and responsibilities as a potential Committee/Board member.**



**CHARLOTTE COUNTY PUNTA GORDA MPO ADVISORY COMMITTEE/BOARD APPLICATION**

<b>Occupation- (if retired please indicate)</b>
Retired
<b><u>Education - Diplomas-Certificates-Degrees</u></b>
Bachelor of Science from East Tennessee State University, June 1973 GRI designation - Graduate Real Estate Institute, Florida Real Estate 1987 CCIM - Certified Commercial Investment Member, 1998
<b><u>Experience-Work, Life, Hobbies etc.</u></b>
US Navy Submarine Service Pacific Fleet, 1966 to 1970 Corporate Real Estate Executive for W.T. Grant, J.C. Penney, Jack Eckerd Corporation, Scotty's, Marriott, Krystal, AFC, Hardees and Sonic during the period of 1973 to 2009. High School Football official (Referee) from 1980 to 1998 in Florida and Georgia Youth Baseball Coach and Soccer Coach in Pompano Beach from 1988 to 1992 Member of the CCSO Marine Volunteers from 2013 to 2018
<b><u>Community Involvement - List organizations/positions currently or previously held (i.e. Civic Boards and Committees, Home Owners Associations, Clubs, etc.)</u></b>
President of Garden Isles Civic Association (Pompano Beach, FL) 1988 to 1993 Pompano Beach Planning and Zoning member from 1991 to 1993 Current Neighborhood Watch Captain for Buena Vista Neighborhood since 2013 Member of the Punta Gorda Sailing Club from 2014 to 2017 (replaced sailboat with power boat)
<b>Applicant's Signature:</b> <u>Richard Russell</u> <b>Date:</b> <u>11/7/22</u>  <i>You may mail to (P.O.Box 494469, Port Charlotte, FL 33949), Phone (941)883-3535 or email (<a href="mailto:office@ccmpo.com">office@ccmpo.com</a>) your application to the MPO.</i>  <b>We Thank You for your interest in serving the community and the MPO.</b>

**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN  
PLANNING ORGANIZATION (MPO) ADVISORY  
COMMITTEE/BOARD APPLICATION**

PLEASE TYPE OR PRINT IN INK

Advisory Committee/Board you are applying for:

Citizens' Advisory Committee (CAC) ☒  
Bicycle/Pedestrian Advisory Committee (BPAC) ☐  
Transportation Disadvantaged Local Coordinating Board (LCB) ☐

How Did You Hear of This Committee/Board Vacancy?

MPO  
Staff

Name:

Robert Logan

Address:

1356 Mohawk Dr.

City, State, Zip:

Port Charlotte 33952

Year-round Resident?

Yes

☒

No

☐

Email address:

jv11356@embargo mail

Home Phone:

941-6257182

Work Phone:

Cell Phone:

941-3801006

Address:

1356 Mohawk Dr. Port Charlotte

**Note:** While not required, you are encouraged to attach a resume to this Application and visit the MPO's Website [www.ccmpo.com](http://www.ccmpo.com) to familiarize yourself with the role the MPO provides in the community and your role and responsibilities as a potential Committee/Board member.



CHARLOTTE COUNTY PUNTA GORDA MPO ADVISORY COMMITTEE/BOARD APPLICATION

Occupation- (if retired please indicate)
Retired
<u>Education</u> - Diplomas-Certificates-Degrees
High School 1 1/2 years Junior College
<u>Experience</u> -Work, Life, Hobbies etc.
St. Pete Fire - Retired - 20 years Charlotte County Fire - Retired
<u>Community Involvement</u> - List organizations/positions currently or previously held (i.e. Civic Boards and Committees, Home Owners Associations, Clubs, etc.)
Serving on two Charlotte County MSBU units Serving on two MPO committees
Applicant's Signature: <u>Robert Logan</u> Date: <u>Nov. 17, 2022</u>
You may mail to (P.O.Box 494469, Port Charlotte, FL 33949), Phone (941)883-3535 or email ( <a href="mailto:office@ccmpo.com">office@ccmpo.com</a> ) your application to the MPO.
We Thank You for your interest in serving the community and the MPO.

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 12-C**  
**CITIZENS' ADVISORY COMMITTEE (CAC) REAPPOINTMENT/**  
**APPOINTMENT**

**CAC Ballot – Mid-County Representative**

**Please select two out of the three candidates of your choice. In the event of a tie, an additional ballot will be used.**

\_\_\_\_\_ **Dianne Quilty**

\_\_\_\_\_ **Bob Logan**

\_\_\_\_\_ **Richard Russell**

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 12-D**  
**BICYCLE PEDESTRIAN ADVISORY COMMITTEE REAPPOINTMENTS**

**Purpose:** To consider the reappointments of a West County and Mid County Representative to the BPAC.

**Agenda Item Presented by:** MPO Staff

**Discussion:**

The term of BPAC member Ben Turner (West County Representative) and Robert Logan (Mid County Representative) end as of December 2022. Mr. Turner and Mr. Logan have expressed interest in being reappointed. These BPAC vacancies were advertised in the *Charlotte Sun*, *CCTV* and on the MPO website.

**Recommendation:** Motion to reappoint Ben Turner as a West County Representative and Robert Logan as the Mid County Representative on the BPAC.

**Attachments:**

1. [Application from Ben Turner dated November 11, 2022, seeking reappointment as a West County Representative on the BPAC.](#)
2. [Application from Robert Logan dated November 17, 2022, seeking reappointment as a Mid County Representative on the BPAC.](#)



**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN  
PLANNING ORGANIZATION (MPO) ADVISORY  
COMMITTEE/BOARD APPLICATION**

PLEASE TYPE OR PRINT IN INK

*Advisory Committee/Board you are applying for:*

Citizens' Advisory Committee (CAC) ☐  
Bicycle/Pedestrian Advisory Committee (BPAC) ☒  
Transportation Disadvantaged Local Coordinating Board (LCB) ☐

How Did You Hear of This Committee/Board Vacancy?

Currently serving on the committee

Name: Ben T. Turner

Address: 7304 Varley Cir.

City, State, Zip: Port Charlotte, FL 33981

Year-round Resident? Yes ☒ No ☐

Email address: benturner1952@yahoo.com

Home Phone:

Work Phone:

Cell Phone: 540-238-8713

Address:

**Note: While not required, you are encouraged to attach a resume to this Application and visit the MPO's Website [www.ccmpo.com](http://www.ccmpo.com) to familiarize yourself with the role the MPO provides in the community and your role and responsibilities as a potential Committee/Board member.**



CHARLOTTE COUNTY PUNTA GORDA MPO ADVISORY COMMITTEE/BOARD APPLICATION

<b>Occupation- (if retired please indicate)</b>
Retired
<b><u>Education</u> - Diplomas-Certificates-Degrees</b>
2 years college
<b><u>Experience</u>-Work, Life, Hobbies etc.</b>
Love to ride my bicycle around the area.
<b><u>Community Involvement</u> - List organizations/positions currently or previously held (i.e. Civic Boards and Committees, Home Owners Associations, Clubs, etc.)</b>
Applicant's Signature: <u>Ben S. Lerner</u> Date: <u>11-11-22</u>
<p><i>You may mail to (P.O.Box 494469, Port Charlotte, FL 33949), Phone (941)883-3535 or email (<a href="mailto:office@ccmpo.com">office@ccmpo.com</a>) your application to the MPO.</i></p> <p><b>We Thank You for your interest in serving the community and the MPO.</b></p>

**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN  
PLANNING ORGANIZATION (MPO) ADVISORY  
COMMITTEE/BOARD APPLICATION**

PLEASE TYPE OR PRINT IN INK

Advisory Committee/Board you are applying for:

Citizens' Advisory Committee (CAC) ☐  
Bicycle/Pedestrian Advisory Committee (BPAC) ☒  
Transportation Disadvantaged Local Coordinating Board (LCB) ☐

How Did You Hear of This Committee/Board Vacancy?

MPO Staff

Name:

Robert Fogare

Address:

1356 Mohawk Dr.

City, State, Zip:

Port Charlotte, 33952

Year-round Resident?

Yes ☒ No ☐

Email address:

jrf1356@embargo.com

Home Phone:

941-6257182

Work Phone:

Cell Phone:

941-380-1006

Address:

1356 Mohawk Dr. Port Charlotte

**Note:** While not required, you are encouraged to attach a resume to this Application and visit the MPO's Website [www.ccmpo.com](http://www.ccmpo.com) to familiarize yourself with the role the MPO provides in the community and your role and responsibilities as a potential Committee/Board member.



CHARLOTTE COUNTY PUNTA GORDA MPO ADVISORY COMMITTEE/BOARD APPLICATION

Occupation- (if retired please indicate)
Retired
Education - Diplomas-Certificates-Degrees
High School 1 1/2 years Junior College
Experience-Work, Life, Hobbies etc.
St. Pete Fire - Retired - 18 years - Charlotte County Fire - Retired
Community Involvement - List organizations/positions currently or previously held (i.e. Civic Boards and Committees, Home Owners Associations, Clubs, etc.)
Serving on two Charlotte County MSBC. Serving on two MPO Committees
Applicant's Signature: <u>Robert Fagan</u> Date: <u>Nov 17,</u>
<p>You may mail to (P.O.Box 494469, Port Charlotte, FL 33949), Phone (941)883-3535 or email (<a href="mailto:office@ccmpo.com">office@ccmpo.com</a>) your application to the MPO.</p> <p>We Thank You for your interest in serving the community and the MPO.</p>

DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 13**  
**MPO DIRECTOR'S ANNUAL EVALUATION**

**Purpose:** Request the MPO Board to conduct the annual performance evaluation of MPO Director D'Juan L. Harris.

**Agenda Item Presented by:** Janette Knowlton, Legal Counsel to MPO Board,

**Discussion:**

Pursuant to the terms of Paragraph 1, of the First Amendment to the Interlocal Agreement for Administrative Services between Charlotte County and the Charlotte County-Punta Gorda MPO, the MPO Director shall be subject to an annual performance evaluation conducted by the MPO governing board. This is the first performance evaluation of Mr. Harris as the MPO Director.

**Recommendation:**

1. Motion to approve the \$1.92 Cost of Living Adjustment (COLA) for the MPO Director which was implemented across the board by the County for all exempt and non-exempt employees.
2. Motion to approve the pay for performance increase set forth by the MPO Board for the MPO Director and retroactive to the date the County implemented its increase.

**Attachments:**

1. [MPO Board Annual Performance Evaluations](#)
2. [2022 MPO Director Evaluation Tally Sheet](#)

## **MPO DIRECTOR EVALUATION**

**MPO DIRECTOR'S NAME:** D'juan Harris

**EVALUATOR'S NAME:** Stephen R. Deutsch

**Evaluation Period:** 10/29/2021 to 10/17/2022 **Date:** 9-15-22

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### **EVALUATION INSTRUCTIONS:**

- **PERFORMANCE CATEGORIES**

The Performance Categories that comprise this evaluation tool may be considered subjective, but they are closely aligned with the duties that are performed regularly by the incumbent. With each Performance Category, are listed a few key elements for the evaluator to consider. Please score each Performance Category based on the elements listed and other relevant criteria.

**Rating Scale for Quality of Performance:**

The following rating scale should be used to rate each specific statement under each of the performance dimensions of the Personnel Performance Assessment and Evaluation, and to rate overall performance in each of the categories.

- 5 **EXCELLENT:** The incumbent consistently demonstrates performance that significantly surpasses reasonable expectations related to the performance dimension.
- 4 **GOOD:** The incumbent consistently demonstrates performance that often surpasses reasonable expectations related to the performance dimension. The individual demonstrates no appreciable performance deficiencies.
- 3 **SATISFACTORY:** The incumbent consistently achieves the reasonable expectations related to the performance dimension. The individual demonstrates an acceptable degree of competence and performance.
- 2 **FAIR:** The incumbent achieves the minimum of expectations related to the performance dimension. The individual requires development in specific areas in order to meet the reasonable expectations for the performance dimension.
- 0-1 **UNSATISFACTORY:** The incumbent occasionally achieves minimum expectations related to the performance dimension and may be unsuited for the position.

**1. ABILITY TO COMMUNICATE**

**Provides effective level of communication to the Board members and the public and follows up regarding issues and services.**

- Expresses information orally in a clear and concise manner when making presentations to groups or individuals.
- Ensures open lines of communication with the Board members and all levels of the organization by providing updates related to policy changes, project status, and other items of importance.
- Maintains effective communication with the media, and is proactive in providing information that is important to the public

OVERALL RATING FOR <b>ABILITY TO COMMUNICATE</b>	<b>4.5</b>
<b>Comments: Like to review items prior to one on ones.</b>	

**2. LEADERSHIP**

**Provides leadership and supervision for those under his authority to ensure accountability and productivity.**

- Leads by example by adhering to the established policies, rules, and procedures, and ensuring that subordinates do the same
- Motivates people, sparks others to take action, and takes action himself to achieve goals and policies of the Board
- Gains commitment from others on new or unpopular policies, methods, and procedures
- Capable and composed in high pressure situations

OVERALL RATING FOR <b>LEADERSHIP</b>	<b>4.5</b>
<b>Comments: Comfortable transition from predecessor</b>	

**METROPOLITAN PLANNING ORGANIZATION**

25550 Harborview Road | Port Charlotte, FL 33980  
Phone: 941.883.3535 | Fax: 941.883.3534

### 3. INTEGRITY

**Builds credibility, confidence, and a reputation for professionalism with the public, co-workers, and board members.**

- Sets and adheres to high ethical standards of behavior, both personally and professionally
- Leads by example in adhering to the established policies, rules, and procedures, and ensuring that subordinates do the same
- Ensures that all business conducted by the MPO is free of conflicts of interest or practices that might be construed as illegal, unethical, or un-professional

OVERALL RATING FOR <b>INTEGRITY</b>	<b>5.0</b>
<b>Comments:</b>	

### 4. ORGANIZATIONAL AND PROJECT OVERSIGHT

**Provide oversight and ensures progress continues toward completing high priority capital projects.**

- Establishes a sense of purpose
- Follows through on issues
- Structures direct reports' work appropriately
- Brings people together successfully around tasks
- Manages the process of decision-making well; knows who to involve on what issue
- Sets priorities and manages time well

OVERALL RATING FOR <b>ORGANIZATIONAL AND PROJECT OVERSIGHT</b>	<b>4.5</b>
<b>Comments: No known problems</b>	

**METROPOLITAN PLANNING ORGANIZATION**

25550 Harborview Road | Port Charlotte, FL 33980

Phone: 941.883.3535 | Fax: 941.883.3534



**5. INTERGOVERNMENTAL RELATIONS AND INTERACTIONS WITH OTHERS**

**Establishes and maintains productive Intergovernmental Relationships (IGR).**

- Consistently acts in a manner that is courteous and professional, including attendance at meetings, returning phone calls/messages, and adhering to scheduled appointments
- Maintains effective working relationships with members of the MPO, with citizens, community leaders, other outside agencies and the media
- Acknowledges the efforts of others, and gives appropriate credit for their accomplishments
- Works effectively with others over whom he has no direct authority
- Skilled at relating to many different types of people

OVERALL RATING FOR INTERGOVERNMENTAL RELATIONS AND INTERACTIONS WITH OTHERS	4.5
Comments:	

**6. BUDGET, PLANNING AND OVERSIGHT**

**Organizes and presents recommendations to the MPO to meet challenges facing the organization.**

- Ensures that the Unified Planning Work Program meets the needs of the board, and is submitted in a timely manner that allows appropriate review and modification
- Develops effective monitoring mechanisms to ensure that the MPO is meeting its committed deadlines and timetables

OVERALL RATING FOR BUDGET PLANNING AND OVERSIGHT	4.5
Comments:	

**METROPOLITAN PLANNING ORGANIZATION**

25550 Harborview Road | Port Charlotte, FL 33980  
Phone: 941.883.3535 | Fax: 941.883.3534

## 7. ACCOMPLISHMENTS/GOALS

- Employee has reached goals and/ or shown progress with accomplishments.

OVERALL RATING FOR <b>ACCOMPLISHMENTS/GOALS</b>	<b>4.75</b>
<b>Comments: Smooth transition</b>	

## 8. JUDGMENT AND DECISION MAKING

- Exercises sound judgement in determining those issues that should appropriately be submitted to the Board for consideration or approval.
- Makes logical decisions based on a thorough review of available information and soliciting input from appropriate sources, but is also able to effectively make decisions rapidly in situations where information is limited and the outcome might be uncertain.
- Assumes command of tasks presenting difficult or unusual circumstances and effectively assumes charge of field situations or incidents, when necessary. Able to discern when it is necessary to assume charge of situations that would normally be handled by a subordinate; and when it is necessary to only provide guidance and support.

OVERALL RATING FOR <b>JUDGMENT AND DECISION MAKING</b>	<b>4.75</b>
<b>Comments:</b>	

### **METROPOLITAN PLANNING ORGANIZATION**

25550 Harborview Road | Port Charlotte, FL 33980  
Phone: 941.883.3535 | Fax: 941.883.3534

## SUMMARY SHEET

Communication	Leadership	Integrity and Professionalism	Organizational and Project Oversight	Intergovernmental Relations/Interaction with others	Budget Planning and Oversight	Accomplishments /Goals	Judgement and Decision Making
4.5	4.5	5.0	4.5	4.5	4.5	4.75	4.75
OVERALL SCORE						4.63	37

### EVALUATOR'S COMMENTS: (if any)

Good Job!

Evaluator's Signature: Stacy Date: 9-15-22

### MPO DIRECTOR'S COMMENTS: (if any)

Thank you for the opportunity!

MPO Director's Signature: D. J. [Signature] Date: 9/15/22



## MPO DIRECTOR EVALUATION

MPO DIRECTOR'S NAME: D'Juan Harris \_\_\_\_\_

EVALUATOR'S NAME: Lynne Matthews \_\_\_\_\_

Evaluation Period: 10/29/2021 to 10/17/2022 Date: 9/17/22 \_\_\_\_\_

---

### EVALUATION INSTRUCTIONS:

- **PERFORMANCE CATEGORIES**

The Performance Categories that comprise this evaluation tool may be considered subjective, but they are closely aligned with the duties that are performed regularly by the incumbent. With each Performance Category, are listed a few key elements for the evaluator to consider. Please score each Performance Category based on the elements listed and other relevant criteria.

**Rating Scale for Quality of Performance:**

The following rating scale should be used to rate each specific statement under each of the performance dimensions of the Personnel Performance Assessment and Evaluation, and to rate overall performance in each of the categories.

- 5 **EXCELLENT:** The incumbent consistently demonstrates performance that significantly surpasses reasonable expectations related to the performance dimension.
- 4 **GOOD:** The incumbent consistently demonstrates performance that often surpasses reasonable expectations related to the performance dimension. The individual demonstrates no appreciable performance deficiencies.
- 3 **SATISFACTORY:** The incumbent consistently achieves the reasonable expectations related to the performance dimension. The individual demonstrates an acceptable degree of competence and performance.
- 2 **FAIR:** The incumbent achieves the minimum of expectations related to the performance dimension. The individual requires development in specific areas in order to meet the reasonable expectations for the performance dimension.
- 0-1 **UNSATISFACTORY:** The incumbent occasionally achieves minimum expectations related to the performance dimension and may be unsuited for the position.

**1. ABILITY TO COMMUNICATE**

**Provides effective level of communication to the Board members and the public and follows up regarding issues and services.**

- Expresses information orally in a clear and concise manner when making presentations to groups or individuals.
- Ensures open lines of communication with the Board members and all levels of the organization by providing updates related to policy changes, project status, and other items of importance.
- Maintains effective communication with the media, and is proactive in providing information that is important to the public

OVERALL RATING FOR ABILITY TO COMMUNICATE	5
Comments: I appreciate the Cliff Notes items provided to the board members in advance of the meeting. It keeps the important items highlighted for us and is very helpful. D’Juan consistently shares pertinent information on a regular basis with board members on issues relevant to the MPO.	

**2. LEADERSHIP**

**Provides leadership and supervision for those under his authority to ensure accountability and productivity.**

- Leads by example by adhering to the established policies, rules, and procedures, and ensuring that subordinates do the same
- Motivates people, sparks others to take action, and takes action himself to achieve goals and policies of the Board
- Gains commitment from others on new or unpopular policies, methods, and procedures
- Capable and composed in high pressure situations

OVERALL RATING FOR LEADERSHIP	5
Comments: There was a very smooth transition of the position from Gary to D’Juan and he has kept steering the ship forward very smoothly. He has kept the team intact, which tells me he has earned the respect that is necessary.	

**METROPOLITAN PLANNING ORGANIZATION**

25550 Harborview Road | Port Charlotte, FL 33980  
Phone: 941.883.3535 | Fax: 941.883.3534

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### 3. INTEGRITY

**Builds credibility, confidence, and a reputation for professionalism with the public, co-workers, and board members.**

- Sets and adheres to high ethical standards of behavior, both personally and professionally
- Leads by example in adhering to the established policies, rules, and procedures, and ensuring that subordinates do the same
- Ensures that all business conducted by the MPO is free of conflicts of interest or practices that might be construed as illegal, unethical, or un-professional

OVERALL RATING FOR INTEGRITY	5
Comments: Same comments as #2.	

### 4. ORGANIZATIONAL AND PROJECT OVERSIGHT

**Provide oversight and ensures progress continues toward completing high priority capital projects.**

- Establishes a sense of purpose
- Follows through on issues
- Structures direct reports' work appropriately
- Brings people together successfully around tasks
- Manages the process of decision-making well; knows who to involve on what issue
- Sets priorities and manages time well

OVERALL RATING FOR ORGANIZATIONAL AND PROJECT OVERSIGHT	4
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#### **METROPOLITAN PLANNING ORGANIZATION**

25550 Harborview Road | Port Charlotte, FL 33980

Phone: 941.883.3535 | Fax: 941.883.3534

**Comments: We are still in a learning mode in this area and I believe it will continue to evolve as project deadlines come and go.**

## 5. INTERGOVERNMENTAL RELATIONS AND INTERACTIONS WITH OTHERS

**Establishes and maintains productive Intergovernmental Relationships (IGR).**

- Consistently acts in a manner that is courteous and professional, including attendance at meetings, returning phone calls/messages, and adhering to scheduled appointments
- Maintains effective working relationships with members of the MPO, with citizens, community leaders, other outside agencies and the media
- Acknowledges the efforts of others, and gives appropriate credit for their accomplishments
- Works effectively with others over whom he has no direct authority
- Skilled at relating to many different types of people

**OVERALL RATING FOR INTERGOVERNMENTAL RELATIONS AND INTERACTIONS WITH OTHERS**

**5**

**Comments: We have a distinct advantage with D’Juan having worked for FDOT for so long, and he has a great working relationship with his former colleagues there. This is very helpful for getting things done in a timely and successful manner. As for working with the MPO board, he keeps us informed of all major projects and important issues.**

## 6. BUDGET, PLANNING AND OVERSIGHT

**Organizes and presents recommendations to the MPO to meet challenges facing the organization.**

- Ensures that the Unified Planning Work Program meets the needs of the board, and is submitted in a timely manner that allows appropriate review and modification
- Develops effective monitoring mechanisms to ensure that the MPO is meeting its committed deadlines and timetables

**OVERALL RATING FOR BUDGET PLANNING AND OVERSIGHT**

**4**

**METROPOLITAN PLANNING ORGANIZATION**

25550 Harborview Road | Port Charlotte, FL 33980

Phone: 941.883.3535 | Fax: 941.883.3534



Comments: We are still in a learning mode in this area, and will continue to enhance our level of confidence with Mr. Harris as we work through an entire budget planning cycle.

## 7. ACCOMPLISHMENTS/GOALS

- Employee has reached goals and/ or shown progress with accomplishments.

OVERALL RATING FOR ACCOMPLISHMENTS/GOALS

5

Comments: I like that D’Juan is constantly looking for new ways to benefit the MPO and potential projects within our jurisdiction. He has continued to move projects forward from his predecessor as well as with new projects he has initiated.

## 8. JUDGMENT AND DECISION MAKING

- Exercises sound judgement in determining those issues that should appropriately be submitted to the Board for consideration or approval.
- Makes logical decisions based on a thorough review of available information and soliciting input from appropriate sources, but is also able to effectively make decisions rapidly in situations where information is limited and the outcome might be uncertain.
- Assumes command of tasks presenting difficult or unusual circumstances and effectively assumes charge of field situations or incidents, when necessary. Able to discern when it is necessary to assume charge of situations that would normally be handled by a subordinate; and when it is necessary to only provide guidance and support.

OVERALL RATING FOR JUDGMENT AND DECISION MAKING

5

### **METROPOLITAN PLANNING ORGANIZATION**

25550 Harborview Road | Port Charlotte, FL 33980  
Phone: 941.883.3535 | Fax: 941.883.3534

**Comments:**

**METROPOLITAN PLANNING ORGANIZATION**

25550 Harborview Road | Port Charlotte, FL 33980

Phone: 941.883.3535 | Fax: 941.883.3534

## SUMMARY SHEET

Communication	Leadership	Integrity and Professionalism	Organizational and Project Oversight	Intergovernmental Relations/Interaction with others	Budget Planning and Oversight	Accomplishments /Goals	Judgement and Decision Making
5	5	5	4	5	4	5	5
OVERALL SCORE							38

### EVALUATOR'S COMMENTS: (if any)

It is a pleasure working with D'Juan and I look forward to a positive relationship going forward.

Evaluator's Signature: \_\_\_\_\_ Lynne R. Matthews \_\_\_\_\_ Date: September 17, 2022

### MPO DIRECTOR'S COMMENTS: (if any)

Thanks For the opportunity!

MPO Director's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

9/19/2022

#### **METROPOLITAN PLANNING ORGANIZATION**

25550 Harborview Road | Port Charlotte, FL 33980  
Phone: 941.883.3535 | Fax: 941.883.3534





## **MPO DIRECTOR EVALUATION**

MPO DIRECTOR'S NAME: D'Juan Harris \_\_\_\_\_

EVALUATOR'S NAME: Commissioner Joe Tiseo \_\_\_\_\_

Evaluation Period: 10/29/2021 to 10/17/2022 Date: 08/04/2022 \_\_\_\_\_

### **EVALUATION INSTRUCTIONS:**

- **PERFORMANCE CATEGORIES**

The Performance Categories that comprise this evaluation tool may be considered subjective, but they are closely aligned with the duties that are performed regularly by the incumbent. With each Performance Category, are listed a few key elements for the evaluator to consider. Please score each Performance Category based on the elements listed and other relevant criteria.

**Rating Scale for Quality of Performance:**

The following rating scale should be used to rate each specific statement under each of the performance dimensions of the Personnel Performance Assessment and Evaluation, and to rate overall performance in each of the categories.

- 5 **EXCELLENT:** The incumbent consistently demonstrates performance that significantly surpasses reasonable expectations related to the performance dimension.
- 4 **GOOD:** The incumbent consistently demonstrates performance that often surpasses reasonable expectations related to the performance dimension. The individual demonstrates no appreciable performance deficiencies.
- 3 **SATISFACTORY:** The incumbent consistently achieves the reasonable expectations related to the performance dimension. The individual demonstrates an acceptable degree of competence and performance.
- 2 **FAIR:** The incumbent achieves the minimum of expectations related to the performance dimension. The individual requires development in specific areas in order to meet the reasonable expectations for the performance dimension.
- 0-1 **UNSATISFACTORY:** The incumbent occasionally achieves minimum expectations related to the performance dimension and may be unsuited for the position.

**1. ABILITY TO COMMUNICATE**

**Provides effective level of communication to the Board members and the public and follows up regarding issues and services.**

- Expresses information orally in a clear and concise manner when making presentations to groups or individuals.
- Ensures open lines of communication with the Board members and all levels of the organization by providing updates related to policy changes, project status, and other items of importance.
- Maintains effective communication with the media, and is proactive in providing information that is important to the public

OVERALL RATING FOR <b>ABILITY TO COMMUNICATE</b>	4
<b>Comments:</b> <b>I appreciate our pre-agenda meetings; and your knowledge in transportation issues, and your ability to get to the point with what is important.</b>	

**2. LEADERSHIP**

**Provides leadership and supervision for those under his authority to ensure accountability and productivity.**

- Leads by example by adhering to the established policies, rules, and procedures, and ensuring that subordinates do the same
- Motivates people, sparks others to take action, and takes action himself to achieve goals and policies of the Board
- Gains commitment from others on new or unpopular policies, methods, and procedures
- Capable and composed in high pressure situations

OVERALL RATING FOR <b>LEADERSHIP</b>	3.5
<b>Comments:</b> <b>I hope to see you grow as this type of leadership is new to you.</b>	

### 3. INTEGRITY

**Builds credibility, confidence, and a reputation for professionalism with the public, co-workers, and board members.**

- Sets and adheres to high ethical standards of behavior, both personally and professionally
- Leads by example in adhering to the established policies, rules, and procedures, and ensuring that subordinates do the same
- Ensures that all business conducted by the MPO is free of conflicts of interest or practices that might be construed as illegal, unethical, or un-professional

OVERALL RATING FOR <b>INTEGRITY</b>	3.5
<b>Comments:</b> I am sure you will demonstrate the professionalism the job requires and the confidence needed to carry out the mission.	

### 4. ORGANIZATIONAL AND PROJECT OVERSIGHT

**Provide oversight and ensures progress continues toward completing high priority capital projects.**

- Establishes a sense of purpose
- Follows through on issues
- Structures direct reports' work appropriately
- Brings people together successfully around tasks
- Manages the process of decision-making well; knows who to involve on what issue
- Sets priorities and manages time well

OVERALL RATING FOR <b>ORGANIZATIONAL AND PROJECT OVERSIGHT</b>	3.5
<b>Comments:</b> I look forward to seeing you manage and build your team.	

**5. INTERGOVERNMENTAL RELATIONS AND INTERACTIONS WITH OTHERS**

**Establishes and maintains productive Intergovernmental Relationships (IGR).**

- Consistently acts in a manner that is courteous and professional, including attendance at meetings, returning phone calls/messages, and adhering to scheduled appointments
- Maintains effective working relationships with members of the MPO, with citizens, community leaders, other outside agencies and the media
- Acknowledges the efforts of others, and gives appropriate credit for their accomplishments
- Works effectively with others over whom he has no direct authority
- Skilled at relating to many different types of people

OVERALL RATING FOR INTERGOVERNMENTAL RELATIONS AND INTERACTIONS WITH OTHERS	3.5
Comments:	

**6. BUDGET, PLANNING AND OVERSIGHT**

**Organizes and presents recommendations to the MPO to meet challenges facing the organization.**

- Ensures that the Unified Planning Work Program meets the needs of the board, and is submitted in a timely manner that allows appropriate review and modification
- Develops effective monitoring mechanisms to ensure that the MPO is meeting its committed deadlines and timetables

OVERALL RATING FOR BUDGET PLANNING AND OVERSIGHT	3.5
Comments:	

## 7. ACCOMPLISHMENTS/GOALS

- Employee has reached goals and/ or shown progress with accomplishments.

OVERALL RATING FOR <b>ACCOMPLISHMENTS/GOALS</b>	3
<b>Comments:</b> Please provide your annual goals and achievements.	

## 8. JUDGMENT AND DECISION MAKING

- Exercises sound judgement in determining those issues that should appropriately be submitted to the Board for consideration or approval.
- Makes logical decisions based on a thorough review of available information and soliciting input from appropriate sources, but is also able to effectively make decisions rapidly in situations where information is limited and the outcome might be uncertain.
- Assumes command of tasks presenting difficult or unusual circumstances and effectively assumes charge of field situations or incidents, when necessary. Able to discern when it is necessary to assume charge of situations that would normally be handled by a subordinate; and when it is necessary to only provide guidance and support.

OVERALL RATING FOR <b>JUDGMENT AND DECISION MAKING</b>	3.5
<b>Comments:</b>	

## SUMMARY SHEET

Communication	Leadership	Integrity and Professionalism	Organizational and Project Oversight	Intergovernmental Relations/Interaction with others	Budget Planning and Oversight	Accomplishments /Goals	Judgement and Decision Making
4.0	3.5	3.5	3.5	3.5	3.5	3.0	3.5
OVERALL SCORE						28	3.5

### EVALUATOR'S COMMENTS: (if any)

I have established a baseline grading system so I can gage improvement in future years. You have performed well in your first term, and I look forward to working with you.

Evaluator's Signature:  Date: 08/04/2022 <sup>9-19-2022</sup>

### MPO DIRECTOR'S COMMENTS: (if any)

MPO Director's Signature:  Date: 9/18/2022

**METROPOLITAN PLANNING ORGANIZATION**  
25550 Harborview Road | Port Charlotte, FL 33980  
Phone: 941.883.3535 | Fax: 941.883.3534

## **MPO DIRECTOR EVALUATION**

**MPO DIRECTOR'S NAME:** D'Juan Harris

**EVALUATOR'S NAME:** Commissioner Christopher G. Constance, MD

**Evaluation Period:** 10/29/2021 to 10/17/2022 **Date:** 10/20/2022

### **EVALUATION INSTRUCTIONS:**

- **PERFORMANCE CATEGORIES**

The Performance Categories that comprise this evaluation tool may be considered subjective, but they are closely aligned with the duties that are performed regularly by the incumbent. With each Performance Category, are listed a few key elements for the evaluator to consider. Please score each Performance Category based on the elements listed and other relevant criteria.

**Rating Scale for Quality of Performance:**

The following rating scale should be used to rate each specific statement under each of the performance dimensions of the Personnel Performance Assessment and Evaluation, and to rate overall performance in each of the categories.

- 5 **EXCELLENT:** The incumbent consistently demonstrates performance that significantly surpasses reasonable expectations related to the performance dimension.
- 4 **GOOD:** The incumbent consistently demonstrates performance that often surpasses reasonable expectations related to the performance dimension. The individual demonstrates no appreciable performance deficiencies.
- 3 **SATISFACTORY:** The incumbent consistently achieves the reasonable expectations related to the performance dimension. The individual demonstrates an acceptable degree of competence and performance.
- 2 **FAIR:** The incumbent achieves the minimum of expectations related to the performance dimension. The individual requires development in specific areas in order to meet the reasonable expectations for the performance dimension.
- 0-1 **UNSATISFACTORY:** The incumbent occasionally achieves minimum expectations related to the performance dimension and may be unsuited for the position.



1. **ABILITY TO COMMUNICATE**

**Provides effective level of communication to the Board members and the public and follows up regarding issues and services.**

- Expresses information orally in a clear and concise manner when making presentations to groups or individuals.
- Ensures open lines of communication with the Board members and all levels of the organization by providing updates related to policy changes, project status, and other items of importance.
- Maintains effective communication with the media, and is proactive in providing information that is important to the public

OVERALL RATING FOR <b>ABILITY TO COMMUNICATE</b>	<b>4.5</b>
<b>Comments:</b>	

2. **LEADERSHIP**

**Provides leadership and supervision for those under his authority to ensure accountability and productivity.**

- Leads by example by adhering to the established policies, rules, and procedures, and ensuring that subordinates do the same
- Motivates people, sparks others to take action, and takes action himself to achieve goals and policies of the Board
- Gains commitment from others on new or unpopular policies, methods, and procedures
- Capable and composed in high pressure situations

OVERALL RATING FOR <b>LEADERSHIP</b>	<b>4.5</b>
<b>Comments:</b>	

**METROPOLITAN PLANNING ORGANIZATION**

25550 Harborview Road | Port Charlotte, FL 33980  
Phone: 941.883.3535 | Fax: 941.883.3534

### 3. INTEGRITY

**Builds credibility, confidence, and a reputation for professionalism with the public, co-workers, and board members.**

- Sets and adheres to high ethical standards of behavior, both personally and professionally
- Leads by example in adhering to the established policies, rules, and procedures, and ensuring that subordinates do the same
- Ensures that all business conducted by the MPO is free of conflicts of interest or practices that might be construed as illegal, unethical, or un-professional

OVERALL RATING FOR INTEGRITY	4.5
Comments:	

### 4. ORGANIZATIONAL AND PROJECT OVERSIGHT

**Provide oversight and ensures progress continues toward completing high priority capital projects.**

- Establishes a sense of purpose
- Follows through on issues
- Structures direct reports' work appropriately
- Brings people together successfully around tasks
- Manages the process of decision-making well; knows who to involve on what issue
- Sets priorities and manages time well

OVERALL RATING FOR ORGANIZATIONAL AND PROJECT OVERSIGHT	4.5
Comments:	

#### **METROPOLITAN PLANNING ORGANIZATION**

25550 Harborview Road | Port Charlotte, FL 33980  
Phone: 941.883.3535 | Fax: 941.883.3534

**5. INTERGOVERNMENTAL RELATIONS AND INTERACTIONS WITH OTHERS**

**Establishes and maintains productive Intergovernmental Relationships (IGR).**

- Consistently acts in a manner that is courteous and professional, including attendance at meetings, returning phone calls/messages, and adhering to scheduled appointments
- Maintains effective working relationships with members of the MPO, with citizens, community leaders, other outside agencies and the media
- Acknowledges the efforts of others, and gives appropriate credit for their accomplishments
- Works effectively with others over whom he has no direct authority
- Skilled at relating to many different types of people

OVERALL RATING FOR INTERGOVERNMENTAL RELATIONS AND INTERACTIONS WITH OTHERS	4.5
Comments:	

**6. BUDGET, PLANNING AND OVERSIGHT**

**Organizes and presents recommendations to the MPO to meet challenges facing the organization.**

- Ensures that the Unified Planning Work Program meets the needs of the board, and is submitted in a timely manner that allows appropriate review and modification
- Develops effective monitoring mechanisms to ensure that the MPO is meeting its committed deadlines and timetables

OVERALL RATING FOR BUDGET PLANNING AND OVERSIGHT	4.5
Comments:	



## 7. ACCOMPLISHMENTS/GOALS

- Employee has reached goals and/ or shown progress with accomplishments.

OVERALL RATING FOR ACCOMPLISHMENTS/GOALS	4.5
Comments:	

## 8. JUDGMENT AND DECISION MAKING

- Exercises sound judgement in determining those issues that should appropriately be submitted to the Board for consideration or approval.
- Makes logical decisions based on a thorough review of available information and soliciting input from appropriate sources, but is also able to effectively make decisions rapidly in situations where information is limited and the outcome might be uncertain.
- Assumes command of tasks presenting difficult or unusual circumstances and effectively assumes charge of field situations or incidents, when necessary. Able to discern when it is necessary to assume charge of situations that would normally be handled by a subordinate; and when it is necessary to only provide guidance and support.

OVERALL RATING FOR JUDGMENT AND DECISION MAKING	4.5
Comments:	

### **METROPOLITAN PLANNING ORGANIZATION**

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Phone: 941.883.3535 | Fax: 941.883.3534

## SUMMARY SHEET

Communication	Leadership	Integrity and Professionalism	Organizational and Project Oversight	Intergovernmental Relations/Interaction with others	Budget Planning and Oversight	Accomplishments /Goals	Judgement and Decision Making
4.5	4.5	4.5	4.5	4.5	4.5	4.5	4.5
OVERALL SCORE						36	4.5

### EVALUATOR'S COMMENTS: (if any)

SEE ATTACHED

Evaluator's Signature: \_\_\_\_\_

  
Christopher G. Constance, MD

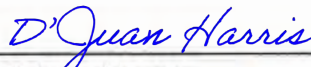
Date: \_\_\_\_\_

10/20/22

### MPO DIRECTOR'S COMMENTS: (if any)

My first year at the MPO, it has been an absolute pleasure to serve on behalf of the MPO Board and the citizens of Charlotte County. Thank you for the opportunity. I will continue to conduct my duties with the utmost respect and to the best of my abilities.

MPO Director's Signature: \_\_\_\_\_

  
D'Juan Harris

Date: \_\_\_\_\_

11/22/2022

**METROPOLITAN PLANNING ORGANIZATION**

25550 Harborview Road | Port Charlotte, FL 33980  
Phone: 941.883.3535 | Fax: 941.883.3534





## 2022 MPO Executive Director Evaluation

The Executive Director of the Charlotte County/Punta Gorda MPO, D'Juan Harris, has been a solid performer since taking over at the helm. His ability to communicate productively and appropriately, with his staff and the many regional entities and state agencies has been critical to our success. He has sought direction from the board at all appropriate intervals. Despite changes in the work program and recessionary concerns, Mr. Harris' participation in the meetings, and proper preparation of the meeting agendas, continues to facilitate the smooth, efficient running of the MPO. The virtual pre-agenda staff meetings continue to be informative, ensuring all information has been disseminated, prior to the meetings.

As the representative to the MPOAC, Mr. Harris has been a part of the staff pre-meetings and supported our participation at the MPOAC meetings. The updates the board has received from him, with respect to our federal legislative priorities and relevant issues taking place at the state level, have been outstanding. Mr. Harris has worked well, in concert with the Charlotte County/Punta Gorda MPO's interactions with our regional partners, in Lee County to the south, as well as Desoto, Manatee, and Sarasota Counties to the north. Mr. Harris continues to adhere to the rules, policies and procedures related to the proper functioning and running of the MPO. He applies these policies appropriately to the situations presented to him and meets all requirements.

Mr. Harris is always engaged and available to obtain information and facilitate additional meetings, to help the process. Our executive director continues to perform his job with integrity, honesty, and professionalism. He willingly accepts constructive criticism in a positive and welcoming manner and works cooperatively to set goals for improvement of both his work and the functioning of the MPO.

Christopher G. Constance, M.D.

Chairman, Charlotte County/Punta Gorda Metropolitan Planning Organization  
Vice Chairman, Charlotte County Board of County Commissioners

### BOARD OF COUNTY COMMISSIONERS

18500 Murdock Circle, Suite 536 | Port Charlotte, FL 33948-1068  
Phone: 941.743.1300 | Fax: 941.743.1310

## MPO DIRECTOR EVALUATION

MPO DIRECTOR'S NAME:

EDUARD HARRIS

EVALUATOR'S NAME:

JAMES W. HEARSTON

Evaluation Period: 10/29/2021 to 10/17/2022 Date: 12-6-2022

### EVALUATION INSTRUCTIONS:

#### • PERFORMANCE CATEGORIES

The Performance Categories that comprise this evaluation tool may be considered subjective, but they are closely aligned with the duties that are performed regularly by the incumbent. With each Performance Category, are listed a few key elements for the evaluator to consider. Please score each Performance Category based on the elements listed and other relevant criteria.

#### Rating Scale for Quality of Performance:

The following rating scale should be used to rate each specific statement under each of the performance dimensions of the Personnel Performance Assessment and Evaluation, and to rate overall performance in each of the categories.

- 5 **EXCELLENT:** The incumbent consistently demonstrates performance that significantly surpasses reasonable expectations related to the performance dimension.
- 4 **GOOD:** The incumbent consistently demonstrates performance that often surpasses reasonable expectations related to the performance dimension. The individual demonstrates no appreciable performance deficiencies.
- 3 **SATISFACTORY:** The incumbent consistently achieves the reasonable expectations related to the performance dimension. The individual demonstrates an acceptable degree of competence and performance.
- 2 **FAIR:** The incumbent achieves the minimum of expectations related to the performance dimension. The individual requires development in specific areas in order to meet the reasonable expectations for the performance dimension.
- 1 **UNSATISFACTORY:** The incumbent occasionally achieves minimum expectations related to the performance dimension and may be unsuited for the position.



1. ABILITY TO COMMUNICATE

Provides effective level of communication to the Board members and the public and follows up regarding issues and services.

- Expresses information orally in a clear and concise manner when making presentations to groups or individuals
- Ensures open lines of communication with the Board members and all levels of the organization by providing updates related to policy changes, project status, and other items of importance
- Maintains effective communication with the media, and is proactive in providing information that is important to the public

OVERALL RATING FOR ABILITY TO COMMUNICATE

5

Comments:

MR HARRIS HAS DEMONSTRATED  
EXCELLENT COMMUNICATION SKILLS.

2. LEADERSHIP

Provides leadership and supervision for those under his authority to ensure accountability and productivity.

- Leads by example by adhering to the established policies, rules, and procedures, and ensuring that subordinates do the same
- Motivates people, sparks others to take action, and takes action himself to achieve goals and policies of the Board
- Gains commitment from others on new or unpopular policies, methods, and procedures
- Capable and composed in high pressure situations

OVERALL RATING FOR LEADERSHIP

5

Comments:

MR HARRIS IS AN EXCELLENT LEADER,  
APPEARS TO MOTIVATE HIS STAFF, IS  
CAPABLE OF AND GAINS COMMITMENTS.

METROPOLITAN PLANNING ORGANIZATION  
29950 Harborview Road | Fort Charlotte, FL 33489  
Phone: 941.683.3539 | Fax: 941.683.3534

3. INTEGRITY

Builds credibility, confidence, and a reputation for professionalism with the public, co-workers, and board members.

- Sets and adheres to high ethical standards of behavior, both personally and professionally
- Leads by example in adhering to the established policies, rules, and procedures, and ensuring that subordinates do the same
- Ensures that all business conducted by the MPO is free of conflicts of interest or practices that might be construed as illegal, unethical, or un-professional

OVERALL RATING FOR INTEGRITY

5

Comments:

THE INTEGRITY OF MR. HARRIS  
IS EXCELLENT, DEMONSTRATING CREDIBILITY  
CONFIDENCE, AND PROFESSIONALISM.

4. ORGANIZATIONAL AND PROJECT OVERSIGHT

Provide oversight and ensure progress continues toward completing high priority capital projects.

- Establishes a sense of purpose
- Follows through on issues
- Structures direct reports' work appropriately
- Brings people together successfully around tasks
- Manages the process of decision-making well; knows who to involve on what issue
- Sets priorities and manages time well

OVERALL RATING FOR ORGANIZATIONAL AND PROJECT OVERSIGHT

5

Comments:

MR. HARRIS' ORGANIZATIONAL  
AND PROJECT OVERSIGHT HAS DEMONSTRATED  
THROUGHOUT THE YEAR.

METROPOLITAN PLANNING ORGANIZATION  
25530 Watersview Road | Fort Charlotte, FL 33960  
Phone: 941.883.3535 | Fax: 941.883.3534

5. INTERGOVERNMENTAL RELATIONS AND INTERACTIONS WITH OTHERS

Establishes and maintains productive Intergovernmental Relationships (IGR).

- Consistently acts in a manner that is courteous and professional, including attendance at meetings, returning phone calls/messages, and adhering to scheduled appointments
- Maintains effective working relationships with members of the MPO, with citizens, community leaders, other outside agencies and the media
- Acknowledges the efforts of others, and gives appropriate credit for their accomplishments
- Works effectively with others over whom he has no direct authority
- Skilled at relating to many different types of people

OVERALL RATING FOR INTERGOVERNMENTAL RELATIONS AND INTERACTIONS WITH OTHERS

5

Comments:

MR HARRIS' INTERGOVERNMENTAL RELATIONS AND INTERACTIONS WITH OTHERS, APPEARS TO BE AN EXCELLENT CHARACTERISTIC

6. BUDGET, PLANNING AND OVERSIGHT

Organizes and presents recommendations to the MPO to meet challenges facing the organization.

Ensures that the Unified Planning Work Program meets the needs of the board, and is submitted in a timely manner that allows appropriate review and modification

- Develops effective monitoring mechanisms to ensure that the MPO is meeting its committed deadlines and timetables

OVERALL RATING FOR BUDGET PLANNING AND OVERSIGHT

5

Comments:

MR HARRIS HAS MET THE NEEDS OF THE BOARD, MEETING ALL DOCUMENTS REQUIRED TIMINGS

METROPOLITAN PLANNING ORGANIZATION  
25530 Harborview Road | Port Charlotte, FL 33909  
Phone: 941.693.3539 | Fax: 941.693.3534



#### 7. ACCOMPLISHMENTS/GOALS

- Employee has reached goals and/ or shown progress with accomplishments.

OVERALL RATING FOR ACCOMPLISHMENTS/GOALS	5
Comments: Mr Harris Has Met All Goals And Shown Progress, in All Needed Areas As Directed By the Board	

#### 8. JUDGMENT AND DECISION MAKING

- Exercises sound judgement in determining those issues that should appropriately be submitted to the Board for consideration or approval.
- Makes logical decisions based on a thorough review of available information and soliciting input from appropriate sources, but is also able to effectively make decisions rapidly in situations where information is limited and the outcome might be uncertain.
- Assumes command of tasks presenting difficult or unusual circumstances and effectively assumes charge of field situations or incidents, when necessary. Able to discern when it is necessary to assume charge of situations that would normally be handled by a subordinate; and when it is necessary to only provide guidance and support.

OVERALL RATING FOR JUDGMENT AND DECISION MAKING	5
Comments: Mr Harris' Judgment & Decision Making Has Been Excellent Throughout The Year.	

**SUMMARY SHEET**

Communication	Leadership	Integrity and Professionalism	Organizational and Project Oversight	Intergovernmental Relations/Interaction with others	Budget Planning and Oversight	Accomplishments/Goals	Judgment and Decision Making
5	5	5	5	5	5	5	5
OVERALL SCORE							40

**EVALUATOR'S COMMENTS: (If any)**

*Mr Harris Has Been An Excellent Selection As Director of the MPO.*

Evaluator's Signature: \_\_\_\_\_

Date: *12-6-2022*

**MPO DIRECTOR'S COMMENTS: (If any)**

MPO Director's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**METROPOLITAN PLANNING ORGANIZATION**  
25550 Freedom Road | Fort Charlotte, FL 33906  
Phone: 941.883.3535 | Fax: 941.883.3534

## 2022 MPO Director Evaluation

	Categories								
Board Members	ABILITY TO COMMUNCIATE	LEADERSHIP	INTEGRITY	ORGANIZATIONAL & PROJECT OVERSIGHT	INTERGOVERNMENTAL RELATIONS & INTERACTIONS WITH OTHERS	BUDGET, PLANNING & OVERSIGHT	ACCOMPLISHMENTS/G OALS	JUDGMENT & DECISION MAKING	TOTAL
Mayor Lynne Matthews	5.0	5.0	5.0	4.0	5.0	4.0	5.0	5.0	38.0
Commissioner Christopher G. Constance	4.5	4.5	4.5	4.5	4.5	4.5	4.5	4.5	36.0
Commissioner Stephen R. Deutsch	4.5	4.5	5.0	4.5	4.5	4.5	4.8	4.8	37.0
Commissioner Joseph Tiseo	4.0	3.5	3.5	3.5	3.5	3.8	3.0	3.5	28.3
Commissioner James Hertson	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	40.0
TOTAL									179.3
AVERAGE									35.9



DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 14**  
**DRAFT 2023 MPO LEGISLATIVE POSITION STATEMENT**

**Purpose:** To consider approving the MPO's Legislative Position Statement for 2023

**Agenda Item Presented by:** MPO Director

**Discussion:**

Florida's 2023 Legislative Session will meet under their normal operating schedule next year with Monday, March 7, 2023 scheduled as the opening day of session. The intent of this agenda item is to inform and educate all pertinent parties of the MPO's position on substantive legislative issues that impact transportation planning policy in Charlotte County. The MPO does not actively participate in any lobbying initiatives and this position statement will be provided to the Charlotte County Legislative Delegation as a guide to understand the MPO's position on a wide range of transportation issues.

The Metropolitan Planning Organization Advisory Council (MPOAC) provided a draft policy position statement on behalf of Florida's 27 MPO's on October 30, 2022. Key provisions related to transportation are listed below:

- Supports an increase in transportation investment through dedicated and sustainable funding, including innovative financing options; encourages partnerships between public and private entities; and facilitates the expedited delivery of projects.
- Regulates distracted driving by prohibiting the handheld use of electronic wireless communication devices and other similar distracting devices while operating a motor vehicle on any roadway.

No State or Federal funds were used in the preparation of this Legislative Position Statement.

**Recommendation:** Discuss and approve the 2023 MPO Legislative Position Statement, authorizing MPO staff to include any recommended changes for final draft that will be submitted to area's Legislative Delegation for reference purposes.

**Attachments:**

1. [Draft 2023 MPOAC Legislative Position Statement](#)
2. [Draft 2023 MPO Legislative Position Statement](#)

## FLORIDA METROPOLITAN PLANNING ORGANIZATION ADVISORY COUNCIL

### 2023 DRAFT POLICY POSITIONS

2023 Policy Position with edits:

- 1. Support an increase in transportation investments through dedicated and sustainable funding, including innovative financing options; encourage partnerships between public and private entities; and facilitate the expedited delivery of projects.**

#### Key Recommendations:

- Expand the Charter County and Regional Transportation System Surtax to allow municipalities over 150,000 in population (or the largest municipality in a county) and all counties located in MPO areas to enact up to a one cent local option surtax by referendum.
- Charge alternatively fueled vehicles a fee equal to the fuel tax paid by gasoline or diesel fueled vehicles, such as an electric vehicle registration fee.
- No reduction in local option transportation revenue sources.
- Use the existing MPO and local planning processes to select individual transportation projects rather than legislative appropriations (commonly referred to as earmarks). Ensure that all legislative appropriations that are passed come from non-transportation funding sources (i.e. general revenue funds).
- Fund the Transportation Regional Incentive Program (TRIP) at a predictable level of a minimum of \$250 Million per year.
- Current state law limits the amount of funding that can be made available from the STTF for transit projects for both capital and operating expenses. These limitations, which are not in place for roadway funding, makes transit funding from the STTF less predictable for the purposes of planning and project implementation and artificially limits the ability of MPOs to implement priority transit projects. This proposal recognizes the critical role transit plays in moving people and goods within and between Florida's metropolitan areas by removing the distinction between transit and highway projects for the purpose of spending funds from the STTF.
- Make FDOT and Transportation Disadvantaged Trust Fund (TDTF) grants more flexible:
  - Extend TDTF grants for each county to the next year,
  - Allow TDTF funds to be used for meal, grocery, and prescription deliveries, and
  - Allow other FDOT grants to be used on transit improvement and operating funds.

MPOAC Policy and Technical Committee Recommended Language for 2023: Keep this policy position with suggested changes (changes were incorporated).

2023 Policy Position with edits:

**2. Regulate distracted driving by prohibiting the handheld use of electronic wireless communication devices and other similar distracting devices while operating a motor vehicle on any roadway.**

The 2018 Florida legislature enacted the “Wireless Communications While Driving” law that makes texting while driving a primary offense. One of the expressed concerns of opponents of this law is the potential for racial profiling during enforcement. This legislative proposal would increase roadway safety by prohibiting the handheld use of electronic wireless devices for any purpose, making enforcement easier and reducing the potential for racial profiling.

MPOAC Policy and Technical Committee Recommended Language for 2023: Keep this policy position without change.

2023 Policy Position with edits:

**3. Add provision to Florida's Sunshine Law to allow all government entities to hold virtual meetings during a declared emergency plus a period of 90 days past the declared emergency dates.**

The ability to hold virtual meetings during the COVID-19 pandemic, resulting from Executive Orders issued by the Governor, was a significant benefit to government agencies and the people of Florida. This proposal would permit units of government to meet virtually, so long as there is an opportunity for the public to participate, upon the declaration of an emergency by the Governor of Florida or the federal government. Recognizing that some declared emergencies can take extended periods of time to recover, this legislative proposal would also include an additional 90 days for governments to repair damaged facilities used to hold meetings or to hold meetings that have already been advertised as being virtual.

(American Planning Association of Florida proposed language)

(APA Florida strongly supports citizen access and public input to the planning process and is committed to improving citizen involvement. APA Florida supports an open and collaborative planning process that encourages meaningful citizen participation and environmental justice through reasonable notice, open public records and accessibility to all stages of the planning process, as well as promoting the use of citizen participation best practices at the local level.

- APA Florida supports legislation that will clarify the use of technology, i.e.. virtual meetings to expand access to information and participation in public hearings and meetings.
- APA Florida supports legislation that would permit governmental boards or agencies to conduct meetings using communication technology in lieu of a quorum being physically present.

MPOAC Policy and Technical Committee Recommended Language for 2023: Keep this policy position but explore incorporating APA language.

2023 Policy Position with edits:

**4. Recognize that federal metropolitan transportation planning funds shall not be regarded as state funds for purposes of expenditure.**

The United States Department of Transportation (USDOT) provides funding to Metropolitan Planning Organizations (MPOs) to carry out their federally required duties. Those federal funds are given to states who in turn distribute them to MPOs based upon a formula agreed upon by the Florida Department of Transportation (FDOT) and the Florida MPOs and then approved by the Federal Highway Administration (FHWA). The Florida Department of Financial Services (DFS) has determined that the expenditure of federal funds by MPOs shall be subject to all state requirements, laws and regulations even where such laws conflict with federal laws, regulations and requirements. This limits the ability of the Florida MPOs to use federal funds for their intended purpose and impinges on their ability to carry out their responsibilities as outlined in federal rule. This proposal would clarify that federal monies passed through the State of Florida to MPOs and the Florida MPO Advisory Council (MPOAC) shall not be regarded as state funds for purposes of expenditure.

MPOAC Policy and Technical Committee Recommended Language for 2023: Keep this policy position without change.



# Charlotte County-Punta Gorda METROPOLITAN PLANNING ORGANIZATION

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**Commissioner Christopher G. Constance, MD**  
Chairman

**D’Juan L Harris**  
MPO Director

## **2023 MPO STATE AND FEDERAL LEGISLATIVE POSITION STATEMENT**

### **The Charlotte County-Punta Gorda MPO supports State legislation that:**

- Support efficient and effective government by reducing the requirement for mandatory independent construction engineering and inspections (CEI) services on projects that have less than 50% in state funding.
- Support a restructure of the formula and methodology used in the distribution of gas tax funds and a review of the methodology of state prioritization (criteria) and funding for transportation projects.
- Support funding for critical transportation projects contained in the workplan for District One for Charlotte County.
- Supports an increase in transportation investment through dedicated and sustainable funding, including innovative financing options; encourages partnerships between public and private entities; and facilitates the expedited delivery of projects.
- Regulates distracted driving by prohibiting the handheld use of electronic wireless communication devices and other similar distracting devices while operating a motor vehicle on any roadway.
- Adds provisions to Florida’s Sunshine Law Allowing local, regional, and statewide advisory boards to conduct business utilizing virtual quorums while still providing the opportunity for public participation.
- Allows Strategic Intermodal System (SIS) funds to be used on roads, transit, and other transportation facilities not designated on the SIS if the improvement will enhance mobility or support freight transportation on the SIS.
- Establishes flexible and predictable funding for transit projects (capital and operating) identified through the metropolitan transportation planning process by removing various funding limitations for the State Transportation Trust Fund (STTF).
- Recognizes that federal metropolitan transportation planning funds shall not be regarded as state funds for purposes of expenditure.
- Supports the advancement of innovative transportation mobility solutions and policies that promote creative approaches to addressing transportation needs, while simultaneously protecting citizens from malicious tampering with such technologies by making tampering a punishable offense.
- Support designation for entire I-75 corridor in Florida as a Purple Heart Highway.
- Support a review of state criteria for roads to be designated SIS (state roads). Charlotte County believes there are roads within our jurisdiction that meet the criteria and should be designated state roads as a part of the SIS.
- Support for adding CR 74 (Bermont Road from US 17 to the Glades County Line) to the state roadway system to make it eligible for the State’s Strategic Intermodal System (SIS).

### **The Charlotte County-Punta Gorda MPO supports Federal legislation that:**

- Ensures adequate transportation planning funding is provided for Federally required planning products such as the five-year update to the Long-Range Transportation Plan (LRTP); Est \$400,000.



DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 15**  
**FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT)**  
**REPORT**

**FDOT Led Discussion**

- A. [FY 2024 - FY 2028 FDOT Draft Tentative Work Program](#)
- B. [US 41 at Olean Boulevard](#) (Victoria Peters/Wayne Gaither-FDOT/Robert Fakhri-Charlotte County)
- C. [SR 776 at Flamingo Boulevard](#) (Victoria Peters/Wayne Gaither -FDOT/ Robert Fakhri -Charlotte County)
- D. [SR 776 at the Charlotte Sports Park](#) – Intersection Improvements (Victoria Peters/Wayne Gaither -FDOT/ Robert Fakhri -Charlotte County)
- E. [I-75 Possible New Interchange North of Kings Hwy Interchange](#) (Victoria Peters/Wayne Gaither-FDOT)

**Joint Local and FDOT Discussion**

- A. [Harbor View Road Combined Funding Strategies](#) (Wayne Gaither-FDOT/John Elias/Robert Fakhri-Charlotte County)
- B. [US 41 SB @ Melbourne Street- Access Management](#) (Wayne Gaither-FDOT/John Elias/Robert Fakhri-Charlotte County)
- C. [Bermont Road \(CR 74\) Safety Discussion](#) – (FDOT/John Elias/Robert Fakhri-Charlotte County)

**AGENDA ITEM # 15-A**  
**FY 2024 THROUGH FY 2028 FDOT DRAFT TENTATIVE WORK PROGRAM**  
**(DTWP) DISCUSSION CHARLOTTE COUNTY**

**Purpose:** To review and comment on FDOT's District One Draft Tentative Work Program Fiscal Year (FY) 2024 through Fiscal Year (FY) 2028 for Charlotte County

**Agenda Item Presented by:** FDOT/MPO Staff

**Discussion:**

The MPO Board and committees annually review FDOT's Draft Tentative Work Program (DTWP). The DTWP (Attachment 1) covers available allocated funding for transportation projects consistent with FDOT plans and MPO priorities. The report included in the packet is based upon the November 17, 2022 snapshot of programmed transportation projects within Charlotte County from Fiscal Year 2024 through Fiscal Year 2028.

On May 16, 2022, the MPO Board adopted its 2022 project priorities for this year (Attachment 2) and submitted them to FDOT for inclusion in the FDOT Draft Tentative Work Program for consideration of funding to the greatest extent possible. The FY 2024 through FY 2028 Draft Tentative Work Program includes funded projects that will be included in the MPO's next Transportation Improvement Program (TIP) to be adopted and submitted to FDOT by July 15, 2023. For federal funding compliance, the MPO's TIP, Long Range Transportation Plan and FDOT's Work Program must be consistent for transparency and planning purposes.

**Recommendation:** To review and comment on the FDOT District One Draft Tentative Work Program Fiscal Year (FY) 2024 through – Fiscal Year (FY) 2028, for Charlotte County

**Video Links:** FDOT Five Year Work Program - YouTube

**Attachments:**

1. [FDOT District One Draft Tentative Work Program FY 2024 through FY 2028 for Charlotte County.](#)
2. [Charlotte County Summary of Changes FY 2024 - FY 2028](#)
3. [2022 Project Priorities and Charlotte County-Punta Gorda MPO TIP Project Priority List](#)

DISTRICT 1



# TENTATIVE WORK PROGRAM PUBLIC HEARING REPORT

FISCAL YEAR 2024 TO FISCAL YEAR 2028



DETAIL REPORT - CHARLOTTE COUNTY

AS OF **11/17/2022-9:15 PM** SUBJECT TO CHANGE

FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT 1  
PROJECTS FUNDED JULY 1, 2023 TO JUNE 30, 2028  
VISIT US AT [WWW.FDOT.GOV/WPPH/DISTRICT1](http://WWW.FDOT.GOV/WPPH/DISTRICT1)

**Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of November 17, 2022**

July 1, 2023 through June 30, 2028

Florida Department of Transportation - District One

**CHARLOTTE COUNTY****Freight Logistics And Passenger Operations Program: Aviation****446356-1 - PUNTA GORDA ARPT HOLDING BAY**

Type of Work: AVIATION PRESERVATION PROJECT

Phase	Fund Code	2024	2025	2026	2027	2028
Capital	DPTO		\$55,500			
	FAA		\$999,000			
	LF		\$55,500			
<b>Total for Project 446356-1</b>			<b>\$1,110,000</b>			

**451203-1 - PUNTA GORDA AIRPORT HOLDING BAY RWY 22 APPROACH**

Type of Work: AVIATION CAPACITY PROJECT

Phase	Fund Code	2024	2025	2026	2027	2028
Capital	DPTO			\$65,000		
	FAA			\$1,170,000		
	LF			\$65,000		
<b>Total for Project 451203-1</b>				<b>\$1,300,000</b>		

**451214-1 - PUNTA GORDA AIRPORT REALIGN TAXIWAY F**

Type of Work: AVIATION CAPACITY PROJECT

Phase	Fund Code	2024	2025	2026	2027	2028
Capital	DDR		\$107,500			
	FAA		\$1,935,000			
	LF		\$107,500			
<b>Total for Project 451214-1</b>			<b>\$2,150,000</b>			

**451215-1 - PUNTA GORDA AIRPORT EXPAND AIR CARRIER RAMP**

Type of Work: AVIATION CAPACITY PROJECT

Phase	Fund Code	2024	2025	2026	2027	2028
Capital	DDR		\$207,500			
	FAA		\$3,735,000			
	LF		\$207,500			
<b>Total for Project 451215-1</b>			<b>\$4,150,000</b>			

**451216-1 - PUNTA GORDA AIRPORT MAINTENANCE & OPERATIONS CENTER**

Type of Work: AVIATION REVENUE/OPERATIONAL

Phase	Fund Code	2024	2025	2026	2027	2028
Capital	DDR	\$2,000,000				
	LF	\$2,000,000				
<b>Total for Project 451216-1</b>		<b>\$4,000,000</b>				

Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of November 17, 2022

July 1, 2023 through June 30, 2028  
Florida Department of Transportation - District One

CHARLOTTE COUNTY

Freight Logistics And Passenger Operations Program: Aviation

451489-1 - PUNTA GORDA AIRPORT RUNWAY 4-22 EXTENSION  
Type of Work: AVIATION PRESERVATION PROJECT

Phase	Fund Code	2024	2025	2026	2027	2028
Capital	DPTO			\$37,500		
	FAA			\$675,000		
	LF			\$37,500		
Total for Project 451489-1				\$750,000		

451993-1 - PUNTA GORDA AIRPORT REHABILITATE TAXIWAY A & C  
Type of Work: AVIATION PRESERVATION PROJECT

Phase	Fund Code	2024	2025	2026	2027	2028
Capital	DPTO	\$490,000				
	FAA	\$8,820,000				
	LF	\$490,000				
Total for Project 451993-1		\$9,800,000				

**Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of November 17, 2022**

July 1, 2023 through June 30, 2028  
Florida Department of Transportation - District One

**CHARLOTTE COUNTY** **Freight Logistics And Passenger Operations Program: Intermodal**

**449864-1 - PUNTA GORDA AIRPORT ROADWAY NETWORK IMPROVEMENTS**  
Type of Work: AVIATION CAPACITY PROJECT

Phase	Fund Code	2024	2025	2026	2027	2028
Capital	LF	\$1,000,000				
	SIWR	\$1,000,000				
<b>Total for Project 449864-1</b>		<b>\$2,000,000</b>				

**Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of November 17, 2022**

July 1, 2023 through June 30, 2028

Florida Department of Transportation - District One

**CHARLOTTE COUNTY****Freight Logistics And Passenger Operations Program: Transit****410119-1 - CHARLOTTE COUNTY TRANSIT FTA SECTION 5311 OPERATING ASSISTANCE**

Type of Work: OPERATING/ADMIN. ASSISTANCE

Phase	Fund Code	2024	2025	2026	2027	2028
Operations	DU	\$82,000	\$50,000	\$82,800	\$82,800	\$82,000
	LF	\$82,000	\$50,000	\$82,800	\$82,800	\$82,000
<b>Total for Project 410119-1</b>		<b>\$164,000</b>	<b>\$100,000</b>	<b>\$165,600</b>	<b>\$165,600</b>	<b>\$164,000</b>

**410138-1 - CHARLOTTE COUNTY STATE TRANSIT BLOCK GRANT OPERATING ASSISTANCE**

Type of Work: OPERATING FOR FIXED ROUTE

Phase	Fund Code	2024	2025	2026	2027	2028
Operations	DDR	\$401,619		\$424,051	\$436,772	\$449,876
	DPTO		\$411,700			
	LF	\$401,619	\$411,700	\$424,051	\$436,772	\$449,876
<b>Total for Project 410138-1</b>		<b>\$803,238</b>	<b>\$823,400</b>	<b>\$848,102</b>	<b>\$873,544</b>	<b>\$899,752</b>

**410145-1 - CHARLOTTE COUNTY FTA SECTION 5307 CAPITAL ASSISTANCE SMALL URBAN**

Type of Work: CAPITAL FOR FIXED ROUTE

Phase	Fund Code	2024	2025	2026	2027	2028
Capital	FTA	\$1,131,543	\$1,123,603	\$1,235,963	\$1,227,473	\$1,979,075
	LF	\$282,886	\$280,901	\$308,991	\$306,868	\$494,769
<b>Total for Project 410145-1</b>		<b>\$1,414,429</b>	<b>\$1,404,504</b>	<b>\$1,544,954</b>	<b>\$1,534,341</b>	<b>\$2,473,844</b>

**441979-1 - CHARLOTTE COUNTY FTA SECTION 5307 OPERATING SMALL URBAN**

Type of Work: OPERATING FOR FIXED ROUTE

Phase	Fund Code	2024	2025	2026	2027	2028
Operations	FTA	\$1,131,543	\$750,452	\$767,437	\$762,164	\$1,979,075
	LF	\$1,131,543	\$750,452	\$767,437	\$762,164	\$1,979,075
<b>Total for Project 441979-1</b>		<b>\$2,263,086</b>	<b>\$1,500,904</b>	<b>\$1,534,874</b>	<b>\$1,524,328</b>	<b>\$3,958,150</b>

**441980-1 - CHARLOTTE COUNTY TRANSIT FTA SECTION 5339 SMALL URBAN SS**

Type of Work: CAPITAL FOR FIXED ROUTE

Phase	Fund Code	2024	2025	2026	2027	2028
Capital	FTA	\$419,616	\$461,578	\$507,736	\$468,860	\$637,960
	LF	\$104,904	\$115,395	\$126,934	\$117,215	\$159,490
<b>Total for Project 441980-1</b>		<b>\$524,520</b>	<b>\$576,973</b>	<b>\$634,670</b>	<b>\$586,075</b>	<b>\$797,450</b>



**Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of November 17, 2022**

July 1, 2023 through June 30, 2028

Florida Department of Transportation - District One

**CHARLOTTE COUNTY****Highways****412665-1 - CHARLOTTE COUNTY TSMCA**

Type of Work: TRAFFIC CONTROL DEVICES/SYSTEM

Phase	Fund Code	2024	2025	2026	2027	2028
Operations	DDR	\$321,616	\$335,651	\$350,613	\$264,783	
	DITS	\$321,616		\$300,000	\$366,688	
<b>Total for Project 412665-1</b>		<b>\$643,232</b>	<b>\$335,651</b>	<b>\$650,613</b>	<b>\$631,471</b>	

**413042-7 - I-75 (SR 93) AT N JONES LOOP ROAD INTERCHANGE**

Type of Work: LANDSCAPING

Phase	Fund Code	2024	2025	2026	2027	2028
Construction	DDR	\$1,151,360				
	DIH	\$1,028				
<b>Total for Project 413042-7</b>		<b>\$1,152,388</b>				

**413625-1 - CITY OF PUNTA GORDA TSMCA**

Type of Work: TRAFFIC CONTROL DEVICES/SYSTEM

Phase	Fund Code	2024	2025	2026	2027	2028
Operations	DDR	\$97,381	\$101,035	\$104,919	\$109,066	\$113,455
<b>Total for Project 413625-1</b>		<b>\$97,381</b>	<b>\$101,035</b>	<b>\$104,919</b>	<b>\$109,066</b>	<b>\$113,455</b>

**434965-2 - HARBORVIEW ROAD FROM MELBOURNE ST TO I-75**

Type of Work: ADD LANES &amp; RECONSTRUCT

Phase	Fund Code	2024	2025	2026	2027	2028
Environmental	TALT	\$10,000				
<b>Total for Project 434965-2</b>		<b>\$10,000</b>				

**434965-3 - HARBORVIEW ROAD FROM MELBOURNE ST TO DATE ST**

Type of Work: ADD LANES &amp; RECONSTRUCT

Phase	Fund Code	2024	2025	2026	2027	2028
Railroad & Utilities	LF			\$10,800,000		
Construction	CARL			\$390,602		
	CM			\$577,424		
	LF			\$9,959,934		
	SA			\$5,090,717		
	SL			\$4,015,226		
	SM			\$3,182,704		
<b>Total for Project 434965-3</b>				<b>\$34,016,607</b>		

**Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of November 17, 2022**

July 1, 2023 through June 30, 2028

Florida Department of Transportation - District One

**CHARLOTTE COUNTY****Highways****434965-5 - HARBORVIEW ROAD FROM MELBOURNE ST TO I-75**

Type of Work: ADD LANES &amp; RECONSTRUCT

Phase	Fund Code	2024	2025	2026	2027	2028
Right of Way	CM	\$1,518,452				
	SA	\$5,688,363				
	SM	\$403,758				
<b>Total for Project 434965-5</b>		<b>\$7,610,573</b>				

**435105-2 - CR 765A (TAYLOR RD) FROM N JONES LOOP TO AIRPORT RD PHASE I**

Type of Work: BIKE PATH/TRAIL

Phase	Fund Code	2024	2025	2026	2027	2028
Preliminary Engineering	CARM	\$191,866				
	TALM	\$458,134				
	TALT	\$1,000				
<b>Total for Project 435105-2</b>		<b>\$651,000</b>				

**437001-2 - PUNTA GORDA WEIGH IN MOTION (WIM) SCREENING**

Type of Work: MCCO WEIGH STATION STATIC/WIM

Phase	Fund Code	2024	2025	2026	2027	2028
Construction	DWS	\$4,548,996				
<b>Total for Project 437001-2</b>		<b>\$4,548,996</b>				

**437105-1 - CHARLOTTE TMC OPS FUND COUNTY WIDE**

Type of Work: OTHER ITS

Phase	Fund Code	2024	2025	2026	2027	2028
Operations	DDR	\$90,000	\$90,000	\$90,000		
<b>Total for Project 437105-1</b>		<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>		

**438262-1 - SR 45 (US 41) TAMiami TRAIL FROM CONWAY BLVD TO MIDWAY BLVD**

Type of Work: SIDEWALK

Phase	Fund Code	2024	2025	2026	2027	2028
Construction	CARL				\$390,602	
	DIH				\$1,123	
	SL				\$1,125,523	
	TALL				\$260,573	
	TALT				\$3,760,192	
<b>Total for Project 438262-1</b>					<b>\$5,538,013</b>	

**440442-1 - SR 45 (US 41) FROM MIDWAY BLVD TO PAULSON DR**

Type of Work: SIDEWALK

Phase	Fund Code	2024	2025	2026	2027	2028
Environmental	TALT	\$75,000				
<b>Total for Project 440442-1</b>		<b>\$75,000</b>				

**Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of November 17, 2022**

July 1, 2023 through June 30, 2028

Florida Department of Transportation - District One

**CHARLOTTE COUNTY****Highways****441524-1 - TAMiami TRAIL (SR 45/US 41) FROM WILLIAM ST TO PEACE RIVER BRIDGE**

Type of Work: RESURFACING

Phase	Fund Code	2024	2025	2026	2027	2028
Construction	DDR	\$4,412,323				
	DIH	\$1,028				
	DS	\$818,577				
	LF	\$682,852				
	SA	\$596,666				
	SM	\$102,800				
Environmental	TALT	\$50,000				
<b>Total for Project 441524-1</b>		<b>\$6,664,246</b>				

**441552-1 - SR 35 (US 17) FROM SR 45 (US 41) TO BERMONT ROAD (CR 74)**

Type of Work: RESURFACING

Phase	Fund Code	2024	2025	2026	2027	2028
Construction	DDR	\$3,666,291				
	DIH	\$5,140				
	DS	\$11,591,218				
	LF	\$240,290				
<b>Total for Project 441552-1</b>		<b>\$15,502,939</b>				

**441950-1 - SR 31 FROM CR 74 TO CR 74**

Type of Work: ROUNDABOUT

Phase	Fund Code	2024	2025	2026	2027	2028
Railroad & Utilities	DI	\$500,000				
Construction	DI	\$9,244,225	\$50,000			
	DIH		\$1,058			
<b>Total for Project 441950-1</b>		<b>\$9,744,225</b>	<b>\$51,058</b>			

**442098-1 - I-75 (SR 93) ADMS FROM LEE COUNTY LINE TO SARASOTA COUNTY LINE**

Type of Work: DYNAMIC MESSAGE SIGN

Phase	Fund Code	2024	2025	2026	2027	2028
Preliminary Engineering	DDR			\$300,000		
<b>Total for Project 442098-1</b>				<b>\$300,000</b>		

**444907-1 - SR 776 (EL JOBEAN RD) FROM MYAKKA RIVER TO MURDOCK CIRCLE**

Type of Work: LANDSCAPING

Phase	Fund Code	2024	2025	2026	2027	2028
Construction	DDR			\$852,000		
<b>Total for Project 444907-1</b>				<b>\$852,000</b>		

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**CHARLOTTE COUNTY****Highways****446281-1 - I-75 PUNTA GORDA WEIGH STATION - RESURFACING**

Type of Work: MCCO WEIGH STATION STATIC/WIM

Phase	Fund Code	2024	2025	2026	2027	2028
Construction	DWS		\$11,966,196			
<b>Total for Project 446281-1</b>			<b>\$11,966,196</b>			

**446339-1 - US 41 (SR 45) AT S FORK ALLIGATOR CREEK**

Type of Work: PEDESTRIAN/WILDLIFE OVERPASS

Phase	Fund Code	2024	2025	2026	2027	2028
Preliminary Engineering	TALL		\$290,000			
<b>Total for Project 446339-1</b>			<b>\$290,000</b>			

**446340-1 - SR 776 (EL JOBEAN RD) AT FLAMINGO BLVD**

Type of Work: INTERSECTION IMPROVEMENT

Phase	Fund Code	2024	2025	2026	2027	2028
Construction	CARL		\$1,460,000			
<b>Total for Project 446340-1</b>			<b>\$1,460,000</b>			

**446391-1 - US 41 (SR 45) FROM KINGS HWY TO PEACE RIVER BRIDGE**

Type of Work: TRANSPORTATION PLANNING

Phase	Fund Code	2024	2025	2026	2027	2028
Planning	SL		\$150,000			
<b>Total for Project 446391-1</b>			<b>\$150,000</b>			

**446393-1 - SR 776 AT CHARLOTTE SPORTS PARK**

Type of Work: ADD RIGHT TURN LANE(S)

Phase	Fund Code	2024	2025	2026	2027	2028
Preliminary Engineering	LF		\$50,000			
	SL		\$101,000			
<b>Total for Project 446393-1</b>			<b>\$151,000</b>			

**446596-1 - US 17 FROM US 41 (SR 35) NB TO COOPER ST (SR 35)**

Type of Work: TRANSPORTATION PLANNING

Phase	Fund Code	2024	2025	2026	2027	2028
PD & E	DIH					\$1,000
	SL					\$290,000
<b>Total for Project 446596-1</b>						<b>\$291,000</b>

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**CHARLOTTE COUNTY****Highways****446830-1 - SR 45 (US 41) FROM KINGS HIGHWAY TO CONWAY BLVD**

Type of Work: SIDEWALK

Phase	Fund Code	2024	2025	2026	2027	2028
Preliminary Engineering	TALT			\$1,501,000		
Construction	CARL					\$452,708
	CARM					\$79,859
	SL					\$991,416
	SM					\$1,279,389
	SN					\$830,461
<b>Total for Project 446830-1</b>				<b>\$1,501,000</b>		<b>\$3,633,833</b>

**447869-1 - I-75 PUNTA GORDA WEIGH STATION - INSPECTION BARN UPGRADES**

Type of Work: MCCO WEIGH STATION STATIC/WIM

Phase	Fund Code	2024	2025	2026	2027	2028
Construction	DWS					\$567,252
<b>Total for Project 447869-1</b>						<b>\$567,252</b>

**448931-1 - SR 45 (US 41) FROM S OF MORNINGSIDE DR TO N OF ST PIERRE RD**

Type of Work: RESURFACING

Phase	Fund Code	2024	2025	2026	2027	2028
Construction	ACNR		\$5,509,996			
	DDR		\$682,952			
	DIH		\$5,290			
	SL		\$1,319,530			
<b>Total for Project 448931-1</b>			<b>\$7,517,768</b>			

**449652-1 - SR 776 FROM MERCHANTS CROSSING TO SARASOTA COUNTY LINE**

Type of Work: SAFETY PROJECT

Phase	Fund Code	2024	2025	2026	2027	2028
Preliminary Engineering	ACSS		\$479,000			
Construction	ACSS				\$1,925,932	
<b>Total for Project 449652-1</b>			<b>\$479,000</b>		<b>\$1,925,932</b>	

**451101-1 - SR 45 (US 41) FROM S OF AQUI ESTA DR TO S OF CARMALITA ST**

Type of Work: RESURFACING

Phase	Fund Code	2024	2025	2026	2027	2028
Preliminary Engineering	DIH	\$4,000				
	DS	\$1,144,890				
Construction	DDR			\$383,657		
	DIH			\$5,450		
	DS			\$2,821,390		
<b>Total for Project 451101-1</b>		<b>\$1,148,890</b>		<b>\$3,210,497</b>		

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**CHARLOTTE COUNTY****Highways****451102-1 - SR 45 (US 41) FROM BRIDGE #010050 TO CHARLOTTE AVE**

Type of Work: RESURFACING

Phase	Fund Code	2024	2025	2026	2027	2028
Preliminary Engineering	DIH		\$4,000			
Construction	DIH			\$5,450		
	DS			\$1,031,999		
<b>Total for Project 451102-1</b>			<b>\$4,000</b>	<b>\$1,037,449</b>		

**451103-1 - SR 31 FROM N OF CR 74 TO DESOTO COUNTY LINE**

Type of Work: RESURFACING

Phase	Fund Code	2024	2025	2026	2027	2028
Preliminary Engineering	DIH	\$4,000				
	DS	\$295,432				
Construction	DDR			\$641,838		
	DIH			\$5,450		
	DS			\$5,196,623		
<b>Total for Project 451103-1</b>		<b>\$299,432</b>		<b>\$5,843,911</b>		

**451104-1 - SR 35 (US 17) FROM PINEGROVE CIRCLE TO N OF WASHINGTON LOOP RD**

Type of Work: RESURFACING

Phase	Fund Code	2024	2025	2026	2027	2028
Preliminary Engineering	ACNP	\$995,260				
	DIH	\$20,000				
Construction	DDR			\$398,932		
	DIH			\$5,450		
	DS			\$3,218,014		
<b>Total for Project 451104-1</b>		<b>\$1,015,260</b>		<b>\$3,622,396</b>		

**451358-1 - US 41 AT MIDWAY BLVD**

Type of Work: INTERSECTION IMPROVEMENT

Phase	Fund Code	2024	2025	2026	2027	2028
Construction	ACSS				\$1,292,633	
<b>Total for Project 451358-1</b>					<b>\$1,292,633</b>	

**451360-1 - SR 776 AT OCEANSPRAY BLVD**

Type of Work: MEDIAN MODIFICATION

Phase	Fund Code	2024	2025	2026	2027	2028
Preliminary Engineering	ACSS		\$1,000			
Construction	ACSS				\$509,260	
<b>Total for Project 451360-1</b>			<b>\$1,000</b>		<b>\$509,260</b>	

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**CHARLOTTE COUNTY****Highways****452154-1 - 1-75 AT JONES LOOP TRUCK PARKING**

Type of Work: REST AREA

Phase	Fund Code	2024	2025	2026	2027	2028
Preliminary Engineering	ACFP	\$1,750,000				
Construction	ACFP					\$17,829,291
<b>Total for Project 452154-1</b>		<b>\$1,750,000</b>				<b>\$17,829,291</b>

**452200-4 - ELECTRONIC VEHICLE INFRASTRUCTURE DEPLOYMENT PLAN PHASE I I-75(SR93)**

Type of Work: ELECTRIC VEHICLE CHARGING

Phase	Fund Code	2024	2025	2026	2027	2028
Operations	GFEV	\$1,700,000				
<b>Total for Project 452200-4</b>		<b>\$1,700,000</b>				

**452200-5 - ELECTRONIC VEHICLE INFRASTRUCTURE DEPLOYMENT PLAN PHASE I I-75(SR93)**

Type of Work: ELECTRIC VEHICLE CHARGING

Phase	Fund Code	2024	2025	2026	2027	2028
Operations	GFEV	\$1,700,000				
<b>Total for Project 452200-5</b>		<b>\$1,700,000</b>				

**452221-1 - COOPER STREET FROM AIRPORT RD TO E MARION AVE**

Type of Work: BIKE PATH/TRAIL

Phase	Fund Code	2024	2025	2026	2027	2028
Preliminary Engineering	TALT			\$308,000		
Construction	SA					\$136,010
	SL					\$2,774,990
<b>Total for Project 452221-1</b>				<b>\$308,000</b>		<b>\$2,911,000</b>

**452236-1 - SR 45 (US 41) ADA RAMP FROM HARBORWALK TO W RETTA ESPLANADE**

Type of Work: PEDESTRIAN SAFETY IMPROVEMENT

Phase	Fund Code	2024	2025	2026	2027	2028
Preliminary Engineering	CARL	\$50,121				
	DIH	\$4,000				
	TALL	\$44,879				
Construction	TALT			\$351,151		
<b>Total for Project 452236-1</b>		<b>\$99,000</b>		<b>\$351,151</b>		



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**CHARLOTTE COUNTY****Maintenance****408252-1 - CHARLOTTE CO ROADWAY & BRIDGE MAINT PRIMARY SYSTEM**

Type of Work: ROUTINE MAINTENANCE

Phase	Fund Code	2024	2025	2026	2027	2028
Bridge/Roadway/Contract Maintenance	D	\$65,000				
<b>Total for Project 408252-1</b>		<b>\$65,000</b>				

**408253-1 - CHARLOTTE CO ROADWAY & BRIDGE MAINT INTERSTATE SYSTEM**

Type of Work: ROUTINE MAINTENANCE

Phase	Fund Code	2024	2025	2026	2027	2028
Bridge/Roadway/Contract Maintenance	D	\$12,000				
<b>Total for Project 408253-1</b>		<b>\$12,000</b>				

**412573-1 - CHARLOTTE COUNTY HIGHWAY LIGHTING**

Type of Work: ROUTINE MAINTENANCE

Phase	Fund Code	2024	2025	2026	2027	2028
Bridge/Roadway/Contract Maintenance	D	\$252,335				
<b>Total for Project 412573-1</b>		<b>\$252,335</b>				

**413536-1 - PUNTA GORDA HIGHWAY LIGHTING**

Type of Work: ROUTINE MAINTENANCE

Phase	Fund Code	2024	2025	2026	2027	2028
Bridge/Roadway/Contract Maintenance	D	\$173,241				
<b>Total for Project 413536-1</b>		<b>\$173,241</b>				

**427781-1 - ITS DEVICES ELECTRIC**

Type of Work: OTHER ITS

Phase	Fund Code	2024	2025	2026	2027	2028
Bridge/Roadway/Contract Maintenance	D	\$27,000				
<b>Total for Project 427781-1</b>		<b>\$27,000</b>				

**432899-1 - CHARLOTTE COUNTY ASSET MAINTENANCE**

Type of Work: ROUTINE MAINTENANCE

Phase	Fund Code	2024	2025	2026	2027	2028
Bridge/Roadway/Contract Maintenance	D	\$70,000				
<b>Total for Project 432899-1</b>		<b>\$70,000</b>				

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CHARLOTTE COUNTY

Maintenance

**432899-2 - CHARLOTTE COUNTY ASSET MAINTENANCE**  
Type of Work: ROUTINE MAINTENANCE

Phase	Fund Code	2024	2025	2026	2027	2028
Bridge/Roadway/Contract Maintenance	D	\$2,236,231	\$2,236,231	\$2,236,231	\$2,236,231	\$980,668
Total for Project 432899-2		\$2,236,231	\$2,236,231	\$2,236,231	\$2,236,231	\$980,668

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**CHARLOTTE COUNTY**

Miscellaneous

**443602-1 - CAPE HAZE PIONEER TR FROM MYAKKA STATE FOREST TO US41(SR45)TAMIAMI TR**

Type of Work: BIKE PATH/TRAIL

Phase	Fund Code	2024	2025	2026	2027	2028
PD & E	DIH	\$1,000				
<b>Total for Project 443602-1</b>		<b>\$1,000</b>				

**443602-2 - CAPE HAZE PIONEER TRAIL FROM US 41 TO GILLOT BLVD**

Type of Work: BIKE PATH/TRAIL

Phase	Fund Code	2024	2025	2026	2027	2028
Preliminary Engineering	TLWR	\$468,000				
<b>Total for Project 443602-2</b>		<b>\$468,000</b>				

**443602-3 - CAPE HAZE PIONEER TRAIL FROM GILLOT BLVD TO MYAKKA STATE FORREST**

Type of Work: BIKE PATH/TRAIL

Phase	Fund Code	2024	2025	2026	2027	2028
Preliminary Engineering	TLWR	\$189,019				
<b>Total for Project 443602-3</b>		<b>\$189,019</b>				

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CHARLOTTE COUNTY Transportation Planning

439316-4 - CHARLOTTE CTY/PUNTA GORDA FY 2022/2023-2023/2024 UPWP  
Type of Work: TRANSPORTATION PLANNING

Phase	Fund Code	2024	2025	2026	2027	2028
Planning	PL	\$600,719				
	SL	\$14,396				
Total for Project 439316-4		\$615,115				

439316-5 - CHARLOTTE CTY/PUNTA GORDA FY 2024/2025-2025/2026 UPWP  
Type of Work: TRANSPORTATION PLANNING

Phase	Fund Code	2024	2025	2026	2027	2028
Planning	PL		\$605,812	\$611,008		
	SL	\$14,396	\$80,000			
Total for Project 439316-5		\$14,396	\$685,812	\$611,008		

439316-6 - CHARLOTTE CTY/PUNTA GORDA FY 2026/2027-2027/2028 UPWP  
Type of Work: TRANSPORTATION PLANNING

Phase	Fund Code	2024	2025	2026	2027	2028
Planning	PL				\$611,008	\$611,008
Total for Project 439316-6					\$611,008	\$611,008

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## Fund Codes

Federal	ACFP - AC FREIGHT PROG (NFP)	ACNP - ADVANCE CONSTRUCTION NHPP	ACNR - AC NAT HWY PERFORM RESURFACING
	ACSS - ADVANCE CONSTRUCTION (SS,HSP)	CARL - CARB FOR URB. LESS THAN 200K	CARM - CARB FOR SM. URB. 5K - 49,999
	CM - CONGESTION MITIGATION - AQ	DU - STATE PRIMARY/FEDERAL REIMB	FAA - FEDERAL AVIATION ADMIN
	FTA - FEDERAL TRANSIT ADMINISTRATION	GFEV - GEN. FUND EVEHICLE CHARG. PGM	PL - METRO PLAN (85% FA; 15% OTHER)
	SA - STP, ANY AREA	SL - STP, AREAS <= 200K	SM - STBG AREA POP. W/ 5K TO 49,999
	SN - STP, MANDATORY NON-URBAN <= 5K	TALL - TRANSPORTATION ALTS- <200K	TALM - TAP AREA POP. 5K TO 50,000
	TALT - TRANSPORTATION ALTS- ANY AREA		
Local	LF - LOCAL FUNDS		
State	D - UNRESTRICTED STATE PRIMARY	DDR - DISTRICT DEDICATED REVENUE	DI - ST. - S/W INTER/INTRASTATE HWY
	DIH - STATE IN-HOUSE PRODUCT SUPPORT	DITS - STATEWIDE ITS - STATE 100%.	DPTO - STATE - PTO
	DS - STATE PRIMARY HIGHWAYS & PTO	DWS - WEIGH STATIONS - STATE 100%	SIWR - 2015 SB2514A-STRATEGIC INT SYS
	TLWR - 2015 SB2514A-TRAIL NETWORK		

FLORIDA DEPARTMENT OF TRANSPORTATION <b>DRAFT</b> TENTATIVE WORK PROGRAM CHARLOTTE MPO FY2024 THROUGH FY2028 SUMMARY OF CHANGES										
Project Number	Phase Type	Category	County	Work Mix	Project Description	Old Fiscal Year	Old Estimate	New Fiscal Year	New Estimate	Notes
434965-5	ROW	Additions	CHARLOTTE	0213	HARBORVIEW ROAD FROM MELBOURNE ST TO I-75		\$0	2024	\$7,610,573	Adding lanes. ROW funds added
446830-1	Design	Additions	CHARLOTTE	0205	SR 45 (US 41) FROM KINGS HIGHWAY TO CONWAY BLVD		\$0	2026	\$1,500,000	8-ft sidewalk along E side of US41. Design, Construction and CEI funds have been funded
446830-1	Construction	Additions	CHARLOTTE	0205	SR 45 (US 41) FROM KINGS HIGHWAY TO CONWAY BLVD		\$0	2028	\$3,262,943	
446830-1	CEI	Additions	CHARLOTTE	0205	SR 45 (US 41) FROM KINGS HIGHWAY TO CONWAY BLVD		\$0	2028	\$370,890	
449652-1	Construction	Additions	CHARLOTTE	9917	SR 776 FROM MERCHANTS CROSSING TO SARASOTA COUNTY		\$0	2027	\$1,648,458	Safety improvements project. Construction and CEI funds have been funded
449652-1	CEI	Additions	CHARLOTTE	9917	LINE		\$0	2027	\$277,474	
451101-1	Design	Additions	CHARLOTTE	0012	SR 45 (US 41) FROM S OF AQUI ESTA DR TO S OF CARMALITA ST		\$0	2024	\$1,148,890	Resurfacing project. Design, Construction and CEI phases have been funded
451101-1	Construction	Additions	CHARLOTTE	0012	SR 45 (US 41) FROM S OF AQUI ESTA DR TO S OF CARMALITA ST		\$0	2026	\$2,821,390	
451101-1	CEI	Additions	CHARLOTTE	0012	SR 45 (US 41) FROM S OF AQUI ESTA DR TO S OF CARMALITA ST		\$0	2026	\$389,107	
451102-1	Design	Additions	CHARLOTTE	0012	SR 45 (US 41) FROM BRIDGE #010050 TO CHARLOTTE AVE		\$0	2025	\$4,000	Resurfacing project. Design, Construction and CEI phases have been funded
451102-1	Construction	Additions	CHARLOTTE	0012	SR 45 (US 41) FROM BRIDGE #010050 TO CHARLOTTE AVE		\$0	2026	\$906,361	
451102-1	CEI	Additions	CHARLOTTE	0012	SR 45 (US 41) FROM BRIDGE #010050 TO CHARLOTTE AVE		\$0	2026	\$131,088	
451103-1	Design	Additions	CHARLOTTE	0012	SR 31 FROM N OF CR 74 TO DESOTO COUNTY LINE		\$0	2024	\$299,432	Resurfacing project. Design, Construction and CEI phases have been funded
451103-1	Construction	Additions	CHARLOTTE	0012	SR 31 FROM N OF CR 74 TO DESOTO COUNTY LINE		\$0	2026	\$5,196,623	
451103-1	CEI	Additions	CHARLOTTE	0012	SR 31 FROM N OF CR 74 TO DESOTO COUNTY LINE		\$0	2026	\$647,288	
451104-1	Design	Additions	CHARLOTTE	0012	SR 35 (US 17) FROM PINEGROVE CIRCLE TO N OF WASHINGTON LOOP RD		\$0	2024	\$995,280	Resurfacing project. Design, Construction and CEI phases have been funded
451104-1	Construction	Additions	CHARLOTTE	0012			\$0	2026	\$3,218,014	
451104-1	CEI	Additions	CHARLOTTE	0012			\$0	2026	\$404,382	
451203-1	Capital Grant	Additions	CHARLOTTE	8207	PUNTA GORDA AIRPORT HOLDING BAY RWY 22 APPROACH		\$0	2026	\$65,000	Aviation Capacity project
451214-1	Capital Grant	Additions	CHARLOTTE	8207	PUNTA GORDA AIRPORT REALIGN TAXIWAY F		\$0	2025	\$107,500	Aviation Capacity project
451215-1	Capital Grant	Additions	CHARLOTTE	8207	PUNTA GORDA AIRPORT EXPAND AIR CARRIER RAMP		\$0	2025	\$207,500	Aviation Capacity project
451216-1	Capital Grant	Additions	CHARLOTTE	8211	PUNTA GORDA AIRPORT MAINTENANCE & OPERATIONS CENTER		\$0	2024	\$2,000,000	Aviation project
451358-1	Construction	Additions	CHARLOTTE	0233	US 41 AT MIDWAY BLVD		\$0	2027	\$1,110,418	Intersection Improvements and signal upgrades. Construction and CEI phases have been funded
451358-1	CEI	Additions	CHARLOTTE	0233	US 41 AT MIDWAY BLVD		\$0	2027	\$182,215	
451360-1	Design	Additions	CHARLOTTE	0554	SR 776 AT OCEANSPRAY BLVD		\$0	2025	\$1,000	Median Modification Project. Design, Construction and CEI phases have been funded
451360-1	Construction	Additions	CHARLOTTE	0554	SR 776 AT OCEANSPRAY BLVD		\$0	2027	\$454,014	
451360-1	CEI	Additions	CHARLOTTE	0554	SR 776 AT OCEANSPRAY BLVD		\$0	2027	\$55,246	
451489-1	Capital Grant	Additions	CHARLOTTE	8205	PUNTA GORDA AIRPORT RUNWAY 4-22 EXTENSION		\$0	2026	\$37,500	Aviation Preservation Project
451993-1	Capital Grant	Additions	CHARLOTTE	8205	PUNTA GORDA AIRPORT REHABILITATE TAXIWAY A & C		\$0	2024	\$490,000	Aviation Preservation Project
452154-1	Design	Additions	CHARLOTTE	0109	1-75 AT JONES LOOP TRUCK PARKING		\$0	2024	\$1,750,000	National Highway Freight Program (NHFP) project. Rest Area. Design, Construction and CEI phases have been funded
452154-1	Construction	Additions	CHARLOTTE	0109	1-75 AT JONES LOOP TRUCK PARKING		\$0	2028	\$15,039,729	
452154-1	CEI	Additions	CHARLOTTE	0109	1-75 AT JONES LOOP TRUCK PARKING		\$0	2028	\$2,789,562	
452200-4	Operations Grant	Additions	CHARLOTTE	0207	ELECTRONIC VEHICLE INFRASTRUCTURE DEPLOYMENT PLAN PHASE I I-75(SR93)		\$0	2024	\$1,700,000	Electric Vehicle Charging Project
452200-5	Operations Grant	Additions	CHARLOTTE	0207	ELECTRONIC VEHICLE INFRASTRUCTURE DEPLOYMENT PLAN PHASE I I-75(SR93)		\$0	2024	\$1,700,000	Electric Vehicle Charging Project
452221-1	Design	Additions	CHARLOTTE	0106	COOPER STREET FROM AIRPORT RD TO E MARION AVE		\$0	2026	\$308,000	LAP. Complete Streets Project. Priority #4 on the MPO list. Design, Construction and CEI phases have been funded
452221-1	Construction	Additions	CHARLOTTE	0106	COOPER STREET FROM AIRPORT RD TO E MARION AVE		\$0	2028	\$2,810,000	
452221-1	CEI	Additions	CHARLOTTE	0106	COOPER STREET FROM AIRPORT RD TO E MARION AVE		\$0	2028	\$110,000	

FLORIDA DEPARTMENT OF TRANSPORTATION DRAFT TENTATIVE WORK PROGRAM CHARLOTTE MPO FY2024 THROUGH FY2028 SUMMARY OF CHANGES										
Project Number	Phase Type	Category	County	Work Mix	Project Description	Old Fiscal Year	Old Estimate	New Fiscal Year	New Estimate	Notes
452236-1	Design	Additions	CHARLOTTE	9956	SR 45 (US 41) ADA RAMP FROM HARBORWALK TO W RETTA ESPLANADE		\$0	2024	\$99,000	Managed by FDOT. Design, Construction and CEI phases have been funded
452236-1	Construction	Additions	CHARLOTTE	9956			\$0	2026	\$246,511	
452236-1	CEI	Additions	CHARLOTTE	9956			\$0	2026	\$104,640	
441950-1	Construction	Advances	CHARLOTTE	0235	SR 31 FROM CR 74 TO CR 74	2025	\$5,556,448	2024	\$8,116,094	Roundabout project. Construction, Utilities and CEI phases have been advanced from FY25 to FY24
441950-1	Utilities	Advances	CHARLOTTE	0235	SR 31 FROM CR 74 TO CR 74	2025	\$500,000	2024	\$500,000	
441950-1	CEI	Advances	CHARLOTTE	0235	SR 31 FROM CR 74 TO CR 74	2025	\$926,931	2024	\$1,128,131	
449652-1	Design	Advances	CHARLOTTE	9917	SR 776 FROM MERCHANTS CROSSING TO SARASOTA COUNTY LINE	2026	\$5,000	2025	\$479,000	Safety Project. Design phase has been advanced from FY26 to FY25
434965-2	ROW	Deletions	CHARLOTTE	0213	HARBORVIEW ROAD FROM MELBOURNE ST TO I-75	2024	\$959,376		\$0	ROW funds have been moved to the project 434965-5 (please refer to the "Additions" section)
434965-2		Deletions	CHARLOTTE	0213	HARBORVIEW ROAD FROM MELBOURNE ST TO I-75	2024	\$249,757		\$0	
434965-2		Deletions	CHARLOTTE	0213	HARBORVIEW ROAD FROM MELBOURNE ST TO I-75	2024	\$5,594,187		\$0	
446340-1	Construction	Moved in	CHARLOTTE	0233	SR 776 (EL JOBEAN RD) AT FLAMINGO BLVD	2099	\$0	2025	\$1,460,000	Intersection improvement project (LAP). Constraction phase moved in to the 5Y Work Program (FY25)
446391-1	Feasibility Study (LAP)	Moved in	CHARLOTTE	0040	US 41 (SR 45) FROM KINGS HWY TO PEACE RIVER BRIDGE	2099	\$0	2025	\$150,000	Feasibility Study: Perform a lane diet - 6 to 4 lanes (LAP). Moved back in to the 5Y Work Program (FY25)
446393-1	Design	Moved in	CHARLOTTE	0550	SR 776 AT CHARLOTTE SPORTS PARK	2099	\$0	2025	\$101,000	Add turn lane. Design phase moved in to the 5Y Work Program (FY25)
446596-1	PD&E (Other Agency)	Moved in	CHARLOTTE	0040	US 17 FROM US 41 (SR 35) NB TO COOPER ST (SR 35)	2099	\$0	2028	\$290,000	Transportation planning (LAP). Reduce 3 one way travel lanes to 2 and add buffered bike lane. Moved back in to the 5Y Work Program (FY28)
441866-1	Capital Grant	Moved Out	CHARLOTTE	8211	PUNTA GORDA ARPT T-HANGARS	2025	\$1,000,000	2029	\$0	The project funding was deferred to FY 2029 at the request of the local agency/airport sponsor



2022 HIGHWAY PROJECT PRIORITIES															
RANK	FPN	PROJECT NAME	FROM	TO	TYPE OF WORK	UNFUNDED PHASE	REQUESTED FUNDS (In Mil)	LOCAL FUNDS (In Mil)	TOTAL COST (PDC)	2023	2024	2025	2026	2027	COMMENTS
1	2050 Long Range Transportation Plan (LRTP) Update, \$400,000.00 requested for FY 2023//2024 funds from SL funds STP, Areas <= 200K to augment PL Funds. (MPO anticipates the population of Charlotte County to exceed 200k triggering the federal requirements of a TMA that may necessitate additional planning funds to support the 2050 LRTP development needs).										\$0.12	\$0.20	\$0.08		Allocated by Year based on FDOT Liasion recommendation 11/03/2021
3	434965 2	Harbor View Rd <sup>1</sup>	Date St	I-75	Road widening from 2-lane to 4-lane	CST	\$14.0		TBD	\$13.1				TBD	ROW Funded for entire segment of Harborview Rd . CST for this segment is unfunded.
4		Edgewater Dr / Flamingo Blvd Ext <sup>1</sup>	Midway Blvd	SR 776	Road widening from 2-lane to 4-lane	ROW&CST	\$2.50		\$54.50						County is requested \$2.2 million towards PE
6	435563 1	N. Jones Loop Rd <sup>1</sup>	I-75	Piper Rd	Roundabout at Jones Loop and Piper Rd, including sidewalks, bike lanes, paved shoulders, along the corridor	PE& CST	\$1.00								At the MPO Board recommendation this project is divided into 2 segments. For Segment 1 County is asking funds towards PE . Final report available to Staff in Feb/Mar 2022
<sup>1</sup> Regional projects						<sup>2</sup> TAP Project on SUN Trail network system					Notes : All project costs are in millions				
		PE - Design			ROW - Right - of Way			New Project			MPO Project				
		PD&E Project Development & Environment			CST- Construction			Charlotte County			City of Punta Gorda				

2022 TRANSPORTATION ALTERNATIVES LOCAL/REGIONAL PROJECTS															
RANK	FPN	PROJECT NAME	FROM	TO	TYPE OF WORK	UNFUNDED PHASE	REQUESTED FUNDS (In Mil)	LOCAL FUNDS (In Mil)	TOTAL COST (PDC)	2023	2024	2025	2026	2027	COMMENTS
1	4351052	Taylor Rd - Phase I	N.Jones Loop Rd	Airport Rd	Multi Use Recreational Trail (MURT ) with 8 feet side walk	ROW&CST			\$4.94			\$0.66			Cost Estimate from WGI Consultant
2	4351051	Taylor Rd - Phase II	US 41 SB	N. Jones Loop Rd	Multi Use Recreational Trail (MURT ) with 8 feet side walk	PE&ROW&CST			\$4.92						Cost Estimate from WGI Consultant
3		US 41	Sidewalks -Morningside Drive	Sarasota County line	Multi Use Recreational Trail (MURT ) with 8 feet side walk	PE & CST									Total Project, segments are below
3A		US 41	Melbourne St	Harbor View Rd/Edgewater Dr	Feasibility Study to accomdate mutlimodal aspects of complete streets	PD&E, PE & CST	\$0.15								The project was in 2021-2026 WP . MPO is asking FDOT to fund this project with the new project limits.
3B		US 41 Eastside <sup>1,2</sup>	Kings Hwy	Conway Blvd	Multi Use Recreational Trail (MURT ) with 8 feet side walk	PE & CST			TBD						Need costs estimates for PE & CST
3C	4382621	US 41 Eastside <sup>1,2</sup>	Conway Blvd	Midway Blvd	Multi Use Recreational Trail (MURT ) with 8 feet side walk	CST			\$5.31	\$0.83				\$4.47	CST funded in current DTWP - Project will be deleted
3D	4404421	US 41 East side	Midway Blvd	Paulson Dr	Multi Use Recreational Trail (MURT ) with 8 feet side walk	PE&CST			TBD		\$0.075				Need costs estimates for PE & CST. PE & CST funds removed in the current DTWP
3E		US 41 Westside&East Side	Tuckers Grade	Taylor Rd	Multi Use Recreational Trail (MURT ) with 8 feet side walk	PE & CST			TBD						Added East side to the project Need costs for PE & CST
3F		US 41 Westside	Morningside Dr	Tuckers Grade	Multi Use Recreational Trail (MURT ) with 8 feet side walk	PE & CST			TBD						Need costs estimates for PE & CST
3H		US 41 Westside	Taylor Rd	Burnt Store Rd	Multi Use Recreational Trail (MURT ) with 8 feet side walk	PE & CST			TBD						Need costs estimates for PE & CST
4		Cooper St	Airport Rd	E.Marion Ave	Complete Streets includes sidewalks, bike lanes, paved shoulders, frequent and safe crossing opportunities, accessible pedestrian signals, curb extensions, narrower travel lanes, roundabouts	PE & CST	\$3.21	\$0.09	\$3.30						Updated cost 2022
6		E. Elkcam Blvd	US 41	Midway Blvd	Street Lights & Pedestrian Bridge in Parkside CRA	PE & CST	\$1.72		\$1.72						Need costs for PE & CST- Confirm with County
9		Harborwalk Phase IV <sup>1</sup>	Harborwalk @ US 41 NB		Bridge Underpass & Lighting	PE & CST	\$0.12	\$0.02	\$0.14						Need revised costs for PE & CST
10		Harborwalk Phase II	ADA ramps at US 41 SB		US 41 SB at the Albert Gilchrist Bridge connecting the City's Harborwalk to the existing US 41 SB sidewalk	PE, CST &CEI	\$0.60	\$0.09	\$0.69						Reset meeting on Jan 3, 2022 . FDOT /Revised estimate
11		US 41 NB <sup>1</sup>	Multi Use Recreational Trail bridge over Alligator Creek - South branch		Bicycle/Ped Bridge	CST	\$1.74		\$1.74					\$0.29	In current 2022-2027 WP for design. City do not intend to apply for CST dollars since the City's CIP is not consistent
12		SR 776 - SUN Trail	MyakkaState Forest	Gillot Blvd	Paved trail corridors for bicyclists and pedestrians.	PE&CST	\$0.019		\$3.20						County is asking PE funds for Segment Two updated 3/7/2022
13		SR 776 - SUN Trail	Gillot Blvd	US 41	Paved trail corridors for bicyclists and pedestrians.	PE&CST	\$0.47		\$2.80						County is asking PE funds for Segment One
<sup>1</sup> Regional projects						<sup>2</sup> TAP Project on SUN Trail network system				Notes : All project costs are in millions					
	PE - Design				ROW - Right - of Way				New Project			MPO Project			
	PD&E Project Development & Environment				CST- Construction				Charlotte County			City of Punta Gorda			

2022 TRANSPORTATION SYSTEM MANAGEMENT/ CONGESTION MITIGATION PROJECTS													
RANK	FPN#	PROJECT NAME	TYPE OF WORK	UNFUNDED PHASE	REQUESTED FUNDS (In Mil)	LOCAL FUNDS (In Mil)	TOTAL COST-PDC ( in Mil)	2023	2024	2025	2026	2027	Comments
1	4463931	Add turn lanes on SR 776 @ Charlotte Sports Park <sup>1</sup>	Intersection Improvements	PE & CST	\$0.187		\$0.187						County is requesting CST funds
2		SR 776 @ Flamingo Blvd <sup>1</sup>	Intersection Improvements	CST	\$1.46								UN Funded in the current 2022-2027 work program.County is asking CST
3		Add Signal @ SR 776 & Biscayne Blvd	Intersection Improvements	PE & CST	\$0.80		\$0.80						County is requesting PE & CST funds
4		Add turn lanes on SR 776 @ Cornelius Blvd <sup>1</sup>	Intersection Improvements	PE & CST	\$0.60		\$0.60						County is requesting PE & CST funds
5		US 41 @ Easy St	Intersection Improvements	PE & CST									County is requesting PE & CST funds
6		Add turn lanes US 41 @ Forrest Nelson Blvd / Crestview Cir	Intersection Improvements	PE & CST			\$0.62						County is requesting PE & CST funds
7		Add turn lanes on SR 776 @ Jacobs St <sup>1</sup>	Intersection Improvements	PE & CST	\$0.60		\$0.60						County is requesting PE & CST funds
8		Add turn lanes US 41 @ Carousel Plaza	Intersection Improvements	PE & CST			\$0.62						County is requesting PE & CST funds
9		SR 31 @ CR 74	Intersection Improvements					\$0.84		\$7.03			CST in the current 2022-2027 work program - updated Feb 2022 snapshot. Project will be deleted
10		Countywide ITS master plan implementation	County wide ITS improvements	PE, ROW, CST	TBD		TBD						The ITS master plan study was initiated to evaluate the County's information, communication and technology systems and to determine future needs.
<div><div><sup>1</sup> Regional projects</div><div><sup>2</sup> TAP Project on SUN Trail network system</div><div>Notes:All projects costs are in millions</div></div>													
		PE - Design	ROW - Right - of Way				New Project			MPO Project			
		PD&E Project Development & Environment	CST- Construction				Charlotte County			City of Punta Gorda			

Adopted – May 2022

2022 TRANSPORTATION REGIONAL INCENTIVE PROGRAM (TRIP)

PROJECT PRIORITY LIST

CHARLOTTE COUNTY-PUNTA GORDA MPO - SARASOTA/MANATEE MPO

Priority Rank	Project	Jurisdiction	TRIP Funds Requested
1	<b>Moccasin Wallow</b> from US 301 to 115 <sup>th</sup> Ave E (Segment 1)	Manatee County	\$3,600,000
2	<b>Honore Ave</b> from Fruitville Rd to 17 <sup>th</sup> St	Sarasota County	\$5,010,000
3	<b>Harborview Rd</b> from Melbourne St to I-75	Charlotte County	\$4,000,000
4	<b>Moccasin Wallow</b> from 115 <sup>th</sup> Ave E to I-75 (Seg. 2 & 3)	Manatee County	\$14,400,000
5	<b>Lorraine Rd</b> from SR 72/Clark Rd to Knights Trail	Sarasota County	\$34,430,000
6	<b>Edgewater Dr/Flamingo Blvd Ext</b> from Midway Blvd to SR 776	Charlotte County	\$2,200,000
7	<b>Lorraine Rd</b> from Palmer Blvd to Fruitville Rd	Sarasota County	\$11,125,000
8	<b>Fruitville Rd.</b> from Sarasota Center Blvd. to Lorraine Rd.	Sarasota County	\$7,515,000
9	<b>Jones Loop Rd</b> from Burnt Store Rd to Piper Rd	Charlotte County	\$5,000,000
10	<b>Kings Hwy</b> from Sandhill Blvd to DeSoto County Line	Charlotte County	\$5,000,000

*Requested TRIP Funds amounts reported by local jurisdictions in Project Priority applications.*

The Charlotte County-Punta Gorda MPO and Sarasota/Manatee MPO interlocal agreement for joint regional transportation planning and coordination, asks that FDOT attempt to award funding on an equitable basis among the three counties (Charlotte, Manatee, and Sarasota) when funding new TRIP projects.



Newly Added projects

# JOINT TRIP PRIORITIES FOR LEE AND CHARLOTTE COUNTY-PUNTA GORDA MPO

Adopted by Lee MPO in May or June 2022

Adopted by Charlotte County-Punta Gorda MPO in May 2022

Sponsor	Route	From	To	Proposed Improvement	Requested Phase	Total Cost	Requested TRIP Funds	Amount of TRIP Funds Programmed	Year Funded	2022 Joint Priority
Lee County	Burnt Store Rd	Van Buren Pkwy	1000 ft North of Lee Co	2L to 4L	PE	\$8,320,000	\$4,100,000			
Charlotte County	Harborview RD	Melbourne St	I-75	2L to 4L	CST	\$45,630,000	\$4,000,000	TBD	2025/2026	
Lee County	Corkscrew Road	E. Ben Hil Griffin Road	Bella Terra	2L to 4L	CST	\$24,525,000	\$6,975,000	\$2,651,966	2021/2022	
Charlotte County	Edgewater Dr/Flamingo Blvd Ext.	Midway Blvd	SR 776	2L to 4L	PE, CST	\$38,080,000	\$2,200,000			
Lee County	Ortiz Avenue	Colonial Blvd	SR 82	2L to 4L	CST	\$16,520,000	\$4,000,000			
Charlotte County	N. Jones loop Rd	Burnt Store Rd	Piper Rd	4L to 6L	PE, CST	\$45,020,000	5,000,000			
Lee County	Corkscrew Road	Bella Terra	Alico Road	2L to 4L	CST	\$16,068,000	\$4,000,000			
Charlotte County	Kings Hwy ( CR 769)	Sandhill Blvd	DeSoto County line	2L to 4L	CST	\$9,000,000	\$5,000,000			
Lee County	Three Oaks Pkwy Ext.	Fiddlesticks Canal	Pony Drive	New 4L	CST	\$60,774,000	\$8,000,000			
Lee County	Three Oaks Pkwy	Pony Drive	Daniels Parkway	New 4L	CST	\$31,720,000	\$7,500,000			
Lee County	Ortiz Avenue	SR 82	Luckett Road	2L to 4L	CST	\$28,475,000	\$5,000,000			
Lee County	Alico Extension	Alico Road	SR 82	New 4L	CST	\$106,540,000	\$8,000,000			
Lee County	Ortiz Avenue	Luckett Road	SR 80	2L to 4L	CST	\$28,418,000	\$5,000,000			

**AGENDA ITEM # 16**  
**FDOT DISTRICT ONE SAFETY PRESENTATION**

**Purpose:** FDOT's District Safety Administrator will give a brief introduction, overview, and summary of safety initiatives in District One

**Agenda Item Presented by:** Keith Robbins

**Discussion:**

The Florida Department of Transportation (FDOT) is committed to emphasizing safety as the number one priority for consideration in all transportation projects and initiatives. The goal of the State and District Safety Offices is to continually improve the safety of the traveling public.

FDOT's District One Safety Administrator, Keith Robbins, will give a presentation summarizing the department's current efforts to reduce the incidence and severity of traffic crashes in District One. FDOT's ultimate goal is to reduce traffic fatalities and serious injuries down to zero. Mr. Robbins presentation will detail FDOT's Target Zero initiatives as well as the Federal Highway Administration's Safe System principles.

**Recommendation:** No Action required. This item is for informational purposes only.

**Attachments:** 1. [FDOT District One Safety Presentation](#)

# Safety in District One



*Keith Robbins, PMP*

*District Safety Administrator  
Florida Department of Transportation, District One*





# Introduction

## DISTRICT SAFETY ADMINISTRATOR KEITH ROBBINS

- 35 years of experience in the public and private sector.
- Retired U.S. Army Officer
- Senior Federal Civil Servant for the U.S. Army, and Director of Business Development for a Boeing Company subsidiary.
- Serving Florida Department of Transportation in District One for more than eight years.
- Bachelor of Arts and two Master of Arts Degrees
  - Certified Project Management Professional (PMP),
  - Maritime Port Executive (MPE) certification
  - Two professional Graduate Certificates.
- Currently working toward PhD in History



# Change the Culture

- Safety is everyone's responsibility
- Incorporate a safety mindset from the start in all projects
- Look at ALL options and opportunities
- We're in this together – partnerships with local agencies, officials, and stakeholders
- Use the Safe System Approach



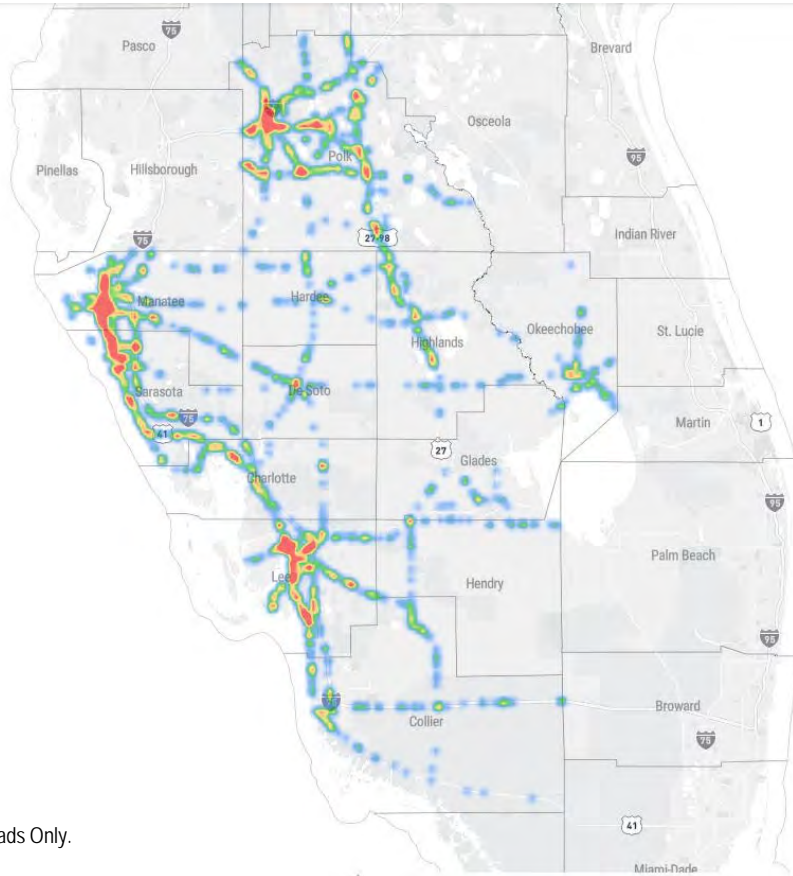
Source: FHWA.

# Where fatal crashes are occurring...

Heat map resolution of crashes with fatalities in District One.



Source: 2015-2021, Crash Analysis Reporting System. State Roads Only.



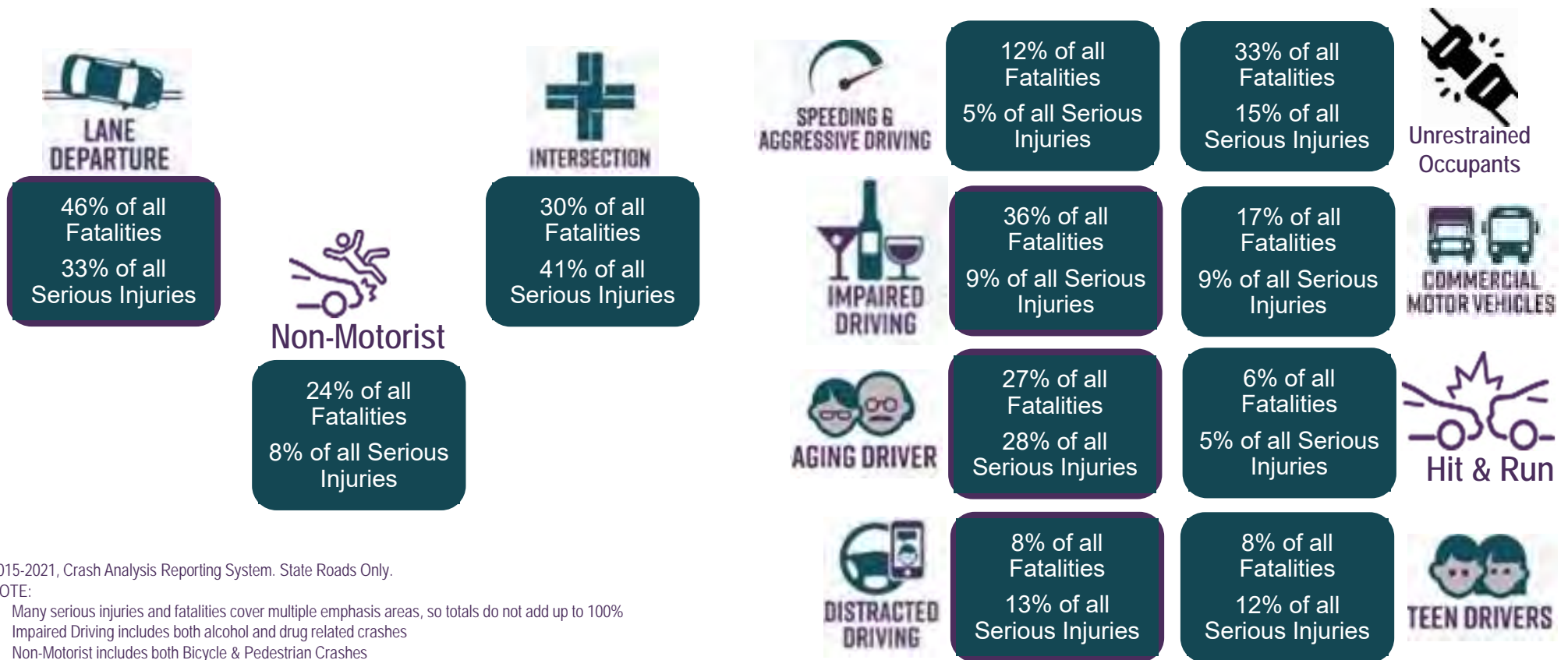
On Florida's Roads...



Source: Florida Strategic Highway Safety Plan, 2021



# District One - Crashes by SHSP Emphasis Areas



2015-2021, Crash Analysis Reporting System. State Roads Only.

NOTE:

- Many serious injuries and fatalities cover multiple emphasis areas, so totals do not add up to 100%
- Impaired Driving includes both alcohol and drug related crashes
- Non-Motorist includes both Bicycle & Pedestrian Crashes



# Community Engagement

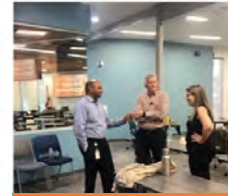




# Our Path Forward

- **SAFE SYSTEM APPROACH**...Vision Zero and Speed Management Workshops for staff and external partners
- **PARTNER ENGAGEMENT**...one-on-one meetings with elected officials, law enforcement, and others across the District to get them on the team
- **SPREAD THE WORD**...targeted safety messages through a variety of means for public awareness of key traffic safety issues
- **COMPREHENSIVE APPROACH**...grass roots effort involving all our partners and resources to make the maximum impact on the High Injury Network and...

*Move the needle in the right direction!!*



# What Number Is Acceptable?





# Safety in District One

*Keith Robbins, PMP*

*District Safety Administrator*

*Florida Department of Transportation, District One*

*Keith.Robbins@dot.state.fl.us*

*863-232-7525*



**AGENDA ITEM # 17**  
**2023 FDOT SAFETY PERFORMANCE MEASURES**

**Purpose:** Review and discuss FDOT’s Safety Targets for all five national Safety Performance Measures and recommend adopting those Safety Target goals for 2023

**Agenda Item Presented by:** D’Juan Harris

**Discussion:**

MPOs are required annually to adopt Safety Performance Measure Targets for tracking progress towards the Statewide/MPO targets for each of the transportation performance measures and meet Federal Highway Administration (FHWA) requirements.

FHWA has established five national Safety Measures which all State Departments of Transportation and MPOs must address. Unlike other performance measures applicable only to the National Highway System (NHS), the Safety Performance Measures apply to all public roads. The Safety Performance Measures are:

1. Number of Fatalities
2. Number of Serious Injuries
3. Fatality Rate per 100 million Vehicle Miles Traveled (VMT)
4. Serious Injuries per 100 million Vehicle Miles Traveled (VMT)
5. Total Number of Non-Motorized Fatalities and Serious Injuries

The MPO Board last adopted FDOT’s “Vision Zero” targets (goal of no fatalities or injuries) for all five of the Safety Performance Measures at the February 18, 2022 MPO Special Board Meeting. The MPO has until February 27, 2023 to accept the FDOT targets for 2023 or develop its own targets. MPO Staff recommends the MPO Board support and adopt FDOT’s 2023 targets.

**Recommendation:** To review and approve FDOT’s 2023 Safety Performance Measures

**Attachment:**

1. [Safety Performance Measure Targets for 2023 / Summary of 2022 Charlotte County Safety Data](#)

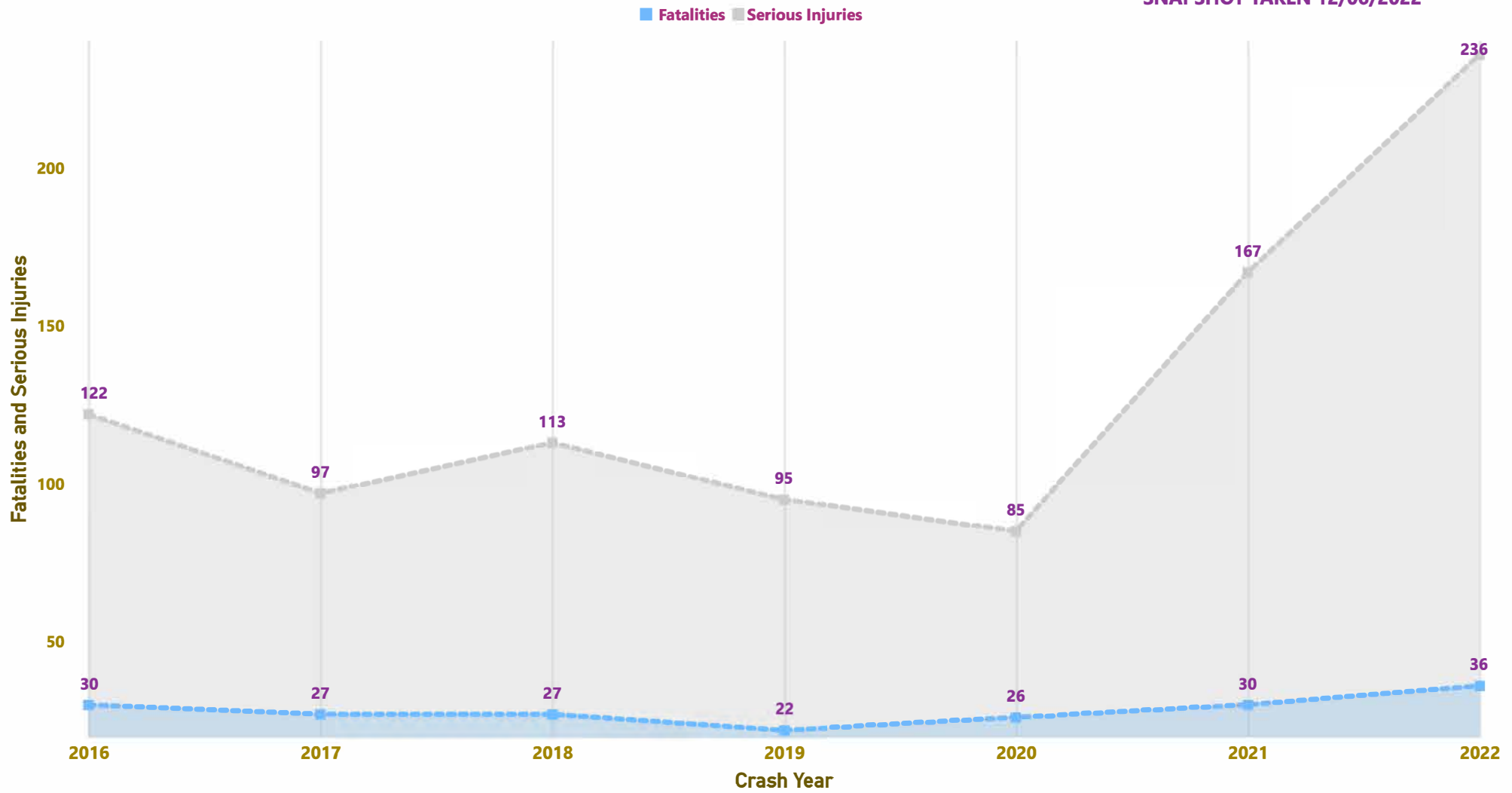
## STATEWIDE AND MPO SAFETY PERFORMANCE MEASURE TARGETS FOR 2023

Statewide Safety Performance Measures	Statewide Target (2023)	Charlotte County – Punta Gorda MPO Target (2023)
Number of Fatalities	0	0
Number of Serious Injuries	0	0
Fatality Rate per 100 million Vehicle Miles Traveled (VMT)	0	0
Serious Injuries per 100 million Vehicle Miles Traveled (VMT)	0	0
Total number of non-motorized Fatalities and Serious Injuries	0	0

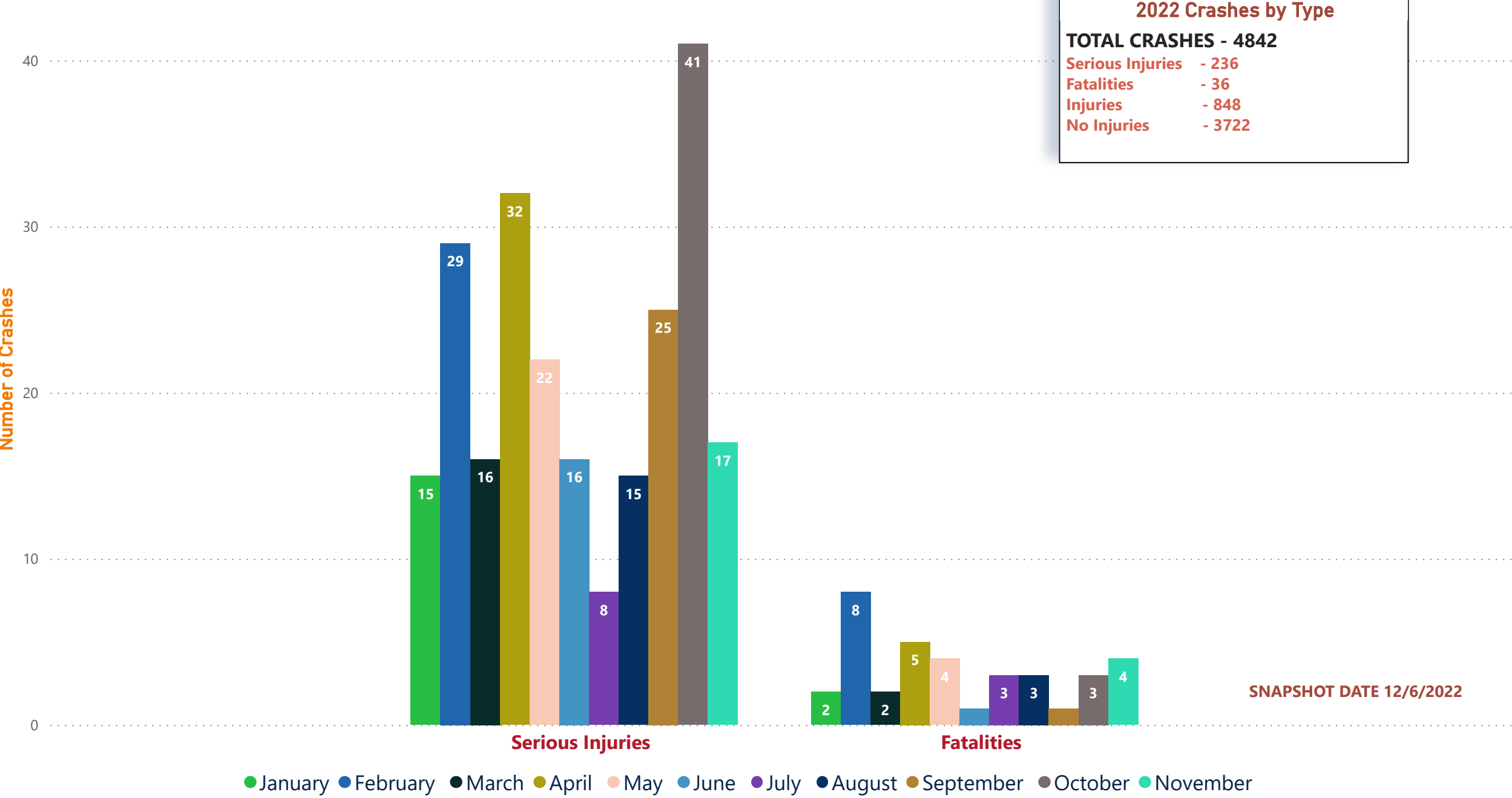
*Recommended Action – Adopt FDOT’s 2023 Safety Performance Measure Targets*

# COUNTYWIDE FATALITIES AND SERIOUS INJURIES

SNAPSHOT TAKEN 12/06/2022



2022 Crashes by Type and Month



**AGENDA ITEM # 18**  
**VETERANS BOULEVARD CORRIDOR PLANNING STUDY FINAL REPORT**

**Purpose:** To answer any final questions on the Veterans Boulevard Corridor Planning Study Report and request MPO Board approval of the final report.

**Presented by:** Vitor Suguri, FDOT  
Babuji Ambikapathy, VHB

**Discussion:**

The Florida Department of Transportation (FDOT), District One, is conducting a Corridor Planning Study for Veterans Boulevard between US 41 and Kings Highway in Charlotte County, Florida. The subject corridor is a 6.9-mile, 4-lane divided roadway. The overall objective of this study is to improve mobility, safety, reliability, and connectivity for people who drive, walk, bike, and use transit within the study corridor.

The planning study documented and assessed the following:

- 1) Existing conditions including corridor characteristics, travel patterns, operational analysis of all modes, and safety assessment
- 2) Future conditions including traffic forecasts, access management review (for 2045), operational analysis of all modes and safety analysis, to develop potential safety, operational, and multimodal improvements for the Veterans Boulevard corridor. The identified improvements are prioritized for short-term (2025), mid-term (2035), and long-term (2045) conditions through close coordination with the Project Steering Committee. The proposed recommendations are subject to change and will be implemented by Charlotte County Staff contingent upon the availability of funds.

The planning study team presented findings and recommendations to the MPO Board, Advisory Committees, and the Charlotte County Board of County Commissioners. All comments are incorporated in the final planning report. Next steps are for Charlotte County to develop engineering cost estimates for recommended project priorities listed in the report and coordinate with the MPO on order ranking of priorities during the annual development of the MPO's Listing of Project Priorities (LOPP).

**Recommendation:** Review and consider MPO Board endorsement of the Veterans Boulevard Corridor Planning Study Report and approval to integrate the report's recommended priorities into the annual List of Project Priorities (LOPP). The new priorities will be amended into the MPO's 2045 Long Range Transportation Plan (LRTP) at a future board meeting.

**Attachment:** [Veterans Boulevard Corridor Planning Study Final Report](#)

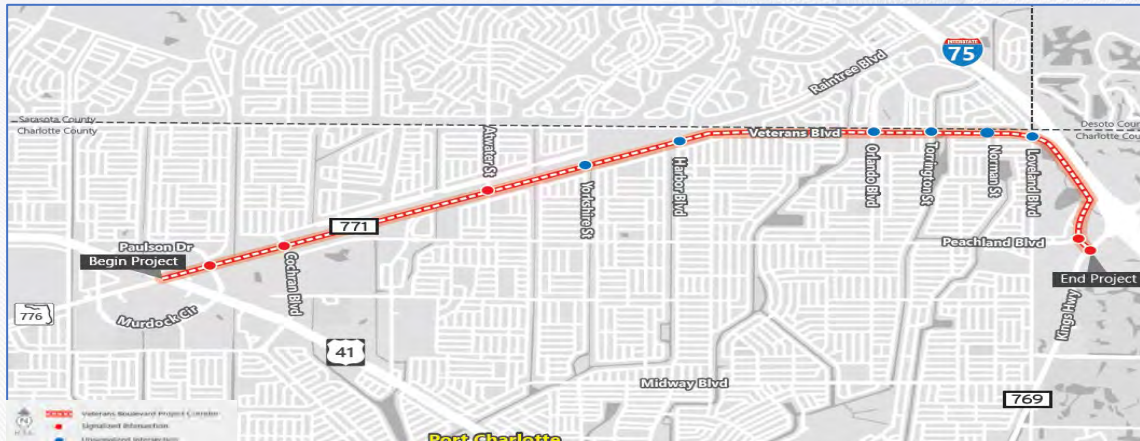


# Veterans Boulevard Corridor Planning Study

From US 41 to Kings Highway



Metropolitan Planning Organization  
(Final Recommendations) | December 15, 2022

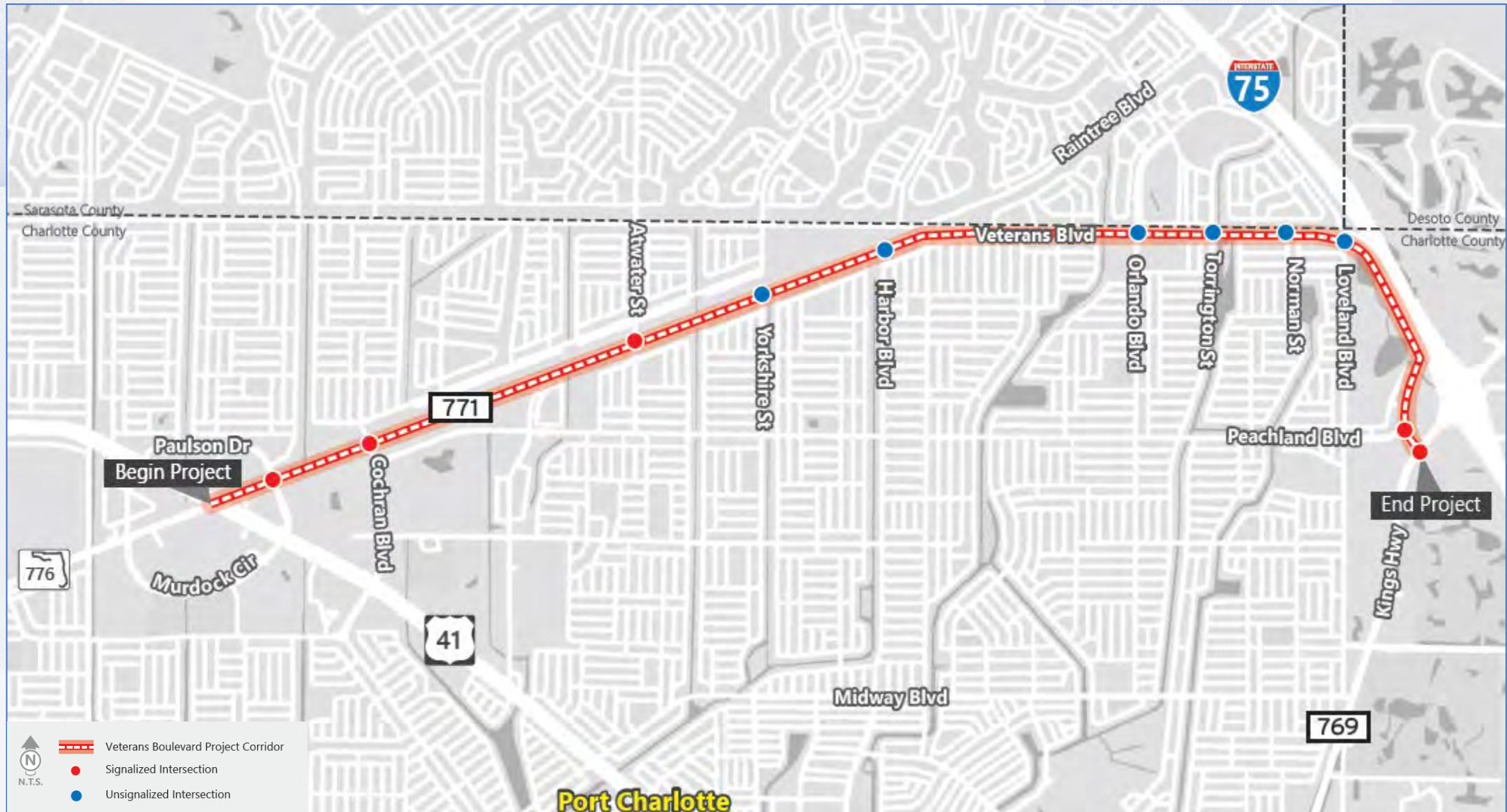




# Veterans Boulevard Study Corridor

(Approximate Length 6.9 miles)

Attachment 1





# Agenda



**Study Purpose and Objectives**



**Study Methodology**



**Programmed/Planned Projects**



**Final Recommendations**



**Intersection Improvements – Priority Ranking**



**Questions & Discussion**



# Study Purpose and Objectives

## Study Purpose

*“Improve **Safety, Mobility, Connectivity & Reliability** for people who drive, walk, bike and use transit”*

## Major Concerns

- Capacity/operational improvements
- New traffic controls

## Objectives

- Conduct safety, operational and multimodal analysis
- Intersection specific improvements (no widening of Veterans Boulevard)
- Identify and prioritize short-term (Year 2025), mid-term (Year 2035), and long-term (Year 2045) improvements





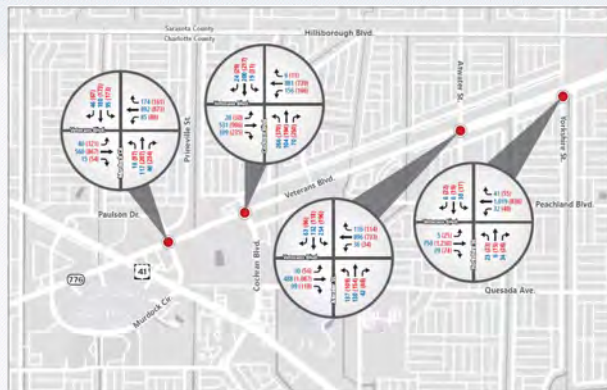
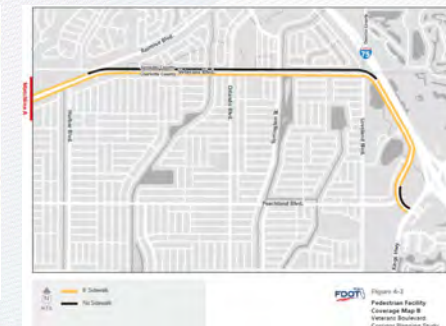
# Study Methodology

## Key Elements

- Existing and anticipated future traffic volumes
- Field observations
- Historical crash data
- Operational analysis
- Stakeholder input
- CAP-X analysis
- Programmed and planned improvements projects
- Published guidelines
- Similar projects

## Improvement Types

- Turn lanes
- Operational
- Innovative intersection types
- Safety
- Multimodal/ADA
- Lighting
- ITS

[illegible]

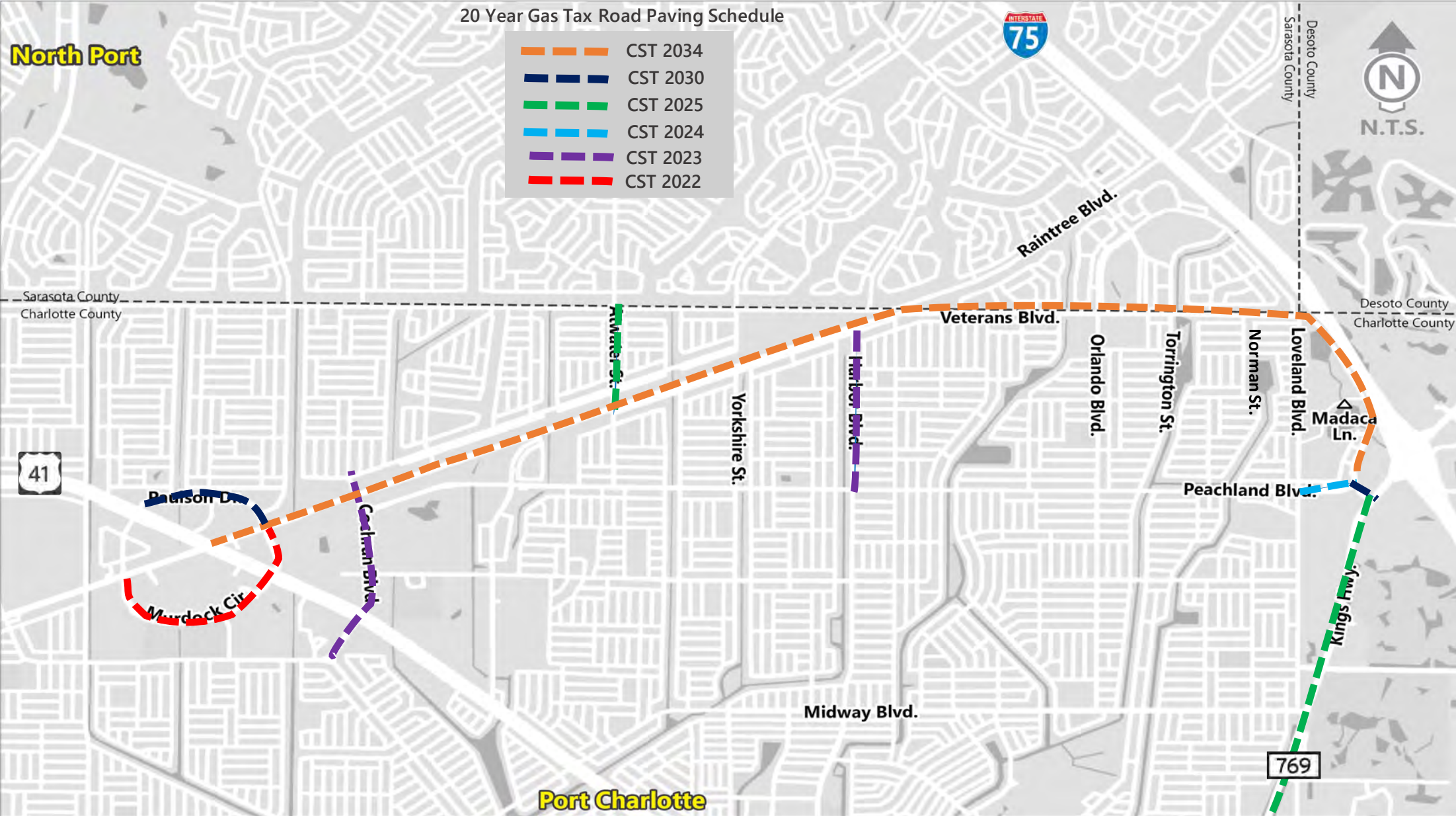


# Programmed Improvement Projects

- **No Capacity Improvement Projects**
- **Capital Improvement Program 2020: Sidewalk Installation**
  - Harbor Boulevard from Midway Boulevard to Veterans Boulevard – CST 2023
- **Charlotte County Punta Gorda MPO - 2045 LRTP**
  - Charlotte Link: Expand to 2-mile radius around Port Charlotte Town Center by year 2024

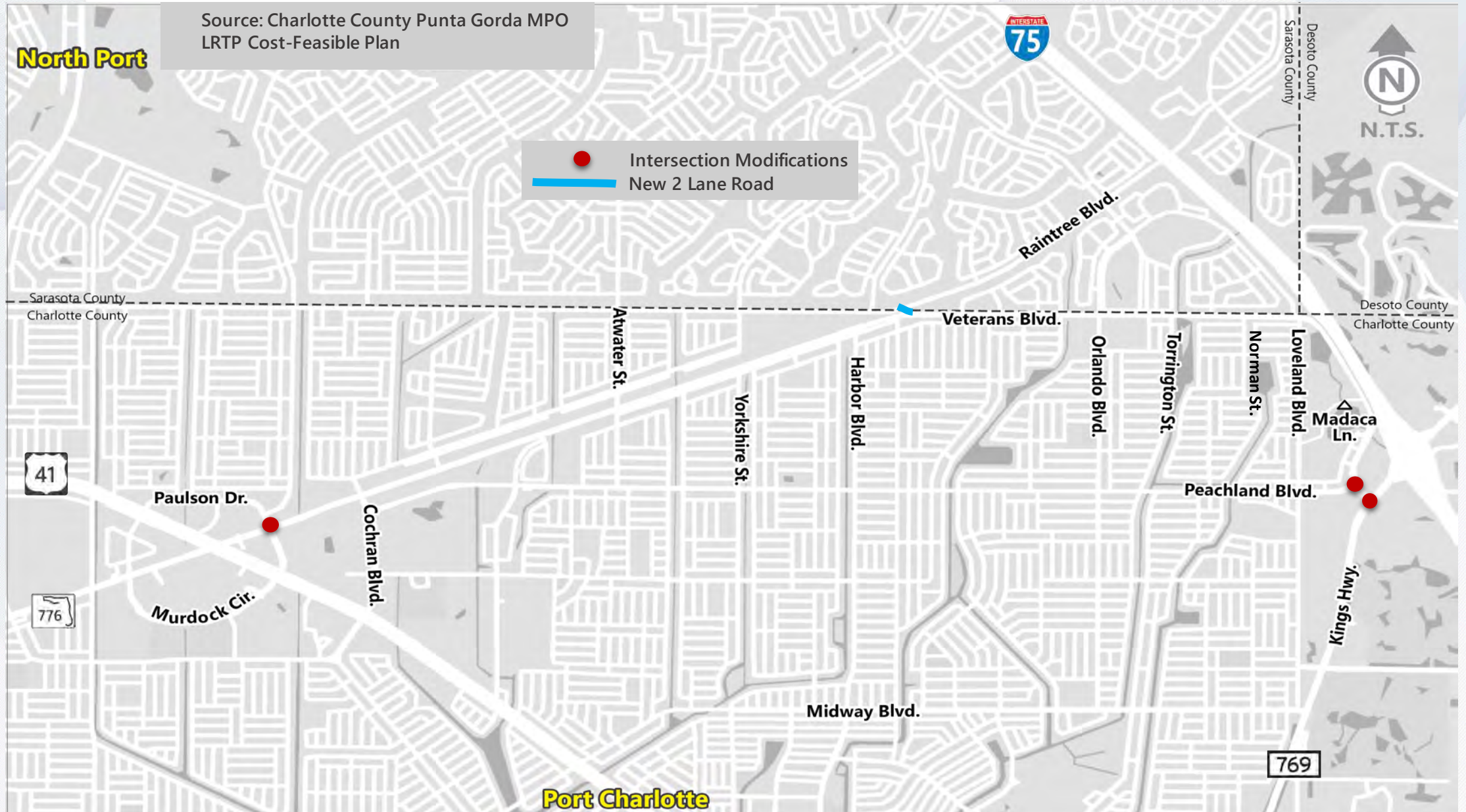


# Capital Improvement Program 2020 – Road Paving Schedule





# Planned Roadway Improvements (LRTP 2045 Cost Feasible Plan)





# Planned Multimodal Improvements (LRTP 2045 Cost Feasible Plan)





# Traditional/Innovative Capacity Improvements

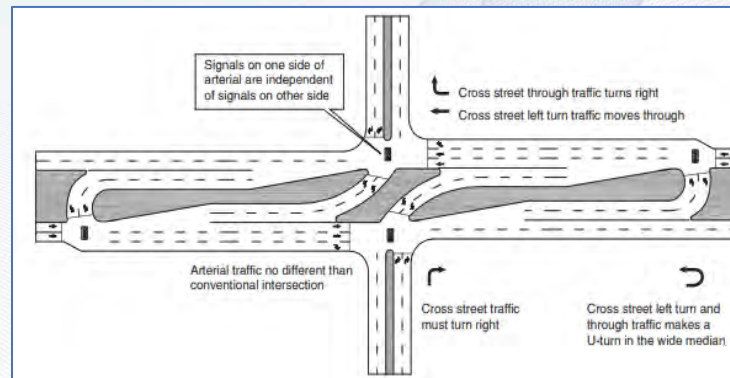
- **Anticipated Safety Benefits** (Source: FDOT & CMFClearinghouse)
  - **Exclusive right turn lane:**
    - 11% reduction (all crash types)
  - **Additional left turn lane:**
    - 4% reduction (all crash types)
  - **Extend storage:**
    - 11% reduction (all crash types)
  - **Traffic signal**
    - 23% fewer crashes versus a stop-controlled intersection
  - **Roundabout**
    - 90% fewer fatalities/75% fewer injuries
    - 10-40% fewer pedestrian/bicycle crashes
  - **RCUT**
    - 20% reduction (all crash types)



Example Turn Lanes at an Intersection

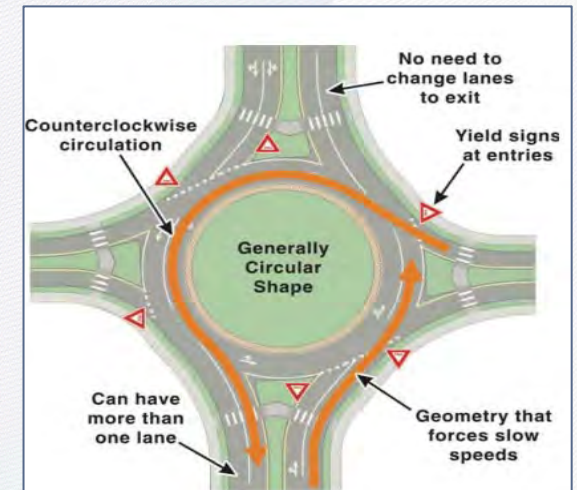


Example Traffic Signal at an Intersection



Restricted Crossing U-turn Intersection (RCUT)

Source: FHWA

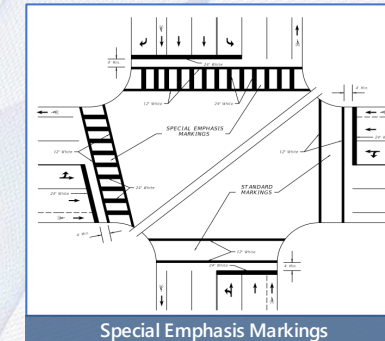
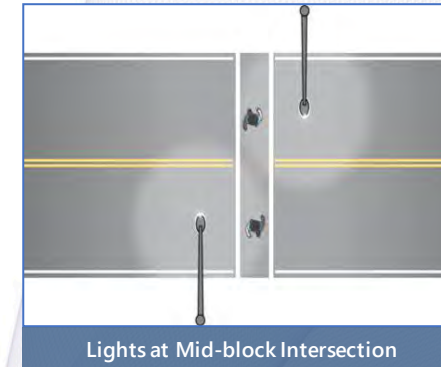
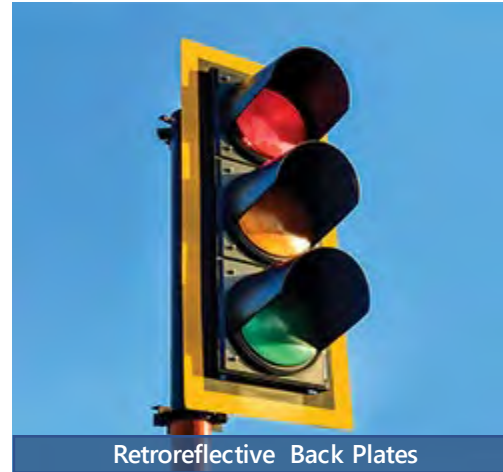


Roundabout



# General Safety/Multimodal/ADA Improvements

- Consider pulling median noses as close to intersection
- Retroreflective back plates to signal heads
- Detectable warning surfaces on curb ramps
- Hardened centerlines/pedestrian refuge
- High-friction surface treatment
- Provide high emphasis crosswalk where needed
- Tightening the corner radii
- Enhance lighting





# Pedestrian/Bicycle Facility Recommendations





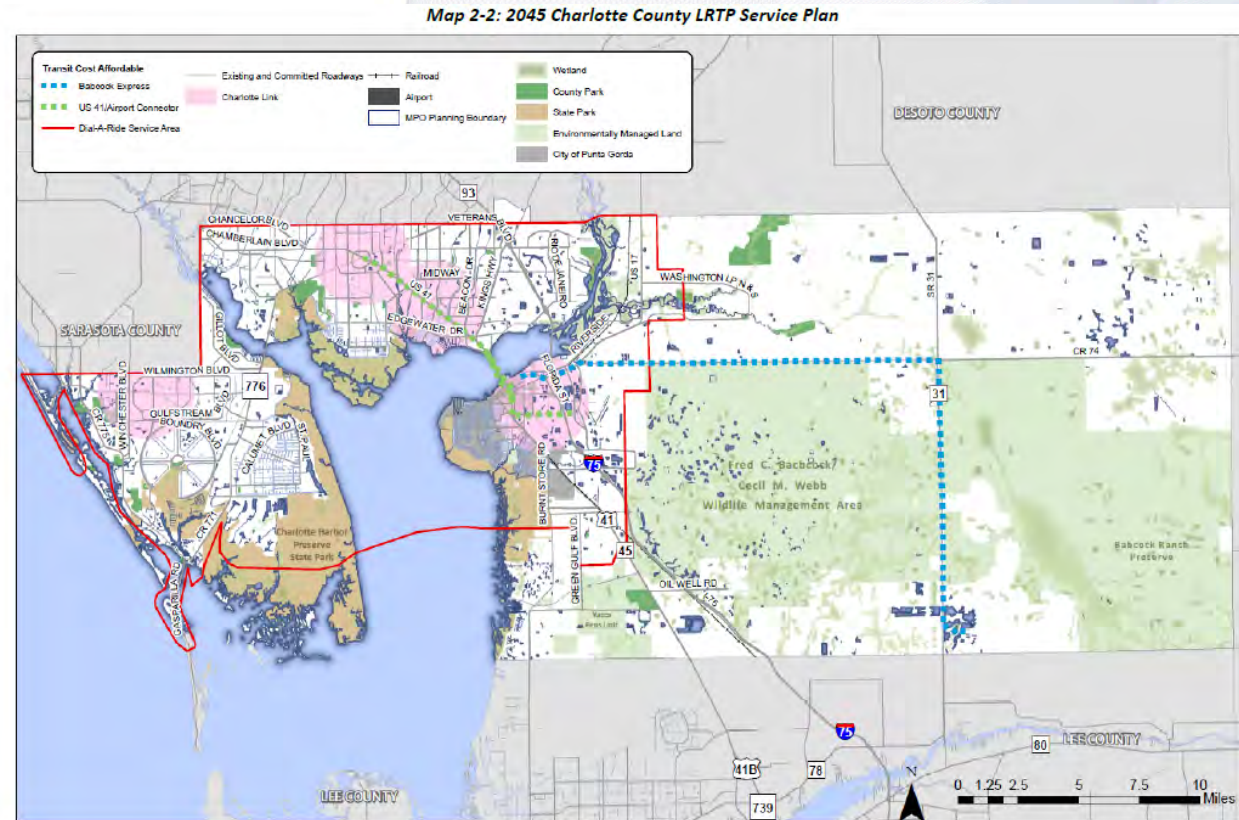
# Transit Service Enhancements (2021 Charlotte County Transit Development Plan)

## ■ Charlotte Link Service

- Rideshare subsidies for trips within a two-mile radius around Port Charlotte Town Center starting in 2024

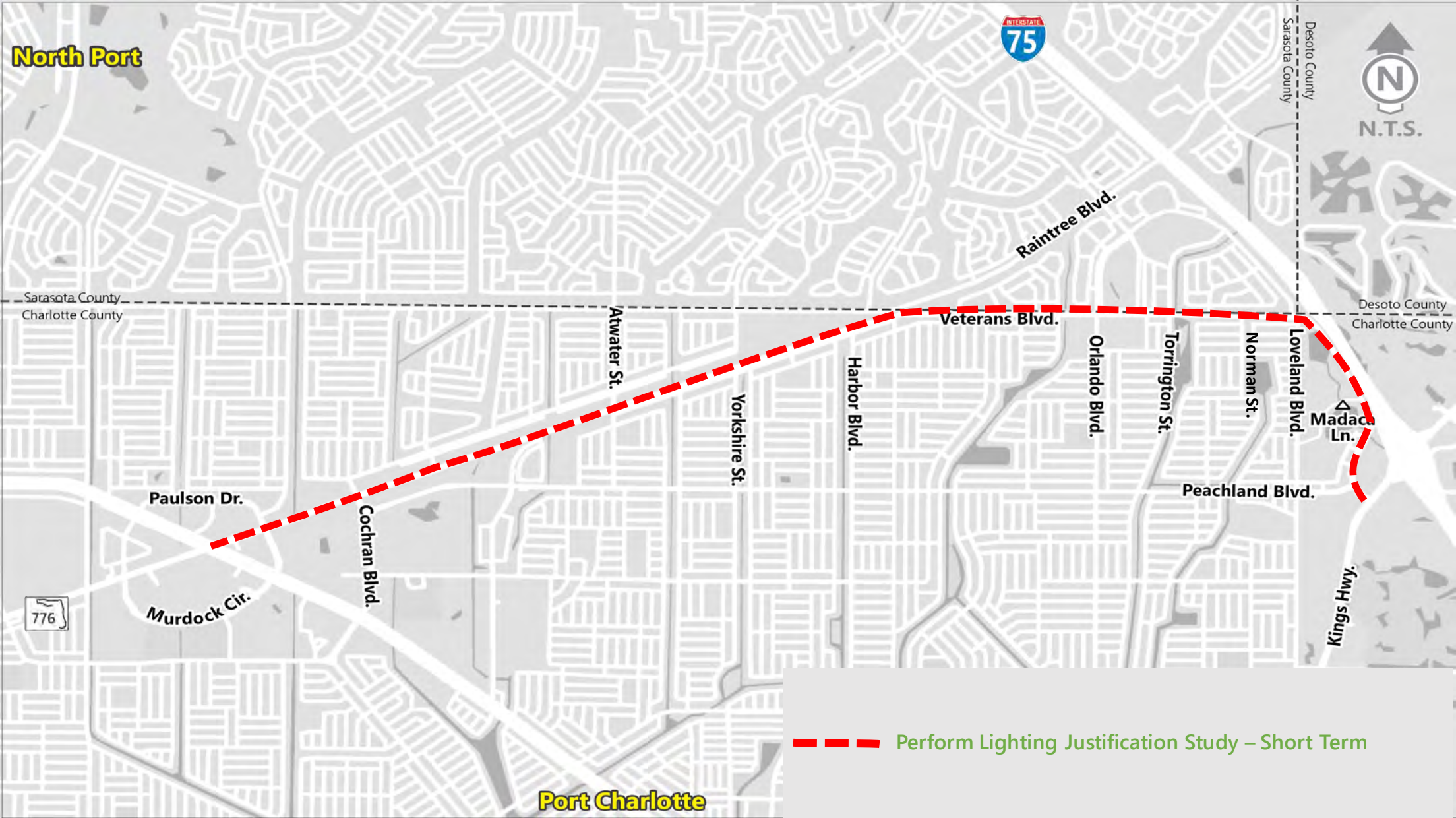


Source: [www.charlottecountyfl.gov/transit](http://www.charlottecountyfl.gov/transit)





# Lighting Recommendations





# ITS Recommendations



Mid- to  
Long-term

- Extend Advanced Traffic Management System (ATMS) on Veterans Boulevard through Fiber Optic Cable (FOC) to Kings Highway
- Connect proposed new signals into Charlotte County's ATMS
- Connected Vehicle (CV) Technology Ready Corridor
  - Vehicle-to-vehicle (V2V) & Vehicle-to-Infrastructure (V2I), Road-side Units & Communications Infrastructure
  - Congestion alerts, collision avoidance, weather alerts, blind spot alerts, pedestrians nearby etc.
  - Can be combined with adaptive traffic control system



# Intersection Improvements – Priority Rankings

## Ranking based on:

- Operational analysis results
- Crash rates
- Stakeholder input
- Engineering judgement

Intersection along Veterans Boulevard	Rank
Cochran Boulevard	1
Kings Highway	2
Peachland Boulevard/J C Center Court	3
Murdock Circle/Paulson Drive	4
Atwater Street	5
Orlando Boulevard	6
Harbor Boulevard	7
Yorkshire Street	8
Norman Street	9
Loveland Boulevard	10
Torrington Street	11

Please note that these rankings can be modified based on availability of funds, public input, future safety, and change in traffic conditions, etc.



# Contact Information

- **Vitor Suguri, Ph.D.**  
Community Planner  
SIS Coordinator  
FDOT District One  
10041 Daniels Parkway  
Fort Myers, FL 33913  
(239) 225-1959

- **Babuji Ambikapathy, AICP, P.E.**  
Consultant Project Manager  
VHB, Inc.  
225 E. Robinson Street, Suite 300  
Landmark Center Two  
Orlando, FL 32801-4326  
(407) 230-2762



# Questions & Discussion



**BUCKLE UP**  
**FLORIDA**





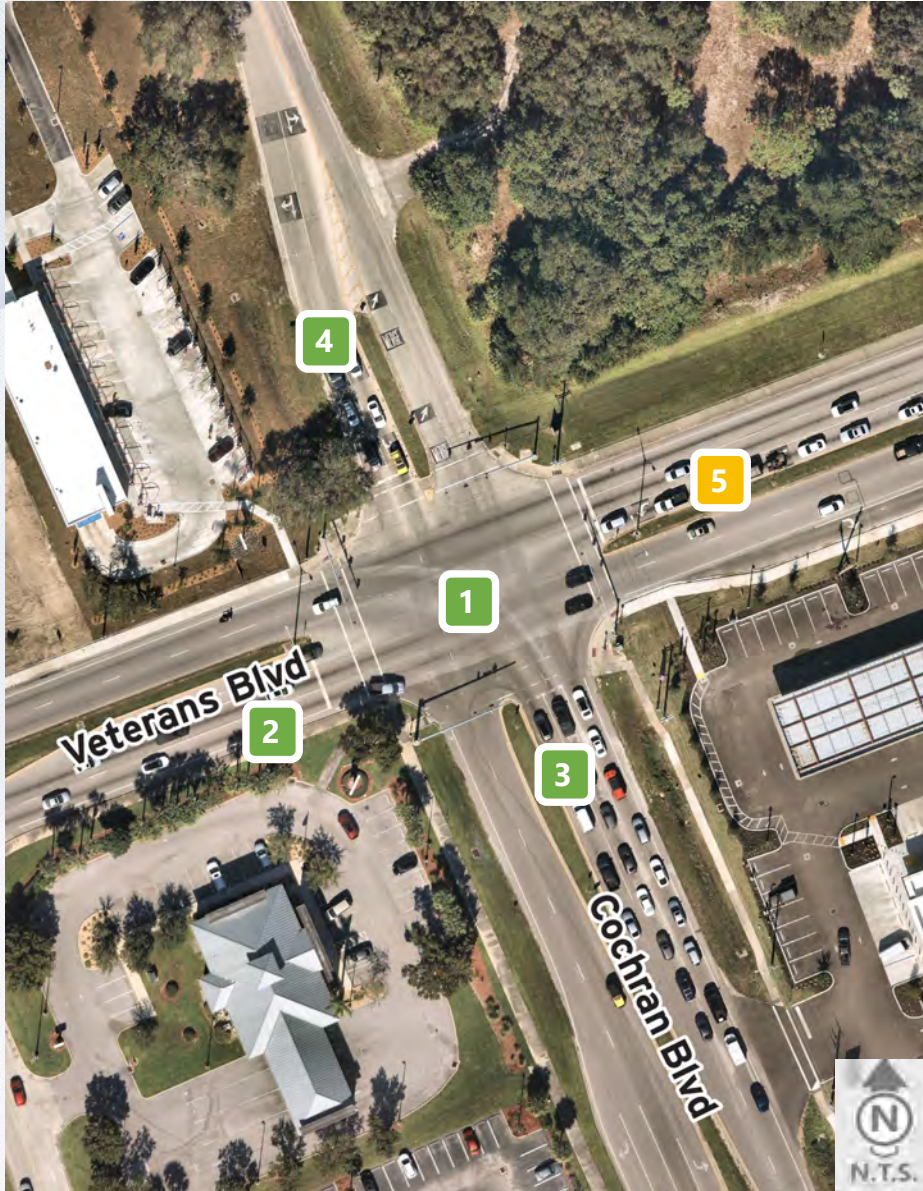
# Veterans Boulevard at Murdock Circle/Paulson Drive - Improvements



	Capacity/ Operational Improvements	Safety/ADA/ Multimodal Improvements
Year 2025 Short Term Improvements	1 - Signal Coordination b/w US 41, Murdock Circle/Paulson Drive, and Cochran Boulevard	<ul style="list-style-type: none"><li>• Install retroreflective backplates on all signal heads</li><li>• Refresh fading and cracked pavement markings</li><li>• Provide special-emphasis crosswalks</li><li>• Revisit lane surfacing for potential upgrades to skid-resistant surfacing</li><li>• Consider reducing the radius on the northwest and southeast corners</li><li>• Consider providing hardened centerlines with pedestrian refuge on the eastbound and westbound approaches</li></ul>
Year 2035 Mid Term Improvements	2 – Additional SB Through 3 – Exclusive WB Right 4 – Additional NB Through	
Year 2045 Long Term Improvements	5 – Exclusive EB Right	



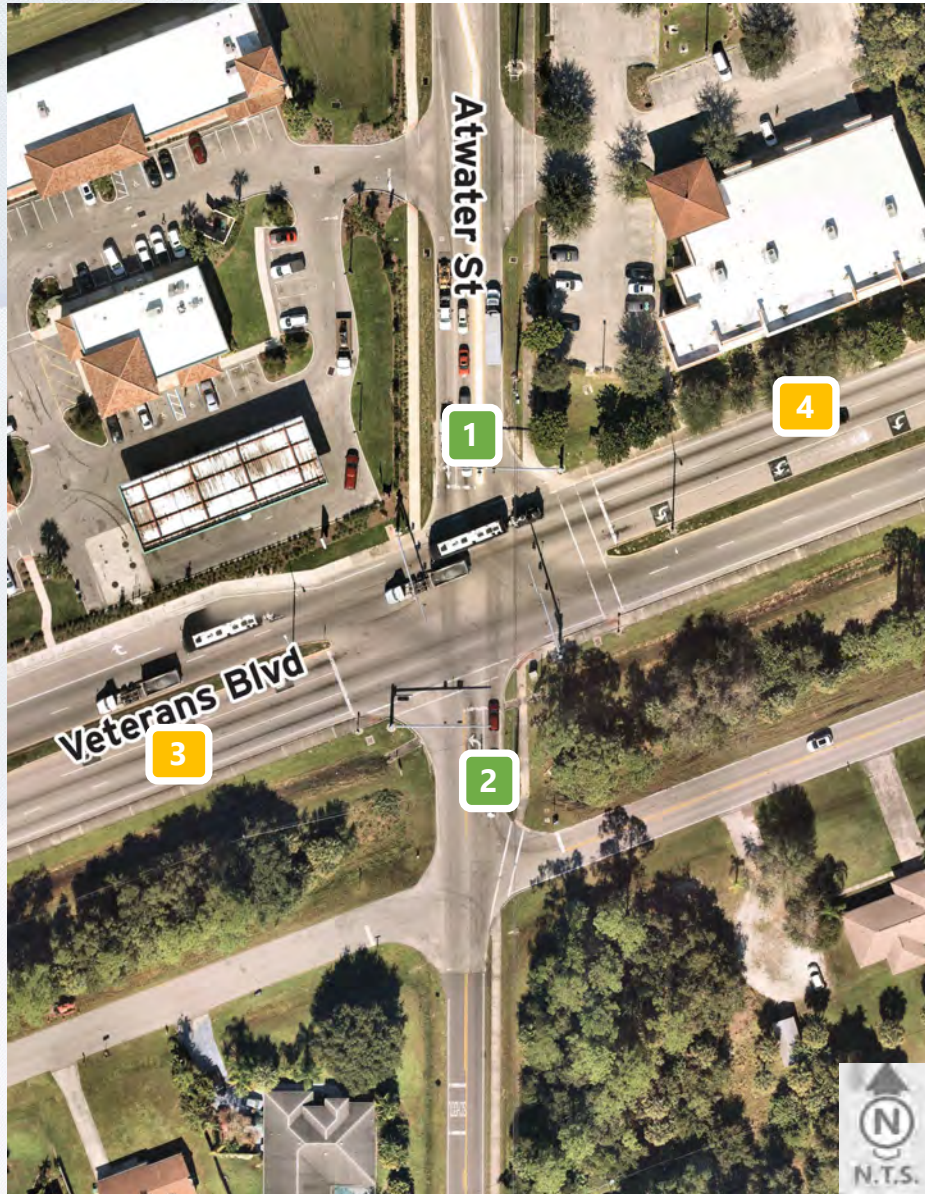
# Veterans Boulevard at Cochran Boulevard - Improvements



	Capacity/ Operational Improvements	Safety/ADA/ Multimodal Improvements
Year 2025 Short Term Improvements	1 - Signal Coordination b/w US 41, Murdock Circle/Paulson Drive, and Cochran Boulevard  2 - Exclusive EB Right  3 - Provide 2 NB Lefts, 2 NB Throughs, and exclusive NB Right  4 - Provide exclusive SB Left, 1 SB Through, and 1 SB Through/Right	<ul style="list-style-type: none"> <li>• Install retroreflective backplates on all signal heads</li> <li>• Refresh fading and cracked roadway pavement markings</li> <li>• Provide special emphasis crosswalks</li> <li>• Revisit lane surfacing for potential upgrades to skid-resistant surfacing</li> <li>• Evaluate the intersection lighting for potential upgrades to adhere to FDOT Design Manual standards</li> <li>• Consider reducing the radius on the northwest and northeast corners.</li> <li>• Consider providing hardened centerlines with pedestrian refuge on the eastbound and westbound approaches</li> </ul>
Year 2035 Mid Term Improvements	5 – Additional WB Left	
Year 2045 Long Term Improvements		



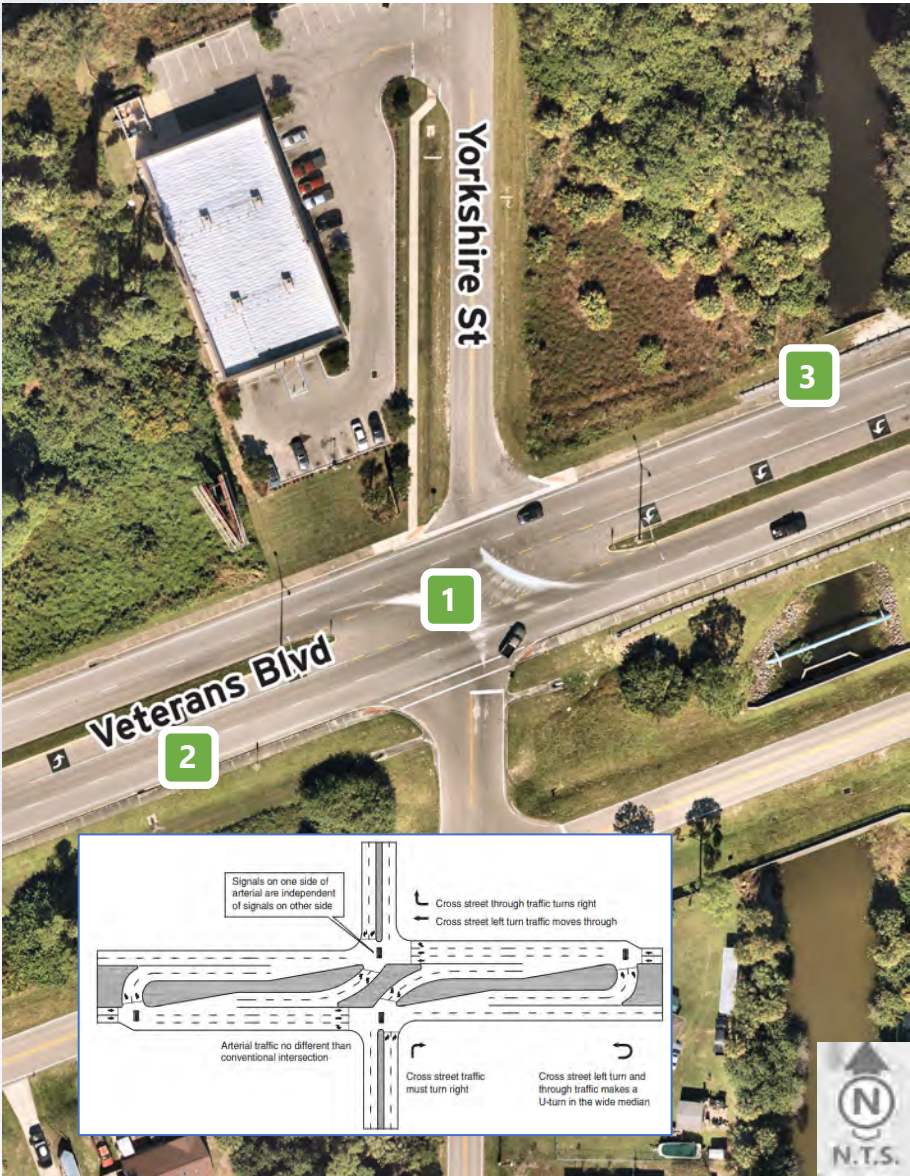
# Veterans Boulevard at Atwater Street - Improvements



	Capacity/ Operational Improvements	Safety/ADA/ Multimodal Improvements
Year 2025 Short Term Improvements	1 – Additional SB Left 2 – Extend NB Left	<ul style="list-style-type: none"> <li>Refresh fading and cracked roadway pavement markings</li> <li>Provide special emphasis crosswalks including marking the missing crosswalk on the eastbound approach (west leg)</li> <li>Provide pedestrian actuation on the west leg</li> <li>Revisit lane surfacing for potential upgrades to skid-resistant surfacing</li> <li>Consider realigning crosswalk on the westbound approach (east leg) to bring the crossing location closer to the intersection and improve visibility of staged pedestrians for turning motorists</li> <li>Or consider providing a pedestrian-actuated turning vehicles yield to pedestrians blank out sign for the northbound approach and reconstruct curb ramp on southeast corner to direct pedestrians to cross in the proper direction</li> </ul>
Year 2035 Mid Term Improvements	3 – Exclusive EB Right 4 – Exclusive WB Right	
Year 2045 Long Term Improvements		



# Veterans Boulevard at Yorkshire Street - Improvements



	Capacity/ Operational Improvements	Safety/ADA/ Multimodal Improvements
Year 2025 Short Term Improvements	1 – Unsignalized RCUT (must provide U-turns east and west of this location) 2 – Exclusive EB Right 3 – Exclusive WB Right	
Year 2035 Mid Term Improvements	Consider a signalized full median opening or a roundabout (will be based on the approval for a new I-75 Interchange at Yorkshire Street)	<ul style="list-style-type: none"><li>Refresh fading and cracked roadway pavement markings</li><li>Consider providing a positive offset for eastbound and westbound left turns</li></ul>
Year 2045 Long Term Improvements		



# Veterans Boulevard at Harbor Boulevard - Improvements



	Capacity/ Operational Improvements	Safety/ADA/ Multimodal Improvements
Year 2025 Short Term Improvements	1 – Signalization or Roundabout 2 - Exclusive EB Right	<ul style="list-style-type: none"><li>• Refresh fading and cracked roadway pavement markings</li><li>• Revisit lane surfacing for potential upgrades to skid-resistant surfacing</li><li>• Consider enhancing delineation for horizontal curve just east of the intersection</li><li>• Consider providing a positive offset for eastbound and westbound left turns</li></ul>
Year 2035 Mid Term Improvements		
Year 2045 Long Term Improvements		



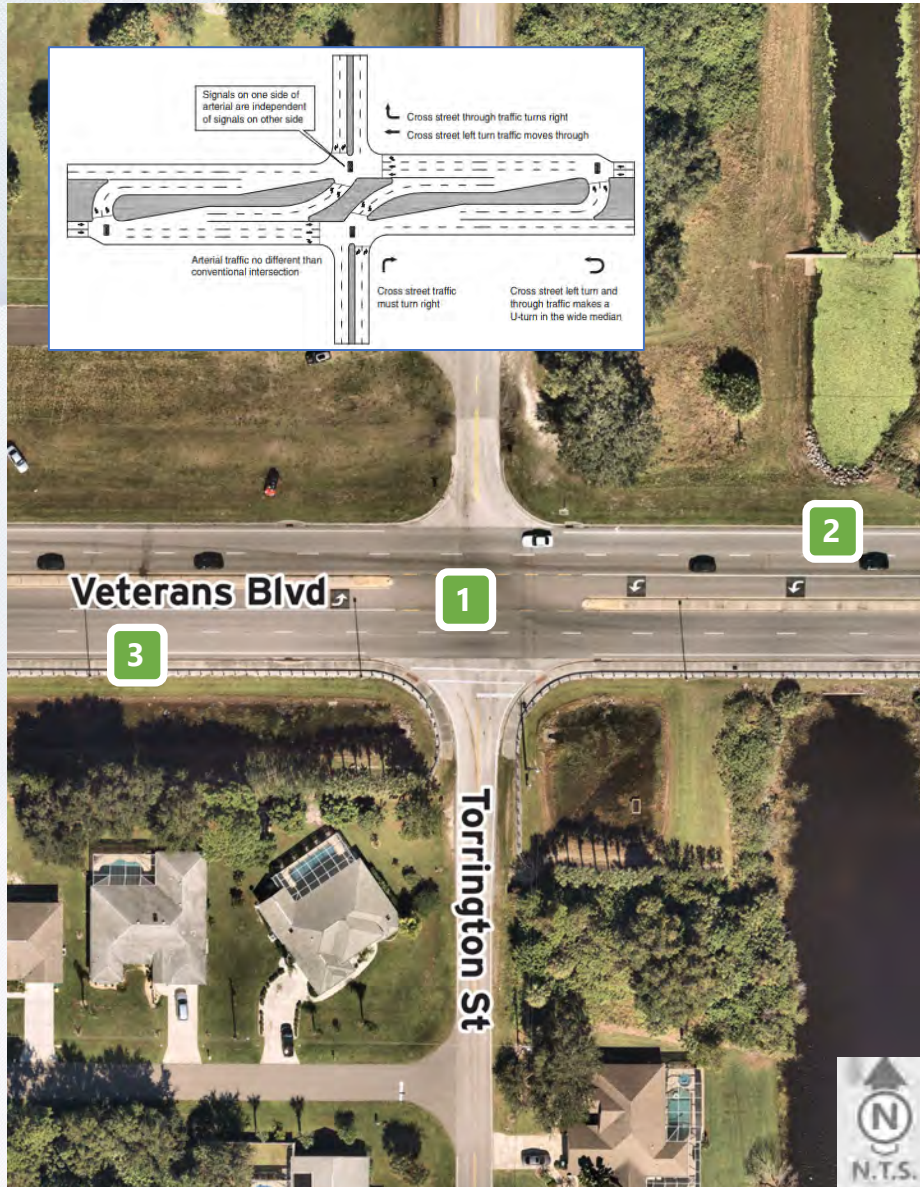
# Veterans Boulevard at Orlando Boulevard - Improvements



	Capacity/ Operational Improvements	Safety/ADA/ Multimodal Improvements
Year 2025 Short Term Improvements	1 – Signalization or Roundabout 2 – SB Left & SB Through/Right 3 – NB Left & NB Through/Right 4 – Exclusive EB Right	
Year 2035 Mid Term Improvements		<ul style="list-style-type: none"> <li>Refresh fading and cracked roadway pavement markings</li> </ul>
Year 2045 Long Term Improvements		



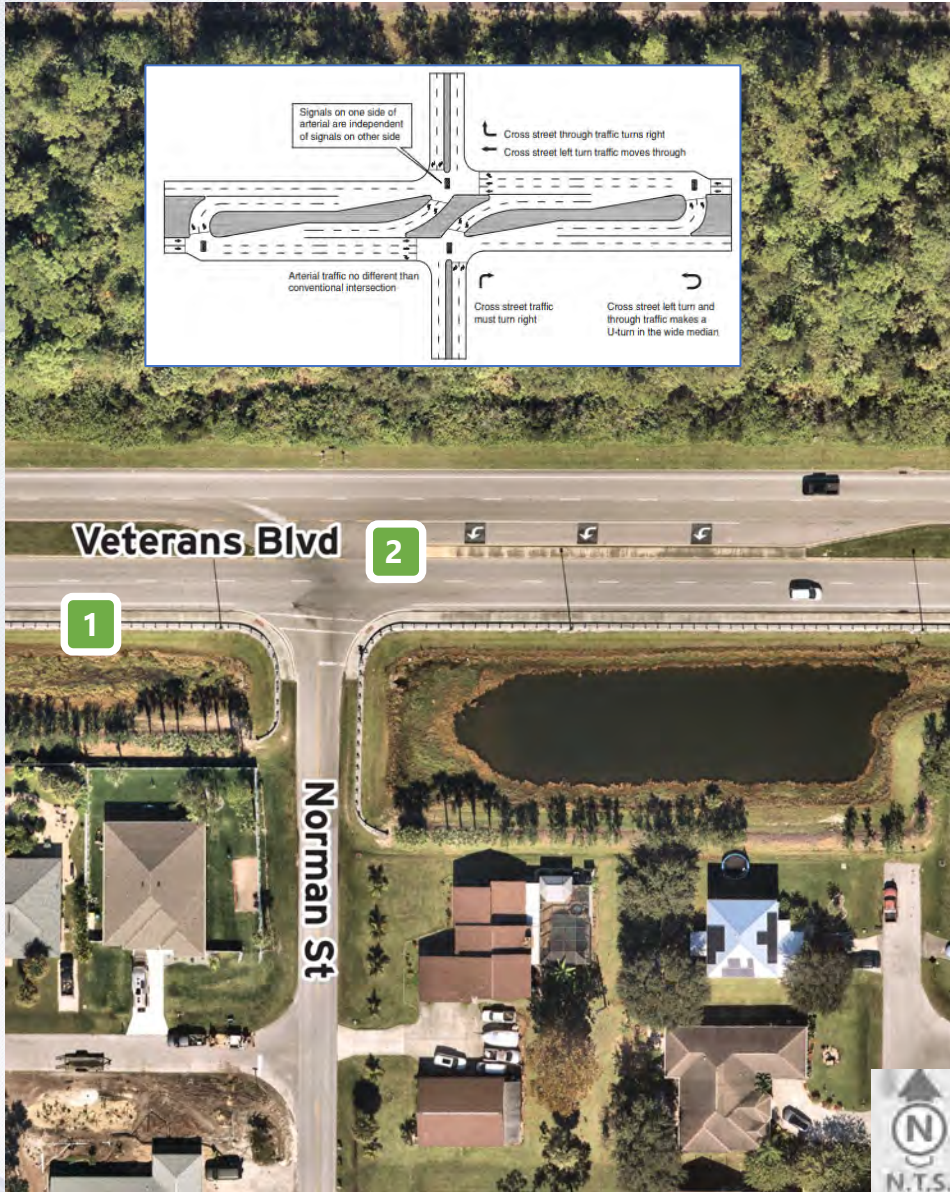
# Veterans Boulevard at Torrington Street- Improvements



	Capacity/ Operational Improvements	Safety/ADA/ Multimodal Improvements
Year 2025 Short Term Improvements	1 – Unsignalized RCUT 2- Exclusive WB Right 3- Exclusive EB Right	<ul style="list-style-type: none"> <li>Refresh fading and cracked roadway pavement markings</li> <li>Evaluate the intersection lighting for potential upgrades to adhere to FDOT Design Manual standards</li> </ul>
Year 2035 Mid Term Improvements		
Year 2045 Long Term Improvements		



# Veterans Boulevard at Norman Street - Improvements



	Capacity/ Operational Improvements	Safety/ADA/ Multimodal Improvements
Year 2025 Short Term Improvements	1- Exclusive EB Right 2 -Unsignalized RCUT (must provide U-turns east of this location)	
Year 2035 Mid Term Improvements		<ul style="list-style-type: none"> <li>Evaluate the intersection lighting for potential upgrades to adhere to FDOT Design Manual standards</li> </ul>
Year 2045 Long Term Improvements		



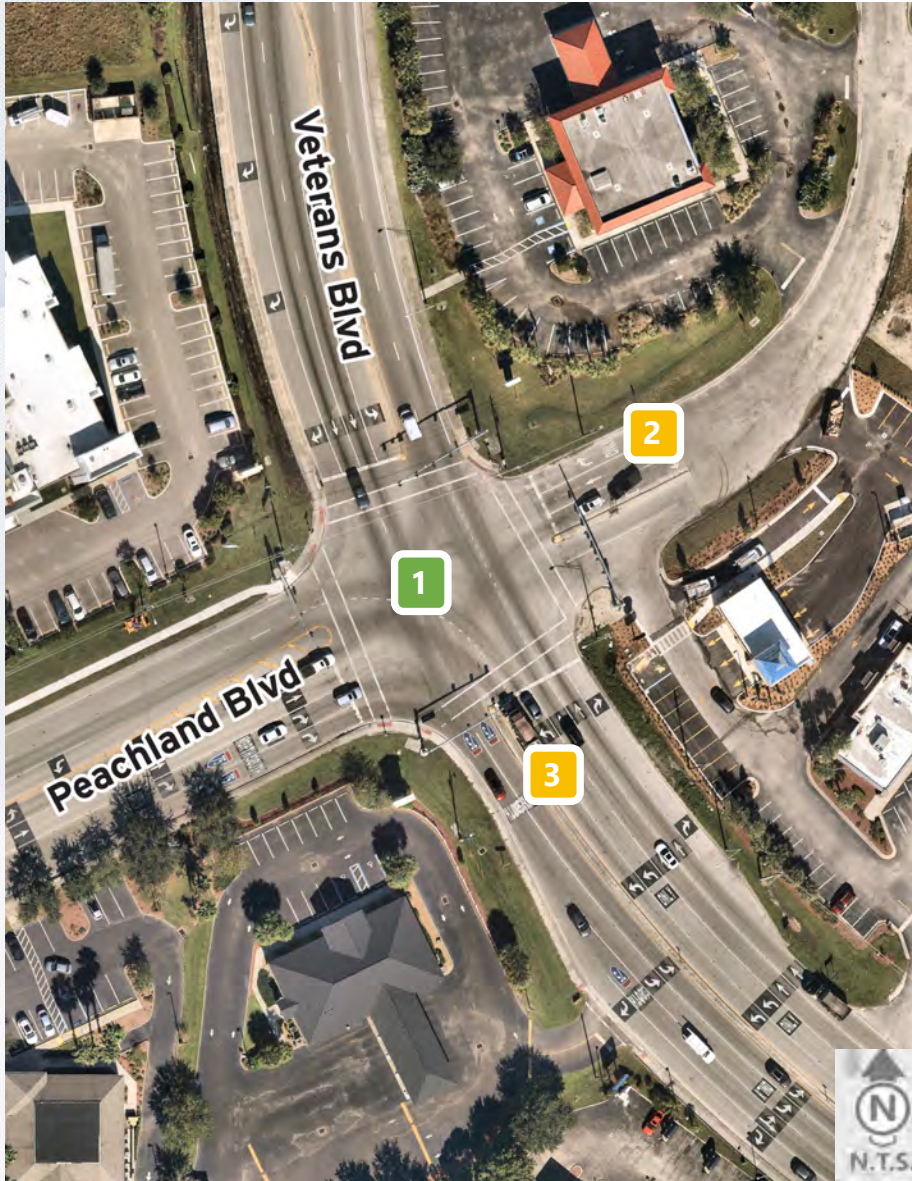
# Veterans Boulevard at Loveland Boulevard - Improvements



	Capacity/ Operational Improvements	Safety/ADA/ Multimodal Improvements
Year 2025 Short Term Improvements	1 – Median U-turn (outside the curve) on Veterans Boulevard - east of Loveland Boulevard  2 – Exclusive EB Right	<ul style="list-style-type: none"> <li>Refresh fading and cracked roadway pavement markings</li> <li>Revisit the lane surfacing for potential upgrades to skid-resistant surfacing.</li> <li>Enhance delineation for horizontal curve just east of the intersection with strategies such as chevron signs, delineators, and/or in-lane curve warning pavement markings.</li> <li>Consider widening roadway edge lines to increase visibility to drivers; implementing longitudinal rumble strips to alert drivers that their vehicle has left the travel lane; and installing median barriers to reduce potential for off road crashes.</li> <li>Evaluate the intersection lighting for potential upgrades to adhere to FDOT Design Manual standards.</li> </ul>
Year 2035 Mid Term Improvements	3 – Roundabout (connecting Loveland Boulevard and N Orlando Boulevard)	
Year 2045 Long Term Improvements		



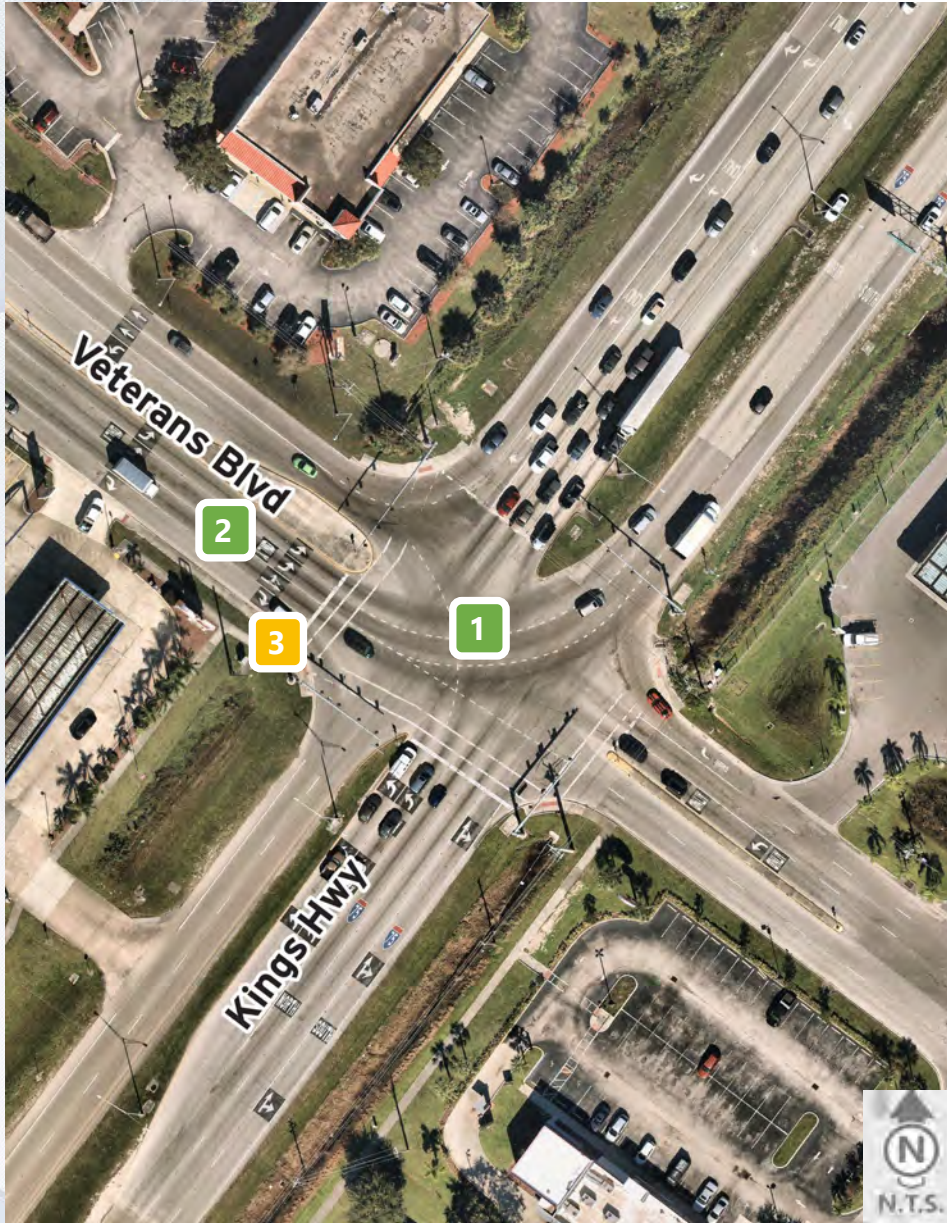
# Veterans Boulevard at Peachland Boulevard - Improvements



	Capacity/ Operational Improvements	Safety/ADA/ Multimodal Improvements
Year 2025 Short Term Improvements	<p>1 – Signal Coordination b/w Peachland Boulevard and Kings Highway along Veterans Boulevard along with I-75 ramp terminal intersections*</p> <p>*Veterans Boulevard &amp; I-75 Ramp intersections – out of study area</p>	<ul style="list-style-type: none"> <li>Refresh fading and cracked roadway pavement markings. In particular, the EB dual right-turn must be enhanced with guidance markers to assist drivers through the intersection</li> <li>Revisit lane surfacing for potential upgrades to skid-resistant surfacing</li> <li>Provide enhanced pedestrian crossing signing and special emphasis crosswalks</li> <li>Evaluate the intersection lighting for potential upgrades to adhere to FDOT Design Manual standards</li> <li>Enhance the clarity of the existing wayfinding signs using oversize and/or overhead signage to mitigate sideswipe crashes (that are effective for large intersections with cluttered signage)</li> <li>Consider reducing the radius on the northwest and southwest intersection corners</li> </ul>
Year 2035 Mid Term Improvements	<p>2 – Allow only WB Right at Peachland Boulevard (U-turn at Dale Way &amp; Veterans Boulevard - to be signalized)</p> <p>3 – 3 NB Lefts, NB Through and shared NB Through/Right; (Convert the first driveway entrance on Peachland Boulevard west of Veterans Boulevard to right-in right-out)</p>	
Year 2045 Long Term Improvements		



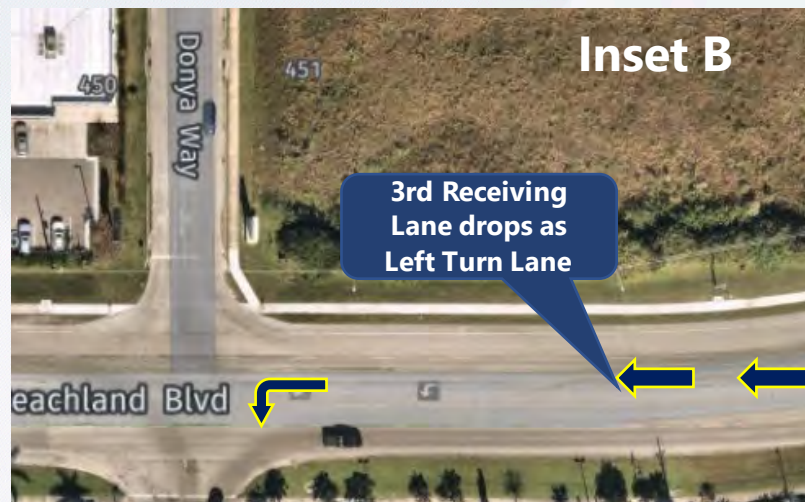
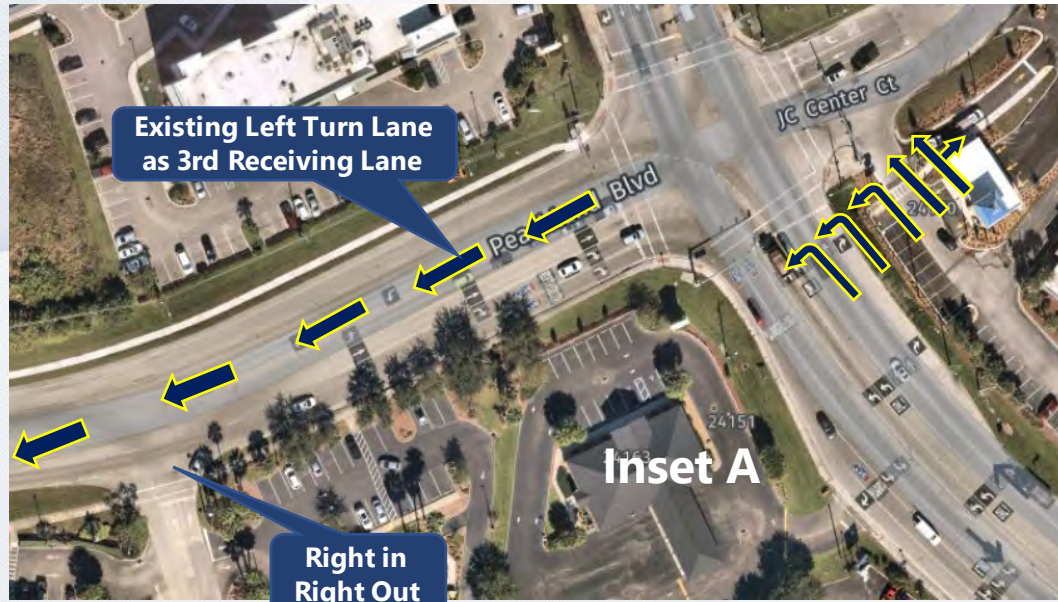
# Veterans Boulevard at Kings Highway- Improvements



	Capacity/ Operational Improvements	Safety/ADA/ Multimodal Improvements
Year 2025 Short Term Improvements	<p>1 – Signal Coordination b/w Peachland Boulevard and Kings Highway along Veterans Boulevard along with I-75 ramp terminal intersections*</p> <p>2 – SB approach: 3 SB Lefts and SB Through/Right</p> <p>*Veterans Boulevard &amp; I-75 Ramp intersections – out of study area</p>	<ul style="list-style-type: none"> <li>• Refresh fading and cracked roadway pavement markings</li> <li>• Revisit lane surfacing for potential upgrades to skid-resistant surfacing</li> <li>• Provide enhanced pedestrian crossing signing and special emphasis crosswalks</li> <li>• Provide advance oversize cross street name signs to improve clarity and context for drivers coming off I-75</li> <li>• Provide additional overhead lane-use signs to guide access to Kings Highway and Veterans Boulevard</li> <li>• Realign crosswalks to remove deflection and consider reducing corner radii where possible</li> <li>• Consider providing hardened centerlines on all intersection legs</li> </ul>
Year 2035 Mid Term Improvements	<p>3 – SB approach: 3 SB Lefts, 1 SB Through, and exclusive SB Right</p>	
Year 2045 Long Term Improvements		



# Veterans Boulevard at Kings Highway and Peachland Boulevard





DECEMBER 15, 2022  
MPO BOARD MEETING

**AGENDA ITEM # 19**  
**BURNT STORE ROAD - PD&E STUDY UPDATE**

**Purpose:** Provide a status report on the efforts to improve the Burnt Store Road Corridor from Van Buren Parkway to ~1000 feet North of the Charlotte County line.

**Presented by:** FDOT Staff

**Discussion:**

FDOT is currently conducting a Project Development & Environmental (PD&E) Study for Burnt Store Road from Van Buren Parkway to just North of the Charlotte County line (approximately 1000 feet). The study is evaluating alternatives for improvements to Burnt Store Road that include widening from the current two-lane undivided roadway to a four-lane divided roadway. The study also includes an evaluation of bridge options over the Gator Slough Canal. The current estimated completion date of the PD&E Study is late summer 2023.

Attached is a copy of FDOT's presentation. The link below provides additional information on the project:

[436928-1 Burnt Store Road Project Development and Environment \(PD&E\) \(swflroads.com\)](https://www.swflroads.com/436928-1-Burnt-Store-Road-Project-Development-and-Environment-PD&E)

**Recommendation:** For informational purposes only.

**Attachment:** [Burnt Store Road - Presentation](#)





# **BURNT STORE ROAD PROJECT DEVELOPMENT & ENVIRONMENT (PD&E) STUDY**

**From Van Buren Parkway to  
Charlotte County Line**

**Lee County, Florida**

**Financial Project ID No: 436928-1-22-01**

**December 2022**

Attachment 1

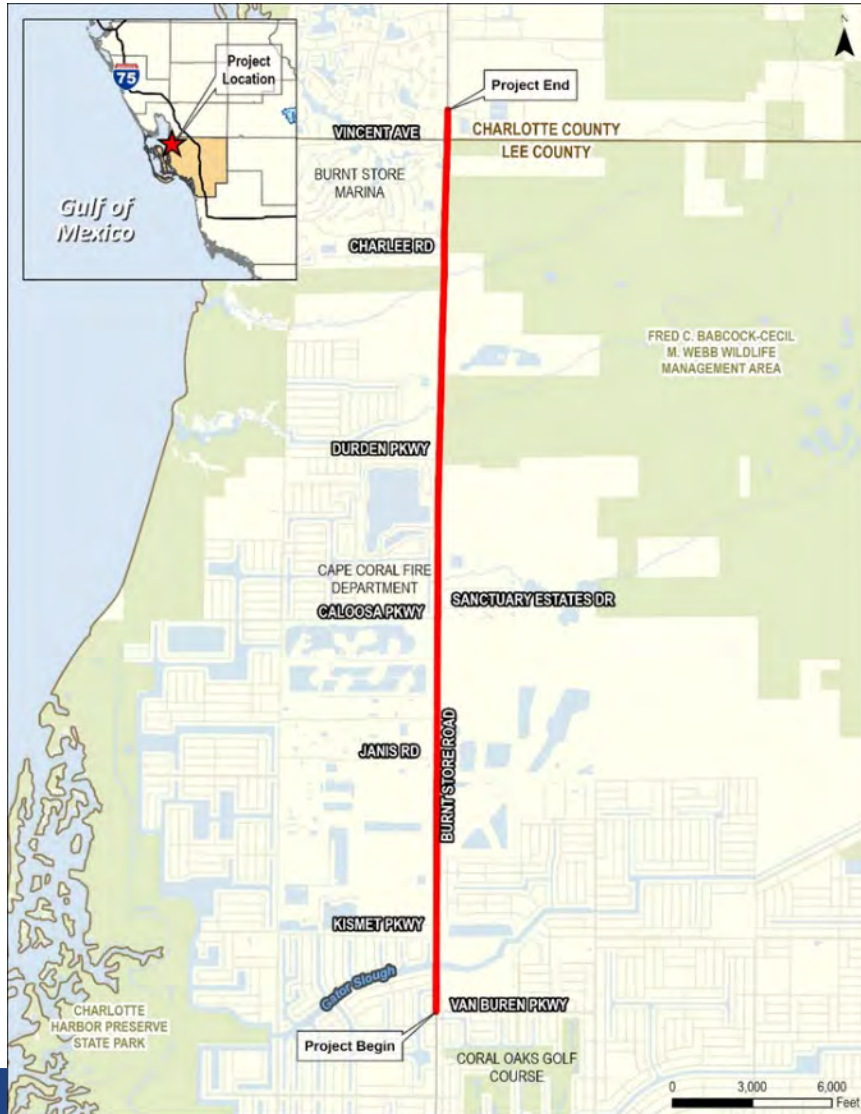


# Agenda

- Project Introduction and Background
- Major Design Considerations
- Alternatives Presented at Public Workshop
- Workshop Summary
- Study Schedule
- Transportation Project Development Process
- Action Items
- Contact Information



# FPID: 436928-1 Project Description



- **Project Limits:** Van Buren Parkway to Charlotte County Line  
Includes 0.25-mi segment to tie into existing 4-lane typical section  
5.7 miles
- **Project Manager:** Steven A. Andrews
- **Class of Action:** Anticipated Type 2 CE
- **Purpose:** Capacity improvements
- **Key Stakeholders:** Lee County, Charlotte County, City of Cape Coral
- **Long Range Estimate (LRE):** \$67M-\$75M
- **Status:** Public workshop held and presented 2 build alternatives; concept plan adjustments being considered; preferred alternative to be selected
- **Considerations:** Seasonal roadway flooding, pending developments, Charlotte Co tie-in with utility conflict, adjacent state and county conservation lands



# FPID: 436928-1 Project Background



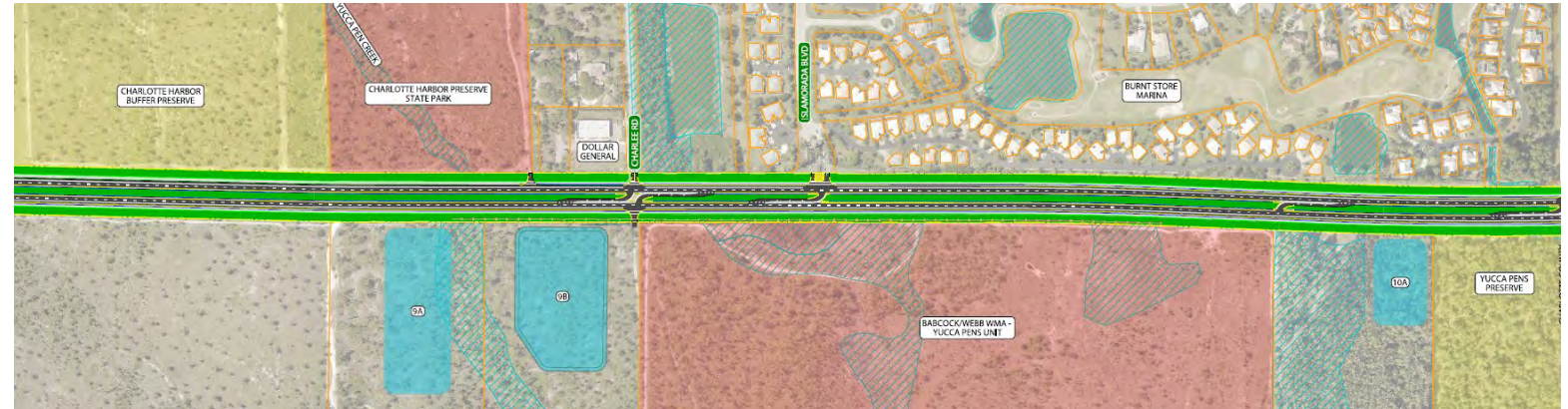
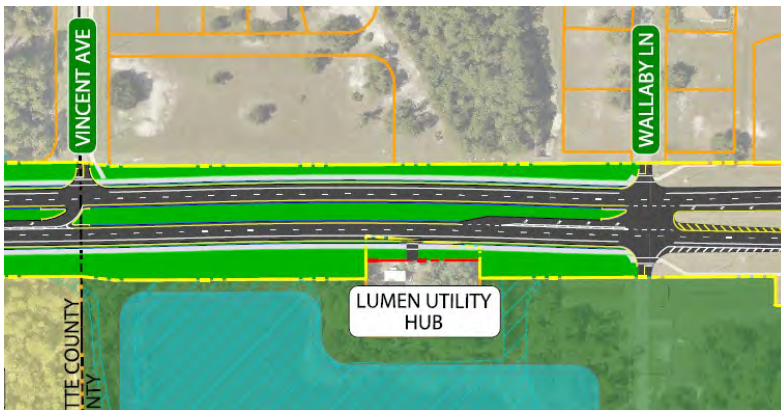
- 2004 Bi-County Study Burnt Store Rd.
- This is the last remaining unimproved segment of the roadway's 18-mile length from Pine Island Road to U.S. 41
- Prior widening segments led by counties (no federal funds)
- Project within City of Cape Coral and unincorporated Lee Co.
- Purpose and Need:
  - Widening from 2 to 4 lanes, with future accommodation of 6 lanes, will address projected travel demand as a result of area-wide growth
    - Current traffic volumes 9,800 – 14,000 vehicles per day
    - Future 2045 volumes 22,500-32,500 vehicles per day under no-build condition
    - Level of service F in 2045 design year
  - Widening and associated multi-modal improvements will address safety concerns and enhance emergency evacuation (designated evacuation route)
- Currently lacking planning consistency- no future phases funded



# FPID: 436928-1 Main Design Considerations



- Raise roadway profile/base clearance by approx. 3 feet
- Rural area anticipated to rapidly develop; traffic demands/developments also pending to north
- Tie into Charlotte Co. 4-lane typical section at utility hub
- Conservation lands on both sides of roadway in several locations



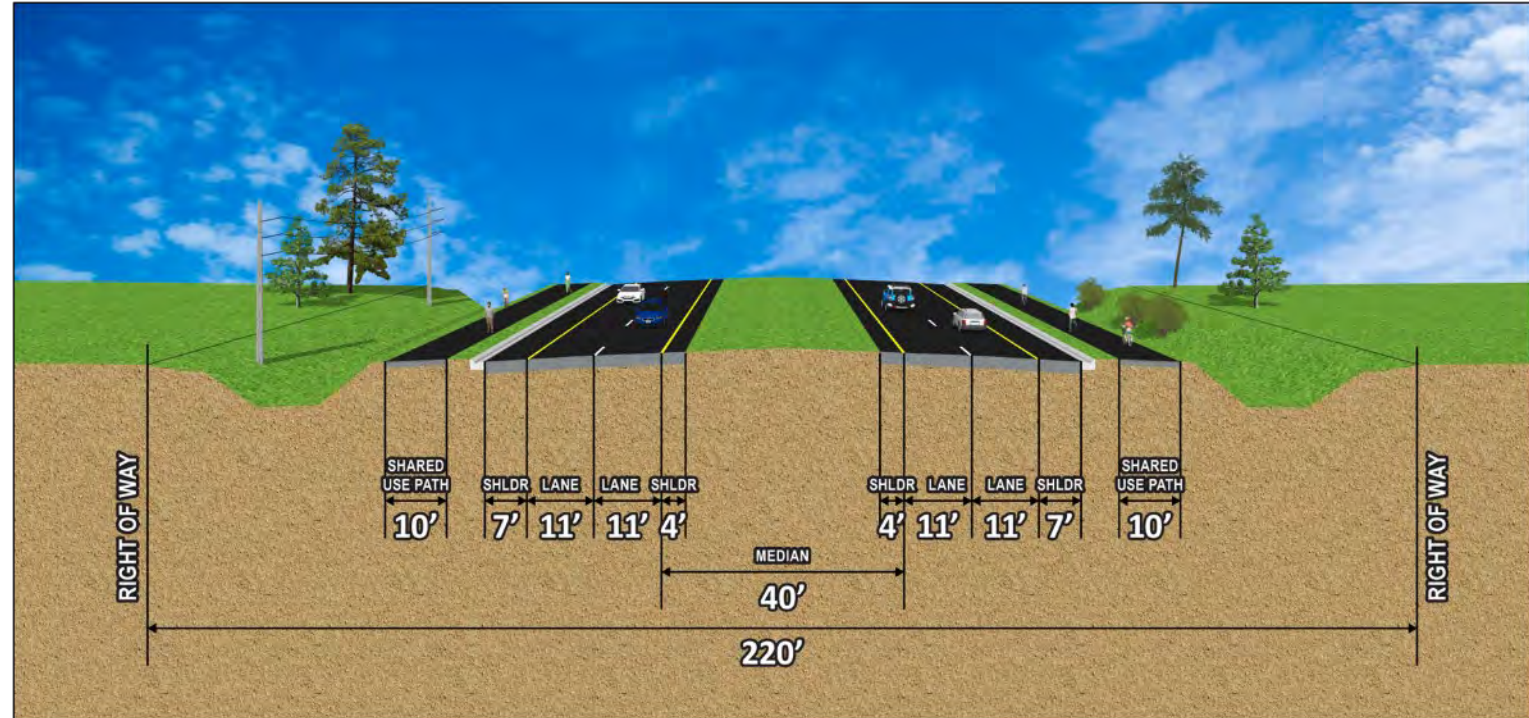
# Project Alternatives

Build Alternative 1, Build Alternative 2 and No-Build Alternative



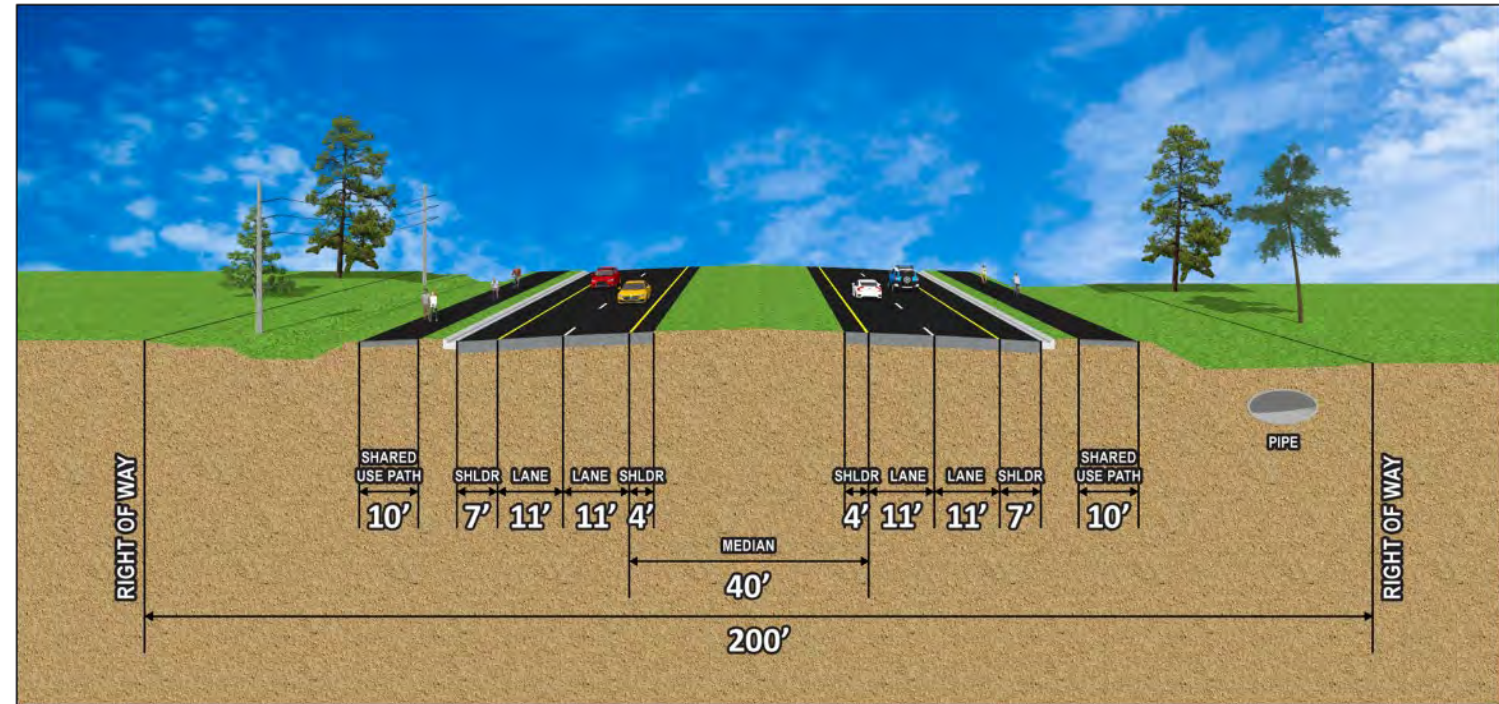
# Build Alternative 1 - Urban Typical Section With Ditch For Off-site Flows

- Urban typical section with curb and gutter, a closed drainage system, and new stormwater management facilities
- To address sizable offsite flows that drain from east to west, a **canal** would be constructed along the majority of the east side of the roadway to capture and convey water to cross-drains under the roadway
- **Generally requires an additional 20 feet of right-of-way** on the east side for a 220-foot typical section (additional needed at utility parcel).



# Build Alternative 2 - Urban Typical Section With Pipe For Off-site Flows

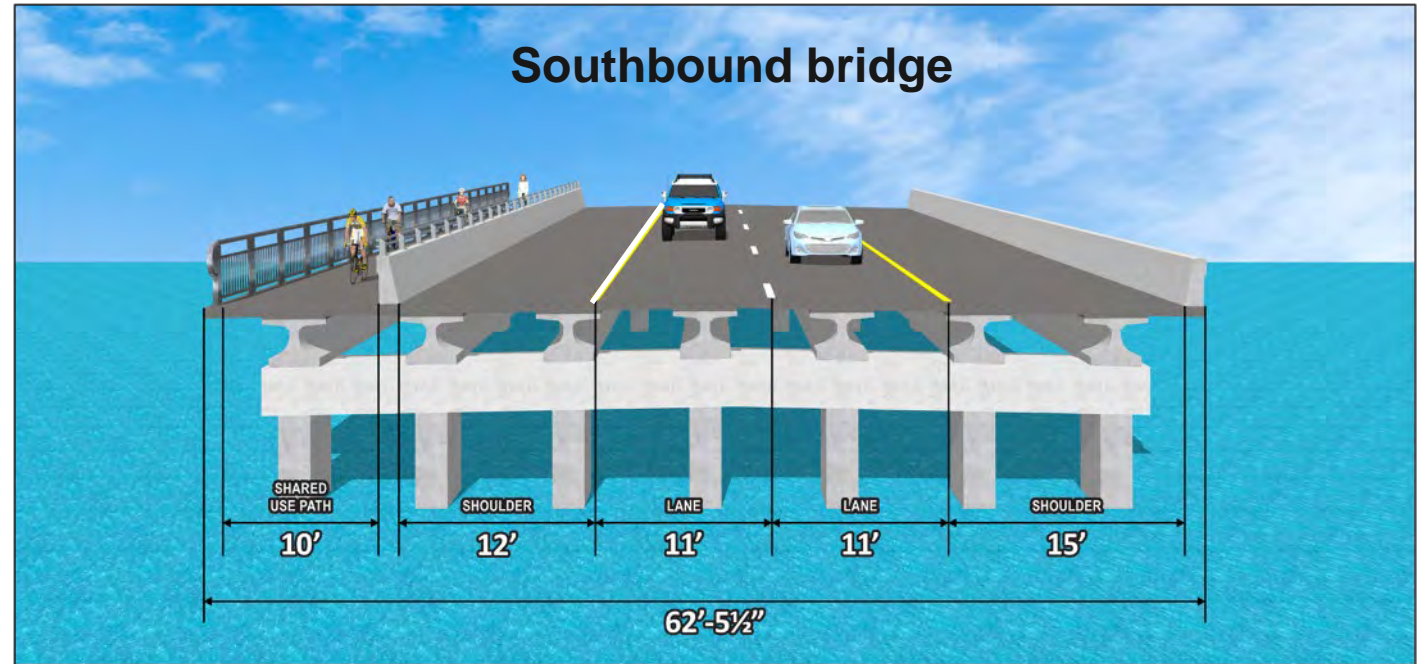
- Urban typical section with curb and gutter, a closed drainage system, and new stormwater management facilities
- To address sizable offsite flows that drain from east to west, a **pipe** would be constructed along the majority of the east side of the roadway to capture and convey water to cross-drains under the roadway.
- **Fits within the existing 200 feet of right-of-way.** One unavoidable right-of-way impact would occur at the utility parcel where the existing right-of-way is approx. 140 feet.





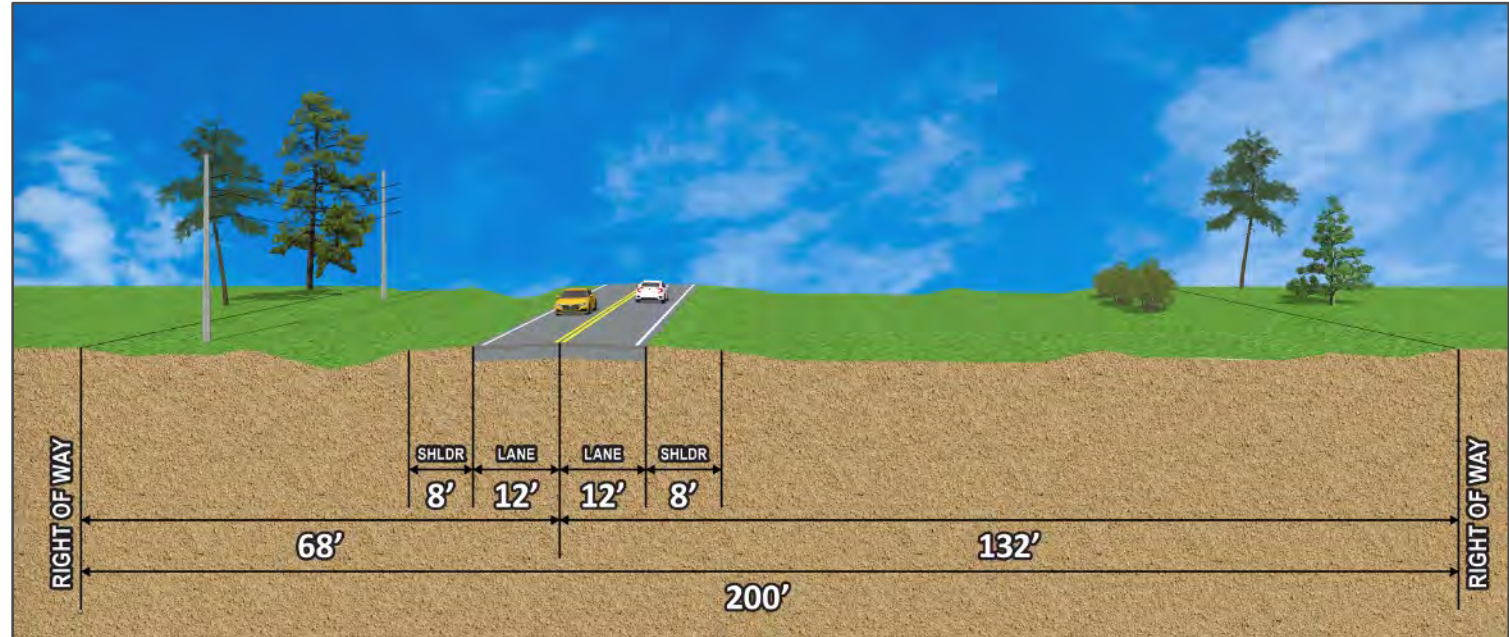
# Bridge Concept

- Both build alternatives propose to replace the existing southbound bridge over Gator Slough Canal with a new bridge structure similar to the recently constructed northbound bridge.
- The bridge will be of sufficient width to carry three southbound lanes in the future (northbound bridge also to carry 3 lanes).



# No-Build Alternative




- Assumes no improvements made to this segment of Burnt Store Road through the year 2045, except routine maintenance





# Evaluation Matrix

*\*Preliminary – subject to change\**

EVALUATION FACTORS	ALTERNATIVE 1 URBAN TYPICAL SECTION WITH DITCH FOR OFFSITE FLOWS	ALTERNATIVE 2 URBAN TYPICAL SECTION WITH PIPE FOR OFFSITE FLOWS	NO-BUILD ALTERNATIVE
<b>Benefits</b>			
Reduced traffic congestion			
Bicycle accommodations			
Pedestrian accommodations			
Increased pedestrian/bicycle safety			
Enhanced safety for all users including hurricane evacuation			
<b>Right-of-Way Impacts</b>			
Right-of-way to be acquired for roadway (acres)	8.7	0.2	0
Right-of-way to be acquired for stormwater management (acres)	35.8	35.8	0
Number of business parcels impacted	0	0	0
Number of utility parcels impacted	1	1	0
Number of residential parcels impacted	0	0	0
Number of community resource parcels impacted	0	0	0
Number of unimproved properties impacted	24	0	0
Number of potential business relocations	0	0	0
Number of potential residential relocations	0	0	0
<b>Environmental Effects</b>			
Number of archaeological/historic sites impacted	0 / 0	0 / 0	0 / 0
County conservation and recreation land impacts (parcels / acres)	2 / 0.9	0 / 0	0 / 0
State conservation and recreation land impacts (parcels / acres)	1 / 0.6	0 / 0	0 / 0
Wetlands and surface water impacts (acres)	29.0	27.1	0.0
Threatened and endangered species (potential)	Moderate	Low	None
Number of noise sensitive sites	20	20	0
Number of contamination sites with medium or high contamination risk	2 / 0	2 / 0	0 / 0
Farmland impacts (acres)	3.9	0.0	0.0
Floodplain impacts (acres)	33.9	31.2	0.0
<b>Estimated Project Costs (subject to change)</b>			
Final design	\$6,696,000	\$7,483,000	\$0
Reimbursible utility relocation	\$720,000	\$720,000	\$0
Right-of-way for roadway (to be purchased)	\$7,535,000	\$135,000	\$0
Right-of-way for stormwater management (to be purchased)	\$24,500,000	\$24,500,000	\$0
Wetland mitigation	\$2,657,000	\$2,508,000	\$0
State land mitigation (Acquisition Restoration Council process)	<b>\$1,120,000</b>	\$0	\$0
Roadway construction	\$66,960,000	\$74,825,000	\$0
Construction engineering and inspection	\$6,696,000	\$7,483,000	\$0
<b>Preliminary Estimate of Total Project Cost</b>	<b>\$116,884,000</b>	<b>\$117,654,000</b>	<b>\$0</b>

# Public Involvement

- Alternative public workshop held
  - August 30<sup>th</sup> (in-person)
    - 39 citizens attended
  - September 1<sup>st</sup> (virtual)
    - 40 citizens attended
  - Approx. 190 comments received
    - public comment period ended 9/12/22
- Predominant comment related to northbound turning movements at Burnt Store Marina





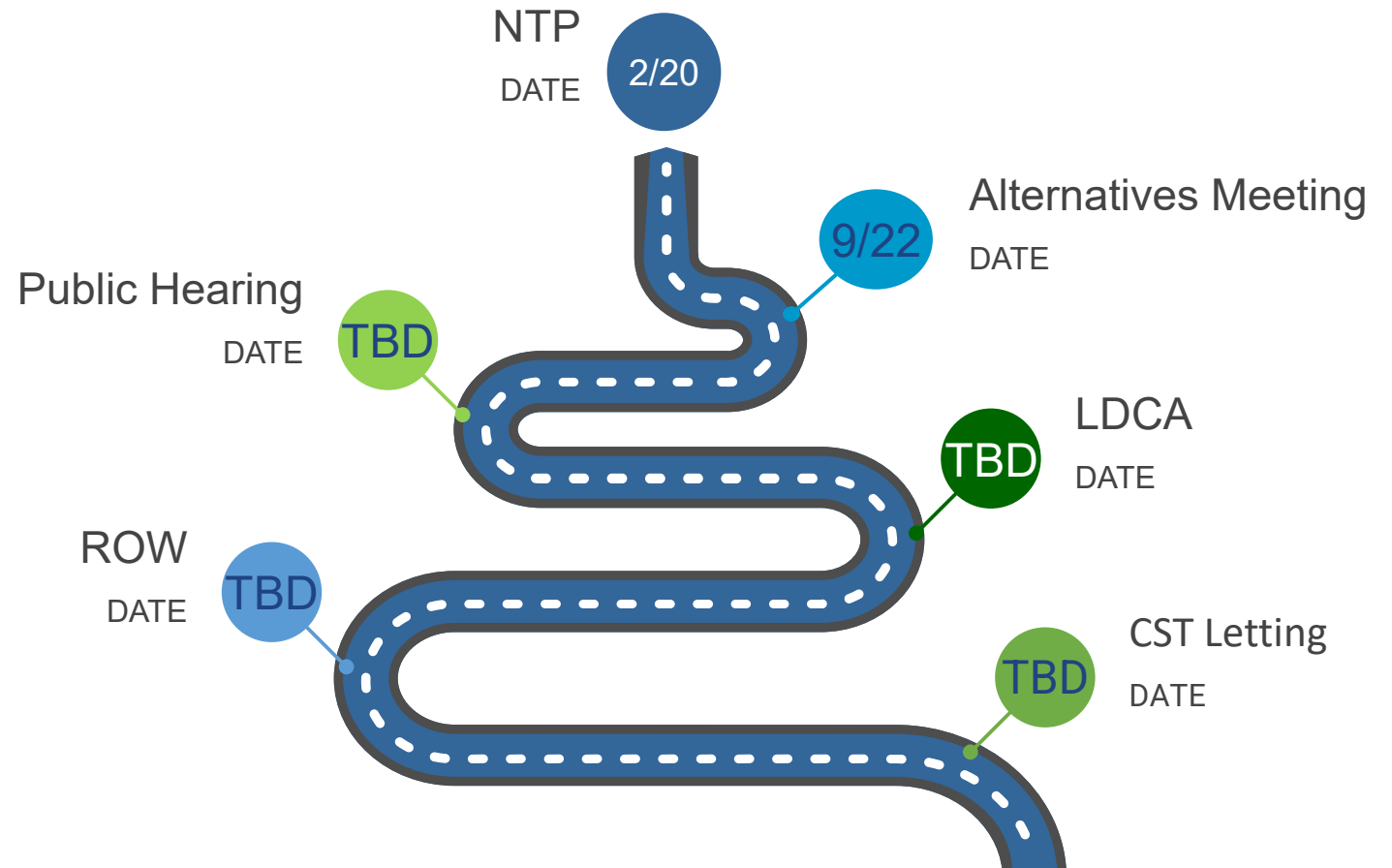
# FPID: 436928-1 Project Description

## Timeline

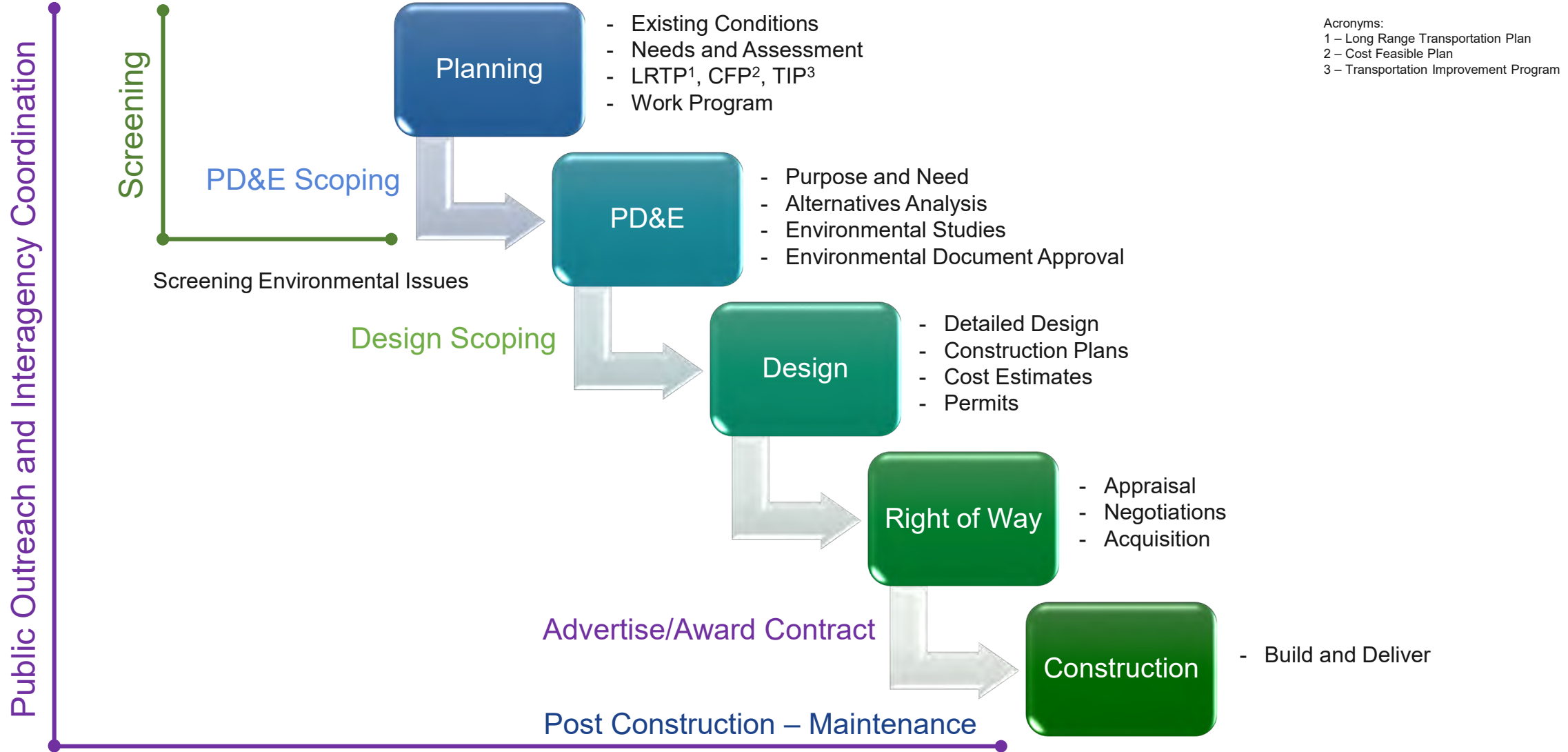
Date	Milestone
February 2020	PD&E Start (NTP)
N/A	Corridor Public Workshop
N/A	Alignment Public Workshop
N/A	Public Alternatives Scoping Meeting
8/30/22 and 9/1/22	Alternatives Public Workshop #1
N/A	Alternatives Public Workshop #2
Tentative spring 2023	Public Hearing
Tentative fall 2023	LDCA

Design, R/W, and Construction  
are currently not funded.

*\*Preliminary Schedule – subject to change\**



# Transportation Project Development Process



# Action Items

- FDOT is coordinating with Lee Co DOT regarding intersection concepts and Burnt Store Access Management Resolution
- FDOT will present before the Lee MPO and Charlotte MPO
- Design refinements and changes based on public comments, Lee County DOT coordination, MPO comments
- Selection of preferred alternative
- Environmental and Engineering documentation
- Public hearing

# Contact Information

FDOT Project Manager

Steven Andrews

FDOT, District One

801 North Broadway Avenue

Bartow, Florida 33830

(863) 519-2270

steven.andrews@dot.state.fl.us

<http://swflroads.com/project/436928-1>



**AGENDA ITEM # 20**  
**CHARLOTTE COUNTY ADVANCED TRAFFIC MANAGEMENT SYSTEM**  
**(ATMS) / INTELLIGENT TRANSPORTATION SYSTEM (ITS) MASTER PLAN**  
**PRESENTATION**

**Purpose:** To outline Charlotte County's Advanced Traffic Management System (ATMS)/Intelligent Transportation System (ITS) Master Plan Study and System goals.

**Presented by:** Robert Fakhri, P.E. - Charlotte County Public Works  
Fathy Abdalla, Ph.D. P.E.- Kisinger Campo, KCA

**Discussion:**

Charlotte County Public Works is developing an ATMS/ITS Master Plan that includes research and development of an upgrade to the existing ATMS and ITS plan with the following System Goals: §

- 1) Improve Charlotte County's ability to manage traffic signals and equipment
- 2) Provide Traffic Management Center with real time data for network operations
- 3) Provide means for improved data sharing
- 4) Improve incident response times
- 5) Prepare for implementation of emerging transportation technologies such as connected vehicles

The Master Plan study is scheduled to be completed in Spring 2023. Based on the Study findings and recommendations the County will coordinate with the Florida Department of Transportation to include the improvements in the Work Program for implementation.

**Recommendation:** No action required, informative presentation only

**Attachment:** [Charlotte County ATMS/ITS Master Plan Presentation](#)

# ATMS/ITS Master Plan

Charlotte County, FL  
FPID: 438261-1-32-01

CAC/TAC November 30, 2022  
MPO December 15, 2022



# AGENDA

- > Introduction
- > Regional Systems
- > Existing ATMS
- > ATMS Analysis and Recommendations
- > Charlotte County Traffic Management Center (TMC)
- > Next Steps



# INTRODUCTION

## Charlotte County ITS/ATMS System Goals

### > Traffic Control

- Improve County's ability to manage traffic signals, CCTVs, radar detection units, etc.

### > Capabilities

- Provide the TMC with real time data for network operations

### > Regional Connectivity

- Provide local stakeholders with a means for improved data sharing

### > Responsiveness & Reliability

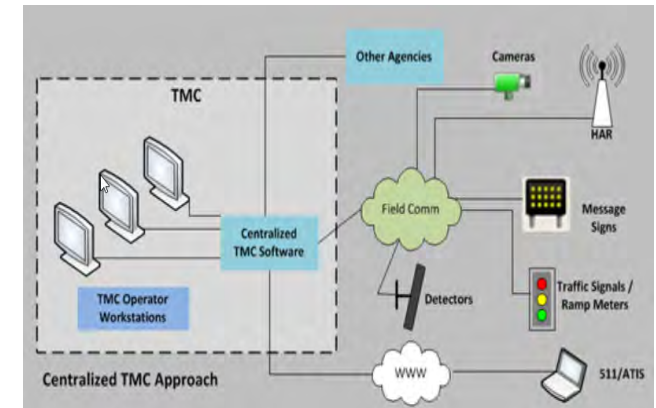
- Improve incident response time
- Reduce network failures

### > Innovation

- Prepare and implement new wave of transportation technologies (such as CV)

### > Analysis of Performance Measures

- Evaluate the effectiveness of the system





# INTRODUCTION

## State and Local Priorities

### > Charlotte County-Punta Gorda MPO

- 1.) Ensure Efficient Travel for all Modes of Transportation
- 2.) Expand Transportation Choices for Everyone
- 3.) Preserve Natural Spaces While Promoting a Healthy Community
- 4.) Support Vibrant Centers and the Local Economy
- 5.) Enhance Safety and Security for Everyone

### > FDOT Vision Zero

- Eliminate all transportation-related fatalities and serious injuries for all modes of travel.



# INTRODUCTION

## Project Stakeholders/Partners

> The primary stakeholders identified for the Charlotte County ATMS / ITS Plan are listed below:

- Charlotte County
- FDOT District One
- City of Punta Gorda
- Federal Highway Administration (FHWA)
- FDOT Central Office
- Charlotte County - Punta Gorda Metropolitan Planning Organization (MPO)
- Local Mass Transit Agency: Charlotte County Transit
- Sarasota County Area Transit (SCAT)
- Charlotte County ITS Stakeholder Committee (ITSSC)
- Charlotte County Traffic Operations Coordinating Committee (TOCC)
- MPO Citizen Advisory Committee (CAC)
- MPO Technical Advisory Committee (TAC)



# FLORIDA REGIONAL ITS/ATMS SYSTEMS

## Connection to Regional Systems and System Plans

### > FDOT D1 Regional ITS Architecture (RITSA)

- Ten-year plan for the integration of the five MPO's in the region

### > FDOT D1 TMC “Swift Center”

- Primarily used to control ITS devices along I-75

### > Lee County TMC

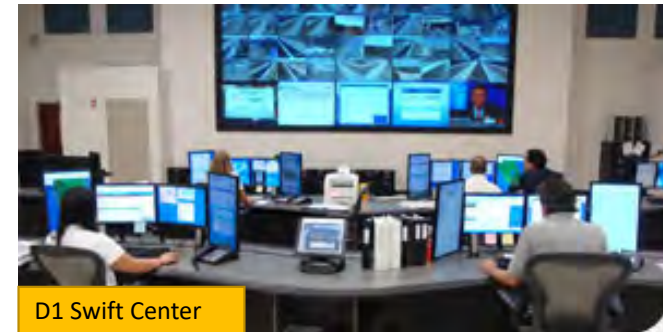
- ATMS for Lee County.
- Signal maintenance and operations handled by local municipalities

### > Manatee-Sarasota Regional TMC

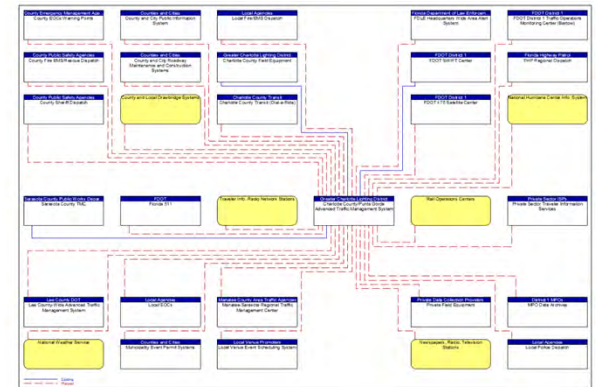
- Joint TMC between Manatee and Sarasota Counties

### > Florida 511

- Source of real time traveler information for all motorists through live CCTV footage and weather, traffic, construction, and other alerts.



D1 Swift Center



# EXISTING ATMS

## KCA Proprietary GIS/GPS Data Collection Tool using "esri"

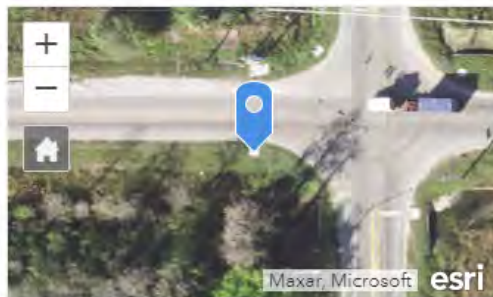
### ATMS Inventory System

Submitted by: dpowell\_KCA  
Submitted time: Sep 8, 2021, 10:14:04 AM

### Intersection/Signal Information

Intersection Location

Lat: 26.94584 Lon: -81.76106



**CHARLOTTE COUNTY  
ATMS/ITS MASTER  
PLAN**  
**FPID: 438261-1-32-01**  
Prepared by:  
**Kisinger Campo  
& Associates Corp.**  
201 N Franklin Street,  
Suite 400,  
Ft. Pierce, FL 33602

### INTERSECTION INVENTORY FORM (Intersection No.: 13)

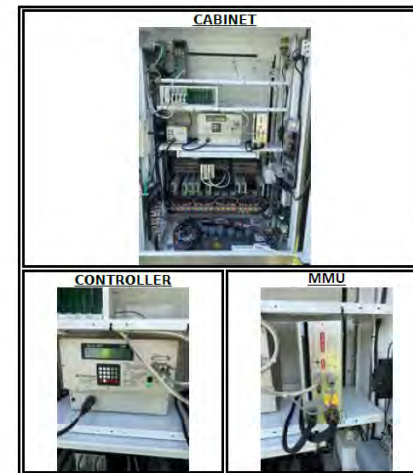
Major Street	Manion Avenue
Minor Street	Bal Harbor Boulevard
Date	September 7, 2021
Data Collected By	dpowell_KCA
Signalization Type	Master Arm
Signalization Condition	Fair
Signalization Comment	NA



CABINET DATA	
Location (Corner)	SW Southwest
Manufacturer	Naztec
Installation Date	June 15, 2009
Condition	Good
Size	Type VI (77" x 44" x 26")
Mounting	Base
Foundation Type	Concrete
Interconnect Conduit	No
Interconnect Conduit Size	NA
Spare Conduit	3
Spare Conduit Size	2"
Best Cabinet Entry Point	Existing Communication Conduit

CONTROLLER DATA	
Manufacturer	Trafficware
Model Number	980-A2300-1
Installation Date	December 8, 2014
Condition	Good

MMU DATA	
Manufacturer	Naztec
Model Number	MMU-516
Installation Date	December 8, 2014
Condition	Very Good
Number of Channels	16



PEDESTRIAN SIGNAL DATA	NE Corner	NW Corner	SW Corner	SE Corner
Pedestrian Signal	Yes	Yes	No	Yes
Pedestrian Signal Type	Two Signals	One Signal	None	One Signal
Push Button(s)	2 Buttons	1 Button	None	1 Button
Pedestrian Signal Condition	Good	Good	NA	Good

SW Approach	WB Approach
Signal	No
Lead	NA
Trail	None
Color	Black (No Yellow)
Condition	Good
Detector	Radar
Other	None



# EXISTING ATMS

## ATMS Hardware Review

### > Intersection Inventory

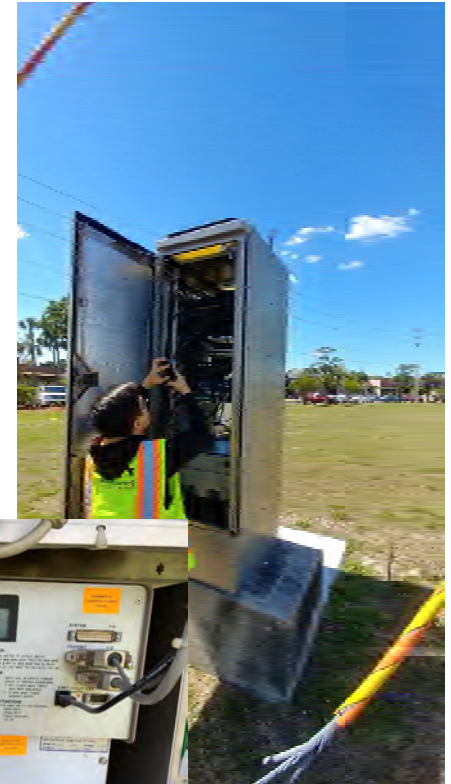
- 124 intersections were inventoried by KCA's Traffic Engineers and Field Team

### > Signalized Intersection Interconnectivity

- 82% of signalized intersections are currently interconnected.

### > Traffic Devices Inventoried

- Signal Cabinets
- Traffic Controllers
- Vehicle Detection
- Traffic Monitoring (CCTV)

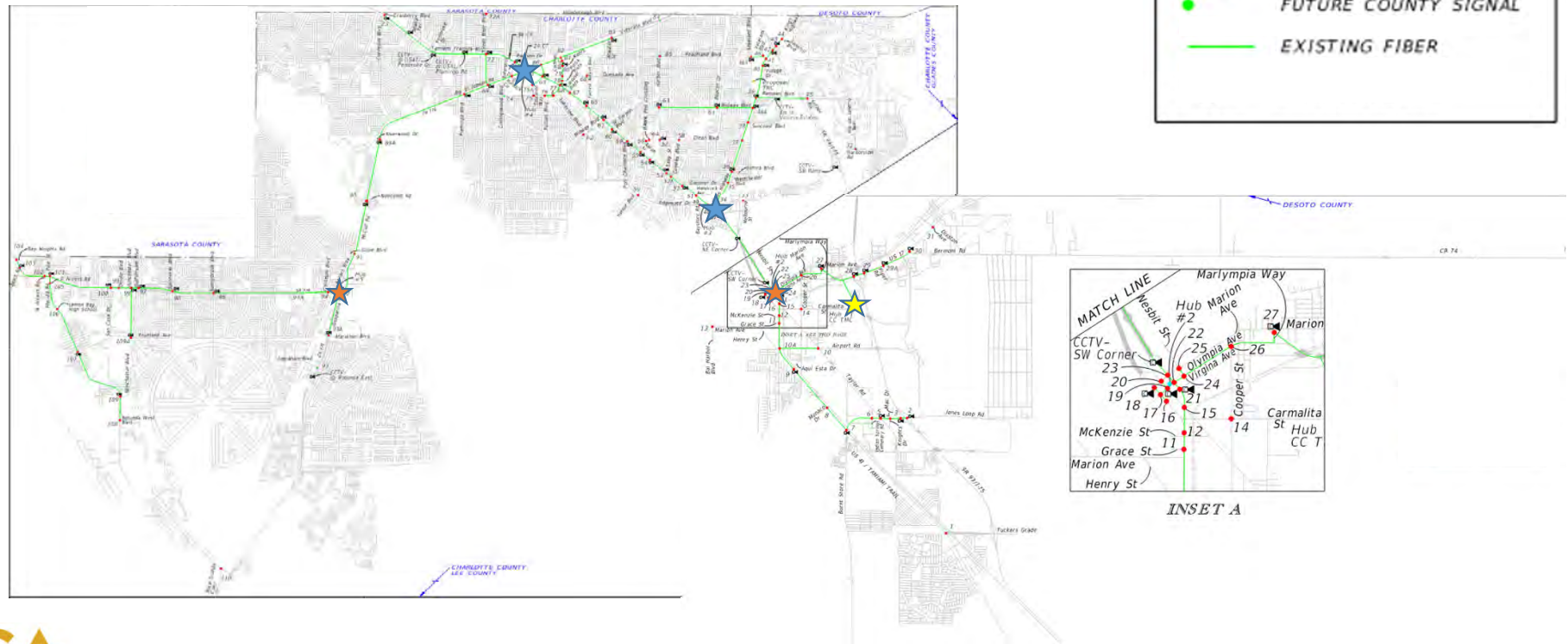


# EXISTING ATMS

## Existing ATMS System Map

### > Existing communication network

– Point-to-point “tree” fiber network topology



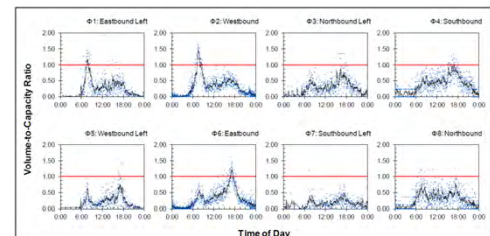
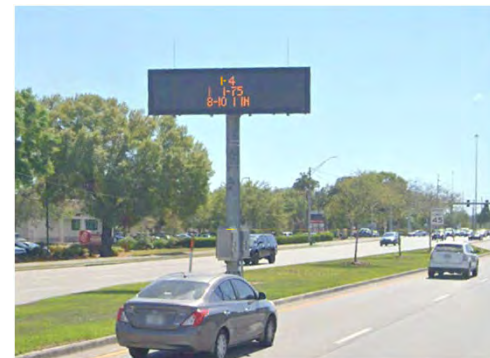
# ATMS RECOMMENDATIONS

## Hardware

- > Replace current signal controllers
- > Increase the existing 82% interconnected intersections to 100%
- > Enhance the existing 15 control sections with three new ones
- > Update the CCTV and detection systems

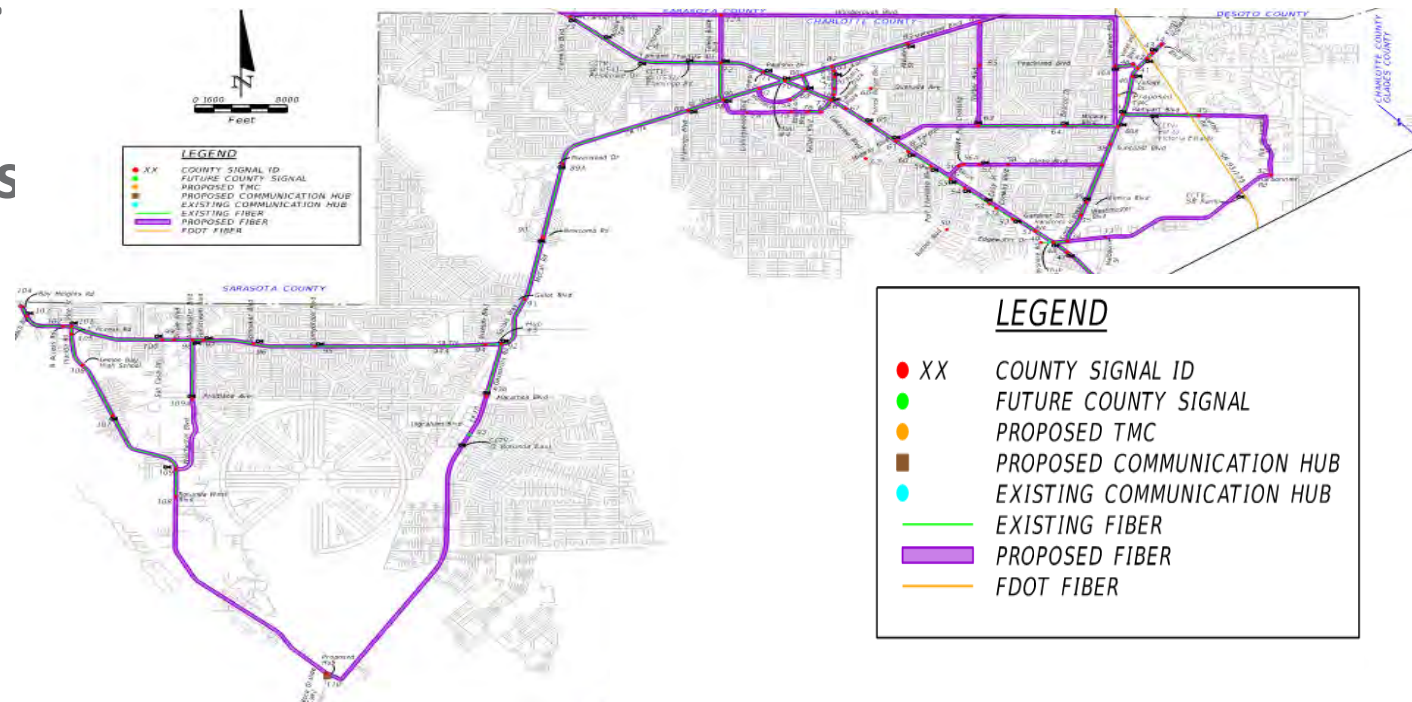
## System

- > Install units for CAV along US41 to prepare for CAV connectivity
- > Increase motorists' access to information through ADMS signs and other outlets
- > Update central control and traffic control software
  - YUNEX: Concert or Symphony
  - Trafficware: ATMS.now
  - Econolite: Centrac (with Mobility)
  - Q-Free: Kinetic
- > Reroute fiber from tree to ring topology to avoid single point of failure.



# ATMS RECOMMENDATIONS – FIBER LINES

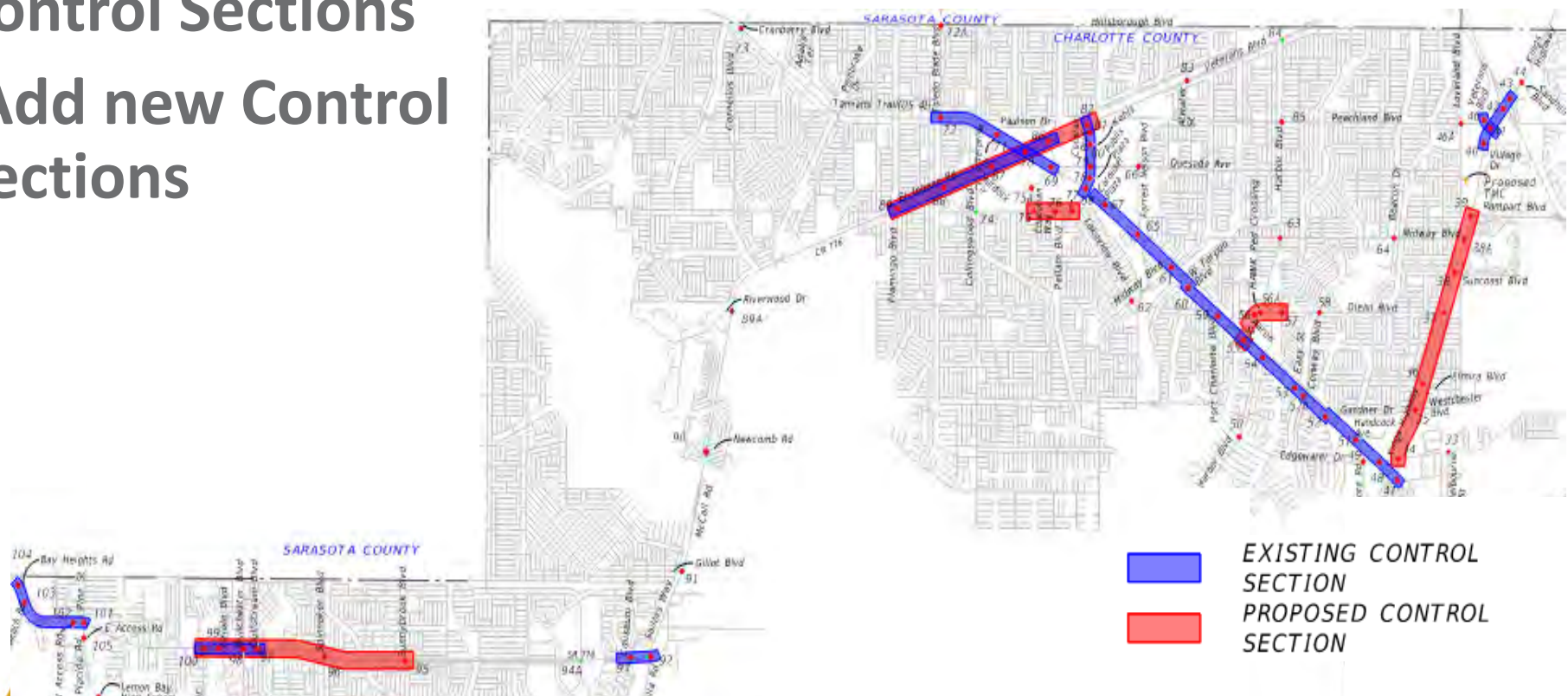
- Upgrade all existing fiber lines with 144 strands
- Add new fiber lines to cover all signals and for network redundancy





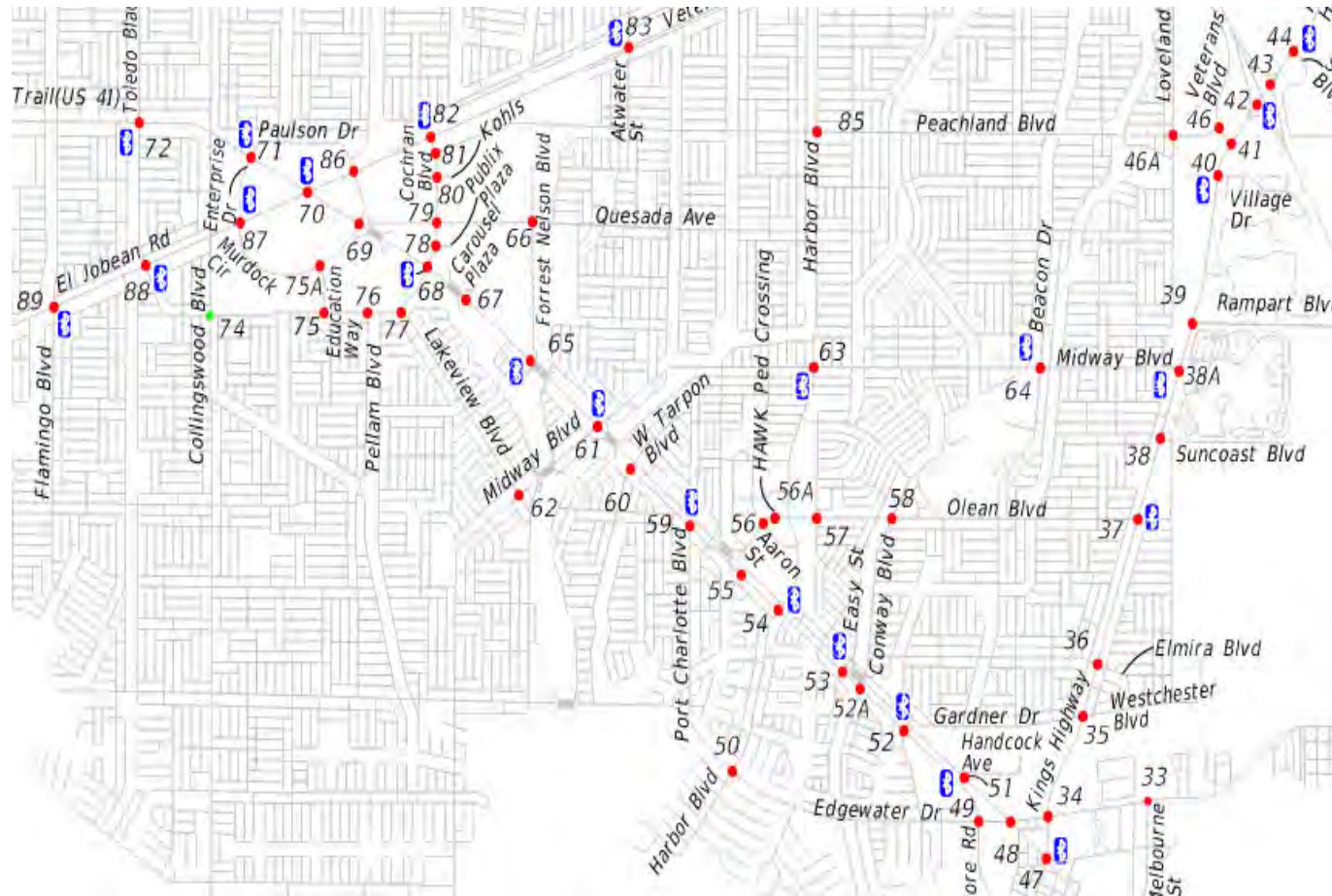
# ATMS RECOMMENDATIONS – CONTROL SECTIONS

- Extend existing Control Sections
- Add new Control Sections



# ATMS RECOMMENDATIONS – BLUETOOTH READERS

- Add new Bluetooth readers to capture travel time
- Gain full control on network



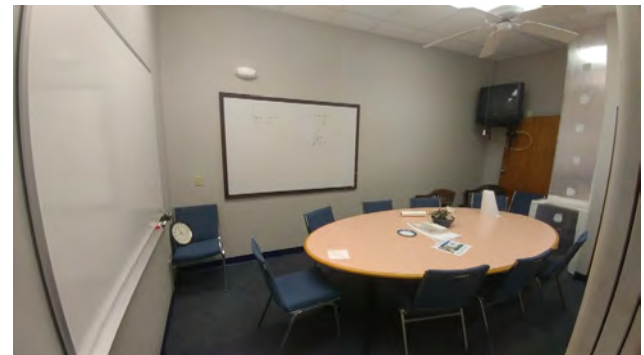
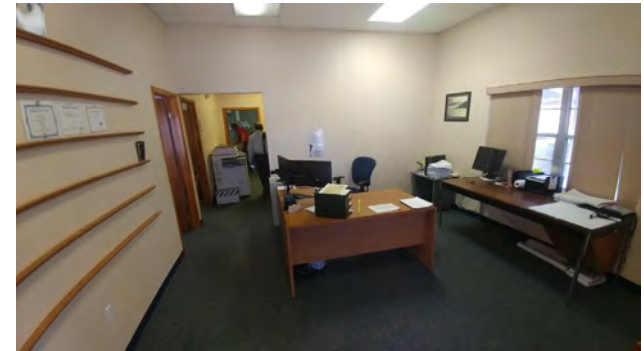




# TRAFFIC MANAGEMENT CENTER

## Existing TMC

- Located at 7000 Florida Street, Punta Gorda, FL 33950
- Building is about 1,800 SF
  - Relatively old, small, and insufficient to accommodate demand
  - TMC is quite small, 17' x 14' with one workstation
- Not considered hurricane resistant

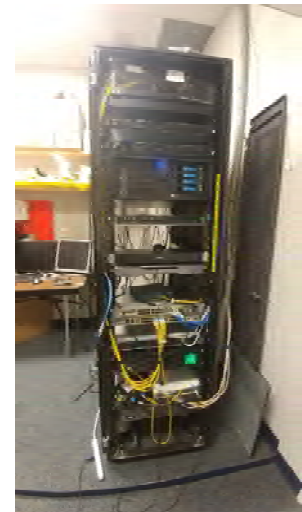




# TRAFFIC MANAGEMENT CENTER

## Existing TMC

- 15 video monitors
- 1 employee
- 1 workstation
- Operates in business hours only
- Relatively old, small, and insufficient to accommodate demand
- TMC viewing room is quite small
  - 17' x 14'
  - One workstation

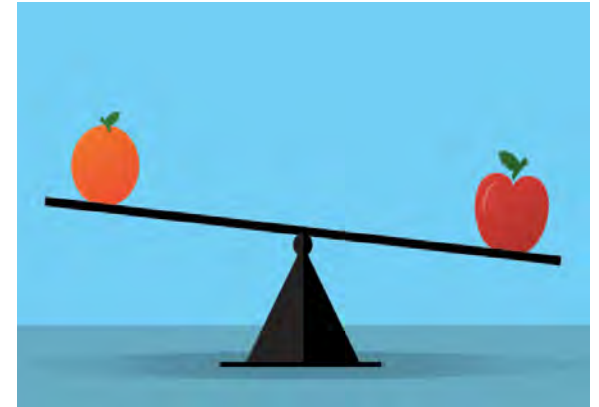


# TRAFFIC MANAGEMENT CENTER

## Other TMCs

### > KCA Review of other TMCs

- Hillsborough County
- Pasco County
- Pinellas County
- Sarasota County (ongoing)



# TRAFFIC MANAGEMENT CENTER

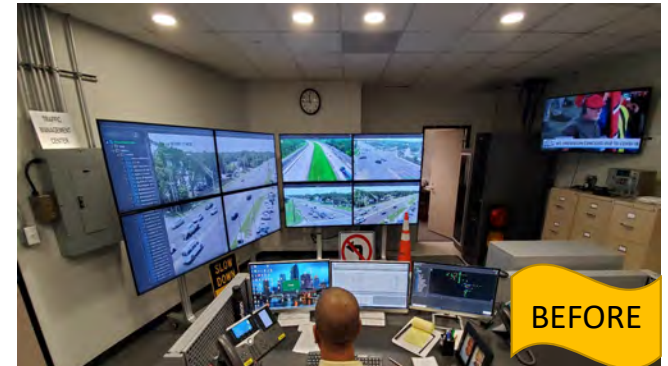
## ⬆ Hillsborough County TMC

### > Facility Details (recently built!)

- 1,500 SF
- 36 – 65” wall screens
- 9 workstations – 4 offices
- Hiring operators now

### > Facility Demand

- 556 connected signalized intersections
- 100 CCTVs
- 240 miles of fiber runs



# TRAFFIC MANAGEMENT CENTER

## 📍 Pasco County TMC

### > Facility Details

- 700 SF
- 12 – 70” wall screens
- 5 workstations – 3 offices
- 1 operator – adding 2 more

### > Facility Demand

- 100 connected signalized intersections
- 80 CCTVs





# TRAFFIC MANAGEMENT CENTER

## 📍 Pinellas County TMC

### > Facility Details

- 1,500 SF
- 18 screens
- 6 floor workstations – 4 offices
- 3-5 operators (1 at night and weekends)

### > Facility Demand

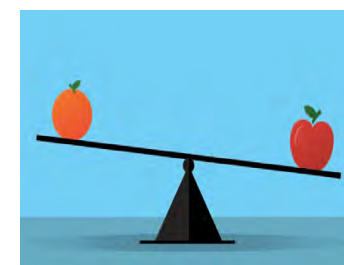
- 500 signalized intersections
- 80 CCTVs



# TMC SUMMARY

## > Comparison Summary and Prediction

	Hillsborough	Pasco	Pinellas	Charlotte (Exist)	Charlotte (20 year projected)
Signalized Intersections	556	100	427	124	140
No. of CCTVs	100	80	250	80	160
Control Room Area (SF)	1,500	700	1,500	238	800
No. of Monitors	36	12	18	15	20
No. of Workstations	9	5	6	1	2-3
No. of Offices/conf. room	4	3	4	1	2
No. of Operators	4	3	5	1	2-3

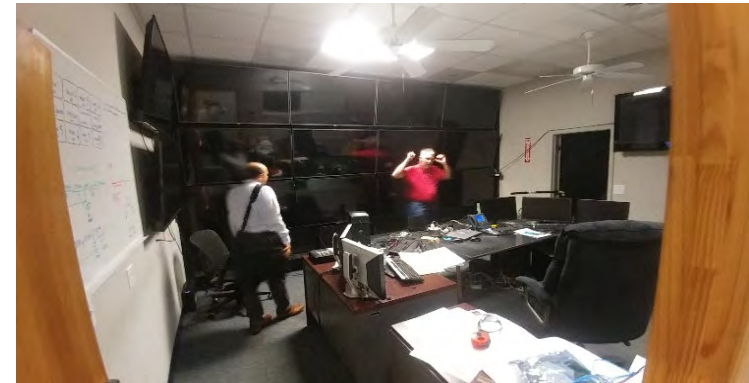


# TMC UPGRADE OPTIONS

⬆ Three options were considered to upgrade the TMC.

⬆ **Option A: Retrofit Existing Facility**

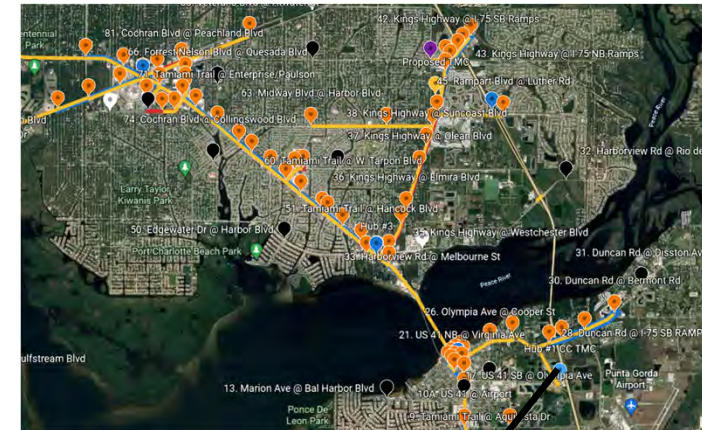
- > Remodel and expand TMC control room area
- > Add workstations/monitors
- > Strengthen the building to a better hurricane resistant level
- > Likely will lose the office and/or conference area



# TRAFFIC MANAGEMENT CENTER UPGRADE OPTIONS

## Option B: Reconstruct TMC building in existing location

- Increase size of the building
- Customize the layout of the TMC's rooms and workspaces for efficiency
- Increase structural resistance to CAT 5 hurricane level winds
- Existing location requires I-75 FDOT fiber sharing data



Existing  
TMC



# TRAFFIC MANAGEMENT CENTER UPGRADE OPTIONS

## 📍 Option C: Relocate the TMC (new or existing building)

- Increase size of the building
- Customize the layout of the TMC's rooms and workspaces for efficiency
- Increase structural resistance to CAT 5 hurricane level winds
- A relocation of the TMC could provide more practical connection to the communication hub stations in a different location

# TMC SUMMARY

## Comparison Matrix

	Option A: Retrofit existing building	Option B: Reconstruct in existing location	Option C: Relocate to elsewhere
<b>TMC Size and Capacity</b>	Reallocation subtracts space from other rooms	Flexibility in room spacing and layout	
<b>Number of Workstations</b>	Workstations can be added, but is still limited to the total building area	Exact workstations demand can be met	
<b>Risk of Network Disruption</b>	Redundant connection will require FDOT fiber sharing		New location will provide a practical connection to ring network topology
<b>Improved Hurricane Resistance</b>	Structural upgrades are needed. Could be major renovation	Resistant materials can be used in construction	
<b>Upgrade Cost</b>	Moderate	High	High

# NEXT STEPS

## > System Components

- Alternative System Analysis
- Select ATMS components
  - CCTV, Fiber connections, Dynamic message Board, Bluetooth Readers, etc.
  - TMC managing software

## > Implementation

- Develop an Implementation and phasing plan that includes costs for the selected ATMS components and software

## > Evacuation and Routes Analysis

- Develop Hurricane Evacuation Timing plan
- Develop Incident Management plan

## > Study Completion

- Study completion date is Spring 2023



**CHARLOTTE COUNTY – PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION**  
**STAFF DIRECTOR'S REPORT**  
***December 15, 2022 MPO Board Meeting***

**07/20/2022 - MPO Staff Meeting**

**07/20/2022 - Veterans Boulevard Corridor Planning Study Bi-Weekly Status Meetings**

**07/21/2022 – MPO Business Meeting with Charlotte County Fiscal**

**07/26/2022 – Charlotte County Board of County Commissioners Meeting – Safe Streets and Roads for All Presentation**

**07/27/2022 – MPOAC in Gainesville, FL – MPO Noteworthy Practices Committee Meeting – Charlotte County-Punta Gorda MPO Recognized for “Leveraging Drone Technology in Development of Bicycle/Pedestrian Master Plan”**

**07/28/2022 – MPOAC in Gainesville, FL – Tour of FDOT’s State Materials Lab & MPO Staff Directors Meeting**

**08/02/2022 – SIS Cost Feasible Update Coordination Meeting**

**08/04/2022 – Lee MPO Technical Advisory Committee Meeting**

**08/04/2022 – Emerging Transportation Technologies Webinar**

**08/09/2022 – MPO Staff Meeting**

**08/10/2022 – FDOT Traffic Incident Management Meeting (TIMs) – Southwest Area Office**

**08/11/2022 – Charlotte County-Punta Gorda MPO Project Priority Discussion with FDOT**

**08/11/2022 – TIMs Recap of Chlorine Tanker Fire on I-75 in Charlotte County**

**08/11/2022 – Community Traffic Safety Team Meeting (CTST) at School Board Transportation Office**

**08/16/2022 – Marketing Meeting with VHB Consultants**

**08/17/2022 – FHWA/FDOT MPO Safety Peer Exchange in Orlando, FL**

**08/18/2022 - FHWA/FDOT MPO Safety Peer Exchange / Florida Metropolitan Planning Partnership Meeting**

**08/19/2022 - Florida Metropolitan Planning Partnership Meeting**

**08/23/2022 – Charlotte County-Punta Gorda MPO Transit Partner Meeting**

**08/23/2022 – MPO Leadership Forum**

**08/26/2022 – FDOT Grant Information Session**

**08/29/2022 – Safe Routes to School Webinar**

**08/29/2022 – Projects Discussion with Charlotte County Public Works Staff**

**08/30/2022 – Burnt Store Road PD&E Public Workshop (Lee County & ~1000 Feet North of County Line)**

**08/31/2022 – Charlotte County-Punta Gorda MPO Safe Streets 4 All Grants Discussion with Consultants**

**08/31/2022 – Project Priorities Discussion with Charlotte County Public Works Staff**

**09/01/2022 - Lee MPO Technical Advisory Committee Meeting**

**09/06/2022 – Safe Routes to School Discussion with Charlotte County Public Works/School Transportation**



09/06/2022 - FDOT / Charlotte County Coordination Meeting / City of Punta Gorda

09/08/2022 – Local Coordinating Board Meeting

09/08/2022 – MPO Staff Meeting

09/09/2022 – Submitted Safe Streets and Roads for All Grant Application to USDOT

09/15/2022 – USDOT Carbon Reduction Funding Webinar

09/17/2022 – Veterans Blvd. Corridor Study Coordination Meeting

09/20/2022 - Charlotte County Public Works / MPO Coordination Meeting

09/26/2022 – Charlotte County Board of County Commissioners Emergency Meeting

09/28/2022 – Hurricane Ian Landfall in Southwest Florida

10/05/2022 – Statewide MPO's/MPOAC/FDOT/FHWA Hurricane Relief Call

10/12/2022 – USDOT Advanced Transportation Technologies Webinar

10/21/2022 – MPO Project Priority Map Discussion

10/24/2022 – MPO Staff Meeting

10/26/2022 – Community Traffic Safety Team Meeting (CTST)

10/27/2022 – MPOAC Meeting in Orlando, FL

11/01/2022 – MPO Staff Meeting

11/03/2022 – Local Coordinating Board (LCB) Meeting

11/03/2022 - Lee MPO Technical Advisory Committee Meeting

11/08/2022 – MPO Staff Meeting

11/08/2022 – Proposed I-75 Interchange Discussion with Charlotte County Legal (Joint Resolution)

11/14/2022 – Charlotte County Projects / Draft Tentative Work Program Coordination Meeting

11/15/2022 – Bermont Road Workshop

11/17/2022 – Bicycle Pedestrian Advisory Committee Meeting

11/21/2022 – Charlotte County HR PTO Training Session

11/22/2022 – Marketing Meeting with STANTEC

11/29/2022 – Marketing Meeting with Benesch

11/30/2022 - Technical and Citizens' Advisory Committee Meetings

12/01/2022 - FDOT/City of Punta Gorda/Charlotte County Coordination Meeting

12/02/2022 – Charlotte County Punta Gorda & Sarasota/Manatee MPO Joint Meetings Strategic Planning Meeting

12/03/2022 – MPO Staff Meeting

12/08/2022 – MPO Pre-Board Coordination Meeting with FDOT

12/09/2022 – Gulf Coast Trail Forum Planning Meeting