

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE MEETING
CHARLOTTE COUNTY-PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION

AGENDA

2:00 p.m., Thursday, November 17, 2022

The MPO will hold this meeting in a hybrid format (both in-person and virtually) utilizing Microsoft Teams® and at the Charlotte County Transit Facility [545 Theresa Blvd. Port Charlotte, FL 33954](#)

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **Public Comments on Agenda Items**
4. [**2023 Election of Officers**](#)
5. **Chairs Report**
6. **Consent Agenda**
 - A. [**Approval of Minutes: June 16, 2022**](#)
 - B. [**MPO Board and Advisory Committees Meeting Schedule for Calendar Year 2023**](#)
7. **Sheriffs' Office Report - Public Safety**
8. **FDOT Bicycle/Pedestrian Coordinator Report – (Tanya Merkle)**
9. [**Review and Approval of the Transportation Improvement Program \(TIP\) Roll Forward Amendment FY 22/23 - FY 26/27 \(Laks Gurram\)**](#)
10. [**Public Participation Plan \(PPP\) Update \(Betty-Ann Sherer\)**](#)
11. [**Charlotte County SUN Trail Projects Update \(April Santos/D’Juan Harris\)**](#)
12. [**Carbon Reduction Strategy Preliminary Priority List \(D’Juan Harris\)**](#)
13. [**2023 FDOT Safety Performance Measures Discussion \(D’Juan Harris\)**](#)
14. [**Summary of Crash Data in Charlotte County \(D’Juan Harris\)**](#)
15. **Charlotte County Report**
16. **City of Punta Gorda Report**
17. **Public Comments**
18. **Staff Comments**

19. Member Comments

20. Adjournment The next regularly scheduled meeting of the BPAC is February 23, 2023

No stenographic record by a certified court reporter is made of these meetings. Accordingly, anyone seeking to appeal any decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. (F.S. 286.0105)

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND CHAPTER 286.26 FLORIDA STATUTES, PERSONS NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. CALL (941) 626-7463 BETWEEN 8:00 A.M. AND 4:00 P.M., MONDAY THROUGH FRIDAY.

The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes he or she has been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Charlotte County-Punta Gorda MPO Title VI Coordinator Wendy W. Scott at (941) 883-3535 or by writing her at Charlotte County Administration Center, 18500 Murdock Circle, Real Estate Conference Room B200, Port Charlotte FL 33948

****CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION (Temporary Headquarters)**
Charlotte County Administration Center, 18500 Murdock Circle, Real Estate Conference Room B200, Port Charlotte FL 33948

NOVEMBER 17, 2022
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) MEETING

AGENDA ITEM # 4
ELECTION OF 2023 OFFICERS

Purpose: To elect the BPAC Chair and the BPAC Vice Chair for 2023

Agenda Item Presented by: MPO Staff

Discussion:

The BPAC Bylaws require that the election of the BPAC Chair and Vice Chair occur annually.

The BPAC Chair presides at all BPAC meetings and is responsible for pertinent correspondence and information releases.

The BPAC Vice Chair assumes the Chair's duties in the absence of the Chair and performs other duties assigned by the Chair.

All voting BPAC members are eligible to be nominated. Election shall be by a majority vote of the attending BPAC voting members.

Recommendation: Motion to nominate and elect the BPAC Chair and Vice Chair.

Attachment: [BPAC Members List](#)

BPAC members

Name	Representing	Term Ends
Pauline Klein (Chair)	Bicycle Club	December 2023
Court Nederveld (Vice Chair)	South County	December 2022
Ben T. Turner	West County	December 2022
James Wernicke	West County	March 2023
Robert Logan	Mid County	December 2022
David L. Allen	Mid County	December 2022
Michael Tomaso	Bicycle Business	March 2024
Wendy K. Zurstadt	South County	December 2023
Betty Staugler	Historical/Cultural/Environmental	December 2022
	Advisory Personnel	
Mike Koenig	Charlotte County Parks & Recreation	
Mitchell Austin	City of Punta Gorda	
DFC William Miller	Charlotte County Sheriff's Office	
Ravi Kamarajugadda/Robert Fahkri	Charlotte County Public Works Division	
Tanya Merkle	Florida Dept. of Transportation	
	Safe Route To Schools	
Linda Sposito	City of Punta Gorda	
Joshua Hudson	Economic Development Office	
Tony Conte/Lynda Faieta	Charlotte County Public Schools	

NOVEMBER 17, 2022
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) MEETING

CONSENT AGENDA # 6

NOVEMBER 17, 2022
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) MEETING

AGENDA ITEM # 6A
APPROVAL OF MINUTES: JUNE 16, 2022, MEETING

Purpose: To review and approve the Minutes of the June 16, 2022 BPAC hybrid Meeting.

Agenda Item Presented by: MPO Staff

Discussion: To Be Determined

Recommendation: Motion to approve the Minutes of the BPAC hybrid meeting held on June 16, 2022

Attachment: [Minutes of the BPAC hybrid Meeting held on June 16, 2022](#)

CHARLOTTE COUNTY-PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC)

Minutes of the meeting held in a hybrid format on June 16, 2022, utilizing Microsoft Teams® for virtual participation and in person at the East Port Environmental Campus, Training Room B, 25550 Harbor View Road, Port Charlotte, Florida 33980.

MEMBERS ATTENDING EITHER IN PERSON OR VIRTUALLY

Court Nederveld, (Vice Chair) South County Representative
Robert Logan, Mid-County Representative
Wendy Zurstadt, South County Representative
James Wernicke, West County Representative (Virtual)
Betty Staugler, Historical/Cultural/Environmental Representative (Virtual)
David Allen, Mid County Representative (Virtual)
Ben Turner, West County Representative (Virtual)

ABSENT

Pauline Klein, (Chair) Bicycle Club- excused
Michael Tomaso, Bicycle Business Representative

ADVISORY AND OTHERS ATTENDING EITHER IN PERSON OR VIRTUALLY

Beaumont Hayner, City of Punta Gorda Urban Design
Tanya Merkle, FDOT District One Liaison
Richard (OJ) Oujevolk, FDOT
Dave Bogner, FDOT
Vitor Siguri, FDOT
Henry Belrose, WGI
Lilli O'Steen WGI
D'Juan Harris, MPO
Betty-Ann Sherer, MPO
Ravi Kamarajugadda, Charlotte County Public Works (Virtual)
Joshua Hudson, Charlotte County Economic Development (Virtual)
Srinivas Kandala, VHB (FDOT Consultant) (Virtual)

1. Call to Order & Roll Call

Acting Chair Court Nederveld called the hybrid meeting to order at 2:01 p.m.; a quorum was present.

2. Pledge of Allegiance

All attendees recited the Pledge of Allegiance.

3. Public Comments on Agenda Items

There were no public comments received.

4. Chairs Report

Acting Chair Court Nederveld commented on the minutes from the 2/24/22 BPAC meeting. He would like the definitions regarding sidewalk, shared use paths in the minutes for today's meeting.

He also noted he would like to see the County change their sidewalk design to use saw cut joints for future projects. Ravi Kamarajugadda recommended him to send a letter to Joanne Vernon, Charlotte County Engineer.

Chair Nederveld also recommended the County adopt the Idaho Stop sign law attached to these minutes.

5. Consent Agenda

A. [Approval of Minutes: February 24, 2022](#)

A Motion was made by Robert Logan to approve the Consent Agenda. Wendy Zurstadt seconded the Motion; and the Motion was approved unanimously.

6. Sheriffs' Office Report-Public Safety

Sheriff Miller presented the report of Bicycle and Pedestrian Crashes prepared by Donna Buffington, Intelligence Analyst for the period of January 1 through May 31, 2022. He noted in the first five months of 2022, a total of 2,378 crashes were reported in Charlotte County. Almost half of these occurred along the US 41/Tamiami Trail corridor between the Charlotte/Sarasota County line and the southern side of the City of Punta Gorda. Out of 71 Bicycle/Pedestrian crashes, four resulted in fatalities, two involved a bicycle, and two involved a pedestrian. Two of the fatalities occurred along Tamiami Trail in Port Charlotte.

[The complete Bicycle and Pedestrian Crash Report can be viewed here](#)

Chair Nederveld asked from CCSO's perspective, are there any recommendations you would make to help the County achieve Vision Zero?

Sheriff Miller stated at this time the Sheriff's Department is doing everything they can and praised the efforts of the MPO and other stakeholder groups to continue their efforts to continue educating the citizens in the Charlotte County Community.

Beaumont Hayner, City of Punta Gorda, asked if more detailed information could be provided regarding the specific intersections where these crashes have occurred to determine if there are areas where improvements can be made.

Sheriff Miller noted intersection details could be provided with future reports.

Ravi Kamarajugadda added every three months he downloads crash data for the County and evaluates the locations, crash types and identifies possible improvements that can be implemented. He maintains an ongoing list. He stated the County and the Sheriff's office pull their information from the same source.

7. [FDOT Bicycle/Pedestrian Coordinator Report](#)

Tanya Merkle noted Deborah Chesna the Bicycle Pedestrian Coordinator has left FDOT. She directed any questions or concerns can be addressed to Bessie Reina, the Transportation Planning Manager.

Director Harris asked if there was an update for the SUN Trail call for projects? Ms. Merkle did not have an update. However, she indicated she would investigate and follow up with a status update.

8. [North Jones Loop Feasibility Study Update](#)

Richard (OJ) Oujevolk gave a PowerPoint presentation, North Jones Loop Road (CR 768) Feasibility Study from Burnt Store Road to Piper Road.

FDOT District One began a Feasibility Study in July 2020 to evaluate the potential widening of North Jones Loop Road (CR 768) up to six lanes from Burnt Store Road (CR 765) to Piper Road in Charlotte County, Florida. The project will include mobility, safety, intersection, emergency response, and evacuation improvements.

The project is in an area that is transitioning from a rural to urban environment. Per the City of Punta Gorda and Charlotte County Future Land Use Maps, the corridor is intended to support commercial uses and the economic district of Punta Gorda Interstate Airport Park [formerly Enterprise Charlotte Airport Park], which is located east of I-75 and immediately north of North Jones Loop Road (CR 768) and includes the Punta Gorda Airport. The Punta Gorda Interstate Airport Park is a designated Foreign Trade Zone and encompasses 4,300 acres of land available for aviation, manufacturing, and distribution companies.

The project has been divided into three segments and presented each segment, proposed improvements as well as alternatives.

Richard (OJ) Oujevolk noted he will be working with the MPO to get funding for safety improvements along these segments.

The following goals and objectives have been identified for this study:

- Increase capacity
- Improve area wide connectivity and local/regional mobility
- Support local economic development initiatives and planned area growth
- Enhance emergency evacuation response times
- Enhance access for freight and commuter traffic

Chair Nederveld noted Piper Road and Jones Loop going east is a major bicycle route and a roundabout would be perfect in this location, to assist in traffic flow.

Mr. Oujevolk noted that a roundabout is the preferred option in this area and pointed out proposed shared use paths along all the segments. He added bicycle pedestrian facilities are standard considerations during these studies.

As a side note, another project in review is the reopening of the closed rest area for truck parking. Evaluation of the location to bring the facility up to safety standards (Jacob's Law) are being reviewed.

[Please check the project website for additional study information.](#)

9. [Taylor Road Shared Use Path Presentation](#)

Richard (OJ) Oujevolk gave a PowerPoint presentation, giving a status update of the Taylor Road Feasibility Study from Royal Road to Airport Road.

The purpose of this project is to improve safety for bicyclists and pedestrians, which are particularly vulnerable to conflicts with vehicles on shared facilities, by providing a pathway separated from general traffic. Provide connectivity to the City of Punta Gorda's neighborhoods with the region's bicycle and pedestrian amenities, parks and recreational facilities, and conservation lands in the area. The need for the proposed shared use path project is based on the following criteria:

- Area Wide Network / System Linkage: Improve bicycle and pedestrian mobility
- Safety Conditions: Enhance safety along the corridor
- Social and Economic Demand: Improve bicycle and pedestrian accessibility

The Taylor Road Project is the MPO's number one project priority for the Transportation Alternatives Program (TAP). The project has been programmed in two segments because of the complexity of the roadway. The first segment, Taylor Road from Jones Loop Road to Airport Road is programmed for Design in FY 2023/2024 for \$656,521. The estimated construction cost is \$5.1 million dollars. The second segment, Taylor Road from US 41 (South) to Jones Loop Road is currently not programmed in FDOT'S Five Year Work Program beyond the PD&E Study.

Shared Use path materials are to be determined and design of this project are finalized. Some Committee members expressed a preference of asphalt to be used for this and future projects.

Director Harris asked if the shared use path will require a maintenance agreement with Charlotte County? Mr. Bogner responded, yes.

Mr. Oujevolk also noted FDOT may need assistance from the MPO regarding communications with Gulf Coast Railroad.

Betty Staugler expressed concern with the detectable warning pads as she noted the pins used to hold them in place seem to lift and pose a hazard.

Mr. Oujevolk made note of this concern.

For more information, please check the project website below:

http://www.swflroads.com/us41/taylorroad/about_project.html

10. Veteran's Boulevard Corridor Planning Study – Draft Recommendations

Vitor Siguri, FDOT provided an informational presentation. The Florida Department of Transportation (FDOT), District One, is conducting a Corridor Planning Study for Veterans Boulevard between US 41 and Kings Highway in Charlotte County, Florida. The subject corridor is a 6.9-mile, 4-lane divided roadway. The overall objective of this study is to improve mobility, safety, reliability, and connectivity for people who drive, walk, bike, and use transit within the study corridor.

This study will document the following:

- 1) Existing conditions including corridor characteristics, travel patterns, operational analysis of all modes, and safety assessment
- 2) Future conditions including traffic forecasts, access management review (for 2045), operational analysis of all modes and safety analysis, to develop potential safety, operational, and multimodal improvements for the Veterans Boulevard corridor. The identified improvements will be prioritized for short-term (2025), mid-term (2035), and long-term (2045) conditions through close coordination with the Project Steering Committee. The proposed recommendations are subject to change and will be implemented by Charlotte County Staff contingent upon the availability of funds.

Based on the results of the existing and future conditions analysis recommendations (based on safety, operational, and multi-modal) along Veterans Boulevard within the study limits will be developed. These improvements can include (but are not limited to) signalization, mid-block crosswalks, access management, intersection lighting, basic and enhanced intersection improvements, and improved signage.

As a result of comments made at the last MPO meeting, an operational analysis of the Norman Street / Veterans Boulevard intersection is being evaluated and will be included the next project update.

The Final Draft will be presented at the July 6, 2022, TAC and CAC meetings as well as the July 18, 2022, MPO Board Meeting for final recommendations of the study.

11. Charlotte County Report

Ravi Kamarajugadda – currently there is no county report, is available to answer any questions.

He demonstrated an interactive dashboard he developed showing the intersections and crash locations in Charlotte County. The data for this dashboard was obtained from Signal Four Analytics and can be accessed through the Charlotte County website.

He also noted speed detection signs are being used throughout the county. These signs gather data that can be downloaded and coordinated with the Charlotte County Sheriff's office.

12. City of Punta Gorda Report

Beaumont Hayner indicated the improvements to the Harborwalk Phase II project are moving forward. There will be some traffic disruption along Retta Esplanade; anticipated completion is in the Fall of 2022.

Chair Nederveld noted there will be a Wheels and Wings Bicycle event on Sunday July 10th in Charlotte County where a portion of the route will be through Retta Esplanade as well as Piper Road. Court indicated that he recently observed recently quite a bit of debris along these roads and hoped they could be cleared before this event.

Wendy Zurstadt will provide event and route information. She noted that her Bicycling Group, the Peace River Riders will be adding temporary road makings for this route.

Beaumont Hayner will follow up to advise if there are any conflicts with road work.

Chair Nederveld added there is a pothole opening at Marion Street near Shreve Street.

13. Citizen Input

None

14. Staff Comments

Betty-Ann Sherer welcomed Wendy Zurstadt as the new BPAC south county representative as well as Betty Staugler in her new position as historical/cultural/environmental representative.

She also noted the MPO Staff is working with County departments to gather data for improvements to the Bicycle Pedestrian Facilities map. This is a work in progress and will return to the Committee for further review.

MPO Director Harris, reported that one of the first federal discretionary grants to come out of the Bipartisan Infrastructure Law (BIL) is the Safe Street for All (SS4A) program. The MPO is working to apply for funding through this grant program. A prerequisite for getting project implementation dollars, is a requirement that the local jurisdiction have an adopted Comprehensive Safety Action Plan. The MPO is actively soliciting partners to support the MPO's efforts with the Safe Streets for all grants. MPO staff recently met with Charlotte County's Administration staff, and they have agreed to provide the soft match to for any funding awarded from this grant.

15. Member Comments

None

16. Adjournment

There being no further business, by ***Motion of Robert Logan; seconded by Wendy Zurstadt, the meeting was adjourned at 3:48 p.m.*** The next regularly scheduled BPAC meeting will be held on Thursday October 6, 2022, both virtually and in person at the Eastport Environmental Campus, 25550 Harbor View Road, Port Charlotte in Training Room B beginning at 2:00 p.m.

NOVEMBER 17, 2022
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) MEETING

AGENDA ITEM # 6B
MPO BOARD AND ADVISORY COMMITTEES MEETING SCHEDULE FOR
CALENDAR YEAR 2023

Purpose: To establish a 2023 Meeting Schedule for the MPO Board, its standing committees, and the Charlotte County Bicycle/Pedestrian Advisory Committee (BPAC)

Agenda Item Presented by: MPO Staff

Discussion:

The MPO staff has prepared a draft Meeting Schedule for the MPO Board, its standing committees, and the BPAC for calendar year 2023. This draft meeting schedule is being presented for consideration.

Recommendation: Motion to recommend approval of the 2023 Meeting Schedule

Attachment: [2023 Meeting Schedule \(Draft\)](#)



DRAFT 2023 Meeting Schedule

Charlotte County-Punta Gorda MPO

P.O. Box 494469

Port Charlotte, FL 33949

www.ccmpo.com | 941-883-3535

STRIKETHROUGH = CANCELLED MEETING OR CHANGES TO MEETING DATE

Metropolitan Planning Organization (MPO) Board Meeting – 2:00 p.m.		
Charlotte County Administration Center, Room #119, 18500 Murdock Circle, Port Charlotte, Florida 33948		
*Monday, January 23, 2023	**Friday, February 17, 2023	Monday, March 20, 2023
Monday, May 15, 2023	Monday, July 17, 2023	Monday, October 16, 2023
Monday, December 18, 2023		
*11:00 a.m. JOINT MEETING with SARASOTA/MANATEE MPO – Venice Community Center, 326 Nokomis Avenue S, Venice, FL		
**9:30 a.m. JOINT MEETING with LEE MPO – Burnt Store Road Presbyterian Church, Stewart Hall, 11330 Burnt Store Road, Punta Gorda, Florida 33955		

Technical Advisory Committee (TAC) Meeting – 9:30 a.m.		
Charlotte Community Foundation, 227 Sullivan Street, Punta Gorda, Florida 33950		
*Monday, January 9, 2023	**Thursday, March 2, 2023	Wednesday, April 26, 2023
Wednesday, June 28, 2023	Wednesday, September 27, 2023	**Wednesday, November 8, 2023
*10:00 a.m. JOINT TAC MEETING with SARASOTA/MANATEE MPO – Sarasota/Manatee MPO Office 8100 15TH Street East, Sarasota, Florida 34243		
**Thursday, March 2, 2023 & Wednesday, November 8, 2023, TAC meetings will be held at the Charlotte County Transit Facility, 545 Theresa Blvd, Port Charlotte, FL 33954		

Citizens' Advisory Committee (CAC) Meeting – 1:30 p.m.		
Charlotte Community Foundation, 227 Sullivan Street, Punta Gorda, Florida 33950		
*Thursday, March 2, 2023	Wednesday, April 26, 2023	Wednesday, June 28, 2023
Wednesday, September 27, 2023	*Wednesday, November 8, 2023	
*Thursday, March 2, 2023 & Wednesday, November 8, 2023, CAC meetings will be held at the Charlotte County Transit Facility, 545 Theresa Blvd, Port Charlotte, FL 33954		

Bicycle/Pedestrian Advisory Committee (BPAC) Meeting – 2:00 p.m.		
Charlotte County Administration Center, Building B, Room 106 18500 Murdock Circle, Port Charlotte, Florida 33948		
Thursday, February 23, 2023	Thursday, June 15, 2023	
Thursday, October 5, 2023	Thursday, November 16, 2023	

Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB) – 10:00 a.m.		
Charlotte County Transit Facility 545 Theresa Boulevard, Port Charlotte, Florida 33954		
Thursday, January 5, 2023	Thursday, May 4, 2023	
Thursday, September 7, 2023	Thursday, November 9, 2023	

PLEASE NOTE THESE MEETING DATES ARE TENTATIVE AND SUBJECT TO CHANGE.

November 7, 2022

NOVEMBER 17, 2022
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) MEETING

AGENDA ITEM # 7
SHERIFF'S OFFICE REPORT-PUBLIC SAFETY

Purpose: To provide an opportunity for the Charlotte County Sheriff's Office Representative to report on initiatives and efforts that are pertinent to bicycle and pedestrian safety issues in Charlotte County

Agenda Item Presented by: DFC William Miller-Charlotte County Sheriff's Office

Discussion: To be determined

Recommendation: None



Sheriff Bill Prummell

7474 Utilities Road

Punta Gorda, FL 33982

(941) 639-2101

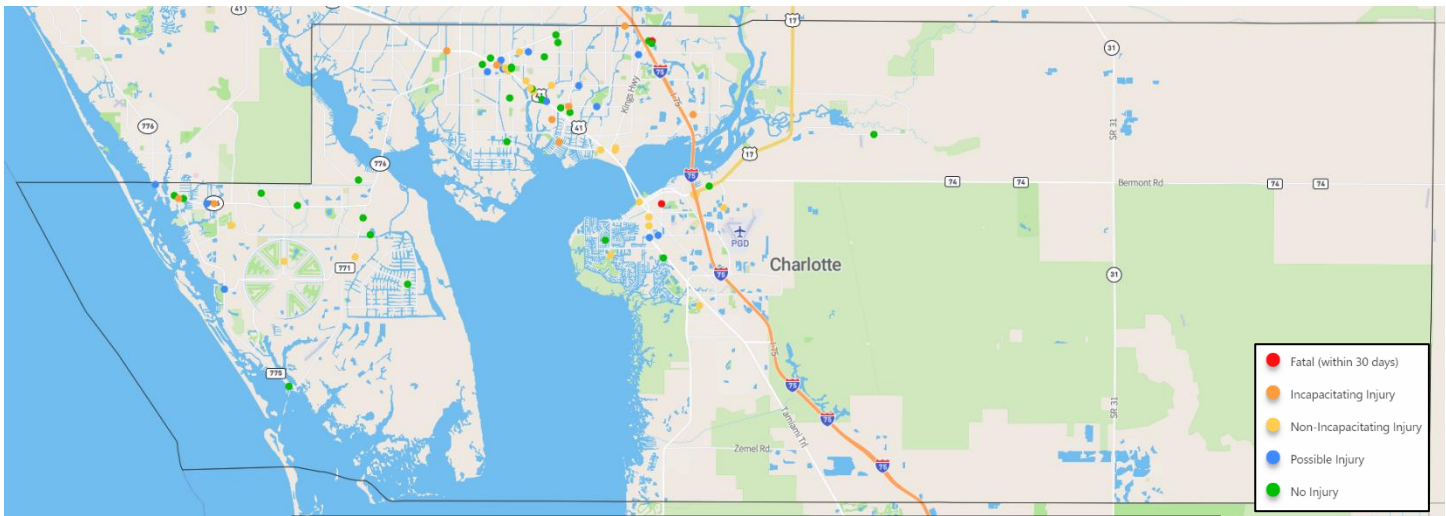
Charlotte County Sheriff's Office

Integrity, Professionalism, Trust

Date: 11/14/2022

Subject: Bicycle and Pedestrian Accidents

Bicycle and Pedestrian Accidents June 01 to Oct 31, 2022



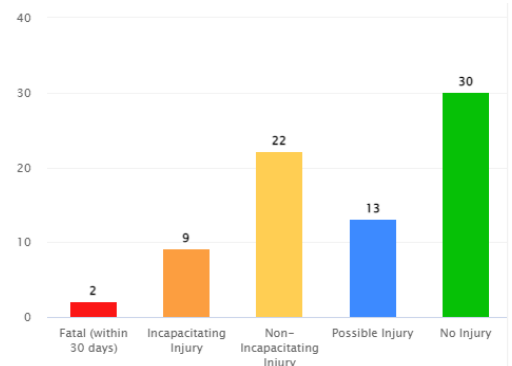
Accidents involving Bicycles or Pedestrians, June 1st to October 31st, 2022

In the last five months, a total of 2180 accidents were reported in Charlotte County. 76 of these (3.4%) included a bicycle or pedestrian. Two of these accidents resulted in a fatality (within 30 days). This is a decrease of 8.3% in total accidents and but an increase in the % of accidents involving a bicycle or pedestrian, 2.9% to 3.4%. (There were 2042 accidents reported in the same five-month period of 2021, 68 that involved a bicycle or pedestrian. One of these was fatal.) There are a number of factors that influence these comparisons, some of which include the influx of new residents and a major hurricane occurring on 09/26/2022.

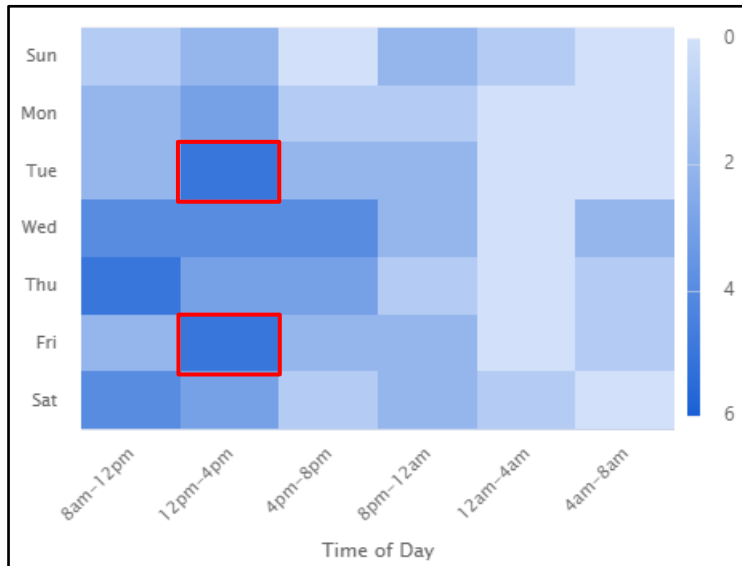
Almost half (33/45%) of these occurred along the US 41/Tamiami Trail corridor between the Charlotte/Sarasota County line and the southern side of the City of Punta Gorda. Two of the fatalities occurred along Tamiami Trail in Port Charlotte.

The charts and graphs below depict other statistics related to the bicycle and pedestrian accidents between June 1 and October 31, 2022.

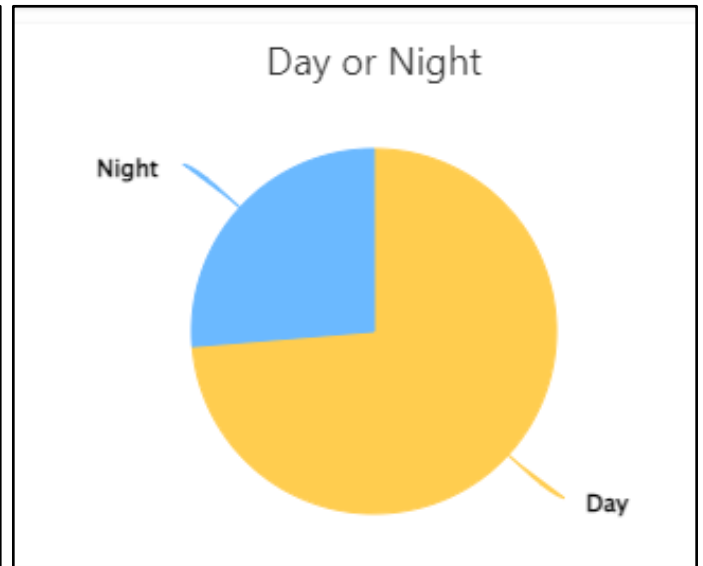
Crash Severity



Day of week / time of day



Five of the accidents occurred between noon and 4 pm on Tuesdays and Fridays.



56 (73.7%) occurred during the day
20 (26.3%) occurred at night

These accidents were reported/investigated by four agencies: CCSO-54, FHP-11, and Punta Gorda PD-11.

Prepared By: IA D. Buffington

Source: Signal 4 Analytics

NOVEMBER 17, 2022
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) MEETING

AGENDA ITEM # 8
FDOT BICYCLE/PEDESTRIAN COORDINATOR REPORT

Purpose: To provide an opportunity for the FDOT Bicycle-Pedestrian Coordinator to report on FDOT projects and concerns that are pertinent to bicycle and pedestrian issues in Charlotte County

Agenda Item Presented by: FDOT District One Bicycle-Pedestrian Coordinator

Discussion: None

Recommendation: None

NOVEMBER 17, 2022
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE

AGENDA ITEM # 9
REVIEW AND APPROVAL OF THE TRANSPORTATION IMPROVEMENT
PROGRAM ROLL FORWARD AMENDMENT FOR FY 2022/2023 THROUGH FY
2026/2027

Purpose: To review and recommend MPO Board approval of an amendment to the FY 2023 through FY 2027 Transportation Improvement Program (TIP) to add the roll forward report projects

Agenda Item Presented by: Lakshmi N. Gurram

Discussion:

The Florida Department of Transportation (FDOT) provides the MPO with a roll forward report that includes projects in the previous state fiscal year that were not commenced, have uncommitted portions of projects that have started or have funds remaining on completed projects. These projects automatically roll forward in FDOT's Work Program but need to be accounted for in the MPO's new TIP. This amendment is required to account for these projects (Attachment 1) in the FY 2023 through FY 2027 TIP.

Recommendation: Motion to recommend MPO Board approval of an amendment to the FY 2023 through FY 2027 Transportation Improvement Program (TIP) to add the roll forward report projects

Attachment: 1. [FDOT Charlotte County MPO Roll Forward Report](#)

ITEM NUMBER:413042 4
DISTRICT:01
ROADWAY ID:01075000

PROJECT DESCRIPTION:I-75 FROM S OF N JONES LOOP TO N OF US 17
COUNTY:CHARLOTTE
PROJECT LENGTH: 4.232MI

```

                                *SIS*
TYPE OF WORK:ADD LANES & RECONSTRUCT
LANES EXIST/IMPROVED/ADDED: 6/ 4/ 2

```

	FUND	LESS						GREATER	
	CODE	THAN	2023	2023	2024	2025	2026	2027	THAN
									2027
									ALL
									YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DDR		5,905,697		0	0	0	0	0	0
DIH		127,054		0	0	0	0	0	0
DS		54,583		0	0	0	0	0	0
PHASE: RAILROAD & UTILITIES / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DDR		393,681		0	0	0	0	0	0
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT									
ACNP		33,327	108,794	0	0	0	0	0	0
DI		449,397	0	0	0	0	0	0	0
DS		156,181	0	0	0	0	0	0	0
NHPP		29,988,880	1	0	0	0	0	0	0
PHASE: CONTRACT INCENTIVES / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DI		1,070,000	0	0	0	0	0	0	0
TOTAL 413042 4		38,178,800	108,795	0	0	0	0	0	0
TOTAL PROJECT:		38,178,800	108,795	0	0	0	0	0	0

ITEM NUMBER:431219 1
DISTRICT:01
ROADWAY ID:01010000

PROJECT DESCRIPTION:US 41 (SR 45) AT HANCOCK AVENUE
COUNTY:CHARLOTTE
PROJECT LENGTH: .272MI

```

*NON-SIS*
TYPE OF WORK:INTERSECTION IMPROVEMENT
LANES EXIST/IMPROVED/ADDED: 6/ 6/ 0

```

	FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE:	PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY:	MANAGED BY FDOT							
	DIH	91,066	0	0	0	0	0	0	91,066
	DS	86,849	0	0	0	0	0	0	86,849
PHASE:	CONSTRUCTION / RESPONSIBLE AGENCY:	MANAGED BY FDOT							
	ACSL	44,632	6,789	0	0	0	0	0	51,421
	DS	67,866	0	0	0	0	0	0	67,866
	SL	773,120	0	0	0	0	0	0	773,120
TOTAL	431219 1	1,063,533	6,789	0	0	0	0	0	1,070,322
TOTAL PROJECT:		1,063,533	6,789	0	0	0	0	0	1,070,322

ITEM NUMBER:434965 1
DISTRICT:01
ROADWAY ID:01560000

PROJECT DESCRIPTION:HARBORVIEW ROAD FROM MELBOURNE ST TO I-75
COUNTY:CHARLOTTE
PROJECT LENGTH: .135MI

TYPE OF WORK:PD&E/EMO STUDY
LANES EXIST/IMPROVED/ADDED: 4/ 2/ 2

	FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE:	P D & E /	RESPONSIBLE AGENCY:	MANAGED BY	FDOT					
	ACCM	62	4,910	0	0	0	0	0	4,972
	CM	812,160	2	0	0	0	0	0	812,162
TOTAL	434965 1	812,222	4,912	0	0	0	0	0	817,134

HIGHWAYS
=====

ITEM NUMBER:434965 2		PROJECT DESCRIPTION:HARBORVIEW ROAD FROM MELBOURNE ST TO I-75					*NON-SIS*		
DISTRICT:01		COUNTY:CHARLOTTE					TYPE OF WORK:ADD LANES & RECONSTRUCT		
ROADWAY ID:01560000		PROJECT LENGTH: 2.445MI					LANES EXIST/IMPROVED/ADDED: 2/ 2/ 2		
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS	
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT									
ACSL	1,002,538	0	0	0	0	0	0	0	1,002,538
CM	73,036	0	0	0	0	0	0	0	73,036
GFSL	2,385,986	0	0	0	0	0	0	0	2,385,986
LF	0	2,479,600	0	0	0	0	0	0	2,479,600
SL	899,698	17,830	0	0	0	0	0	0	917,528
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT									
ACSA	0	780,961	0	0	0	0	0	0	780,961
CM	0	0	320,053	0	0	0	0	0	320,053
LF	0	4,990,000	0	0	0	0	0	0	4,990,000
SA	0	0	574,480	0	0	0	0	0	574,480
SL	0	465,949	5,908,787	0	0	0	0	0	6,374,736
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT									
TALT	0	0	10,000	0	0	0	0	0	10,000
TOTAL 434965 2	4,361,258	8,734,340	6,813,320	0	0	0	0	0	19,908,918
TOTAL PROJECT:	5,173,480	8,739,252	6,813,320	0	0	0	0	0	20,726,052

ITEM NUMBER:436602 2		PROJECT DESCRIPTION:I-75 (SR 93) REST AREA IN CHARLOTTE COUNTY					*SIS*		
DISTRICT:01		COUNTY:CHARLOTTE					TYPE OF WORK:LANDSCAPING		
ROADWAY ID:01075000		PROJECT LENGTH: 1.341MI					LANES EXIST/IMPROVED/ADDED: 2/ 2/ 0		
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS	
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DIH	0	1,000	0	0	0	0	0	0	1,000
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DIH	0	0	0	0	0	0	0	71,174	71,174
DS	0	0	0	0	0	0	0	543,311	543,311
TOTAL 436602 2	0	1,000	0	0	0	0	0	614,485	615,485
TOTAL PROJECT:	0	1,000	0	0	0	0	0	614,485	615,485

ITEM NUMBER:437105 1		PROJECT DESCRIPTION:CHARLOTTE TMC OPS FUND COUNTY WIDE					*NON-SIS*		
DISTRICT:01		COUNTY:CHARLOTTE					TYPE OF WORK:OTHER ITS		
ROADWAY ID:01000000		PROJECT LENGTH: .001MI					LANES EXIST/IMPROVED/ADDED: 0/ 0/ 0		
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS	
PHASE: OPERATIONS / RESPONSIBLE AGENCY: MANAGED BY CHARLOTTE COUNTY									
DDR	0	181,000	90,000	90,000	90,000	0	0	0	451,000
TOTAL 437105 1	0	181,000	90,000	90,000	90,000	0	0	0	451,000
TOTAL PROJECT:	0	181,000	90,000	90,000	90,000	0	0	0	451,000

FLORIDA DEPARTMENT OF TRANSPORTATION
OFFICE OF WORK PROGRAM
MPO ROLLFORWARD REPORT
=====

HIGHWAYS
=====

ITEM NUMBER:438157 1		PROJECT DESCRIPTION:HARBORWALK PHASE II- WEST RETTA ESPLANDE FROM MAUDE ST TO BERRY ST					*NON-SIS*	
DISTRICT:01		COUNTY:CHARLOTTE					TYPE OF WORK:SIDEWALK	
ROADWAY ID:01000000		PROJECT LENGTH: .400MI					LANES EXIST/IMPROVED/ADDED: 0/ 0/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY CITY OF PUNTA GORDA								
LF		90,000	0	0	0	0	0	90,000
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY CITY OF PUNTA GORDA								
SA	0	5,000	0	0	0	0	0	5,000
TALL	0	44,879	0	0	0	0	0	44,879
TALT	0	318,208	0	0	0	0	0	318,208
TOTAL 438157 1	90,000	368,087	0	0	0	0	0	458,087
TOTAL PROJECT:	90,000	368,087	0	0	0	0	0	458,087

ITEM NUMBER:438262 1		PROJECT DESCRIPTION:SR 45 (US 41) TAMIAMI TRAIL FROM CONWAY BLVD TO MIDWAY BLVD					*NON-SIS*	
DISTRICT:01		COUNTY:CHARLOTTE					TYPE OF WORK:SIDEWALK	
ROADWAY ID:01010000		PROJECT LENGTH: 2.136MI					LANES EXIST/IMPROVED/ADDED: 3/ 0/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DIH	0	500	0	0	0	0	0	500
DS	0	257,305	0	0	0	0	0	257,305
SL	0	328,033	0	0	0	0	0	328,033
TALL	0	212,996	0	0	0	0	0	212,996
TALT	0	31,666	0	0	0	0	0	31,666
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
CM	0	0	0	0	0	2,803	0	2,803
DDR	0	0	0	0	0	2,642,502	0	2,642,502
DIH	0	0	0	0	0	1,154	0	1,154
DS	0	0	0	0	0	323,487	0	323,487
SL	0	0	0	0	0	5,857	0	5,857
TALL	0	0	0	0	0	14,941	0	14,941
TALT	0	0	0	0	0	1,484,932	0	1,484,932
TOTAL 438262 1	0	830,500	0	0	0	4,475,676	0	5,306,176
TOTAL PROJECT:	0	830,500	0	0	0	4,475,676	0	5,306,176

ITEM NUMBER:440670 1		PROJECT DESCRIPTION:US 41 (SR 45) FROM CARMALITA STREET TO MARION AVENUE					*NON-SIS*	
DISTRICT:01		COUNTY:CHARLOTTE					TYPE OF WORK:TRAFFIC SIGNALS	
ROADWAY ID:01010000		PROJECT LENGTH: .490MI					LANES EXIST/IMPROVED/ADDED: 3/ 0/ 0	
FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DS	37,167	0	0	0	0	0	0	37,167
HSP	217,103	0	0	0	0	0	0	217,103
SA	25,369	0	0	0	0	0	0	25,369
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSL	42	415	0	0	0	0	0	457
DDR	93,458	0	0	0	0	0	0	93,458
DS	8,620	0	0	0	0	0	0	8,620
HSP	1,185,730	1,148	0	0	0	0	0	1,186,878
LF	40,378	0	0	0	0	0	0	40,378
SL	126,127	1,504	0	0	0	0	0	127,631

PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DDR	6,722	0	0	0	0	0	0	0	6,722
TOTAL 440670 1	1,740,716	3,067	0	0	0	0	0	0	1,743,783
TOTAL PROJECT:	1,740,716	3,067	0	0	0	0	0	0	1,743,783

ITEM NUMBER:441950 1

DISTRICT:01

ROADWAY ID:01030000

PROJECT DESCRIPTION:SR 31 FROM CR 74 TO CR 74

COUNTY:CHARLOTTE

PROJECT LENGTH: .641MI

SIS

TYPE OF WORK:ROUNDABOUT

LANES EXIST/IMPROVED/ADDED: 2/ 2/ 0

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	6,303	0	0	0	0	0	0	6,303
DIH	19,740	1,784	0	0	0	0	0	21,524
DS	1,383	0	0	0	0	0	0	1,383
GFSN	218,016	0	0	0	0	0	0	218,016
SA	18,263	0	0	0	0	0	0	18,263
SN	981,984	0	0	0	0	0	0	981,984
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	40,820	0	0	0	0	0	0	40,820
DIH	14,956	5,044	0	0	0	0	0	20,000
SL	0	847,720	0	0	0	0	0	847,720
PHASE: RAILROAD & UTILITIES / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DI	0	0	0	500,000	0	0	0	500,000
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	471	0	0	0	0	0	0	471
DI	0	0	0	6,533,379	0	0	0	6,533,379
DIH	0	0	0	1,086	0	0	0	1,086
DS	6,069	0	0	0	0	0	0	6,069
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSA	0	46,831	0	0	0	0	0	46,831
ACSN	0	79,672	0	0	0	0	0	79,672
TALN	0	31,275	0	0	0	0	0	31,275
TOTAL 441950 1	1,308,005	1,012,326	0	7,034,465	0	0	0	9,354,796
TOTAL PROJECT:	1,308,005	1,012,326	0	7,034,465	0	0	0	9,354,796
TOTAL DIST: 01	47,554,534	11,250,816	6,903,320	7,124,465	90,000	4,475,676	614,485	78,013,296
TOTAL HIGHWAYS	47,554,534	11,250,816	6,903,320	7,124,465	90,000	4,475,676	614,485	78,013,296

MISCELLANEOUS
=====

ITEM NUMBER:438261 1
DISTRICT:01
ROADWAY ID:

PROJECT DESCRIPTION:CHARLOTTE COUNTY ATMS/ITS COUNTY WIDE
COUNTY:CHARLOTTE
PROJECT LENGTH: .000

NON-SIS
TYPE OF WORK:ITS COMMUNICATION SYSTEM
LANES EXIST/IMPROVED/ADDED: 0/ 0/ 0

FUND CODE	LESS THAN 2023	2023	2024	2025	2026	2027	GREATER THAN 2027	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSL	478,289	20,711		0	0	0	0	499,000
SA	42	958		0	0	0	0	1,000
SL	1,000	0		0	0	0	0	1,000
TOTAL 438261 1	479,331	21,669		0	0	0	0	501,000
TOTAL PROJECT:	479,331	21,669		0	0	0	0	501,000
TOTAL DIST: 01	479,331	21,669		0	0	0	0	501,000
TOTAL MISCELLANEOUS	479,331	21,669		0	0	0	0	501,000
GRAND TOTAL								
	48,033,865	11,272,485	6,903,320	7,124,465	90,000	4,475,676	614,485	78,514,296

AGENDA ITEM # 10
PUBLIC PARTICIPATION PLAN (PPP) UPDATE

Purpose: Recommend the MPO Board approve the recent revisions to the MPO's Public Participation Plan (PPP)

Agenda Item Presented by: Betty-Ann Sherer

Discussion:

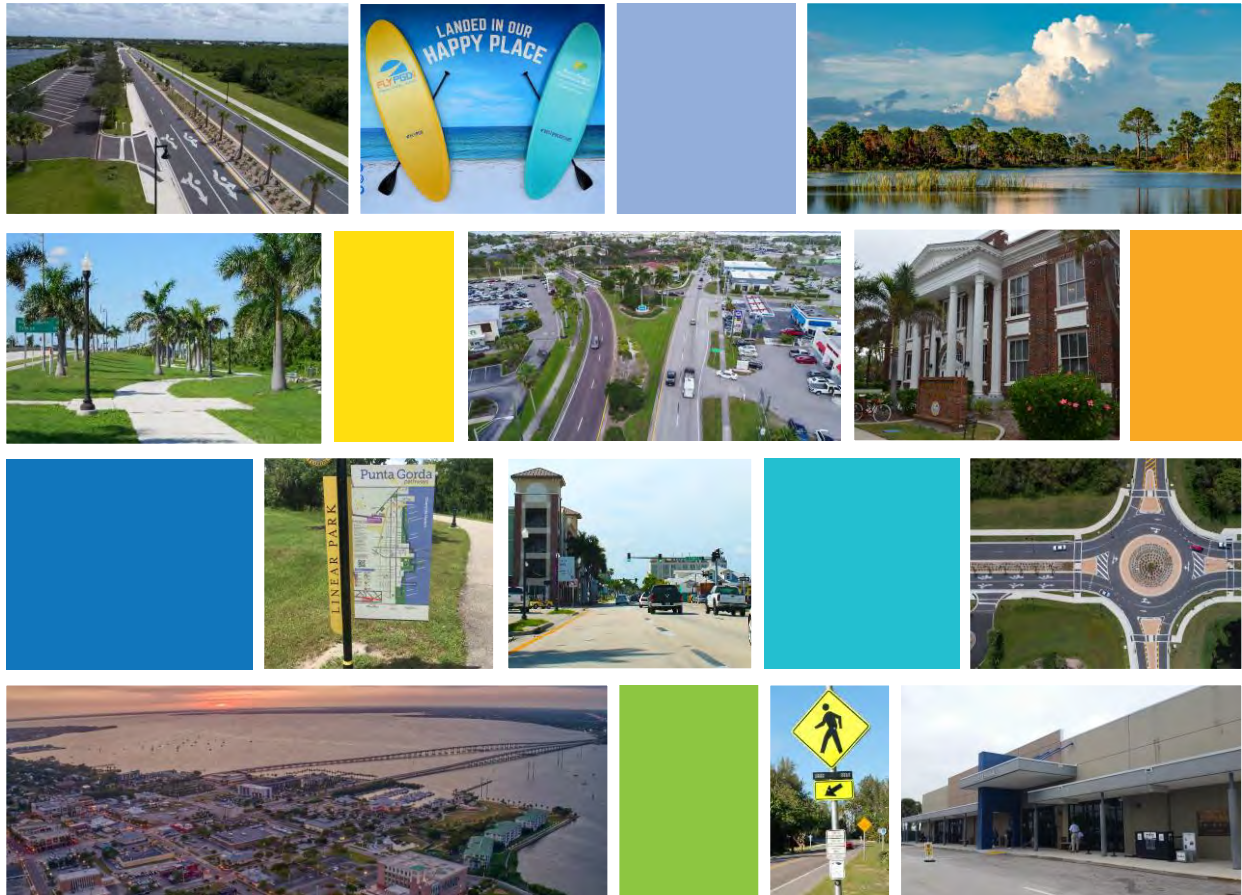
Charlotte County – Punta Gorda MPO recently revised the Public Participation Plan (PPP) to include language that allows for virtual and hybrid (in-person and virtual) public involvement in the MPO's planning processes. This revision will effectively provide efficient and practical accessibility for public engagement in all the MPO's meetings from a remote location. The PPP was previously revised on July 20, 2020, and addresses all comments received from the Federal Highway Administration (FHWA) in September 2022.

The PPP is a federal requirement as set forth in FHWA's 23 CFR (Code of Federal Regulations) 450.316 and MPO's are required to revisit provisions listed in the PPP prior to every update of the Long-Range Transportation Plan (LRTP). This update remains in compliance with all federal regulations and was advertised in the local newspaper, along with the MPO's website to meet the 45-day public review and comment period.

Recommendation: To review, comment and recommend the MPO Board adopt the revisions to the MPO's Public Participation Plan (PPP) at the December 15, 2022, MPO Board Meeting

Attachment: [Revised DRAFT MPO Public Participation Plan \(PPP\) dated October 21, 2022](#)

Charlotte County - Punta Gorda Metropolitan Planning Organization



PUBLIC PARTICIPATION PLAN

Adopted July 20, 2020 | Draft Revision 2022



Charlotte County - Punta Gorda Metropolitan Planning Organization

P.O. Box 494469

Port Charlotte, FL 33949-4469

Office: (941) 883-3535

Fax: (941) 883-3534

office@ccmpo.com

www.ccmpo.com



This document was coordinated and prepared by MPO staff:

D’Juan Harris, MPO Director

Lakshmi N. Gurram, Principal Planner

Bekie Leslie, Administrative Services Coordinator

Wendy W. Scott, Planner

Betty-Ann Sherer, Planner

This document was prepared by the staff of the Charlotte County - Punta Gorda Metropolitan Planning Organization in cooperation with the Florida Department of Transportation and local government agencies.

Funding for this document was provided by the U.S. Department of Transportation (Federal Highway Administration and Federal Transit Administration), the State of Florida Department of Transportation, Charlotte County, and the City of Punta Gorda.

TABLE OF CONTENTS

1. <u>PURPOSE</u>	4
2. <u>BACKGROUND AND HISTORY OF THE MPO AND PUBLIC INVOLVEMENT</u>	6
a. Charlotte County – Punta Gorda Regional Coordination	8
3. <u>THE MPO’S ROLE IN PUBLIC INVOLVMENT — INCLUDING TELECONFERENCES AND ALTERNATIVE PUBLIC INVOLVEMENT STRATEGIES</u>	9
a. Teleconferences and Alternative Public Involvement Strategies	11
4. <u>PUBLIC INVOLVEMENT POLICIES, GOALS, AND OBJECTIVES — INCLUDING FEDERAL REQUIREMENTS AND TITLE VI LIMITED ENGLISH PROFICIENCY (LEP) REQUIREMENTS</u>	14
5. <u>DESCRIPTION OF PUBLIC PARTICIPATION ELEMENTS</u>	20
a. Mailing Lists/Contact Database.....	20
b. Meetings to Stimulate Public Participation	21
c. Open Houses/Workshops/Virtual Meetings and Workshops.....	21
<i>Procedures the MPO will utilize to ensure the MPO meets current Federal and State requirements related to virtual public involvement include</i>	23
a. Field Trips/Site Visits	23
b. Short Films and Videos.....	23
c. Public Meetings.....	24
d. Notices for Public Meetings, Workshops, and Public Participation Events	24
e. Meeting Agendas.....	25
f. Information (MPO Website and Interactive Mapping Tools).....	25
g. Media Outreach.....	26
h. Citizens’ Advisory Committee, Technical Advisory Committee, Bicycle/Pedestrian Advisory Committees, and Transportation Disadvantaged Local Coordinating Board (LCB).....	27
i. Written and Electronic Forms of Communication — Including Brochures and Evaluation/Comment Forms	28
j. Public Participation Techniques and Performance Measures of Effectiveness (MOE)	29
6. <u>CONCLUSION</u>	30
7. <u>APPENDICES</u>	31

1. PURPOSE

All decisions or actions made by a transportation planning agency affect someone to some degree. Whether it's a long-range plan to build a major highway or bridge or a short-term road improvement or maintenance project, someone will feel the impact of these actions. In a sense, these impacted people are the Metropolitan Planning Organization's (MPO's) customers, and they deserve every opportunity to communicate their wants and needs on all transportation planning and implementation issues.

This Public Participation Plan (PPP) is designed to provide a proactive public involvement process that includes the dissemination of accurate and timely information to the public, full public access for addressing and commenting on all transportation issues, and opportunities for members of the public to express their views ensuring they are heard, noted, and encouraged. All MPO-directed public involvement activities including this document are consistent with Federal requirements.

There is no "cookie-cutter" approach to informing, involving, and connecting with the public. Every proposed project, improvement or program is different and requires the use of different strategies and goals. Yet, every project has one common aspect: there will be some level of public involvement, ranging from local government notification to public meetings.

Active public involvement leads to transportation improvements which meet community needs and desires. The MPO will utilize this document and subsequent reviews in conducting public participation activities leading up to the adoption of MPO work tasks such as: the Long-Range Transportation Plan (LRTP); LRTP Amendments the Transportation Improvement Program (TIP); and TIP

Amendments. The MPO will undertake efforts to include public involvement aids in the building of a more credible and trusting relationship between transportation agencies and the community they serve through partnering, outreach, active listening, and real two-way communication.

The MPO is cognizant that those groups directly affected by transportation decisions may be the most difficult segments of the metropolitan population to reach. Many citizens, such as members of minority groups, people with low incomes, and transit-dependent individuals are unaware, unable, or for other reasons, do not take advantage of their opportunities to provide input into the planning process on a regular basis. The MPO is aware and committed to rising to the challenge of reaching such citizens and stimulating participatory interest at the grassroots level. A primary goal of the MPO is to provide adequate public notice and sufficient time for public comment at key decision points. This includes outreach efforts for obtaining active public involvement early in the planning and document preparation process.

This report includes the history of public participation by the Charlotte County–Punta Gorda MPO. The plan will discuss and identify the goals, objectives, policies, and procedures relating to public involvement activities and opportunities (both in person and in virtual format). The plan will also outline the assessment and evaluation techniques and concepts to be utilized by the MPO in reaching its constituents. Through these systematic evaluation efforts, the plan will discuss outreach efforts with the goal of improving or adding new public involvement activities wherever possible.

What is the Charlotte County-Punta Gorda MPO Responsible for?

1. **Long-Range Transportation Plan (LRTP)** – updated every five years, required to address a minimum time horizon of 20 years. The LRTP identifies needed improvements to the transportation network and provides a long-term investment framework that addresses current and future transportation needs. The LRTP must be multimodal and include, at a minimum, roadway, bicycle and pedestrian and transit infrastructure improvements.
2. **Transportation Improvement Program (TIP)** – identifies transportation projects and priorities that will be pursued over the next five years.
3. **Unified Planning Work Program (UPWP)** – a two-year plan that identifies funding sources for each MPO planning activity and a schedule of activities
4. **Public Participation Plan (PPP)** – provides a framework for public involvement in regard to MPO planning related activities.

The Charlotte County- Punta Gorda MPO places a high value on public involvement. For questions regarding public involvement and to learn more about how you can get involved, contact the MPO Director D’Juan Harris at (941) 883-3535.

How To Get involved



CALL US

941.883.3535.

8:00 am to 4:00 pm • Monday through Friday



WRITE TO US

Charlotte County – Punta Gorda Metropolitan
Planning Organization (CCMPO)

P.O. Box 494469 • Port Charlotte, FL 33949-4469



EMAIL US

General Inquiries:
office@ccmpo.com



VISIT OUR WEBSITE

www.ccmpo.com



COME TO AN EVENT

The MPO participates in events throughout the region and hosts workshops for citizens to team about projects where they work and live. Visit the website to learn more.



PARTICIPATE IN PERSON

Make a public comment at an MPO Board or committee meeting. Find our calendar of events at ccmpo.com



WRITE TO US

To serve as a representative on an MPO committee call, write or email the MPO office for more information.



2. BACKGROUND AND HISTORY OF THE MPO AND PUBLIC INVOLVEMENT



Since its founding in July 1992, the Charlotte County–Punta Gorda Metropolitan Planning Organization MPO's public involvement policy has evolved and expanded to embrace citizen inclusion in all aspects of transportation planning. Throughout 1994, the MPO Board adopted several measures and amendments to its Bylaws to increase public participation opportunities. Throughout the mid and late 1990s, such public involvement concepts as the issuance of press

releases to media outlets on transportation planning issues were established, as well as the establishment of Transportation Fairs with the Florida Department of Transportation (FDOT). Of note is the increased participation and improved analytical review of recommendations by the CAC and BPAC to the MPO Board. Increased emphasis on public involvement has been incorporated into the LRTP and the Transportation Improvement Plan (TIP).

a. Charlotte County – Punta Gorda Regional Coordination and Improvement of Public Involvement of the MPOs



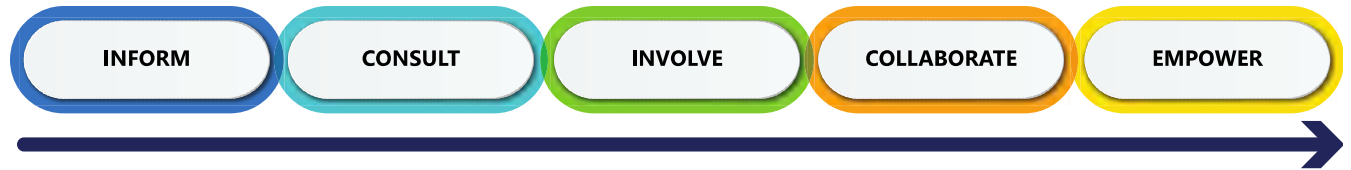
It is the intent and goal of this PPP to assure public access and involvement for all joint regional activities, to integrate and build upon these joint regional objectives and to provide complete information, timely public notice and early and continuous access during the transportation process within the four-county area.

The MPO complies with federal and Florida State requirements in addressing public involvement in transportation planning. The MPO meets public involvement requirements set forth in [Federal 23 C.F.R. 450.316 and 23 U.S.C.](#) and [Florida Statutes 339.175. Chapter](#)

[339 \(F.S.\)](#) requires that citizens, public agencies, and other known interested parties be given the opportunity to comment on the Florida Transportation Plan, and to hold public meetings during the development of major transportation improvements.

The [Federal Highway Administration \(FHWA\)](#) and [Federal Transit Administration \(FTA\)](#) encourage optimization of virtual public involvement technologies and techniques for public participation activities related to metropolitan and statewide transportation planning under the applicable statutes, [23 U.S.C. 134-135.](#)

3. THE MPO'S ROLE IN PUBLIC INVOLVMENT — INCLUDING TELECONFERENCES AND ALTERNATIVE PUBLIC INVOLVEMENT STRATEGIES



The MPO's role in public involvement is directed and influenced by Federal, State, and Local laws requirements.

The MPO attempts to provide all interested parties reasonable opportunity to comment on all aspects of the planning process (including the TIP and LRTP) as is required.

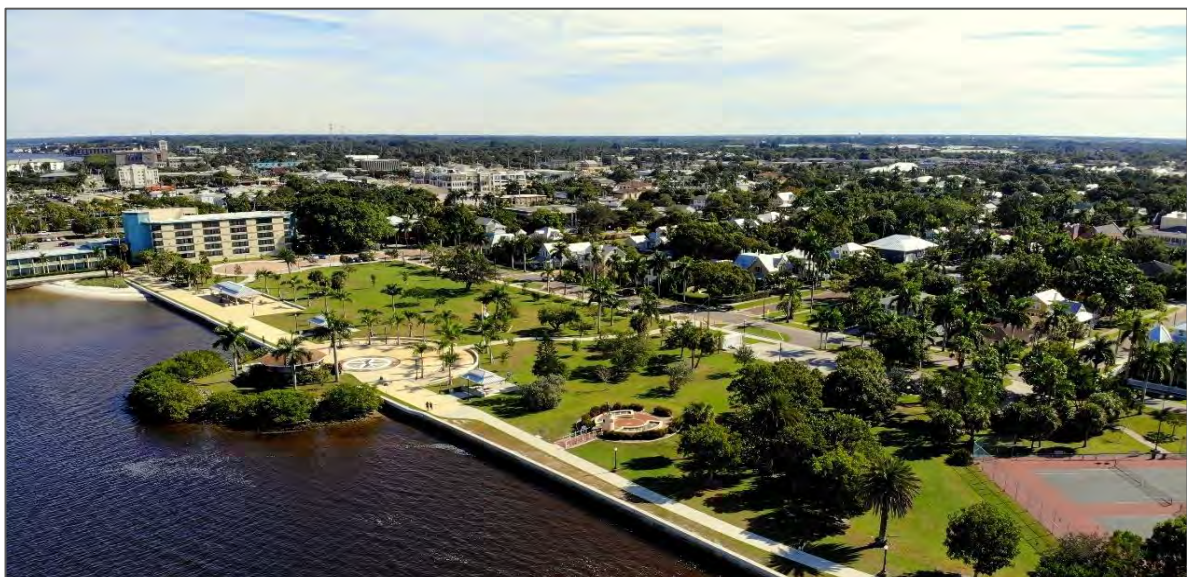
These requirements attempt to encourage a proactive public involvement process with the added goal of supporting early and continuing involvement of the public in the overall planning process.

Additionally, other evaluation, analysis and development plans including Feasibility Studies, FDOT's Work Plan, median access

and business access plans will follow the requirements and policies as set forth in this plan.

The MPO recognizes that the public has useful opinions, insights, and observations to share with their state and local agencies on the performance and needs of the transportation system and/or on specific projects.

Early and strong public engagement has the potential to accelerate project delivery by helping identify and address public concerns early in the planning process, thereby reducing delays from previously unknown interests late in the project delivery process.



During the public participation process, the Charlotte County – Punta Gorda MPO will strive to:

- ❖ Provide timely information about transportation processes and issues to all interested parties including, but not limited to: citizens; affected public agencies; representatives of public transportation employees; freight shippers; providers of freight transportation services; private providers of transportation; representatives of users of public transportation; pedestrians; bicyclists; and the disabled, opportunities to comment (in person, by mail, telephone, electronically or virtually) This includes the use of visualization techniques to aid in describing and conducting transportation planning processes and products of the MPO process.
- ❖ Make available reasonable public access to policy and technical information utilized in the preparation, development, and adoption of proposed transportation plans, such as the LRTP and TIP. This may include administrative changes proposed by the MPO, including project related roll-forward reports. This access includes fully open public meetings at convenient times and locations when planning issues are being considered at all levels of government. Provide adequate public notice of public involvement activities or events, as well as sufficient time for public review and comment at key decision points within the planning process.
- ❖ Provide a summary and analysis if there are a significant number of comments received on any draft transportation plan or document.
- ❖ Demonstrate explicit consideration and response to public input received during the planning and program development process.
- ❖ Seek out the needs of those traditionally underserved (environmental justice [EJ] community) by existing transportation systems, including but not limited to, low-income and minority households.
- ❖ Periodically review this PPP in terms of its effectiveness in assuring that the process provides full and open access to all, through the use of innovative in-person or virtual public involvement techniques.
- ❖ Coordinate with federal (FHWA and FTA) and statewide (FDOT) public information processes, wherever possible, to enhance public consideration of the issues, plans and programs, and reduce redundancies and costs.
- ❖ Coordinate to the extent possible, public participation events, meetings and workshops with meetings and events scheduled by other governmental agencies to maximize their input and reduce logistical conflicts.

a. Teleconferences and Alternative Public Involvement Strategies

Public engagement is a critical component in the decision-making process allowing for meaningful consideration and input from interested citizens. The MPO is mindful that it is expected to continue to provide opportunities for public involvement throughout its planning activities and that these activities be proactive, but flexible in meeting public participation plan requirements. The MPO also understands that some public participation plan activities may be delayed or deferred and be replaced with other engagement strategies to ensure that all sectors of the population have an opportunity to participate and to ensure sufficient and appropriate outreach is maintained.

Early, effective, and continuous public involvement brings diverse viewpoints and ideas into the decision-making process and the MPO recognizes that meaningful public involvement can be attained by integrating virtual tools into its public participation approaches.

Video and audio teleconferences also known as virtual meetings or internet teleconferencing will be utilized to allow for a broader segment of the population to participate. These virtual meetings will be consistent with regulatory scheduled or



special in-person meetings and used in lieu of physical in-person meetings. The MPO staff, the MPO Board, the [Citizens' Advisory Committee \(CAC\)](#), the [Technical Advisory Committee \(TAC\)](#), the [Bicycle-Pedestrian Advisory Committee \(BPAC\)](#) and the [Transportation Disadvantaged Local Coordinating Board \(LCB\)](#) will utilize teleconference software applications (such as GoToMeeting and Microsoft Teams) during states of emergency as authorized by the Governor of the State of Florida. These new opportunities for information sharing and public involvement in the transportation planning, programming, and project development process may include, but are not limited to telephone town hall, online meetings, pop-up outreach, social meetings/ meeting-in-a box kits, story maps, quick videos, crowdsourcing, survey tools, real-time polling tools, and visualizations.

To this end the MPO will follow guidance to conduct public involvement using communication media technology in a manner consistent with all Federal and State orders and directives including:

- ❖ Recognize the emergency situation calling for alternative public involvement strategies. During this time, meetings will be publicly posted, and public comment will be available by electronic, mail, telephone or virtual means
- ❖ Confirm that virtual tools maintain transparency and access to transportation planning activities that closely replicate in person public involvement opportunities
- ❖ Specify the alternative public involvement strategies to be used, including time periods for public comment and MPO responses to the comments
- ❖ Ensure that the public involvement strategies are inclusive to the extent possible that comply with emergency executive orders to protect public health

The MPO also understands that workplace collaboration software and videoconferencing and messaging functions may have some drawbacks when it comes to virtual public meetings. While the following weaknesses have been identified, the MPO will continue to research and investigate future technological advancements to engage the public during every step of the planning process

- ❖ A significant number of participants and residents with limited internet access often eliminates the option for participants to provide comments
- ❖ Technological barriers to participation occur when there are still residents who may not be comfortable downloading meeting software or navigating the software these tools can provide

Given these risks and the associated negative outcomes possible with virtual meetings and related participant technological prowess, the MPO has developed some guidelines to engage the public by supplementing face-to-face information sharing including:

- ❖ Provide technological and presentation support for multiple remote presenters and participants
- ❖ Provide public comment opportunities
- ❖ Allow and improve upon citizen participation with ease-of-use login, password, or download access formats
- ❖ Provide access for residents with limited internet access the ability to call into meetings
- ❖ Support an unlimited number of virtual public participants where practical
- ❖ Provide online, text or phone-based survey and polling tools, including private comment options at MPO workshops and other virtual public involvement forums.

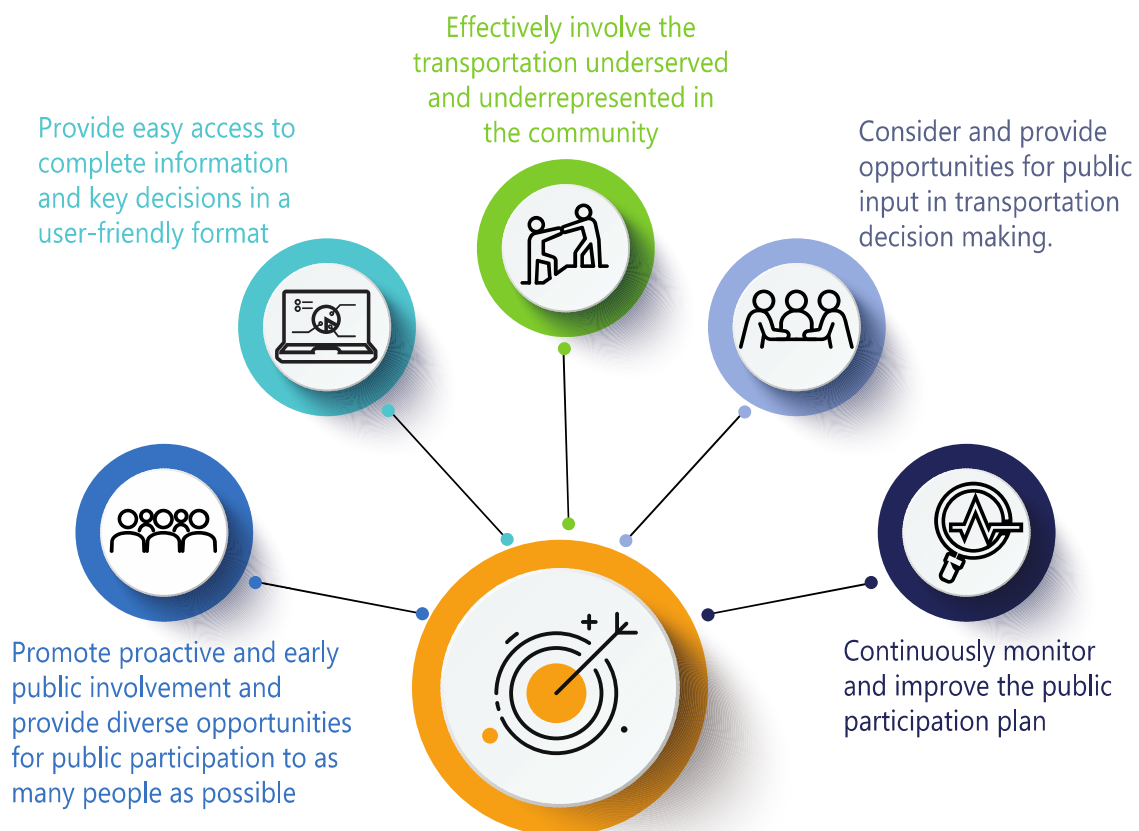
Below is a graphic of the MPO's Conceptual Framework goals and promises for public participation.

The Spectrum of Public Participation — Conceptual Framework



4. PUBLIC INVOLVEMENT POLICIES, GOALS AND OBJECTIVES INCLUDING FEDERAL REQUIREMENTS AND TITLE VI LIMITED ENGLISH PROFICIENCY (LEP) REQUIREMENTS

On August 11, 2000, President Clinton signed the Executive Order 13166: Improving Access to Service for Persons with Limited English Proficiency, to clarify Title VI of the Civil Rights Act of 1964. Subsequent US Department of Transportation (DOT) guidance explicitly identifies MPOs as organizations that must follow Limited English Proficiency (LEP) guidelines in order to continue receiving federal financial assistance in any form (Appendix V). The intent of the MPO's LEP Plan is to ensure access to the planning process and information published by the MPO where it is determined that a very small number of residents (approximately 1%) in the Charlotte County-Punta Gorda planning area do not speak or read English proficiently.



Inclusive public participation is a priority consideration in the MPO planning process including MPO plans, studies, and programs. The MPO must and will ensure that all segments of the population including LEP persons have the opportunity to be involved in any MPO sponsored public participation opportunity. As new Census data becomes available the MPO will monitor changes in the LEP population and adjust its LEP policy

accordingly. If warranted in the future, the MPO will consider the feasibility of public participation techniques to reach the LEP population.

These techniques and concepts include:

- ❖ the translation of key elements of the MPO web site, including future public participation opportunities
- ❖ the pursuit of other user-friendly multi-lingual software applications compatible with the web content management systems currently used by the MPO and
- ❖ the translation of executive summaries for key MPO documents such as the Long-Range Transportation Plan (LRTP) and this Public Participation Plan (PPP)

Notifications including newspaper advertisements, meeting place signage, or public outreach materials distributed at public participation events will also be considered for translation. All translated public participation materials will be user-friendly, appealing, and easy to understand.

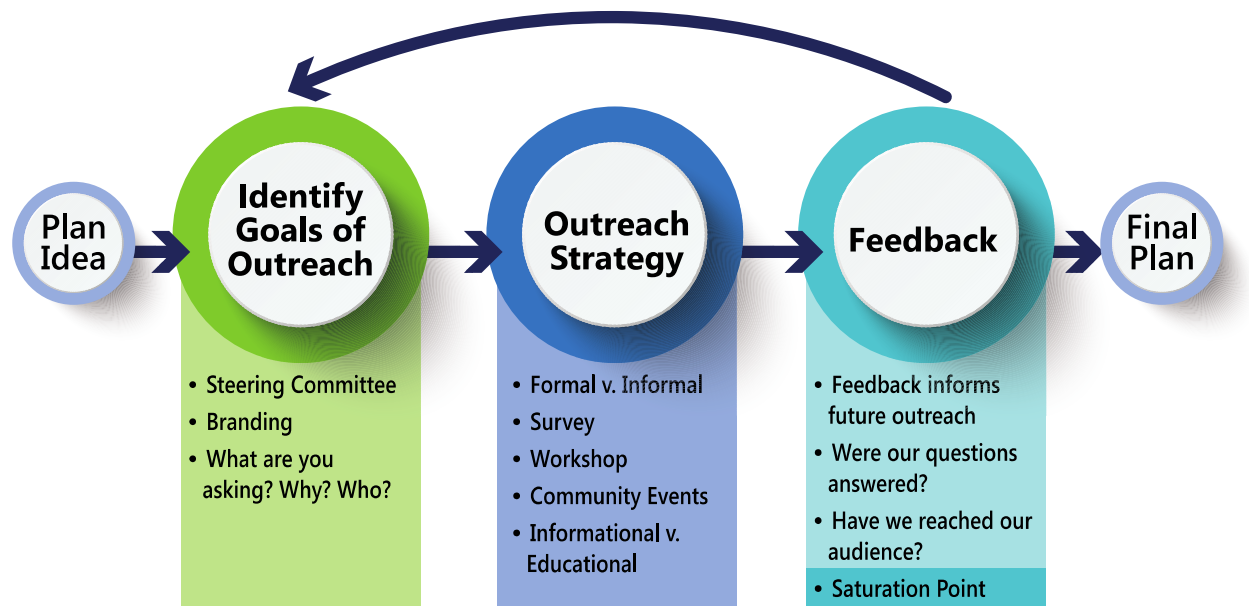
To meet these goals, the MPO is committed to providing:

- ❖ Early and continuous public involvement
- ❖ Inclusionary practices in activities and notification
- ❖ Consideration of the needs of the traditionally under-served
- ❖ Collaboration with other agencies, local governments, private sector transportation entities, and non-MPO officials
- ❖ Convenient meeting times and locations
- ❖ Reasonable access to information
- ❖ Timely notice of public involvement activities, including appropriate review and comment periods
- ❖ Acknowledgment and consideration of public comments

Furtherance to these goals, it is the intent and will be the practice of the MPO to conduct an open and accessible planning process that:

- ❖ Meets federal, state, and local requirements, including the rapid implementation of new legislation, and guidelines as it relates to future public participation directives.
- ❖ Is proactive, clear, and concise in identifying areas with concentrations of minority, young families and the economically disadvantaged.
- ❖ All meeting sites will be centrally located, handicapped accessible, and have audio/visual equipment on location to facilitate and embellish project or proposal descriptions.
- ❖ Provide a variety of mechanisms to solicit participation and involvement including easy-to-use virtual public participation techniques and training support efforts to allow citizens to access and comment on all public meetings.
- ❖ Uses a variety of outlets to increase public awareness and increase attendance at MPO sponsored meetings and events. All MPO public participation events are posted on the MPO website including all public meetings, planning documents, maps, and MPO staff contact information.
- ❖ Analyzes and reviews all comments received from all formats including communication media technology.
- ❖ Provides “early and often” input opportunities in the development of major transportation planning documents, policy issues and project proposals.
- ❖ Has on-going communication between MPO staff and the community-at-large through well organized and open meetings including clearly written and accessible reports, meeting agenda items, meeting minutes, and programs through their completion and implementation.
- ❖ Uses all forms of media including the internet to reach out to the widest audience.
- ❖ Attempts to honor requests for information and meeting notices in other languages, when given 10 business days advance notice of such requests.
- ❖ Ensures that the views of those traditionally underserved by transportation and their organizations are solicited.

The Public Participation Plan (PPP) 3-step Outreach Process and Conceptual Framework Goals and Objectives:



This process is based on the understanding that:

- ❖ Participation levels will vary
- ❖ Some individuals and groups don't realize that they have a stake
- ❖ Different interests are motivated to participate at different stages of the process
- ❖ The Charlotte County–Punta Gorda MPO's PPP needs to be flexible enough for all changing situations and conditions
- ❖ The Charlotte County Citizens' Advisory Committee (CAC) is a critical link to the public participation

MPO Policies:

Federal law requires that the public involvement process be proactive and provide complete information, timely public notice, full public access to key decisions, and opportunities for early and continuing involvement. A key provision requires that all MPOs develop and utilize a PPP that will provide a 45-day comment period for all interested parties. All public involvement activities whether conducted in person or by virtual methods will adhere to the following set of requirements and guidelines:

- ❖ Provide a 30-day public comment period, if feasible, and advertise at least once in a local newspaper detailing public meetings, or public participation opportunities including opportunities to comment and express opinions on the LRTP and TIP. The MPO's website will also post all opportunities for public comment to meet these guidelines.

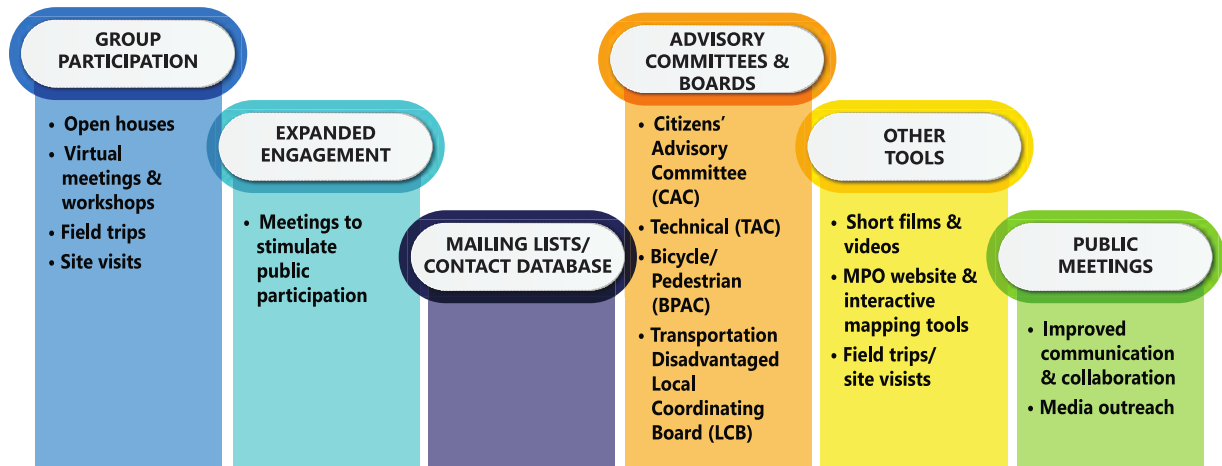
- ❖ For LRTP and TIP amendments, the MPO will strive to meet the 30-day public comment period, although there may be exceptions to this comment period for these amendments as meeting schedules, funding timetables, agency guidance, and contractor scheduling may be such that project delays could result in not meeting the public comment period notice guidelines.
- ❖ Hold public meetings on proposed adoption of the LRTP and TIP.
- ❖ Provide timely notice and reasonable access to information about transportation issues and processes including the use of virtual meeting/communication technology.
- ❖ Employ visualization techniques to describe the LRTP and TIP.
- ❖ Make public participation, related technical information and meeting notices available through accessible means and formats. These include the World Wide Web and electronic mail.
- ❖ Hold public meetings at convenient and accessible locations and times, including the scheduling of virtual meetings.
- ❖ Seek out and consider the needs of those traditionally underserved by the existing transportation system, such as low income and minority households (environmental justice population).
- ❖ Include public participation activities that ensure equality among all citizens. The MPO is committed to the concept of Environmental Justice (EJ) [Executive Order (EO) 12898] and will ensure that the full and fair participation by all potentially affected communities in the transportation decision-making process. This includes public participation consistent with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act of 1990. Demographic data review and analysis will be performed when proposed plans and proposals could impact EJ populations. Public participation plans that promote access to public information and scheduled events for minority and low-income communities will be developed.
- ❖ Demonstrate explicit consideration and response to public input received during the development of the LRTP and TIP. All revisions to the LRTP and TIP will always include procedures consistent with this PPP. During TIP and LRTP Development, the MPO will provide public participation opportunities to public agencies, users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, freight shippers, freight transportation services, private providers of transportation and users of public transit.
- ❖ Include a summary of significant comments received on the draft LRTP and TIP as part of the final document. This includes periodic reviews of the LRTP by MPO Boards, their Advisory Committees, and the public during the preparation of the document, interim tasks and final draft plan preparation.
- ❖ Continue to prepare a list of project priorities for FDOT review, by October 1 of each year. The list will continue to be reviewed by the MPO's TAC and CAC Advisory Committees before approval by the MPO Board and submittal to FDOT.
- ❖ Compile an annual listing for public review, of projects for which Federal

funds have been obligated in the preceding year.

- ❖ Periodically review the [FDOT MPO Program Management Handbook](#) and Federal Highway Administration (FHWA) guidelines, including virtual public involvement initiatives for additional requirements, authority, Plan development and activities.
- ❖ Make readily available the TIP and LRTP for public review in hard copy, electronically accessible formats and readily obtained on its website.
- ❖ Periodically review the effectiveness of the procedures and strategies contained in the PPP to ensure a full and open process including adherence to all aspects of [Florida's Government in the Sunshine Law \(F.S. 286.011\)](#).
- ❖ Adhere to the ["Jessica Lunsford Act" \(F.S. 1012.465\)](#). This Act requires background checks of all persons entering school grounds when children are present. The MPO will consult the Charlotte County Legal Department before planning to hold any meeting or public participation event on school property.
- ❖ Ensure project documents are available in written and electronic formats.
- ❖ Provide a copy of MPO related planning material including meetings, plans, proposals and public participation events via US mail to anyone who requests a copy within seven (7) days of the meeting to ensure delivery and review time for recipients.
- ❖ When available and feasible, PowerPoint presentations will also be posted on-line to provide the public with a more reader-friendly way to learn about the project.



5. DESCRIPTION OF PUBLIC PARTICIPATION ELEMENTS



a. Mailing Lists/Contact Database

The MPO will maintain a reasonably current and up-to-date database of individuals and agencies to provide that all interested parties have reasonable opportunities to comment on the transportation planning process and provide their input.

All meeting announcements, as well as public workshops, public meetings, and specific



public information and input meeting are placed on the website as soon as dates are finalized. E-mail notifications of meetings and workshops are sent to MPO Committee members and interested citizens to further improve participation and input.

The MPO continues to seek more public participation from the traditionally underserved community. The MPO continually discusses with minority and younger aged citizens contact opportunities the MPO could use to increase public participation of this age group.

The MPO is responsive to any and all citizen requests for meeting agendas, meeting minutes and any other MPO prepared planning document. These requests are sent electronically or by mail when requested. The MPO is also cognizant that many MPO staffed Board and Committee members and their constituency do not have access to e-mail. These members are notified of public participation events through more traditional agenda packet, mailing, and telephone contact methods.

b. Meetings to Stimulate Public Participation

Various meeting types will provide the MPO with opportunities for early and continuous input into the transportation planning process. The MPO has always and will continue to hold public meetings leading to the adoption of the LRTP and TIP. All parties interested in attending and commenting on these planning documents are encouraged to

do so, including citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, pedestrian walkways, bicycle transportation facilities and the disabled.

c. Open Houses/Workshops/Virtual Meetings and Workshops

An open house or workshop is a forum where people receive information and provide input about a transportation plan or project. Workshop forums have worked well for the MPO where citizens receive information and explanations about a plan or project on a one-to-one or small group interaction basis. Attendees glean information from displays and exhibits and from talking to MPO staff or their

consultants. In this type of forum, citizens often express their comment and concerns in writing on “Evaluation/Comment Forms” ([Appendix I](#)).

Innovative virtual public involvement techniques with a platform to inform the public and receive feedback will be used when in-person workshop forums cannot be utilized. These new opportunities for virtual information sharing and public involvement in the transportation planning, programming, and project development process may include, but are not limited to telephone town halls, online meetings, pop-up outreach, social meetings/meeting-in-a box kits, online mapping tools, short videos, survey tools and real-time polling tools.



Benefits to using virtual workshops include:



Procedures the MPO will utilize to ensure the MPO meets current Federal and State requirements related to virtual public involvement include:

a. Field Trips/Site Visits

Many proposed actions look very different when people are actually out in the field looking at the issue or situation. It is one



thing to discuss impacts when they are an abstraction or an image in peoples' heads, and quite another to engage with the actual reality on the ground. The key point is that citizens build mental concepts on what the impact of a project will be and then, participate in public participation forums based on those images. Field trips provide an opportunity for people to match their mental images to the reality of the actual situation.

b. Short Films and Videos

The MPO has made short videos MPO short video first screened in February 2020 in support if the 2045 Long-Range Transportation Plan (LRTP)) and will continue to utilize the services and professional staff of CC-TV-20-Charlotte County's government access television station. The station provides viewers access to MPO Board Meetings; Board of County Commissioners (BCC) meetings; Punta Gorda City Council meetings; other civic meetings; Special documentaries and timely news-magazine stories along with local, state, and national satellite programming. The MPO also utilizes

rolling message scripts on this station to recruit representatives for vacant LCB Board and CAC and BPAC Committee seats, as well as announce opportunities to attend public involvement events.



c. Public Meetings



Generally, MPO public meetings are more structured than the open house/workshop public participation format. The MPO will use either in-person or a virtual format when an emergency necessitates the need to meet specific MPO objectives. A formal agenda will be prepared to structure the topics to be covered and to provide live input from the attending participants. Roll call votes required of the MPO Board for adoption of the Long-Range

Transportation Plan (LRTP) and the Transportation Improvement Plan (TIP), including any amendments, will be conducted and placed in the public record. Documents/policies to be adopted are made available in public libraries and are available on the MPO website.

The MPO also uses public meetings to help understand and monitor community reaction and support to transportation planning proposals. This in turn aids the MPO in diminishing public controversy and misunderstandings. The MPO has observed that public meetings have resulted in citizens proposing viable solutions to solve complex transportation planning issues, as well as offering “average citizen” concerns.

d. Notices for Public Meetings, Workshops, and Public Participation Events

All MPO-generated meeting notices and announcements will describe the meeting purpose, sponsor, time, place, and answer the questions of who, what, when, where and how. All MPO Board Meetings, Advisory Committees, public workshops, public meetings and any special meetings called by the MPO, or informational or educational purposes held within the community for presenting plans, gathering public input and public participation shall

generate notices of public meeting by the MPO. The MPO website will also be used to promote regular and special meetings, planning studies, publications, and work products such as the TIP, and the LRTP. Additionally, the MPO will continue to publicize all MPO Board, MPO Advisory Committee Meetings and all special meetings, including all public meetings, and public workshops on the transportation planning process.

e. Meeting Agendas

An agenda sets the course for a meeting and attempts to inform attendees of the topics and concepts to be discussed, and the progression of these topics.

Opportunities are provided for public participation in these agendas and include the opportunity for members to suggest new topics and issues to be presented and discussed at the next meeting.

All MPO Board and Advisory Committee Agendas and meeting packets including meeting minutes will be posted on the MPO website.

Staff virtual workplace collaborative efforts have demonstrated that the use of a virtual meeting presenter can greatly improve the flow, participant understanding and effectiveness of these meetings.

The presenter, an MPO staff member, reviews ground rules, works remotely to display the current agenda item being discussed on screen throughout the meeting, providing on-screen information as questions arise and advance/reverse informational slides to allow for a more concise and effective presentation.

f. Information (MPO Website and Interactive Mapping Tools)

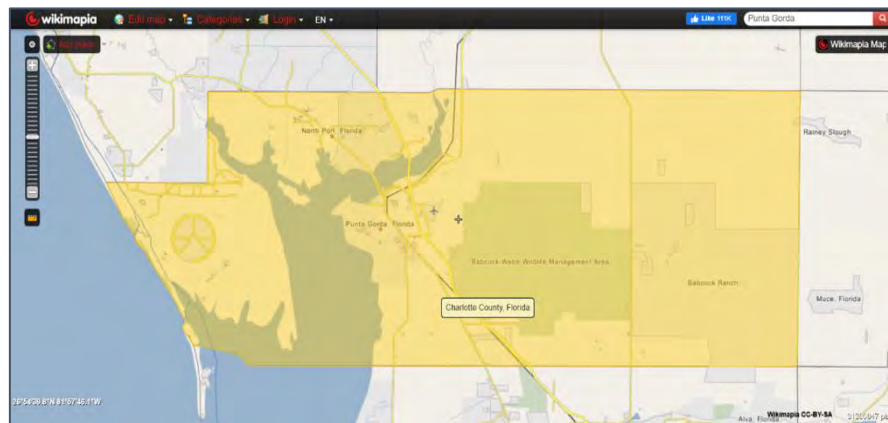
In the ever-expanding information age, the use of the internet, electronic mail and fax machines are routinely used to reach the public. The MPO continually revises and strives to improve its website for users to easily and quickly find MPO related information and planning activities.

Easy to navigate dropdown menus including archived and recent meeting agenda packets, meeting minutes, the MPO event calendar, and a revised set of federal, state, and local transportation planning links. Also posted are the most current

planning documents including the annually updated TIP, the 2045 LRTP, and related amendments. With the advent of the use of virtual meeting formats beginning in April 2020, the MPO provides audio and visual meeting access

links for website visitors to utilize in accessing software for remote meetings. This virtual communication format will continue to play an increasing role in future public involvement outreach efforts including annual TIP and 2045 LRTP development.

Google Earth maps are utilized on the “Contact Us—*Connect with Us*” dropdown menu to aid users in pinpointing the location of their concerns and comments to better aid MPO staff in understanding the issue or concern.



Since 2017 and in conjunction with the preparation of the Charlotte County Regional Bicycle and Pedestrian Plan, the MPO has used interactive mapping tools as an electronic public engagement tool. Wikimapia is a privately owned open-content collaborative mapping project that utilizes an interactive, clickable web map with a geographically referenced system. The data in Wikimapia and similar techniques is derived from voluntary crowdsourcing. All users are allowed to add a place on the Wikimap layer. Using a simple graphical

editing tool, users are able to draw an outline or polygon that matches the satellite image layer underneath. Each object or tag has specific information fields which include categories, a textual description, street address, and a related map-based link. Users are likewise capable of uploading several relevant photos. Interactive mapping tools public involvement will be used to solicit public opinion to target specific areas and locations for inclusion in the MPO's 2045 Long-Range Transportation Plan (LRTP).

g. Media Outreach

Media outreach is a continuing activity by the MPO staff to keep the public informed and updated about the MPO and its projects and milestones.

The MPO strives to encourage the media to highlight transportation issues and to increase public awareness of the transportation planning process. As needed, media briefings have been and continue to be conducted to update the media regarding the transportation planning process and in response to media requests for interviews. The MPO will participate in this media outlet whenever possible to inform the



public of the MPO's role in the transportation planning process and to inform the public on opportunities to participate in the MPO planning process.

To facilitate improved access for County residents and coordination with County related planning functions MPO Board meetings are videotaped and shown twice a week on the local government access television station (Comcast Channel 20). The MPO anticipates increased public involvement, and participation in response to these public access improvements and will monitor and evaluate their effectiveness and target improvements and enhancements.

h. Citizens' Advisory Committee, Technical Advisory Committee, Bicycle/Pedestrian Advisory Committees and Transportation Disadvantaged Local Coordinating Board (LCB)

These boards and committees provide a public perspective to the MPO process and strives to represent public views to the MPO Board. As part of the MPO structure, the role played in the public participation process by the CAC, TAC, BPAC, and LCB cannot be underemphasized, as they provide the link between the MPO Board and the community's citizens. These committees are a critical link in aiding the MPO to meet the goals and objectives outlined in this plan.

All MPO planning documents including the TIP and LRTP are presented to the

CAC, TAC, BPAC, and LCB as formal agenda items during regularly scheduled meetings for their information, consideration, endorsement, support and input.

All advisory committee and board meetings either in-person or virtual are open to the public and can be accessed using audio and visual links provided on the MPO website. Citizens are encouraged to contact the MPO for help in accessing any virtual or in-person meeting and public participation event scheduled.

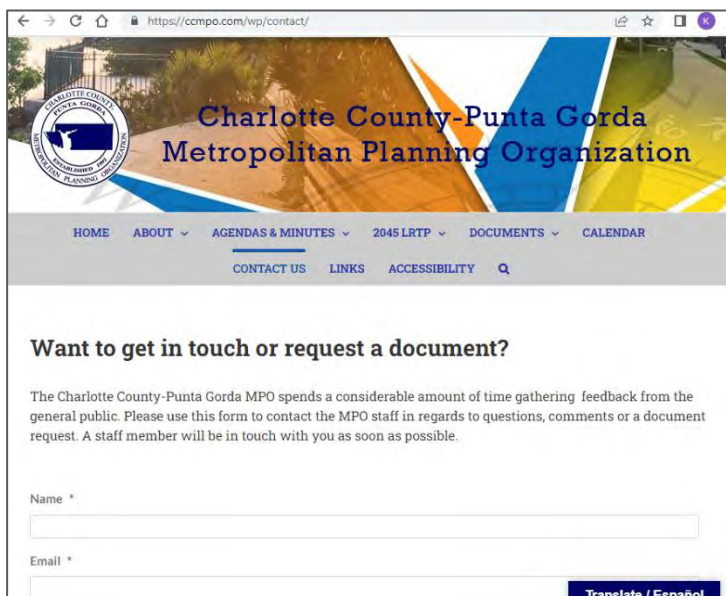


i. Written and Electronic Forms of Communication including Brochures, and Evaluation/Comment Forms

The MPO updates its two informational brochures on a regular basis. “This is Your MPO” describes the MPO’s overall function and responsibilities and the “Charlotte County Bicycle/Pedestrian Map” displays the existing bike and pedestrian sidewalks and trails within the County.

The most common and in many cases the most effective way for the public in general to relate their ideas and input is through written comments. Public comments can help build an understanding of community issues, which must be considered in designing transportation solutions that fit community needs.

Additionally, the information gleaned from public comments can serve as an excellent record for future project phases.



The screenshot shows the website <https://ccmpo.com/wp/contact/>. The header features the organization's logo and the title "Charlotte County-Punta Gorda Metropolitan Planning Organization". Below the header is a navigation menu with links: HOME, ABOUT, AGENDAS & MINUTES, 2045 LRTP, DOCUMENTS, CALENDAR, CONTACT US, LINKS, ACCESSIBILITY, and a search icon. The main content area is titled "Want to get in touch or request a document?". It includes a paragraph stating that the MPO spends time gathering feedback and provides a contact form with fields for "Name *" and "Email *". A "Translate / Español" button is located at the bottom right of the form.



The brochure features the Charlotte County-Punta Gorda Metropolitan Planning Organization logo at the top. Below the logo, the title "THIS IS YOUR MPO" is displayed in large, bold letters. The subtitle "Charlotte County-Punta Gorda Metropolitan Planning Organization" is centered below the title. The contact information is listed in the center: EAST PORT ENVIRONMENTAL CAMPUS, P.O. BOX 494469, PORT CHARLOTTE, FLORIDA 33949-4469, Tel:(941) 883-3535, Fax:(941) 883-3534, E-mail: office@ccmpo.com, and Website: www.ccmpo.com. A red note at the bottom left states: "Since April 1, 2020-MPO Staff has been working remotely. To contact the MPO or to obtain virtual meeting access information please use e-mail, website or phone listed above." A QR code is located at the bottom right. The slogan "Your Participation is always Welcomed and Encouraged" is at the bottom left.

j. Public Participation Techniques and Performance Measures of Effectiveness (MOE)

Federal legislation requires that MPOs periodically review the effectiveness of their public involvement process. All MPOs are mandated by law to focus on

performance objectives and measures. The MPO has identified five (5) objectives to ensure that the mobility needs of the community are addressed.



6. CONCLUSION

Public input offers the MPO an opportunity to understand a community's values so it can better seek to avoid, minimize, or mitigate impacts from agency decisions. This PPP addresses the MPO's public involvement practices during decision-making and program implementation activities. The fundamental premise of this plan is that, in all of its programs, the MPO recognizes that it is vital to provide for meaningful public involvement, whether in an in-person or virtual format. Openness to the public furthers the MPO's mission by increasing its credibility and improving agency decision making.

The guidelines and tactics outlined in this PPP will be implemented for all MPO planning activities. This document also provides guidance and tools to comply with federal and state statutes and regulations under Title VI, including environmental justice (EJ), limited English proficiency (LEP) and the Florida Sunshine Law.

The MPO continues and is certainly willing to remain open to new ideas from stakeholders, and to incorporate them where appropriate. The MPO remains cognizant of its mission of providing plans and an environment where a safe, efficient, cost-effective transportation system can flourish in Charlotte County.

7. APPENDICES

APPENDIX I

[Charlotte County-Punta Gorda MPO Public Engagement Survey](#)

APPENDIX II

[Acronyms](#)

APPENDIX III

[Charlotte County-Punta Gorda Metropolitan Planning Organization and Sarasota/Manatee Metropolitan Planning Organization Joint Regional Public Involvement Process Component](#)

APPENDIX IV

[Regional Public Involvement Plan Between the Lee County and Charlotte County – Punta Gorda MPO's](#)

APPENDIX V

[TITLE VI PROGRAM Charlotte County-Punta Gorda MPO](#)

[Appendix A – Title VI/Nondiscrimination Assurance](#)

[Appendix B – MPO Organizational Chart](#)

[Appendix C – Title VI Program Activity Log](#)

NOVEMBER 17, 2022
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) MEETING

AGENDA ITEM # 11
CHARLOTTE COUNTY SUN TRAIL PROJECTS UPDATE

Purpose: To provide an update on the progression of SUN (Share Use Non-Motorized) Trail projects in Charlotte County.

Agenda Item Presented by: D’Juan Harris

Discussion:

The Florida Department of Transportation opened the solicitation for SUN Trail projects on September 29, 2022. The call for project applications will remain open through December 15, 2022.

Charlotte County and MPO staff will give a brief update on the status of SUN Trail project production in Charlotte County.

Recommendation: This agenda item is for informational purposes only. No action required.

Attachment:

1. [Statewide SUN Trail Map](#)
2. [Proposed SUN Trail Alignment Map in Charlotte County](#)





Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



Florida Gulf Coast Trails

AGENDA ITEM # 12
CARBON REDUCTION STRATEGY PRELIMINARY PRIORITY LIST

Purpose: Review and discuss the United States Department of Transportation's (USDOT) Carbon Reduction Strategy (CRP) funding and discuss Charlotte County-Punta Gorda MPO's preliminary priority list.

Agenda Item Presented by: D'Juan Harris

Discussion:

The Infrastructure Investment and Jobs Act (IIJA) requires the Florida Department of Transportation to develop a Carbon Reduction Strategy. This strategy will support the IIJA's Carbon Reduction Program, which provides \$320.4 million to Florida over the next five years.

The Federal goals of the Carbon Reduction Program are to reduce transportation emissions (specifically carbon dioxide) from on-road highway sources by:

- Reducing single-occupancy vehicle trips
- Facilitating the use of vehicles or modes of travel that result in lower emissions
- Facilitating approaches to construction that result in lower emissions.

FDOT is currently developing the statewide Carbon Reduction Strategy in close coordination with the state's 27 Metropolitan Planning Organizations. MPO staff developed a preliminary listing of Carbon Reduction priorities for consideration of inclusion in FDOT's Five-Year Work Program.

Recommendation: No action required. For review and discussion purposes only.

Attachment: [Carbon Reduction Strategy Presentation](#)



Carbon Reduction Strategy Priorities

Charlotte County – Punta Gorda Metropolitan Planning Area

Carbon Reduction Strategy Overview

- Infrastructure and Jobs Act (IIJA) Requires FDOT to develop a Carbon Reduction Strategy
- Allocation of \$320.4 million to Florida over next five years (FY 2022 – FY 2027)
- Sub-allocation of \$360,856 to Port Charlotte/North Port Urbanized Area FY 2022
- FDOT's Carbon Reduction Strategy is due to USDOT by November 15, 2023
 - Transportation Management Area (TMA) MPO's developing priority lists
 - Non- Transportation Management Area (TMA) MPO's will coordinate with FDOT to leverage funding

Federal Goals for Carbon Reduction Strategy

Reduce transportation emissions by:



Reducing
single-occupant
vehicle trips



Facilitating the use of
vehicles or modes of
travel that result in
lower emissions



Facilitating approaches
to construction that
result in lower
emissions

Florida Trends and Conditions: Urbanized Areas

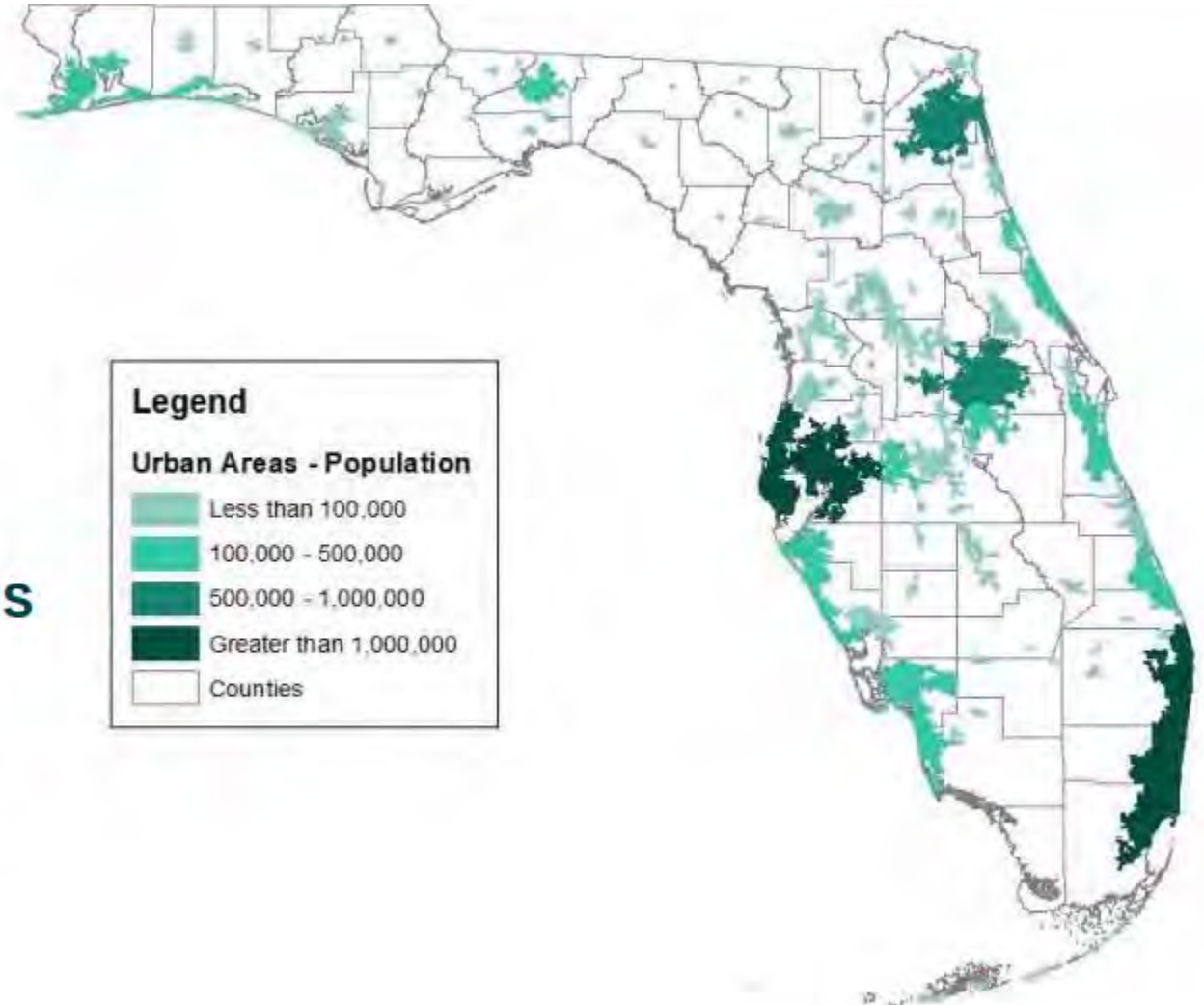
9 out of **10** Floridians live in **urban areas**



580 new residents everyday

60% of growth projected to be in **10 counties**

- Orange
- Hillsborough
- Miami-Dade
- Lee
- Palm Beach
- Broward
- Polk
- Osceola
- Duval
- Pasco



Carbon Reduction Strategy Themes (FDOT)



**Transportation
Choices**



**Congestion
Management**



**Energy Efficiency
and Diversification**



**Construction
Practices**

Carbon Reduction Strategy Objectives (FDOT)



Provide safe and convenient transportation options that appeal to consumers.



Improved traffic flow and reduced congestion and idling.



Improve energy efficiency and diversify energy sources.



Reduce climate impacts from construction of transportation facilities



Charlotte County-Punta Gorda MPO Urbanized Area

Preliminary Priority List

Long Range Transportation Plan (LRTP)
Development

Truck Parking Facilities

Electric Vehicle Infrastructure

Traffic Operational Efficiency Studies

Signing, Pavement and Markings
Improvements

Carbon Reduction Strategy Next Steps



L RTP Quick Guide



District Outreach



**MPO Survey and
Webinar**

Questions???

D’Juan L. Harris

Charlotte County-Punta Gorda MPO Director
941-626-7463
Harris@ccmpo.com



AGENDA ITEM # 13
2023 FDOT SAFETY PERFORMANCE MEASURES

Purpose: Review and discuss FDOT's Safety Targets for all five national Safety Performance Measures and recommend adopting those Safety Target goals for 2023

Agenda Item Presented by: D'Juan Harris

Discussion:

MPOs are required annually to adopt Safety Performance Measure Targets for tracking progress towards the Statewide/MPO targets for each of the transportation performance measures and meet Federal Highway Administration (FHWA) requirements.

FHWA has established five national Safety Measures which all State Departments of Transportation and MPOs must address. Unlike other performance measures applicable only to the National Highway System (NHS), the Safety Performance Measures apply to all public roads. The Safety Performance Measures are:

1. Number of Fatalities
2. Number of Serious Injuries
3. Fatality Rate per 100 million Vehicle Miles Traveled (VMT)
4. Serious Injuries per 100 million Vehicle Miles Traveled (VMT)
5. Total Number of Non-Motorized Fatalities and Serious Injuries

The MPO Board last adopted the FDOT's "Vision Zero" targets (goal of no fatalities or injuries) for all five of the Safety Performance Measures at the February 18, 2022 MPO Special Board Meeting. The MPO has until February 27, 2023 to accept the FDOT targets for 2023 or develop its own targets. MPO Staff recommends the MPO Board support and adopt FDOT's 2023 targets.

Recommendation: To review and recommend adoption at the December 15, 2022 MPO Board Meeting

Attachments:

1. [Safety Performance Measure Targets for 2023](#)
2. [Five Year Rolling Average Cumulative Data for State of Florida & Charlotte County 2017 to 2021](#)

STATEWIDE AND MPO SAFETY PERFORMANCE MEASURE TARGETS FOR 2023

Statewide Safety Performance Measures	Statewide Target (2023)	Charlotte County – Punta Gorda MPO Target (2023)
Number of Fatalities	0	0
Number of Serious Injuries	0	0
Fatality Rate per 100 million Vehicle Miles Traveled (VMT)	0	0
Serious Injuries per 100 million Vehicle Miles Traveled (VMT)	0	0
Total number of non-motorized Fatalities and Serious Injuries	0	0

Recommended Action – Adopt FDOT’s 2023 Safety Performance Measure Targets




CHARLOTTE COUNTY – PUNTA GORDA Metropolitan Planning Organization

Five-Year Rolling Average of Cumulative Safety Data for Charlotte County and Statewide

Attachment 2


Charlotte County Five-Year Rolling Average

Five Year Rolling Average:

- Average Annual Fatalities – Up 2.3%
 - Average Serious Injuries – Down 6.4%
 - Average Annual Fatality rates – Up 2.7%
 - Average Annual Serious Injury Rates – Down 8.6%
 - Average Pedestrian and Bicycle Fatalities and Serious Injuries – 0.0%
- 

Statewide Five-Year Rolling Average

Five Year Rolling Average:

- Average Annual Fatalities – Up 7.3%
 - Average Serious Injuries – Down 8.4%
 - Average Annual Fatality rates – Up 4.2%
 - Average Annual Serious Injury Rates – Down 11.5%
 - Average Pedestrian and Bicycle Fatalities and Serious Injuries – Down 3.5%
- 

NOVEMBER 17, 2022
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) MEETING

AGENDA ITEM # 14
CHARLOTTE COUNTY SAFETY DATA SUMMARY

Purpose: To provide a brief presentation of transportation safety statistics in Charlotte County to date.

Agenda Item Presented by: D’Juan Harris

Discussion:

Consistent with the Florida Department of Transportation’s (FDOT) and Federal Highway Administration’s (FHWA) Vision Zero Initiative, Charlotte County MPO concurs with the notion that one serious injury or fatality on public roads is one too many. The past six years, the MPO has adopted FHWA’S and FDOT’S Safety Performance Measures target of zero serious injuries and fatalities. The Charlotte County-Punta Gorda MPO Board recently solidified this commitment by unanimous passage of a Vision Zero Resolution, identifying the year 2045 as the timeframe to achieve zero serious injuries and fatalities on county roads.

MPO Staff will give a brief overview of FHWA’s safe system approach and provide a summary of transportation safety data trends over the past five years.

Recommendation: This agenda item is for informational purposes only. No action required.

Attachment: [Charlotte County Safety Data Overview Presentation](#)

CHARLOTTE COUNTY – PUNTA GORDA MPO

SAFETY DATA OVERVIEW



MPO Advisory Committee Meetings
November 2022



Our Current Reality

Traffic fatalities are a public health crisis affecting all road users.

1.25M

Lives lost globally each year from traffic crashes

Source: World Resources Institute

42,915

Estimated lives lost on U.S. roads in 2021

Source: NHTSA

7,342

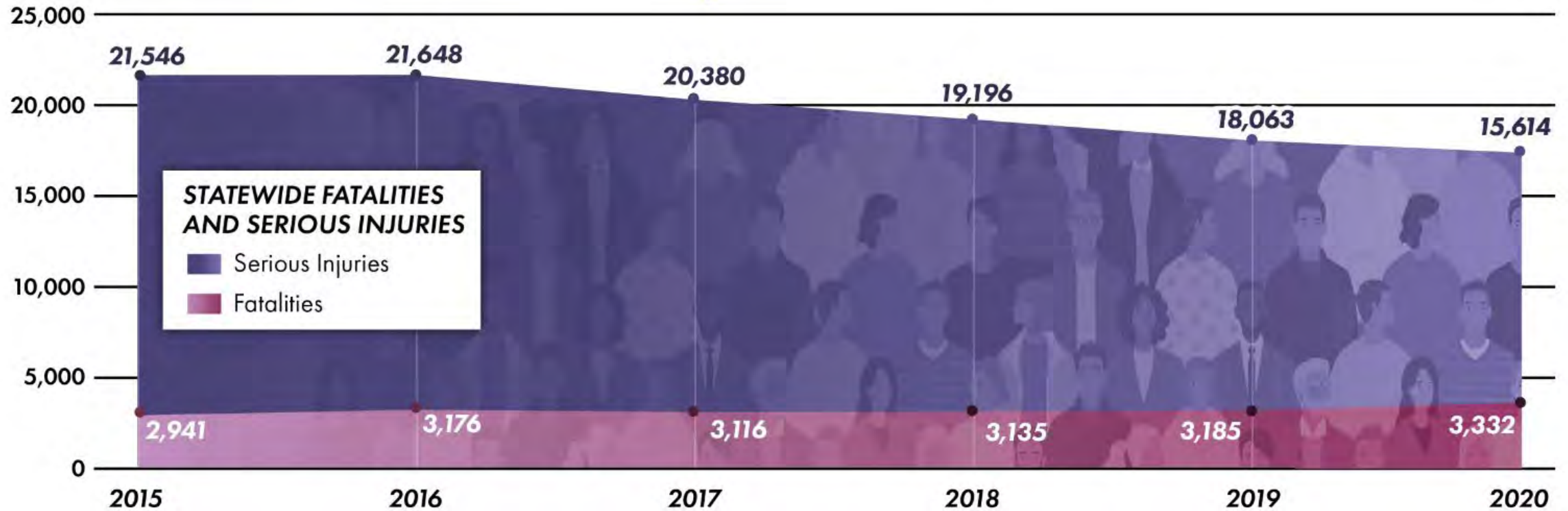
Estimated pedestrians killed in U.S. traffic crashes in 2021

Source: NHTSA



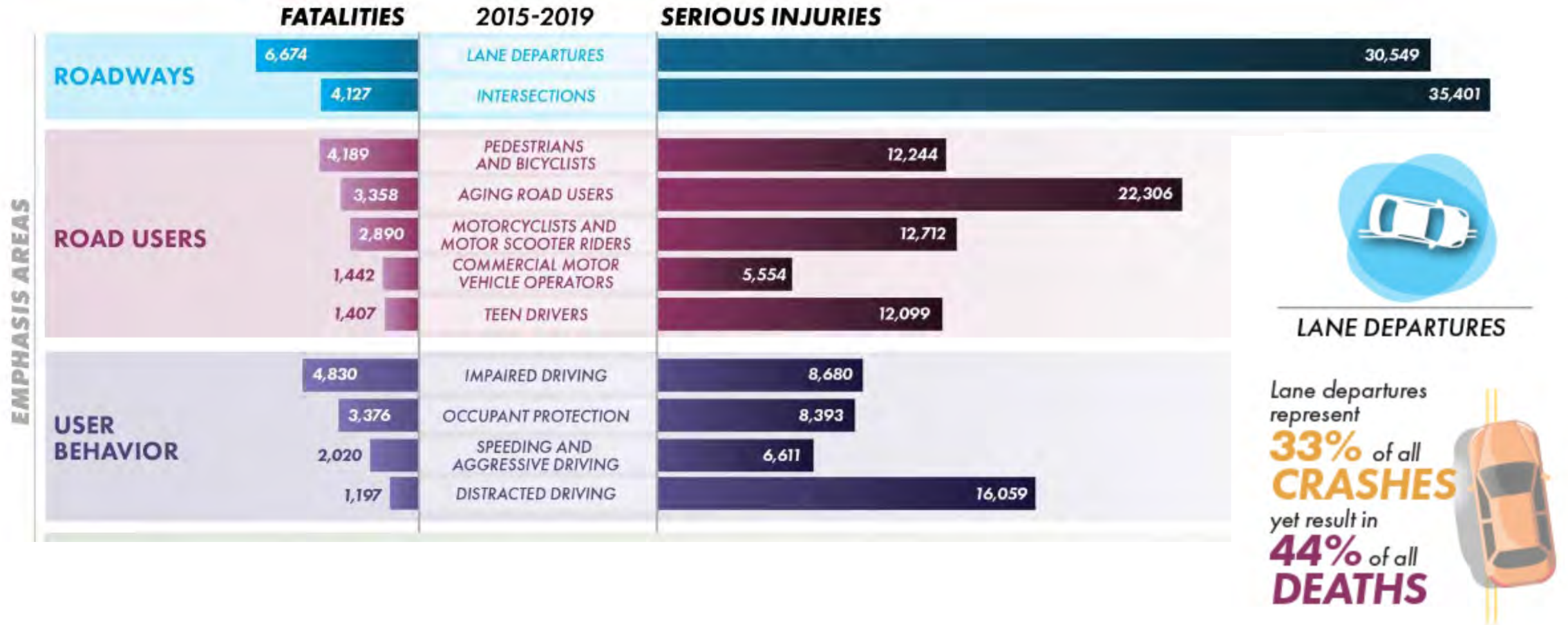
Statewide Fatalities and Serious Injuries

(Source – FDOT Strategic Highway Safety Plan)



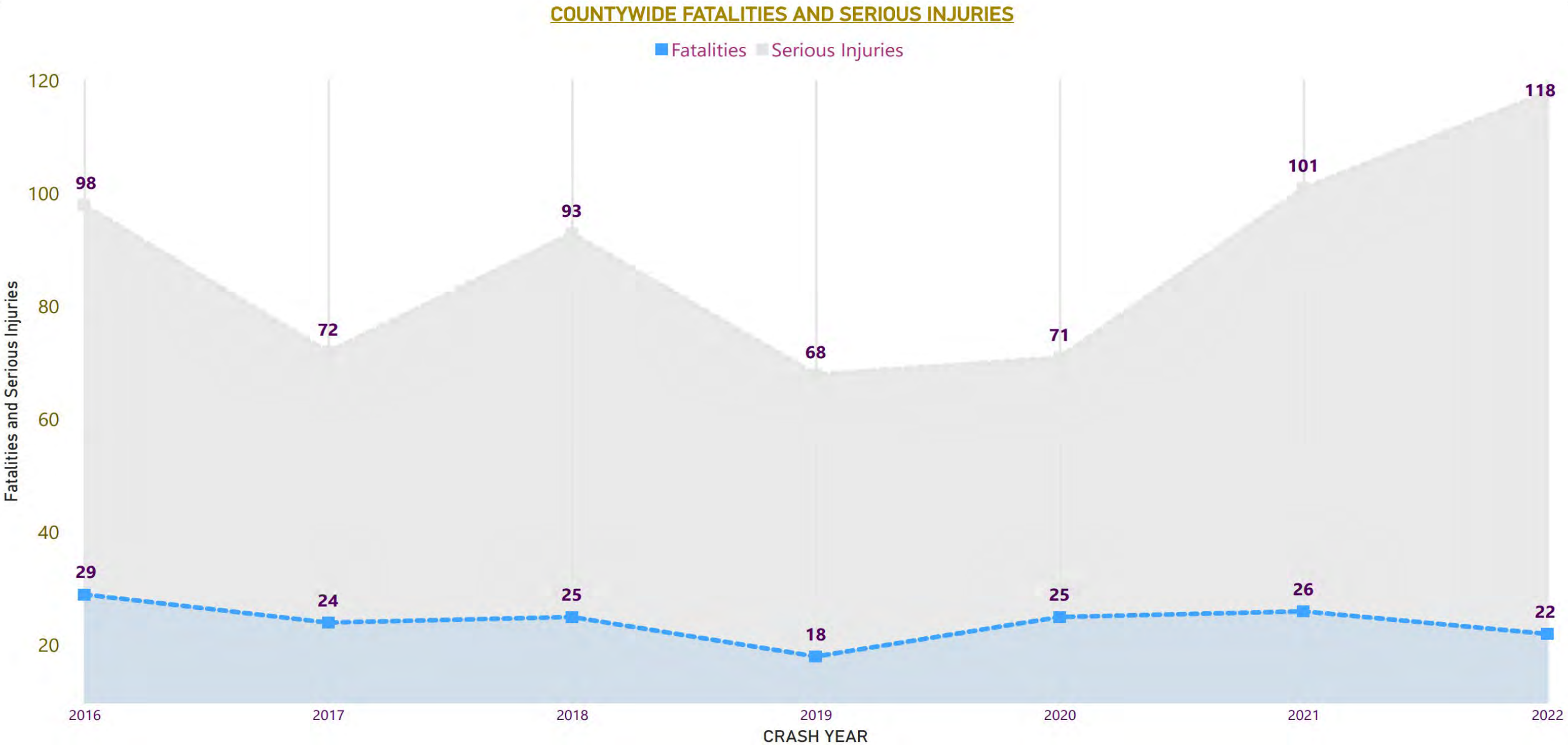
Statewide Fatalities and Serious Injuries by Emphasis Areas

(Source – FDOT Strategic Highway Safety Plan)



Charlotte County Fatalities and Serious Injuries

(Source – Signal 4 Analytics January 1, 2016 to November 1, 2022)



Charlotte County Fatalities and Serious Injuries by Emphasis Areas

(Source- Signal 4 Analytics 2016 to 2021)

EMPHASIS AREAS

2016-2021

FATALITIES

SERIOUS INJURIES

USER BEHAVIOR

DISTRACTED DRIVING



SPEEDING & AGGRESSIVE DRIVING



OCCUPANT PROTECTION



IMPAIRED DRIVING



ROAD USERS

TEEN DRIVERS



COMMERICAL MOTOR VEHICLE



MOTORCYCLISTS AND MOTOR SCOOTER RIDERS



AGING ROAD USERS



PEDESTRIANS AND BICYCLISTS



ROADWAYS

INTERSECTIONS



LANE DEPARTURE



Safe System Approach ...the Path to Zero

- Safe system principles (outer ring)
- Safe system elements (inner ring)
- Safety consideration during initial onset of all projects
- Assess all alternatives and opportunities
- USDOT strongly encourages partnerships with local agencies, officials, and stakeholders
- Use the Safe System Approach



Source: FHWA.

FHWA'S 28 Proven Safety Countermeasures

Speed Management



[Appropriate Speed Limits for All Road Users](#)



[Speed Safety Cameras](#)



[Variable Speed Limits](#)

Pedestrian/Bicyclist



[Bicycle Lanes](#)



[Crosswalk Visibility Enhancements](#)



[Leading Pedestrian Interval](#)



[Medians and Pedestrian Refuge Islands in Urban and Suburban Areas](#)



[Pedestrian Hybrid Beacons](#)



[Rectangular Rapid Flashing Beacons \(RRFB\)](#)



[Road Diets \(Roadway Configuration\)](#)



[Walkways](#)

Roadway Departure



[Enhanced Delineation for Horizontal Curves](#)



[Longitudinal Rumble Strips and Stripes on Two-Lane Roads](#)



[Median Barriers](#)



[Roadside Design Improvements at Curves](#)



[SafetyEdge™](#)



[Wider Edge Lines](#)

Intersections



[Backplates with Retroreflective Borders](#)



[Corridor Access Management](#)



[Dedicated Left- and Right-Turn Lanes at Intersections](#)



[Reduced Left-Turn Conflict Intersections](#)



[Roundabouts](#)



[Systemic Application of Multiple Low-Cost Countermeasures at Stop-Controlled Intersections](#)



[Yellow Change Intervals](#)

Crosscutting



[Lighting](#)



[Local Road Safety Plans](#)



[Pavement Friction Management](#)



[Road Safety Audit](#)

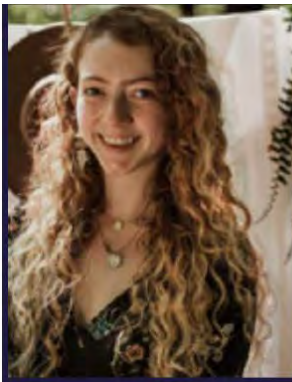
References and Internet Sites for Additional Information

- Federal Highway Administration (FHWA) Proven Safety Countermeasures - <https://safety.fhwa.dot.gov/provencountermeasures>
- FHWA Roadway Departure Safety - <https://highways.dot.gov/safety/RwD>
- United States Department of Transportation (USDOT) National Roadway Strategy - <https://www.transportation.gov/NRSS>
- Zero Deaths – Saving Lives through a Safety Culture and a Safe System (FHWA) - <https://highways.dot.gov/safety/zero-deaths>
- Florida Department of Transportation Target Zero Website (FDOT) - <https://www.fdot.gov/agencyresources/target-zero/>
- FDOT Strategic Highway Safety Plan - <https://www.fdot.gov/Safety/shsp/shsp.shtm>



St. Joseph School community mourns loss of beloved member

October 12, 2021



Family of newlyweds killed in I-40 crash reflects on losing loved ones

"It's the worst thing that a mother can go through," said the mother of who was killed in a crash on I-40.



NEWS

Family mourns Powell 6, killed in wreck that seriously injured mom

by: [Kristen Gallant](#)
Posted: Dec 10, 2021 / 11:24 PM EST
Updated: Dec 10, 2021 / 11:24 PM EST





Questions???

D’Juan L. Harris

Charlotte County-Punta Gorda MPO Director
941-626-7463
Harris@ccmpo.com