

TASK 8 TRANSIT & TRANSPORTATION DISADVANTAGED (TD) PLANNING

Purpose: Support existing transit programs and assist in implementing recommendations of the Transit Development Plan (TDP) and the Transportation Disadvantaged Service Plan (TDSP), as well as utilize staff /consultant services in the development of the 2050 Long Range Transportation Plan (LRTP).

Previous Work:

- Assisted with annual progress reports for the *Charlotte Rides* 2019 Transit Development Plan (TDP) (utilizing only the County's FTA Section 5307 funds)
- Execute FTA 5305 (d) FFY 2020-2021 Public Transit Grant Agreement (PGTA)
- Staffing of the Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB) quarterly
- Completion of the annual Community Transportation Coordinator (CTC) evaluation in May 2022
- Training of LCB membership in January 2022
- Attendance at the annual Commission for the Transportation Disadvantaged (CTD) state training and technology conference
- Assistance with Charlotte Transit marketing and planning/driver recruitment strategy
- Adopted new TDSP in September 2021 and amended it in May 2022
- Provided support and assistance to Sarasota County Area Transit (SCAT) and Charlotte County Transit in improving transit opportunities for the North Port and Englewood areas
- Assisted with the LCB's annual evaluation of the CTC in May 2022
- Appointment of Charlotte County Board of County Commissioner (BCC) to continue as the Community Transportation Coordinator (CTC) for Charlotte County in April 2021 for next five-year period
- Developed LCB Bylaws – September 2021
- Developed LCB Grievance Procedures – November 2021

Required Activities:

- Assist with a marketing plan for Charlotte County Transit, as well as FTA Section 5310 and 5311 programs (ongoing)
- Coordinate with the LCB in planning for TD services with the cooperation of the CTC, including the planning and review of transit operations (ongoing)
- Advise on improved security, safety and accessibility issues with the Charlotte County Transit Division (ongoing)
- Coordinate and assist in modifying regional transit routes with Sarasota, DeSoto and Lee Counties (ongoing)
- Update the Transportation Disadvantaged Service Plan (TDSP)/Coordinated Public Transit — Human Services Transportation Plan (CPT-HSTP) in May 2023 in cooperation with Charlotte County Transit Division
- Execute FTA Section 5305 (d) FFY 2022 Public Transit Grant Agreement (PTGA)
- Execute FTA Section 5305 (d) Consolidated Planning Grant (CPG) FFY 2023 - 2024
- Utilize General Planning Consultant services as needed i.e., 2050 Long Range Transportation Plan (LRTP) or any other transit-related studies (See Appendix H)
- Establish performance-based planning in accordance with the Moving Ahead for Progress in the 21st Century (MAP-21) Federal Transportation Act/Fixing America's Surface Transportation (FAST) and subsequent federal transportation - Ongoing
- Assist Charlotte County Transit with the current annual progress report and the 2024 Transit Development Plan

- Utilize General Planning Consultant Services as needed i.e., (2050 Long Range Transportation Plan (LRTP))
- Conducting a new CTC evaluation – May 2023
- Review Charlotte County Transit Public Transportation Agency Safety Plan (PTASP) as needed
- Review Charlotte County Transit Asset Management (TAM) targets as needed
- Develop LCB Bylaws – September 2022 and September 2023
- Develop LCB Grievance Procedures – November 2022 and November 2023

End Products:

- FFY 2023 and FFY 2024 Section 5305 (d) Transit Planning Grant Applications submitted – Annually
- FTA Section 5305 (d) FFY 2022 Public Transit Grant Agreement (PTGA)
- FTA Section 5305 (d) Consolidated Planning Grant (CPG) FFY 2023 - 2024
- Attendance at USDOT, FDOT and Florida Commission for the Transportation Disadvantaged (CTD) approved training courses, and the procurement of educational materials as provided
- CTC Evaluation May 2023 and May 2024
- TDSP/CPT-HSTP Annual Updates in May 2023 and May 2024
- Charlotte County Annual Progress Report for the TDP by September 2022 and September 2023
- LCB Bylaws – September 2022 and September 2023
- LCB Grievance Procedures – November 2022 and November 2023
- 2050 Long Range Transportation Plan (LRTP) Update – October 2025
- Other special transportation planning studies, as needed

Responsible Agency: Charlotte County-Punta Gorda MPO

Funding Sources: Year 1 – FFY 2022	PTGA-FTA Section 5305 (d) (FM # 410114-1-14-31)	*\$46,700 **\$48,836.06
Year 1 -FY 2023	FHWA (PL)	\$86,491
Year 1 – FY 2023	FTA Section 5307(County)	\$39,418
Year 1 – FY 2023	TD Planning Grant	<u>\$23,887</u>
	TOTAL	\$196,496 \$198,632.06
Year 2 –FY 2024	FHWA (PL)	\$86,491
Year 2 – FY 2024	FTA Section 5307 (County)	\$300,000
Year 2 – FY 2024	TD Planning Grant	<u>\$23,887</u>
	TOTAL	\$410,378

***Estimated Carryover to FY 23 UPWP for 5305(d)**

****New carryforward in FY 23 UPWP for 5305(d) FFY 2021**

Task 8 TRANSIT AND TRANSPORTATION DISADVANTAGED (TD) PLANNING									
2022/2023									
Funding Source	FFY 21 FTA 5305(d)		FHWA G2813		CTD G2923		FTA 5307		FY 2022/2023 Total
Contract Number	G2446		G2813		G2923		FTA 5307		
Source Level	Federal	Total	PL	Total	State	Total	Federal	Total	
Lookup Name	2022/2023 FFY 21 FTA 5305(d) G2446 (Federal)	FFY 21 FTA 5305(d) G2446 (Total)	2022/2023 FHWA G2813 (PL)	FHWA G2813 (Total)	2022/2023 CTD G2923 (State)	CTD G2923 (Total)	2022/2023 FTA 5307 (Federal)	FTA 5307 (Total)	
Personnel (salary and benefits)									
Salaries, Benefits and other deduction	\$ 46,806	-	\$ 82,691	-	\$ 23,887	-		-	\$ 153,384
Personnel (salary and benefits) Subtotal	\$ 46,806	\$ 46,806	\$ 82,691	\$ 82,691	\$ 23,887	\$ 23,887	\$ -	\$ -	\$ 153,384
Consultant									
TDP Annual Progress Report		-		-		-	\$ 39,418	-	\$ 39,418
Consultant Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,418	\$ 39,418	\$ 39,418
Travel									
Travel for Staff and LCB Board Member for trainings, meetings and conferences	\$ 1,080	-	\$ 1,500	-		-		-	\$ 2,580
Travel Subtotal	\$ 1,080	\$ 1,080	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 2,580
Direct Expenses									
Advertising Costs	\$ 400	-	\$ 1,000	-		-		-	\$ 1,400
Registrations-training and conferences	\$ 400	-	\$ 1,000	-		-		-	\$ 1,400
Subscriptions - GotoMeeting	\$ 150	-	\$ 300	-		-		-	\$ 450
Direct Expenses Subtotal	\$ 950	\$ 950	\$ 2,300	\$ 2,300	\$ -	\$ -	\$ -	\$ -	\$ 3,250
Total	\$ 48,836	\$ 48,836	\$ 86,491	\$ 86,491	\$ 23,887	\$ 23,887	\$ 39,418	\$ 39,418	\$ 198,632
2023/2024									
Funding Source	FHWA G2813		CTD G2923		FTA 5307				FY 2023/2024 Total
Contract Number	G2813		G2923		FTA 5307				
Source	PL	Total	State	Total	Federal	Total		Total	
MPO Budget Reference	2023/2024 FHWA G2813 (PL)		2023/2024 CTD G2923 (State)		2023/2024 FTA 5307 (Federal)		FTA 5307 (Total)		(Total)
Lookup Name	2023/2024 FHWA G2813 (PL)	FHWA G2813 (Total)	2023/2024 CTD G2923 (State)	CTD G2923 (Total)	2023/2024 FTA 5307 (Federal)	FTA 5307 (Total)		(Total)	
Personnel (salary and benefits)									
Salaries, Benefits and other deduction	\$ 82,691	-	\$ 23,887	-		-		-	\$ 106,578
Personnel (salary and benefits) Subtotal	\$ 82,691	\$ 82,691	\$ 23,887	\$ 23,887	\$ -	\$ -	\$ -	\$ -	\$ 106,578
Consultant									
TDP Major Update		-		-	\$ 300,000	-		-	\$ 300,000
Consultant Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ 300,000
Travel									
Travel for Staff and LCB Board Member for trainings, meetings and conferences	\$ 1,500	-		-		-		-	\$ 1,500
Travel Subtotal	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500
Direct Expenses									
Advertising Costs	\$ 1,000	-		-		-		-	\$ 1,000
Registrations-training and conferences	\$ 1,000	-		-		-		-	\$ 1,000
Subscriptions - GotoMeeting	\$ 300	-		-		-		-	\$ 300
Direct Expenses Subtotal	\$ 2,300	\$ 2,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,300
Total	\$ 86,491	\$ 86,491	\$ 23,887	\$ 23,887	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ 410,378
<p>The Charlotte MPO is using old PGTA grant for FFY 21 for 5305(d). After all monies are expended then we will start using the Consolidated Planning Grant (CPC) which is program as PL funds. The department elected to participate in the CPC starting FY 2022/2023 - FY 2023/2024. FHWA will serve as the CPG lead grant agency. The CPG combine the FTA 5305(d) and FHWA PL MPO allocations into a single grant that is administered by FHWA.</p>									
<p>Amendment: July 18, 2022 - FTA Section 5305(d) FFY 2021 Updating the estimated carryforward in the FY 2023 UPWP for FTA Section 5305(d) FFY 2021 with an additional \$2,136.06. The total is rounded.</p>									

Funding Source
May 2020 (rev. Apr 2021)

Contract	Funding Source	Source Level	2022/2023	2023/2024	FY 2022/2023 Funding Source				FY 2023/2024 Funding Source				
					Soft Match	Federal	State	Local	Soft Match	Federal	State	Local	
G2923	CTD	State	\$ 23,887	\$ 23,887	\$ -	\$ -	\$ 23,887	\$ -	\$ -	\$ -	\$ -	\$ 23,887	\$ -
		CTD G2923 TOTAL	\$ 23,887	\$ 23,887	\$ -	\$ -	\$ 23,887	\$ -	\$ -	\$ -	\$ -	\$ 23,887	\$ -
G2446	FFY 21 FTA 5305(d)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		FFY 21 FTA 5305(d) G2446 TOTAL	\$ 48,836	\$ -	\$ 12,209	\$ 48,836	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
G2813	FHWA	PL	\$ 641,623	\$ 600,719	\$ 141,513	\$ 641,623	\$ -	\$ -	\$ 132,491	\$ 600,719	\$ -	\$ -	
		FHWA G2813 TOTAL	\$ 641,623	\$ 600,719	\$ 141,513	\$ 641,623	\$ -	\$ -	\$ 132,491	\$ 600,719	\$ -	\$ -	
	FTA 5307	FTA 5307 TOTAL	\$ 39,418	\$ 300,000	\$ -	\$ 39,418	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	
	Local	Local TOTAL	\$ 12,717	\$ 12,717	\$ -	\$ -	\$ -	\$ 12,717	\$ -	\$ -	\$ -	\$ 12,717	
TOTAL			\$ 766,481	\$ 937,323	\$ 153,722	\$ 729,877	\$ 23,887	\$ 12,717	\$ 132,491	\$ 900,719	\$ 23,887	\$ 12,717	
Amendment: July 18, 2022 - FTA Section 5305(d) FFY 2021													
Updating the estimated carryforward in the FY 2023 UPWP for FTA Section 5305(d) FFY 2021 with an additional \$2,136.06. The total is rounded													

Agency Participation

	Funding Source		FFY 21 FTA 5305(d)		FHWA		FTA 5307		Local	
	Contract		G2446		G2813					
Fiscal Year	2022/2023	2023/2024	2022/2023	2023/2024	2022/2023	2023/2024	2022/2023	2023/2024	2022/2023	2023/2024
Total Budget	\$ 23,887	\$ 23,887	\$ 48,836	\$ -	\$ 641,623	\$ 600,719	\$ 39,418	\$ 300,000	\$ 12,717	\$ 12,717
Task 1 ADMINISTRATION										
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 200,132	\$ 202,132	\$ -	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -	\$ -	\$ 5,500	\$ 5,500	\$ -	\$ -	\$ -	\$ -
Direct Expenses	\$ -	\$ -	\$ -	\$ -	\$ 82,469	\$ 80,469	\$ -	\$ -	\$ -	\$ -
Indirect Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ 2,627	\$ 2,627	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 291,228	\$ 291,228	\$ -	\$ -	\$ -	\$ -
Task 2 DATA COLLECTION, ANALYSIS AND MAPPING										
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -
Task 3 PUBLIC PARTICIPATION PLAN (PPP)										
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 13,000	\$ 13,000	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 13,000	\$ 13,000	\$ -	\$ -	\$ -	\$ -
Task 4 LONG RANGE TRANSPORTATION PLAN (LRTP)										
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 98,904	\$ 108,000	\$ -	\$ -	\$ -	\$ -
Task 5 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)										
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Task 6 SPECIAL PROJECT PLANNING										
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Task 7 REGIONAL PLANNING AND COORDINATION										
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -
Task 8 TRANSIT AND TRANSPORTATION DISADVANTAGED (TD) PLANNING										
Personnel (salary and benefits)	\$ 23,887	\$ 23,887	\$ 46,806	\$ -	\$ 82,691	\$ 82,691	\$ -	\$ -	\$ -	\$ -
Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,418	\$ 300,000	\$ -	\$ -
Travel	\$ -	\$ -	\$ 1,080	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -	\$ -
Direct Expenses	\$ -	\$ -	\$ 950	\$ -	\$ 2,300	\$ 2,300	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ 23,887	\$ 23,887	\$ 48,836	\$ -	\$ 86,491	\$ 86,491	\$ 39,418	\$ 300,000	\$ -	\$ -
Task 9 AGENCY EXPENDITURES USING LOCAL FUNDS										
Personnel (salary and benefits)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,667	\$ 10,667
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700	\$ 700
Direct Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,350	\$ 1,350
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,717	\$ 12,717
TOTAL PROGRAMMED	\$ 23,887	\$ 23,887	\$ 48,836	\$ -	\$ 641,623	\$ 600,719	\$ 39,418	\$ 300,000	\$ 12,717	\$ 12,717
Amendment: July 18, 2022 - FTA Section 5305(d) FFY 2021										
Updating the estimated carryforward in the Fy 2023 UPWP for FTA Section 5305(d) FFY 2021 with an additional \$2,136.06. The total is rounded.										