

**TRANSPORTATION DISADVANTAGED
ANNUAL PUBLIC MEETING**

Date: January 11, 2018
Time: 10 a.m.
Place: East Port Environmental Campus
Training Room B
25550 Harbor View Road
Port Charlotte, FL 33980

**CHARLOTTE COUNTY TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD (LCB)
PUBLIC MEETING AND REGULAR MEETING**

CHARLOTTE COUNTY – PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION
Tel: (941) 883-3535

AGENDA

10:00 A.M., Thursday, January 11, 2018

The Regular Meeting will be held immediately following the Public Meeting.

East Port Environmental Campus
Training Room B
25550 Harbor View Road
Port Charlotte, Florida 33980

- 1. Call to Order & Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Comments on Agenda Items**
- 4. Consent Agenda:**
 - A. Approval of Minutes: November 9, 2017 LCB Meeting**
- 5. Election of the Vice Chair**
- 6. Overview of the LCB Process (Annual Training)**
- 7. Review/Endorsement of Charlotte County's Section 5310 and Section 5311 Grant Applications**
- 8. Community Transportation Coordinator (CTC) Quarterly Report**
- 9. Citizen Input**
- 10. Staff Comments**
- 11. Member Comments**
- 12. Adjournment (Next Meeting – May 10, 2018)**

****Please let us know if you or your alternate cannot attend****

No stenographic record by a certified court reporter is made of these meetings. Accordingly, anyone seeking to appeal any decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. (F.S. 286.0105)

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND CHAPTER 286.26 FLORIDA STATUTES, PERSONS NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. CALL (941) 883-3535 BETWEEN 8:00 A.M. AND 5:00 P.M., MONDAY THROUGH FRIDAY.

The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes he or she has been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Charlotte County-Punta Gorda MPO Title VI Coordinator Wendy W. Scott at (941) 883-3535 or by writing her at 25550 Harbor View Road, Suite 4, Port Charlotte, FL 33983.

CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION
25550 Harbor View Road, Port Charlotte, Florida 33980-2503 Telephone: (941) 883-3535 Fax: (941) 883-3534

CONSENT AGENDA ITEM #4

JANUARY 11, 2018
LCB MEETING

AGENDA ITEM # 4-A
APPROVAL OF MINUTES: NOVEMBER 9, 2017 MEETING

Purpose: To review and approve the Minutes of the previous LCB Meeting.

Agenda Item Presented by: MPO Staff

Discussion: To Be Determined

Recommendation: Motion to approve the Minutes of the LCB November 9, 2017

Attachment: Draft Minutes of the LCB Meeting held on November 9, 2017

**CHARLOTTE COUNTY TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD (LCB)**

Minutes of the regular meeting held on November 9, 2017 at the East Port Environmental Campus, Training Room B, 25550 Harbor View Road, Port Charlotte, Florida 33980

MEMBERS PRESENT

Alan Skavroneck, *Local Private for-Profit Transportation Industry Representative (LCB Vice Chair)*

Mike Mansfield, *Economically Disadvantaged Representative*

Debi Stephens, *FDOT, District One Modal Development Office*

M. Suzanne Roberts, *Virginia B. Andes Volunteer Community Clinic (Medical Community Representative)*

Gwen Aubrey, *Elderly Interests Representative*

Cindy Montgomery, *Regional Workforce Development*

Joseph Martinez, *Agency for Health Care Administration (AHCA)*

Angela Hemstreet, *Children-at-Risk Representative*

David Wilson, *Disabled Representative*

Dottie Fulton, *Citizen Advocate-User*

Cherrelle Rogers, *Department of Children & Families*

Jill Mead, *Public Education-School Transportation*

ABSENT MEMBERS

Commissioner Ken Doherty, *Charlotte County Commissioner. (LCB Chair)-excused*

Joseph Sabatino, *Citizen Advocate-excused*

Shelby Yelvington, *Area Agency on Aging-Florida Department of Elderly Affairs*

Larry Brown, *Veterans Affairs-excused*

Bruce Emmerton, *Division of Blind Services-excused*

STAFF

Wendy Scott, *MPO Planner*

Gene Klara, *MPO Planner*

OTHERS IN ATTENDANCE

Rick Kolar, *Fleet and Transit Division Manager (CTC)*

Andrea McDonough, *Transit Division*

Zinnia Vargas, *Fiscal Services*

Kim Correll, *Project Starfish*

1. Call to Order & Roll Call

Vice Chair Alan Skavroneck called the meeting to order at 10:00 a.m. He asked that each person state his/her name, and whom they represent.

2. **Pledge of Allegiance**

The Pledge of Allegiance was recited by those in attendance.

3. **Public Comments on Agenda Items**

Kim Correll of Project Starfish noted that riders who use the transit system for employment continue to increase and efforts to grow this segment of transit ridership should continue.

4. **Consent Agenda:**

A. Approval of Minutes: September 20, 2017 Meeting

Mike Mansfield made a motion to approve the Minutes of the September 20, 2017 LCB Meeting. David Wilson seconded the motion, and the motion carried unanimously.

5. **Approval of LCB Grievance Procedures**

Wendy Scott stated that the Commission for the Transportation Disadvantaged requires the LCB to annually update and approve the LCB Grievance Procedures. She noted that these procedures apply to Transportation Disadvantaged riders and others involved with the Charlotte County TD system. Ms. Scott also noted that to date, no grievance has ever gone forward to the LCB Grievance Board, with grievances instead having been handled at the service provider or mediator level. She noted that Human Services Manager (211 Services) Dr. Faezeh Andrews currently serves as the designated grievance mediator on behalf of the Human Services Department. She stated that the draft 2017 LCB Grievance Procedures reflect only date changes and a required LCB Chair signature.

David Wilson made a motion to approve the Draft 2017 Charlotte County Transportation Disadvantaged Local Coordinating Board Grievance Procedures. Mike Mansfield seconded the motion, and the motion carried unanimously.

6. **Quarterly Report**

Rick Kolar stated that during the July through September 2017 reporting period, ridership and revenues were greatly affected by Hurricane Irma, which impacted the region with its landfall on September 10, 2017. He noted that during this weather event, over 1800 special needs trips were provided, with many of these trips used to transport individuals to emergency shelters. Mr. Kolar stated that all the required documentation to receive reimbursement from FEMA (Federal Emergency Management Agency) has been prepared and transmitted.

Mr. Kolar stated that he would be attending a same date meeting in the evening with staff from New Operation Cooper Street. He noted that it may be decided that the organization will no longer be able to provide rides for their afterschool shuttle bus program through a coordinated partner program with County Transit, since it is not

permissible per Federal Transit Administration (FTA) regulation. Mr. Kolar noted that the St. Vincent de Paul-Sacred Heart Church Conference in Punta Gorda has shown interest in becoming a coordinated partner.

Mr. Kolar commented that trips for employment purposes increased during the quarter. Conversely, Mr. Kolar noted that unmet trips decreased during the quarter, which was attributable to the effects of Hurricane Irma in mid-September.

7. **Citizen Input**

There was no Citizen Input

8. **Staff Comments**

Wendy Scott thanked Vice Chair Alan Skavroneck for chairing this LCB meeting, as Chair Ken Doherty had a scheduling conflict.

Wendy Scott noted that the MPO Board at its October 23, 2017 Meeting named Gary Harrell as the MPO Director. Mr. Harrell intends to attend a future LCB meeting.

Ms. Scott stated that she attended an FDOT Civil Rights Training program on November 2, 2017 that was held in Arcadia. FDOT's Debi Stephens was among those hosting the event which included topics on Title VI of the Civil Rights Act, Equal Employment Opportunity, Disadvantaged Business Enterprises, Americans with Disabilities Act and Limited English Proficiency.

Ms. Scott showed attendees two articles on transit development in the Babcock Ranch area, where the first autonomous vehicle transit network in North America is planned. She noted that the company leading this initiative is Transdev, and their efforts focus on providing mobility to residents who do not or choose not to drive, as well as reducing potential accidents and the need for a great number of parking lots.

Gene Klara discussed the continuing annual increase in the purchase and use of electric bicycles or e-bikes. He noted that he visited a local e-bike retail business last month. After a demonstration ride, he quickly realized their potential, especially for use by seniors and the physically challenged. He stated that e-bikes can use all sidewalks, bike paths and roadways in Florida and are generally limited to 750 watts or 1 horsepower. Mr. Klara noted that communities that transport e-bikes have experienced some issues with on board bike racks, with many not being able to handle the additional weight of up to 45 lbs. versus a pedal bike of about 20 lbs. This bike rack issue may arise as more e-bikes are transported by riders of the County Transit system.

Debi Stephens noted that she recently had the opportunity to observe and test use a folding bicycle. The bike folds to a size that could fit into an airline overhead bin.

9. Member Comments

David Wilson listed some observations he has made while scheduling appointments and riding on County Transit. He described recent improvements with dispatcher appointment scheduling. He discussed driver distraction with paperwork during vehicle operation. Mr. Wilson also commented on the need to improve bus access options at housing developments with access restrictions. He suggested that County Transit consider allowing pickups to be scheduled during half-hour intervals, rather than the current on the hour only pickup schedule, in order to reduce long passenger wait times. Rick Kolar noted he would evaluate if on the half-hour pickups for passengers could be implemented. Mr. Wilson also stated that he considered the County's 211 telephone information access program very effective.

Dottie Fulton agreed with David Wilson that a pickup schedule for riders on the half hour would greatly reduce rider wait times. She noted that some newer drivers do not appear to recognize and understand when passengers are needing assistance as they board and exit a bus or van. Other LCB members suggested that passengers need to ask for assistance if desired.

Debi Stephens stated that FTA transit program grants will be finalized and recipients notified by late November 2017.

Suzanne Roberts and Vice-Chair Skavroneck wished members and staff a safe and enjoyable holiday season and New Year.

10. Adjournment

Vice-Chair Skavroneck stated that the next LCB Meeting is scheduled for January 11, 2018 and adjourned the meeting at 10:51 a.m.

JANUARY 11, 2018
LCB MEETING

AGENDA ITEM # 5
ELECTION OF THE VICE CHAIR

Purpose: Election of the LCB Vice Chair

Agenda Item Presented by: MPO Staff

Discussion:

The LCB Bylaws require the election of a Vice Chair during the first scheduled meeting of the calendar year. The Vice Chair shall be elected by a majority vote of a quorum of the members of the Board present. The Vice Chair shall serve a term of one year starting with the first meeting after the election. The Vice Chair may serve more than one term. The Vice Chair shall, during the absence of the Chair, have and exercise all the duties and powers of the Chair. The Vice Chair shall also perform other such duties as may be assigned him/her by the Chair.

Recommendation: Motion to nominate and elect the LCB Vice Chair for 2018

Attachment: None

JANUARY 11, 2018
LCB MEETING

AGENDA ITEM # 6
OVERVIEW OF THE LCB PROCESS

Purpose: To provide annual training for LCB members

Agenda Item Presented by: MPO Staff

Discussion:

As described in the Commission for the Transportation Disadvantaged (CTD) annual planning grant executed with the Charlotte County-Punta Gorda MPO, MPO staff members are required to annually “provide technical assistance and training for the local coordinating board.” This is accomplished at the January LCB meeting each year via an instructional handout, with any new training information provided at upcoming LCB meetings throughout the year. Members should feel free to ask any questions that they would like to have answered.

Recommendation: None

Attachment: Training Power Point presentation

Transportation Disadvantaged Local Coordinating Board Training

January 11, 2018

Charlotte County TD LCB Meeting

Florida Law

- Florida Statutes, Chapter 427
 - establishes the Transportation Disadvantaged (TD) program
- Florida Administrative Code, Chapter 41-2
 - establishes specific rules/regulations, and sets requirements that govern the process.

Commission for the Transportation Disadvantaged (CTD)

- A state commission (with state agency staff).
- Created by the Florida Legislature in 1989.
- To accomplish the coordination of transportation services provided to TD.

Commission Membership

7 Voting members:

- 5 members having significant business operations experience
- 2 members having a disability and using the TD system

8 Ex Officio, Non-voting Advisors

- Secretary of Transportation
 - Secretary of Children and Families
 - Director of Workforce Innovation (continued)
-

Commission Membership (continued)

- Executive Director, Dept. of Veteran's Affairs
- Secretary of the Dept of Elder Affairs
- Secretary of Agency for Health Care Admin.
- Director of Agency for Persons with Disabilities
- A County Manager/Administrator (appt. by Gov.)

Delegates may be appointed by the Secretaries/Directors

Definition of TD

- Those persons who because of physical or mental disability, income status, or age are unable to transport themselves or to purchase transportation.
- **TD** persons are, therefore, dependent upon others to obtain access to health care, employment, education, shopping, social activities and other life sustaining trips.

Local Coordinating Board (LCB)

- The **LCB** is composed of citizens, representatives of governmental agencies, purchasing agencies, and non-profit or for-profit service providers.

Local Coordinating Board (LCB)

Coordinating Board Structure

- Members are appointed by the Official Planning Agency
 - 1 elected official to serve as Chairperson
 - 1 Vice-Chairperson (elected annually by LCB Members)
 - Additional member groups which compose the LCB
 - FL Dept of Transportation, Dept of Children & Families, Dept of Elder Affairs and Agency for Health Care Administration
 - Public Education Community
 - Florida Division of Vocational Rehabilitation or Division of Blind Services for DOE, when applicable (continued)

Local Coordinating Board (LCB)

Coordinating Board Structure (Continued)

- Additional member groups which compose the LCB (Continued)
 - Elderly (person over 60)
 - Disabled
 - 2 citizen advocate representatives, 1 of whom must use the coordinated transportation system
 - Representative for children at risk
 - Chairperson/designee of local Public Transit System's Board, except in cases where they are also the Community Transportation Coordinator
 - Private for profit, when available (local private non profit may replace unless Community Transportation Coordinator) (cont.)
-

Local Coordinating Board (LCB)

Coordinating Board Structure (Continued)

- Additional member groups which compose the LCB (Continued)
 - o Regional Workforce Development Board
 - o Medical Community
 - o Florida Association for Community Action representative of county's disadvantaged population
 - o Veterans Service Office

Community Transportation Coordinator (CTC)

- The CTC is responsible for the actual arrangement or delivery of transportation services.
- The CTC may provide sole source, *partial brokerage (as in Charlotte County)*, or complete brokerage service.

Official Planning Agency (OPA)

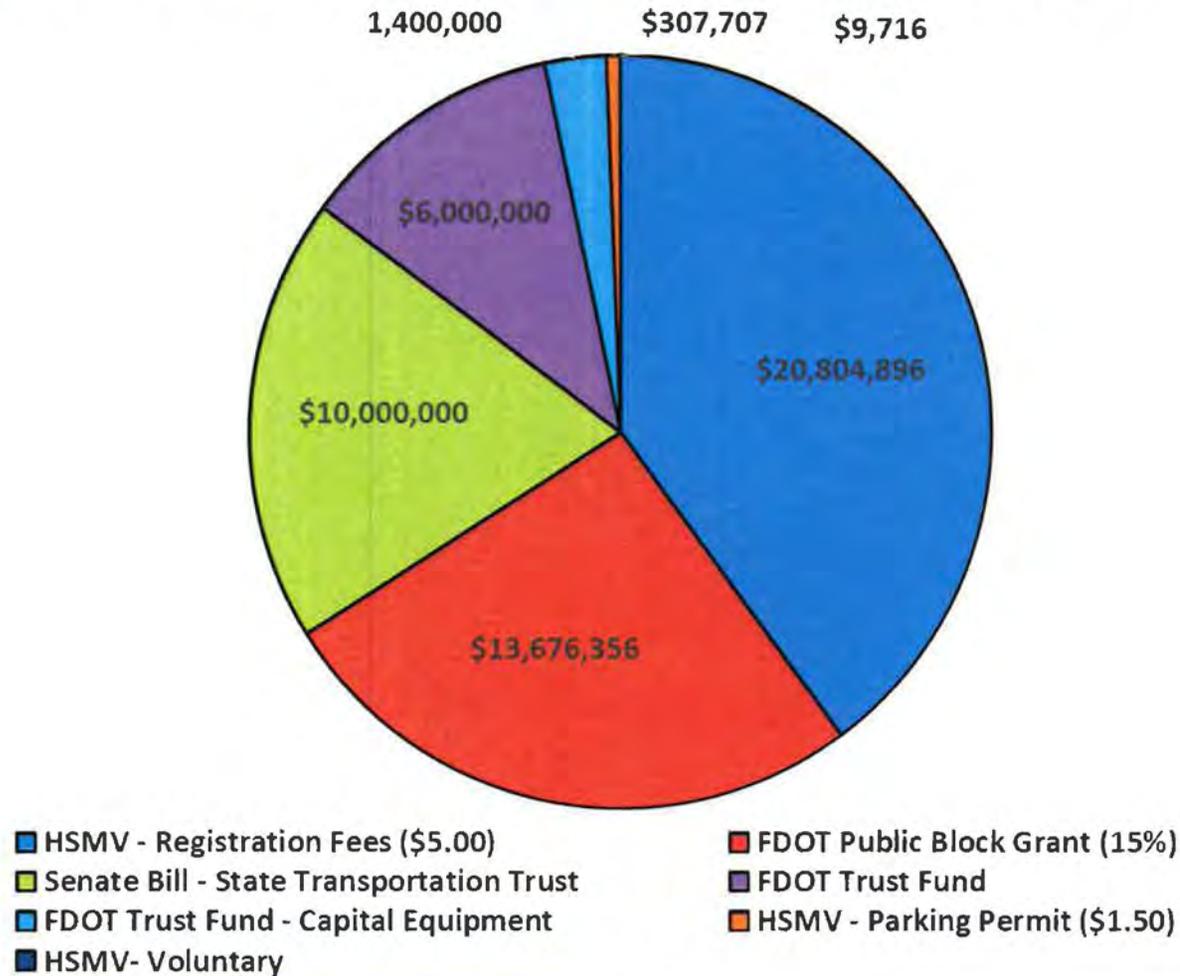
- In accordance with Florida Administrative Code (F.A.C.), Rule 41-2.009.
- The Metropolitan Planning Organization (MPO) shall serve as the **OPA** in areas covered by MPOs.

Authority of the CTD

- The CTD is an independent agency.
- It is located in (but not governed by) the Florida Department of Transportation (FDOT).
- The FDOT connection is for administrative and fiscal purposes only.
- In FY 2015-16, Florida's Coordinated Transportation System reported revenues of \$267 Million which generated 21.6 Million trips for 834,602 people.
- The CTD administers the Transportation Disadvantaged Trust Fund.

Commission Revenues FY 2016-17

(*source: CTD, 4/8/2016), Total \$52,198,675)



Duties of the CTD

- Develops policies and procedures for the coordination of transportation services for the Transportation Disadvantaged
- Designates the planning agency in areas outside the purview of an MPO
- Approves the appointment of CTCs
- Contracts with CTCs

Funding for Charlotte TD Program

- Transportation Disadvantaged Trust Fund
 - TD Planning Grant/MPO (\$23,050 FY 17/18)
 - Trip and Equipment Grant (\$424,550 FY17/18 state amount of 382,095+ local match of \$42,455)
 - Total Voluntary Dollar (\$31 – FY17/18)
- Federal Transit Administration (FTA) grants administered by FDOT
 - FTA Section 5310 Operating – Enhanced Mobility of Seniors and Individuals with Disabilities Program (\$52,500 federal funds + 50% County match) – Replacement 2 minibuses
 - FTA Section 5310 Capital – \$151,526 total includes 10% local match
 - FTA Section 5311 Operating - Grants for Rural Areas (\$82,000 federal funds + 50% County match)

CTD Reports

- Annual Performance Report
 - A comprehensive report that highlights the accomplishments of the TD system statewide and provides data that is used in the CTC evaluation. It includes a compilation of each county's Annual Operating Report (AOR)

Florida's Coordinated Transportation System Organizational Structure

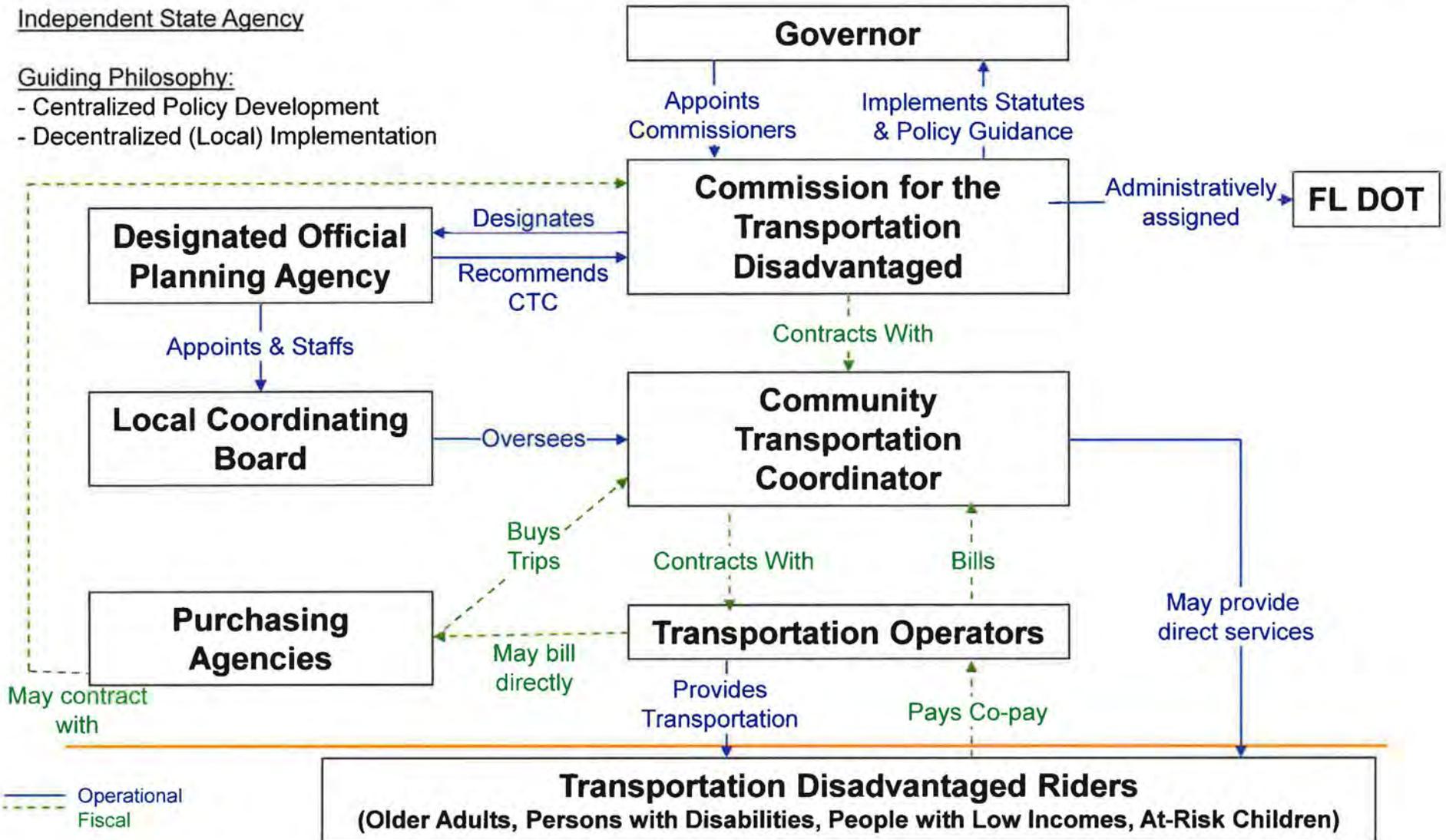


Transportation Disadvantaged Riders

Independent State Agency

Guiding Philosophy:

- Centralized Policy Development
- Decentralized (Local) Implementation



Why is coordination worth the effort?

- Coordination involves strategies that result in more trips for more riders.
- Coordination produces service that is cost effective and efficient
- Coordination reduces fragmentation and duplication of service.
- Coordination increases vehicle utilization and ridership, which helps agencies meet a greater number of needs by pooling resources.

Charlotte County TD Service

(source: 2017 Annual Operating Report)

- Operates in an Urban Environment
- Total County Population is 178,465
- 1,639 TD passengers (unduplicated headcount)
- Total expenses were \$2,148,027
- 87,588 trips were provided
 - 19.89% medical (down from 20.02%)
 - 22.13% employment (up from 9.97%)
 - 23.83% education/training/day care (down from 28.06%)
 - 14.62% nutritional (down from 19.13%)
 - 19.53% life sustaining/other (down from 22.81%)

Government in the Sunshine



- Applies to any gathering of two or more LCB members.
- Applies to any issue on which “*foreseeable action*” by the LCB will be taken.
- Applies to all functions of covered boards and commissions, whether formal or informal.
- Requires reasonable public notice for all meetings.

Conflict of Interest

Rule 41-2.012 (5)(d), F.A.C. notes that all LCB members should be trained on and comply with the requirements of Section 112.3143, F.S. concerning voting conflicts of interest. In these instances, LCB members must refrain from voting on any item that could benefit the member, his/her organization, relatives or business associates. Prior to any LCB vote being taken, the member should disclose the nature of the conflict of interest. (see statute)

LCB Products/Yearly Calendar

- Public Meeting/LCB Training - January
- Annual CTC Evaluation – May (4 of 5 years)
- 5 Year-TD Service Plan (TDSP) and Memorandum of Agreement (MOA) - May-Sept (1 of every 5 years - then amend/update TDSP annually as needed each offyear in May)
- Annual Operating Report (AOR) - September
- Grievance Guidelines (November) and LCB Bylaws (September) – reviewed annually/updated as needed
- Review of grant applications, CTC quarterly reports, and any other action an LCB member recommends – ongoing

Staff

MPO (Planning Agency/LCB staff)

- MPO Director: Gary Harrell
- MPO Planners: Wendy Scott and Gene Klara

Charlotte County Board of County Commissioners (Community Transportation Coordinator) through the Charlotte County Transit Division

- Budget & Administrative Services Director/Transit Director: Gordon Burger
- Senior Division Manager/Fleet and Transit: Rick Kolar
- Senior Financial Analyst: Zinnia Vargas

To Charlotte LCB Members:

*Thanks for your service in helping
folks get down the road!*

Your efforts are greatly appreciated!



JANUARY 11, 2018
LCB MEETING

AGENDA ITEM # 7
REVIEW/ENDORSEMENT OF CHARLOTTE COUNTY'S SECTION 5310 AND
SECTION 5311 GRANT APPLICATIONS

Purpose: To provide Local Coordinating Board (LCB) members an opportunity to review/endorse Charlotte County's FY 2017/2018 Section 5310 and Section 5311 Grant Applications.

Agenda Item Presented by: Charlotte County Staff

Discussion:

Federal transportation legislation includes both the Section 5310 and Section 5311 funding programs, which are aimed at enhancing mobility for seniors, the disabled and individuals living in rural areas. Charlotte County Transit is applying for both Section 5310 and Section 5311 grants.

Recommendation: Motion to endorse the Section 5310 and the Section 5311 Grant Applications

Attachment: Charlotte County Transit Section 5310 and 5311 Grant Applications



Charlotte County Government

"To exceed expectations in the delivery of public services."

www.CharlotteCountyFL.com

December 8, 2017

Charlotte County Transportation Disadvantaged
Local Coordinating Board
25550 Harbor View Rd. Suite 4
Port Charlotte, FL 33980-2504

RE: Request for LCB review of grant applications for Coordination Purposes

Honorable Chairman Ken Doherty and Board Members:

This letter will serve as submission of grant applications for the Federal Transit Administration applications as follows:

- Section 5310 \$105,915.00 + 10% (\$11,769) County match for Replacement of Transit Vehicle
- Section 5310 \$52,500 Elderly and Persons with Disabilities for Operating Expenses
- Section 5311 \$82,000 Formula Grant for Rural Areas for Operating Expenses

Please arrange for the review of these grants for coordination purposes at its next regularly scheduled meeting. I would request that you send a letter following the LCB review advising as to the action taken by the board at your earliest convenience.

Sincerely,

Richard Kolar
Sr. Division Manager, Fleet & Transit

BUDGET AND ADMINISTRATIVE SERVICES DEPT.
18500 Murdock Circle | Port Charlotte, Florida 33948-1068
Phone: 941.743.1551 | Fax: 941.743.1286

Section 5310 Operating Grant

OMB Number: 4040-0004
Expiration Date: 10/31/2019

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text" value="1001"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="Charlotte County Board of County Commissioners"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="59-6000541"/>	* c. Organizational DUNS: <input type="text" value="0402234630000"/>	
d. Address:		
* Street1: <input type="text" value="18500 Murdock Circle"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Port Charlotte"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="FL: Florida"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="33948-1068"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Budget and Administrative Serv"/>	Division Name: <input type="text" value="Transit"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Richard"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Kolar"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Sr. Division Manager Transit & Fleet"/>	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="941-833-6236"/>	Fax Number: <input type="text" value="941-639-7279"/>	
* Email: <input type="text" value="richard.kolar@charlottecountyfl.gov"/>		

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Federal Transit Administration

11. Catalog of Federal Domestic Assistance Number:

20.513

CFDA Title:

Formula Grants for Enhanced Mobility of Seniors and Individuals with Disabilities

* 12. Funding Opportunity Number:

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Charlotte County Map.pdf

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

5310 Operating: Continue to provide transit service to meet the needs of seniors and individuals with disabilities in Charlotte County where public services are unavailable.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="52,500.00"/>
* b. Applicant	<input type="text" value="52,500.00"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="105,000.00"/>

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number:

Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	* 4. Applicant Identifier: <input type="text"/>	
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6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text" value="1001"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="Charlotte County Board of County Commissioners"/>		
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d. Address:		
* Street1: <input type="text" value="18500 Murdock Circle"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Port Charlotte"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="FL: Florida"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="33948-1068"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Budget and Administrative Serv"/>	Division Name: <input type="text" value="Transit"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Richard"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Kolar"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Sr. Division Manager Transit & Fleet"/>	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="941-833-6236"/>	Fax Number: <input type="text" value="941-639-7279"/>	
* Email: <input type="text" value="richard.kolar@charlottecountyfl.gov"/>		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Federal Transit Administration

11. Catalog of Federal Domestic Assistance Number:

20.513

CFDA Title:

Formula Grants for Enhanced Mobility of Seniors and Individuals with Disabilities

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Charlotte County Map.pdf

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

5310 Capital Grant. Replace one transit vehicle with a 25' Chevy G4500 Titan with lift and ADA accessible.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="94,146.00"/>
* b. Applicant	<input type="text" value="11,769.00"/>
* c. State	<input type="text" value="11,768.00"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="117,683.00"/>

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

- Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

Section 5311 - Operating Grant

OMB Number: 4040-0004
Expiration Date: 10/31/2019

Application for Federal Assistance SF-424	
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
* If Revision, select appropriate letter(s): _____ * Other (Specify): _____	
* 3. Date Received: _____	4. Applicant Identifier: _____
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____
State Use Only:	
6. Date Received by State: _____	7. State Application Identifier: 1001
8. APPLICANT INFORMATION:	
* a. Legal Name: Charlotte County Board of County Commissioners	
* b. Employer/Taxpayer Identification Number (EIN/TIN): 59-6000541	* c. Organizational DUNS: 0402234630000
d. Address:	
* Street1: 18500 Murdock Circle	_____
Street2:	_____
* City: Port Charlotte	_____
County/Parish:	_____
* State: FL: Florida	_____
Province:	_____
* Country: USA: UNITED STATES	_____
* Zip / Postal Code: 33948-1068	_____
e. Organizational Unit:	
Department Name: Budget and Administrative Serv	Division Name: Transit
f. Name and contact information of person to be contacted on matters involving this application:	
Prefix: Mr.	* First Name: Richard
Middle Name:	_____
* Last Name: Kolar	_____
Suffix:	_____
Title: Sr. Division Manager Transit & Fleet	
Organizational Affiliation: _____	
* Telephone Number: 941-833-6236	Fax Number: 941-639-7279
* Email: richard.kolar@charlottecountyfl.gov	

Application for Federal Assistance SF-424

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B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Federal Transit Administration

11. Catalog of Federal Domestic Assistance Number:

20.509

CFDA Title:

Section 5311 Formula Grant for Rural Areas

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Charlotte County Map.pdf

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Rural Operating Grant: Continue providing transit service in rural areas of Charlotte County.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="82,000.00"/>
* b. Applicant	<input type="text" value="82,000.00"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="164,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

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- c. Program is not covered by E.O. 12372.

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- Yes No

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21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

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Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

JANUARY 11, 2018
LCB MEETING

AGENDA ITEM # 8
COMMUNITY TRANSPORTATION COORDINATOR (CTC) QUARTERLY REPORT

Purpose: To provide a quarterly report of TD transit activities

Agenda Item Presented by: Charlotte County Staff

Discussion:

The quarterly report will be presented to describe recent activities of the Community Transportation Coordinator. This is an informational item.

Recommendation: None

Attachment: None

Given the timing of the holiday period, the CTC Quarterly Report covering the October-December 2017 timeframe was not available for the January 11, 2018 LCB meeting packet mail out. It will be emailed to LCB members separately and posted to the MPO website (www.ccmpto.com) as soon as available prior to the meeting. It will also be handed out in hard copy at the January 11, 2018 LCB meeting.