

## **TECHNICAL ADVISORY COMMITTEE MEETING**

CHARLOTTE COUNTY – PUNTA GORDA  
METROPOLITAN PLANNING ORGANIZATION  
Tel: (941) 883-3535 Fax: (941) 883-3534  
[www.ccmppo.com](http://www.ccmppo.com)

### **AGENDA**

**9:30 a.m., Wednesday, July 12, 2017**

East Port Environmental Campus  
Training Room A  
25550 Harbor View Road  
Port Charlotte, FL 33980

- 1. Call to Order & Roll Call**
- 2. Public Comments on Agenda Items**
- 3. Chair's Report**
- 4. Florida Department of Transportation (FDOT) Report**
- 5. Consent Agenda:**
  - A. Approval of Minutes: April 12, 2017 Meeting**
- 6. FDOT Complete Streets Initiative Presentation**
- 7. FY 2017/2018 –FY 2021/2022 Transportation Improvement Program (TIP) Roll-Forward Amendment**
- 8. Regional Bicycle-Pedestrian Master Plan – Consultant Selection**
- 9. Public Comments**
- 10. Staff Comments**
- 11. Member Comments**
- 12. Adjournment (NEXT TAC MEETING – October 11, 2017)**

No stenographic record by a certified court reporter is made of these meetings. Accordingly, anyone seeking to appeal any decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. (F.S. 286.0105)

**IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND CHAPTER 286.26 FLORIDA STATUTES, PERSONS NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. CALL (941) 883-3535 BETWEEN 8:00 A.M. AND 5:00 P.M., MONDAY THROUGH FRIDAY.**

The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes he or she has been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Charlotte County-Punta Gorda MPO Title VI Coordinator Wendy W. Scott at (941) 883-3535 or by writing her at 25550 Harbor View Road, Suite 4, Port Charlotte, FL 33980.

**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION**  
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JULY 12, 2017  
TECHNICAL ADVISORY COMMITTEE MEETING

## **CONSENT AGENDA # 5**

JULY 12, 2017  
TECHNICAL ADVISORY COMMITTEE MEETING

**AGENDA ITEM # 5-A**  
**APPROVAL OF MINUTES: APRIL 12, 2017 MEETING**

**Purpose:** To review and approve the Minutes of the previous Technical Advisory Meeting.

**Agenda Item Presented by:** MPO Staff

**Discussion:** To Be Determined

**Recommendation:** Motion to approve the Minutes of the Technical Advisory Committee Meeting of April 12, 2017

**Attachments:** Minutes of the April 12, 2017 Technical Advisory Committee Meeting



**CHARLOTTE COUNTY - PUNTA GORDA  
METROPOLITAN PLANNING ORGANIZATION**

**TECHNICAL ADVISORY COMMITTEE**

MINUTES OF MEETING HELD ON April 12, 2017  
EAST PORT ENVIRONMENTAL CAMPUS  
TRAINING ROOM B 25550 HARBOR VIEW ROAD  
PORT CHARLOTTE, FLORIDA

**MEMBERS ATTENDING**

Joan LeBeau, City of Punta Gorda  
Debrah Forester, Charlotte County Economic Development  
Matt Trepal, Charlotte County Community Development  
Ravi Kamarajugadda, Charlotte County Public Works  
Linda Sposito, City of Punta Gorda Public Works  
Chris Whittaker, City of North Port Planning and Zoning  
Don Scott, Lee County MPO  
Jill Mead, Charlotte County Public Schools

**MEMBERS ABSENT**

Earl R. Hahn, DeSoto County  
Nichole Gwinnett, Southwest Florida Regional Planning Council  
Sgt. Tom Scott, Charlotte County Sheriff's Office  
Michelle Edwards, Charlotte County, Transit Division  
Wayne Salladè, Charlotte County Emergency Management Development  
Ron Ridenour, Charlotte County Airport Authority

**OTHERS ATTENDING**

Bob Herrington, MPO Director  
Lakshmi N Gurram, Planner II  
Gary Harrell, Principal Planner  
D'Juan Harris, FDOT  
April Santos, Charlotte County Public Works

**1. Call to Order & Roll Call**

Linda Sposito, City of Punta Gorda Public Works, was nominated as an acting chair to conduct the meeting in the absence of TAC Chair and Vice Chair. The acting Chair called the meeting to order at 9:37 a.m.

## **2. Public Comments on Agenda Items**

There are no public comments.

## **3. Chair's Report**

Linda Sposito indicated that she had nothing to report.

## **4. Florida Department of Transportation (FDOT) Report**

D'Juan Harris, FDOT Liaison, informed the committee members about a Safe Routes to School (SRTS) Workshop that is mandatory to all members who receive SRTS funding through the state program. He mentioned that Sarita Taylor, SRTS Statewide Coordinator is hosting the workshop at the FDOT Southwest Area Office on May 17, 2017 at 8:30 a.m.

He also mentioned that FDOT is hosting several Highway Safety workshops April 17<sup>th</sup> -20<sup>th</sup> 2017. The workshops are held at FDOT District 7 headquarters in Tampa, FL.

## **5. Consent Agenda:**

### **A. Approval of Minutes: February 8, 2017 Meeting**

*Debrah Forester made a motion for approval of the February 8, 2017 meeting minutes. Joan LeBeau seconded the motion. The motion passed by a unanimous vote.*

### **B. FY 2017/2018 Federal Transit Administration (FTA) Section 5305 (d) Transit Planning Grant Application**

*Matt Trepal made a motion for approval of the FY 2017/2018 Federal Transit Administration (FTA) Section 5305 (d) Transit Planning Grant Application. Debrah Forester seconded the motion. The motion passed by a unanimous vote.*

### **C. FY 2016/2017 – FY 2017/2018 Unified Planning Work Program (UPWP) Amendment**

A discussion took place regarding the Agenda item. *Joan LeBeau made a motion for approval of the FY 2016/2017 – FY 2017/2018 Unified Planning Work Program (UPWP) Amendment. Chris Whittaker seconded the motion. The motion passed by a unanimous vote.*

## **6. FY 2017/2018 – FY 2021/2022 Transportation Improvement Program (TIP)**

Gary Harrell, MPO Staff, described the FY 2017/2018 – FY 2021/2022 Transportation Improvement Program (TIP) which reflects the changes made to the State Work Program for the upcoming five year period. The TIP must be reviewed by the TAC and CAC before it is approved by the MPO Board and must be consistent with the Long Range Transportation Plan.

He also mentioned the TIP presented today is in Draft form to allow for the Committee members and the MPO Staff to make minor corrections.

Linda Sposito inquired about the status of a lighting project in the City of Punta Gorda. D'Juan Harris stated that FDOT is looking for more information from the City of Punta Gorda and informed the City to change the scope of the project to include sidewalks with lighting.

Gary Harrell discussed all the additions and deletions of projects that are part of the current TIP, and mentioned changes to the document.

*Debrah Forester made a motion for approval of FY 2017/2018 – FY 2021/2022 Transportation Improvement Program (TIP). Matt Trepal seconded the motion. The motion passed by a unanimous vote.*

#### **7. FY 2018/2019 – FY 2022/2023 Project Priorities**

Gary Harrell MPO Staff stated that the MPO is required to annually develop a list of project priorities as part of the Transportation Improvement Program (TIP) process and to submit the list to FDOT. FDOT has asked that the priorities be submitted by July 1, 2017. The MPO annually receives project candidates from the City of Punta Gorda and Charlotte County. The project candidates include: Highway Projects, Transportation Alternatives Program (TAP) projects, and Congestion Management/Transportation System Management (CM/TSM) Box. He highlighted each category of project priorities.

He stated that an official request was made by the MPO Board and the Charlotte County's Staff to change the number one Highway project priority from Harbor View Rd to Burnt Store Road Phase II. He mentioned that the Charlotte County has not requested any federal funds but TRIP funds for construction.

*Ravi Kamarajugadda made a motion for approval of FY 2018/2019 – FY 2022/2023 Project Priorities. Matt Trepal seconded the motion. The motion passed by a unanimous vote.*

#### **8. Greenways and Trails Multi-Use Master Plan Interlocal Agreement**

Bob Herrington stated the MPO staff is in discussion with Charlotte County Staff regarding a need for the development of a County-wide Greenways and Trails Master Plan. The Board of County Commissioners (BOCC) has authorized County Staff to work cooperatively with MPO staff to develop a County Greenways and Trails Master Plan. The County and the MPO staff will need to enter an Interlocal Agreement to determine the rights, responsibilities and duties of the County and the MPO throughout the Project, and to effectuate the provision of contractual professional services by a consultant to assist in the Plan development.

He mentioned that the MPO Staff is not looking for any endorsement of an Interlocal Agreement from the Committee members now since the Draft Interlocal Agreement between the Charlotte County and Charlotte County-Punta Gorda MPO is currently in legal review.

Gary Harrell commented that the BOCC adopted the Parks Master Plan and one of the recommendations was to develop a Greenways and Trails Multi-use Master Plan. In discussions with the Parks and Recs Department the decision was to transfer monies to the MPO to hire a consultant and take the lead on the Master Plan development.

Bob Herrington stated that a selection committee will be formed to help in the development of the plan.

*Debrah Forester made a motion to support the MPO Staff work with Charlotte County to develop the interlocal agreement and the scope of work. Matt Trepal seconded the motion. The motion passed by a unanimous vote.*

#### **9. 2040 Long Range Transportation Plan (LRTP) Amendment**

Bob Herrington stated that the City of Punta Gorda has made a request that the MPO amend the LRTP by adding a project widening Aqui Esta Drive from Bal Harbor Boulevard to US 41 (Tamiami Trail).

The proposed project and justification for the amendment is described in the City of Punta Gorda Resolution No. 3289-17 (Attachment 1).

An amendment is required by FDOT to add projects in the 2040 Needs Plan to be consistent with the Department's 2060 Florida Transportation Plan.

Due to a lack of a motion, and after a lengthy discussion, the Committee members reached a consensus to recommend that the MPO Board consider waiting to include the project in the 2045 LRTP Update.

#### **10. Public Comments**

There were no public comments.

#### **11. Staff Comments**

Bob Herrington briefed the TAC members on the MPO Staff activities.

#### **12. Member Comments**

There were no member comments.

#### **13. Adjournment (NEXT MEETING – JULY 12, 2017)**

There being no further business, the meeting was adjourned at 10:15 A.M. The next regularly scheduled meeting of the TAC will be held on Wednesday, July 12, 2017 at the Eastport Environmental Campus, 25550 Harbor View Road, Port Charlotte in Training Room B.



JULY 12, 2017  
TECHNICAL ADVISORY COMMITTEE MEETING

**AGENDA ITEM # 6**  
**FDOT COMPLETE STREETS INITIATIVE PRESENTATION**

**Purpose:** Florida Department of Transportation (FDOT) Presentation of the Complete Streets Initiative

**Agenda Item Presented by:** Deborah Chesna, FDOT Complete Streets/Growth Management Coordinator

**Discussion:**

Since 2014, FDOT has worked to transform the way they design roads and conduct business. The goal of the Policy and Complete Streets Implementation Plan is to "provide safer, context-sensitive roads by putting the right street in the right place."

The Implementation Plan outlines plans for updating the key manuals and guidance that FDOT engineers use to design roads. FDOT issued the draft Complete Streets Handbook and the draft FDOT Design Manual to provide guidance to FDOT and local partners. Both the Handbook and the Design Manual focus on the state road system. The Handbook describes the approach and process that FDOT will use to plan state roadways in consultation with local agencies where those state roads exist. The significant change is a Context Classification System focused on the context of the street as part of the total picture, rather than "just" the roadway. The Plan calls for full implementation by the end of 2017.

**Recommendation:** Review and discuss the FDOT Complete Streets Initiative

**Attachments:** 1. FDOT Information Handout: Completing Florida's Streets



JULY 12, 2017  
TECHNICAL ADVISORY COMMITTEE MEETING

**AGENDA ITEM # 7**  
**TRANSPORTATION IMPROVEMENT PROGRAM (TIP) ROLL-FORWARD**  
**AMENDMENT**

**Purpose:** To consider recommending the MPO Board approve amending the FY 2017/2018 - FY 2021/2022 Transportation Improvement Program (TIP) to reflect the “Roll-Forward” projects

**Agenda Item Presented by:** MPO Staff

**Discussion:**

The State’s Fiscal Year ends on June 30. Most projects scheduled in the current year of the Transportation Improvement Program (TIP) commence work in that current year. However, for various reasons, it is sometimes necessary to defer the commencement of work beyond the current year of the approved TIP. For example, projects that did not get authorized by June 30, require a TIP Amendment to “roll-forward” these project phases into the first year of the new TIP. The MPO staff has received a request from the Florida Department of Transportation (FDOT) to amend the Charlotte County-Punta Gorda FY 2017/2018 - FY 2021/2022 (TIP).

The proposed Roll-Forward amendment is Attachment 1.

**Recommendation:** Motion to recommend the MPO Board approve the amendment to the Charlotte County-Punta Gorda MPO’s TIP for FY 2017/2018 - FY 2021/2022 adding Roll-forward projects which could not be obligated during the State’s Fiscal Year ending June 30, 2017

**Attachments:** 1. Charlotte County-Punta Gorda Metropolitan Planning Organization (MPO) Roll-Forward Report

JULY 12, 2017  
TECHNICAL ADVISORY COMMITTEE MEETING

**AGENDA ITEM # 8**

**REGIONAL BICYCLE-PEDESTRIAN MASTER PLAN-CONSULTANT SELECTION**

**Purpose:** To review the progress on the MPO's initiatives on the BPAC Master Plan

**Agenda Item Presented by:** MPO Staff

**Discussion:**

Charlotte County Trails Master Plan-Charlotte County Community Services has partnered with the MPO to develop the Charlotte County Bicycle-Pedestrian Regional Master Plan. The MPO asked its three General Consultants to provide an approach as to how they would undertake developing the MPO's Regional Bicycle-Pedestrian Master Plan. A scope of work (attachment 1) was provided and the consultants provided their proposals by June 26, 2017. After receiving their submittals, representatives from the City of Punta Gorda, Charlotte County and the MPO met on June 30, 2017 to select and recommend to the MPO Board a primary consultant to complete the Plan. Attachment 2 is the results of the selection process.

**Recommendation:** Review and discuss the Charlotte County Bicycle-Pedestrian Regional Master Plan

**Attachments:**

1. Scope of Work: Regional Bicycle-Pedestrian Master Plan;  
Connecting People Places and Parks
2. Charlotte County - Punta Gorda MPO Bicycle/Pedestrian Master Plan  
Scoring Sheet - TOTALS

# REGIONAL BICYCLE-PEDESTRIAN MASTER PLAN

## Connecting People Places and Parks

### Background

The proposed 2015 Parks and Recreation Master Plan identifies the need for the development of a countywide greenways and trails master plan that utilizes existing opportunities that are associated with State and County roadways, public utilities and state lands. As part of the Smart Charlotte 2050 Comprehensive Plan, the Board of County Commissioners identified the need to transform the County's automobile-oriented transportation system to a fully-integrated multimodal system. Recognizing the value of safe, accessible and integrated bicycle and pedestrian facilities, the intent is to move forward with the development of the County's first Regional Bicycle-Pedestrian Master Plan.

The benefits of an integrated multi-use bicycle and pedestrian system include: Connecting the community to parks and recreation facilities, promoting greater individual physical health, improving community character and livability, providing an attractive amenity for visitors and residents, conserving fossil fuels and reducing greenhouse gas emissions.

Charlotte County, situated along Florida's southwest Gulf coast, has many geographic, environmental and urban features that could make it bicycle and pedestrian friendly. The "Sun Coast" climate provides acceptable temperatures for much of the year. The topography is flat and most of the County's population is located within six to seven miles of the key employment, commercial, and recreational centers, which is an ideal range for attracting cyclists and pedestrians.

Unfortunately, despite these ideal conditions, there are few opportunities for safe and practical bicycle and pedestrian travel. Charlotte County does not have an integrated multimodal network of on-road and off-road bicycle and pedestrian facilities that connect to parks and recreation facilities or other attractions with necessary amenities. The lack of cohesive multimodal planning has resulted in an unsafe bicycle and pedestrian transportation system.

### A New Vision

The goal of this project is to develop an inventory of needed bicycle and pedestrian facilities in Charlotte County, including safety and operational improvements at major intersections, that will help guide the implementation of those facilities. The project will include public involvement activities that will engage the community throughout the planning process.

### Scope of Services

The consultant shall provide planning, public outreach and engineering services to address the identification of needed facilities throughout Charlotte County. This analysis will identify proposed facilities to address gaps in the system, new facilities that are needed to provide access between neighborhoods and area attractions, and facilities that are needed to enhance the safety and use of the existing and planned bicycle and pedestrian infrastructure.

The consultant shall conduct an initial meeting with the MPO, County and City of Punta Gorda staffs to identify background data and project resources needed to complete a successful project. The meeting will cover items including project schedule, data that may be needed for conducting the study, contact agencies/persons for acquiring data, project expectations and priorities. The meeting shall also identify key representatives and stakeholders which will provide input on development of the Plan.

# REGIONAL BICYCLE-PEDESTRIAN MASTER PLAN

## Connecting People Places and Parks

This Plan will focus on six key objectives to form the basis of future efforts in promoting walking, cycling, and alternative modes of transportation. These areas are:

- Improve Use: The Plan will provide a variety of strategies to improve bicycle and pedestrian facilities use across the County.
- Developing community support and consensus: The Plan involves public education on the benefits of cycling and walking to help establish cycling and walking as viable transportation options.
- Improving safety: Bicycle and pedestrian safety is a complex issue but many options exist. For instance, facility design, trail amenities, traffic enforcement, and multimodal transportation education each can contribute to safer travel.
- Providing facilities: There is a lack of sufficient pedestrian and cycling facilities in the County and in the region. The Plan will look at the provision of safe pedestrian and cycling routes, bicycle lanes and paths, bicycle-parking facilities at parks and recreation facilities, major attractors and employment centers, sidewalks, crossing facilities and other related amenities. Consideration will also be given to special populations such as the elderly, disabled and the young, whose primary means of transportation is walking or cycling.
- Prioritize funding: Funding for pedestrian and cycling facilities in the County has existed since the inception of ISTEPA in 1991 and, later, supported by a one-cent gas tax. However, many agencies will not consider improvements for funding opportunities unless an adopted plan that identifies bicycle-pedestrian priorities is in place.
- Implement the Regional Bicycle / Pedestrian Master Plan: The most important priority is the implementation of the plan. If the County is to work towards a people-friendly environment, walking and cycling will be major factors in achieving this goal. Action is necessary before opportunities are lost to the automobile. This planning process will determine a final implementation date for appropriate infrastructure and policies.

The purpose of the Master Plan is to achieve a comprehensive countywide network of Greenways/trails, bicycle and sidewalk systems to augment the recreation options for Charlotte County residents. Using existing resources, the consultant shall develop a database and base map of existing bicycle and pedestrian facilities within the County. The database shall include all of the necessary facility attributes including the width of the facilities, type of surface, whether it is signed and striped etc. The data shall also include information on projects that are programmed within the next five years. Other pertinent data needs include but are not limited to: roadway network, traffic counts, functional classification, bicycle and pedestrian crashes, right-of-way maps, utility plans, land use, parks, conservations areas, schools and recreation facilities, large employers and major attractions. This system plan will provide an inventory and synthesis of various trails, bicycle and pedestrian activities relating to safety, connectivity, health and education. It will define program goals and objectives within an overall policy context, identifying key challenges, needs and opportunities for the efficient development of an effective countywide system.

Projects for construction will be identified by the consultant, presented to the public for their input, and then prioritized according to factors such as need, capacity, cost, and feasibility. The Plan will include an implementation strategy for funding and scheduling construction projects in a series of phases. The consultant should identify projects best paid for using a partnership



## REGIONAL BICYCLE-PEDESTRIAN MASTER PLAN

### Connecting People Places and Parks

combination of local and state or federal funding, so Charlotte County can build those project construction costs into the six-year capital improvements plan and twenty-year capital infrastructure plan. The Plan will also describe programs and policies to advocate for bicycle safety and tourism. The master plan will be regional and tie into neighboring Counties' bicycle and greenway plans, showing opportunities to improve upon those connections within their plans.

#### **Key Components:**

1. Incorporate existing visioning, Parkside Parks and Trail Plan, the Draft Charlotte County Bicycle and Pedestrian Master Plan, the City of Punta Gorda Pathways Plan, the MPO's Charlotte Harbor Heritage Trails Master Plan (CHHT), and the MPO's Long Range Transportation Plan (LRTP)
2. Identify natural resources/preservation areas and adjacent state and federal greenway corridors.
3. Identify trails/corridors for recreation and transportation.
4. Identify and plan urban bicycle and sidewalk network and multi-use trail system, identify rural character system.
5. Make recommendations for characteristics for urban/rural trail systems (i.e. paved, unpaved)
6. Identify needs priority-rank sections and provide estimated costs.
7. Create a ranking system methodology for new/future segments (i.e. County purchase or expenditures)
8. Assist staff in presentations to:
  - Three (3) open houses with the General Public one each in West County, Mid-County and South County
  - The Bicycle and Pedestrian Advisory Committee
  - The Parks and Recreation Advisory Committee
  - City of Punta Gorda Council
  - The Charlotte County Board of County Commissioners
  - The Charlotte County-Punta Gorda Metropolitan Planning Organization (MPO)
    - i. Plan Informational Workshop
    - ii. Plan Adoption
9. Produce Master Plan documents, maps, etc. as easy-to-read literature that the County can mass reproduce and present on the MPO's and Charlotte County websites.
10. Work with MPO and County staff to reach agreements/MOU with adjacent Counties/municipalities (Desoto, Sarasota, Lee, City of North Port, City of Punta Gorda) as needed

At a minimum, the consultant will provide professional planning and consulting services necessary to develop the Master Plan, using the format established by the FDOT Division of Bicycle and Pedestrian Transportation as follows:

- Introduction
- Evaluation of Current Conditions
- Analysis of Existing Plans, programs and Policies
- Develop Greenway, Bicycle and Sidewalk System
- Facility Standards and Guidelines
- Project Development
- Maps and Illustrations

## REGIONAL BICYCLE-PEDESTRIAN MASTER PLAN

### Connecting People Places and Parks

- Recommendations
- Guidance on Plan Implementation

The Consultant shall meet with the MPO and County staff to review draft documents to ensure that the project is consistent with the scope of services. The MPO will forward draft documents to FDOT for review.

The Consultant shall:

- Meet at least monthly with the MPO and County staff to summarize activities, progress and obstacles, and
- Attend all presentations, and
- Provide briefing to the MPO and County staff via e-mail, as needed.

Deliverables shall include:

- Map layers in ArcGIS 9.1 (or later) file format, and
- JPEG images, and
- Adobe Acrobat 6.0 (or later) files, and
- Microsoft Office 2003 (or later) files, and
- Original hardcopy materials, with documents sized for portrait letter or horizontal tabloid printing and map information on 24" x 36" sheets, and
- One set of draft handouts, electronic presentations and sample display materials shall be provided to the MPO and County staff in print or Adobe Acrobat format for staff review two weeks prior to the scheduled deadline for submitting materials, and
- Needed handouts and electronic presentations and display boards shall be provided to the MPO and County staff for distribution at meetings, and
- One print-ready original of the final approved Charlotte County Regional Bicycle-Pedestrian Master Plan, and
- One Adobe Acrobat file containing the final approved Charlotte County Regional Bicycle-Pedestrian Master Plan and all accompanying documents, maps and technical data, and
- Ten copies of the draft and (10) bound copies of the final approved Regional Bicycle-Pedestrian Master Plan, and
- One copy of the Technical appendix.

All documents printed or electronically produced, as part of this project shall be the property of the Charlotte County-Punta Gorda MPO and Charlotte County. The Charlotte County-Punta Gorda MPO and Charlotte County shall remain free to copy and edit any and all documents and presentation materials, electronic or otherwise.

After three open houses with civic organizations and the City of Punta Gorda and a final review of the Charlotte County Regional Bicycle-Pedestrian Master Plan by the County staff, the Bicycle and Pedestrian Advisory Committee, the Parks and Recreation Advisory Board and FDOT, the plan shall be presented in public hearing for the Charlotte County-Punta Gorda MPO and the Charlotte County Board of County Commissioners approval.

**Scoring Sheet - TOTALS**  
**Bicycle/Pedestrian Master Plan**

Selection Criteria								
		Qualifications Of Their Staff	Related Technical Experience	Project/Technical Approach	Current/Planned Workload	Quality Assurance/ Quality Control Program	Totals	Final Rankings
	Name of Firm							
1	Kimley Horn & Inc	7	7	8	7	5	34	3
2	Jacobs Engineering	4	3	4	8	6	25	1
3	Tindale-Oliver & Associates	6	8	6	3	7	30	2
<b>Scoring Guidelines: The Review Committee scored each firm based on five selection criteria. The Committee members each ranked the consulting firm with 1 being highly qualified and 3 being least qualified. The scores under each criteria reflect the totals of each Committee member, thus the lower the score the higher the ranking.</b>								