

CHARLOTTE COUNTY – PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION
MEETING

1:30 p.m., Monday, March 6, 2017
Murdock Administrative Building, Room #119
18500 Murdock Circle
Port Charlotte, FL 33948

1. Call to Order & Roll Call
2. Pledge of Allegiance
3. Additions/Deletions to the Agenda
4. Public Comments on Agenda Items
5. Chair's Reports:
 - A. MPO Board Chair's Report
 - B. Citizens' Advisory Committee (CAC) Chair's Report
 - C. Technical Advisory Committee (TAC) Chair's Report
6. Florida Department of Transportation (FDOT) Report
7. Charlotte County Airport Authority Report
8. PUBLIC MEETING: 2040 Long Range Transportation Plan Amendment
9. Consent Agenda:
 - A. Approval of Minutes: December 19, 2016 Meeting
 - B. Approval of Minutes: January 23, 2017 Joint Charlotte – Sarasota/Manatee MPO Board Meeting
 - C. FY 2016/2017 and FY 2017/2018 Unified Planning Work Program (UPWP) /Metropolitan Planning Organization Agreement Amendments and De-Obligation of PL Funds
10. 2017 Project Priorities – Discussion
11. Public Comments

CHARLOTTE COUNTY – PUNTA GORDA MPO
MARCH 6, 2017 AGENDA (continued)

12. Staff Comments

13. Member Comments

14. Adjournment

Next Charlotte County-Punta Gorda MPO

Monday, May 1, 2017 – 1:30 p.m.
Murdock Administration Center
18500 Murdock Circle, Building B
Room #119, Port Charlotte, FL

No stenographic record by a certified court reporter is made of these meetings. Accordingly, anyone seeking to appeal any decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. (F.S. 286.0105)

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND CHAPTER 286.26 FLORIDA STATUTES, PERSONS NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION AT LEAST FORTY- EIGHT (48) HOURS PRIOR TO THE MEETING. CALL (941) 883-3535 BETWEEN 8:00 A.M. AND 5:00 P.M., MONDAY THROUGH FRIDAY.

The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes he or she has been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Charlotte County-Punta Gorda MPO Title VI Coordinator Wendy W. Scott at (941) 883-3535 or by writing her at 25550 Harbor View Road, Suite 4, Port Charlotte, FL 33980.

CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION
25550 Harbor View Road, Suite 4, Port Charlotte, FL 33980-2503 Telephone: (941) 883-3535 Fax: (941) 883-3534

MARCH 6, 2017
MPO BOARD MEETING

AGENDA ITEM # 5-A
MPO BOARD CHAIR'S REPORT

MARCH 6, 2017
MPO BOARD MEETING

AGENDA ITEM # 5-B
CITIZENS' ADVISORY COMMITTEE (CAC) CHAIR'S REPORT

**SUMMARY OF THE FEBRUARY 8, 2017
CITIZENS' ADVISORY COMMITTEE (CAC) MEETING**

MEMBERS ATTENDING

John Burrage, CAC Chair, South County Representative
Steve Schoff, CAC Vice Chair West County Representative
Grover Mudd, At Large Representative
Bob Logan, Mid County Representative
Jim Brown, South County Representative
Ed Zapke, South County Representative
Dianne Quilty, Mid County Representative
Nancie Jankowski, West County Representative
Ed Zubal, West County Representative

MEMBERS ABSENT

Naomi Manning, Mid County Representative
Steve Fabian, Jr., At-Large Representative

OTHERS ATTENDING

D'Juan Harris, FDOT
Venkat Vattikuti, Charlotte County Engineering Department
Ravi Kamarajugadda, Charlotte County Engineering Department
Mark Gering, City of Punta Gorda Public Works
Robert M. Herrington, MPO Director
Gary Harrell, MPO Principal Planner
Wendy Scott, Planner II
Bekie Leslie, Administrative Services Coordination

Election of 2017 Officers

Robert Logan nominated John Burrage as the CAC Chair. Jim Brown seconded the motion. There being no further nominations John Burrage was elected as the CAC Chair by a unanimous vote.

Jim Brown nominated Steve Fabian as CAC Vice Chair. John Burrage seconded the nomination. There being no further nominations, Steve Fabian was elected as CAC Vice Chair by a unanimous vote (pending his acceptance).

Chairs' Report

The CAC Chair mentioned transportation issues that had been discussed at the December 19, 2016 MPO Board Meeting (both US 41 and Burnt Store Road) and the December 21, 2016 Punta Gorda City Council Meeting (Aqui Esta Drive). County Staff described how the US 41 resurfacing project includes three intersection redesigns spread along the entire corridor. He stated that currently only the contractor has control of the intersection signal timing. At the same time, the contractor is changing the paved shoulders for bike lanes and curbing which is difficult to accomplish as existing roadway traffic is passing by. He described how a problem had developed regarding the requirement for a certain thickness of pavement, which has required changes to be made.

Charlotte County Report

Charlotte County Staff stated that the County has dedicated needed funding to finish Burnt Store Road Phase 2. In response to a previous question he described a signalization issue that arises whenever a pedestrian needs to cross US 41.

It can take up to 15 minutes (5 or 6 cycles) to get a signal back into synch, and additional pedestrian crossing can further aggravate the situation. Since pedestrians must be accommodated, it was suggested that individuals plan on making their trips at least 15 minutes earlier. It was also indicated that the signals address both time of day and seasonal impacts and how recent closures on both Midway Blvd and Edgewater Drive have created large temporary traffic issues.

Florida Department of Transportation (FDOT) Report

Charlotte County's new FDOT Liaison, D'Juan Harris, introduced himself. He described his planning experience and noted that he is also the FDOT Liaison to the Lee County MPO. He has been with FDOT for 2 and ½ years.

He noted that State Road 31 has been designated as an Emerging Strategic Intermodal System (SIS) roadway, making it eligible additional funding.

He announced that Rachel Cone is the interim FDOT Secretary and L.K. Nandam is the new FDOT District One Secretary.

A CAC member noted that SR 31 has been a long term concern, and asked if anything was being done at Bermont Road. Staff noted that both the County and the State have looked at signalization as part of the Babcock Ranch developer's agreement. FDOT has studied installing a roundabout at the intersection of SR 31 and CR74.

Consent Agenda:

- A. Approval of Minutes: October 19, 2016 Meeting**
- B. FY 2016/2017 – FY 2017/2018 Unified Planning Work Program (UPWP)/Metropolitan Planning Organization Agreement Amendments and De-Obligation of PL Funds**

A motion was made for approval of the Consent Agenda. The motion passed by a unanimous vote.

2040 Long Range Transportation Plan (LRTP) Amendment

MPO Staff described how this LRTP Amendment added the Babcock Webb Trail Corridor extension through the Webb Wildlife Management Area as a multi-use trail.

A motion was made to recommend the MPO Board approve the Amendment to the 2040 Long Range Transportation Plan (LRTP). The motion passed unanimously.

2017 Project Priorities - Discussion

MPO Staff noted that the project submission due date is mid-February annually. MPO Staff reviewed the prior year Project Priorities list and gave an update on each item, noting that some phases were approved in the FDOT Work Program. It was cautioned that the substantial funding of the Congestion Management Box program would likely be reduced by cost overruns. It was also noted that Burnt Store Road TRIP funding had been obtained. Specific questions that members had regarding Burnt Store Road, State Road 776, various South County projects, and Harbor View Road projects were discussed.

Staff Comments

MPO Staff stated that the Lemon Bay/Myakka Trail Scenic Highway project has gone stagnant, although efforts are underway to resurrect the program. The MPO will assist with this effort.

Member Comments

Members commented on complaints about temporary sidewalks on the southbound side of US 41 where barriers on sidewalks impair wheelchair usage, and an area by Lowes/Five Guys on US 41 northbound where white paint and "move over" signage is needed. FDOT Staff said they would investigate these matters.

CAC Members commented on the area of Peachland Blvd/Veterans Blvd/Kings Hwy regarding: (1) the plan to connect Veterans Blvd to the interstate, and (2) the widening of Peachland Blvd (2 feet on each side). New County Staff stated he would check with his predecessor on the issue. It was noted that 250 more housing units on the north side soon would add to the bottleneck in the entire area.

The San Casa intersection with Placida Road where a new assisted living facility is located was mentioned. There is no sidewalk on the south east side of the roadway and several times a gentleman on a motorized wheelchair frequently passes on a gravel strip where there is a 45 mph speed limit. A crosswalk and sidewalk are needed at that location. It was noted that Winchester signage is improved given increased traffic and the turnoff (at Caulkins LP Gas) from Winchester at Avenue of the Americas. County Staff stated that intersection will be signalized. The need for lowering Merchant Crossing speed limits during season, would be helpful on 776 from Pine Street to Oriole Blvd.

A west county CAC member commented on traffic issues in the heavily congested area of State Road 776 and Pine at a gas station. He noted that U-turns are aggravating the Walmart area signal timing and there are a number of accidents. He also stated that at Winchester northbound at State Road 776 there is a need for arrows to be painted indicating turn lanes so vehicles could line up in either the through or turn lanes while waiting for the signal to change. It was stated that there is a similar problem at Harbor View Road and US 41.

The west county member inquired about traffic in the Murdock Village area. It was noted that the purchasing entity is doing its due diligence looking at the viability of the project (starting on Oct. 1, 2016 and continuing for the next 18 months).

Charlotte County is not yet involved until the private entity completes the assessment. It was noted that the impact on Toledo Blade traffic will be big given the amount of new development.

A CAC member commented on the US 41 left turn lanes between Enterprise Drive and the Sarasota County Line that appeared to be half lanes. Staff stated that the width is not final but merely in place during construction. The condition is temporary and the striping will be changed eventually.

A CAC member inquired about signalization at the intersection of Winchester Blvd and Avenue of the Americas. County Staff confirmed.

MARCH 6, 2017
MPO BOARD MEETING

AGENDA ITEM # 5-C
TECHNICAL ADVISORY COMMITTEE (TAC) CHAIR'S REPORT

SUMMARY OF THE FEBRUARY 8, 2017 TECHNICAL ADVISORY COMMITTEE

MEMBERS ATTENDING

Debrah Forester, Charlotte County Economic Development
Matt Trepal, Charlotte County Community Development
Venkat Vattikuti, Charlotte County Public Works
Rick Kolar, Charlotte County, Transit Division
Ron Ridenor, Charlotte County Airport Authority
Earl R. Hahn, DeSoto County
Mark Gering, City of Punta Gorda Public Works
Jill Mead, Charlotte County Public Schools
Chris Whittaker, City of North Port Planning and Zoning

MEMBERS ABSENT

Mitchell Austin, City of Punta Gorda (Excused)
Sgt. Tom Scott, Charlotte County Sheriff's Office
Don Scott, Lee County MPO
Wayne Salladè, Charlotte County Emergency Management Development

OTHERS ATTENDING

Bob Herrington, MPO Director
Laks Gurram, Planner II
Gary Harrell, Principal Planner
D'Juan Harris, FDOT
Linda Janita, Charlotte County Public Schools
April Santos, Charlotte County Public Works
Ravi Kamarajugadda, Charlotte County Public Works
Lynda Faieta, Charlotte County Public Schools

Election of TAC Chair and Vice Chair

*Venkat Vattikuti, Charlotte County Public Works, nominated **Mitchell Austin**, City of Punta Gorda, as the 2017 TAC Chair. **Matt Trepal**, Charlotte County Community Development, seconded the nomination. **Jill Mead**, Charlotte County Public Schools made a motion to close the nomination. **Chris Whittaker** seconded the motion. **Mitchell Austin** was elected unanimously as the 2017 TAC Chair.*

***Rick Kolar**, Charlotte County Transit Division, nominated **Venkat Vattikuti**, Charlotte County Public Works, as the 2017 TAC Vice Chair. **Jill Mead**, Charlotte County Public Schools, seconded the nomination. **Jill Mead**, Charlotte County Public Schools, closed the nomination. **Chris Whittaker** seconded the motion. **Venkat Vattikuti** was elected unanimously as the 2017 Vice Chair.*

Florida Department of Transportation (FDOT) Report

FDOT Liaison report that SR 31 is considered as an Emerging SIS facility which opens an opportunity for new funding sources. He also informed the FDOT Secretary Mr. Buxold has resigned and mentioned that the interim secretary is Ms. Rachel Cone.

Consent Agenda:

- A. Approval of Minutes: August 10, 2016 Meeting**
- B. Approval of Minutes: October 19, 2016 Meeting**
- C. FY 2016/2017 –FY 2017/2018 Unified Planning Work Program (UPWP)/
Metropolitan Planning Organization Agreement Amendments and De-Obligation
of PL Funds**

A motion was made for approval of the Consent Agenda. The motion passed by a unanimous vote.

2040 Long Range Transportation Plan-Amendment

MPO Staff informed that Charlotte County Government has made a request to amend the 2040 LRTP to include the Babcock Webb Trail Corridor extension through the Webb Wildlife Management Area as a multi-use trail and to make it a priority trail.

The proposed trail corridor is 12.6 miles from Tuckers Grade Blvd to SR 31 and connects to the Multi- Use trails planned by Babcock Ranch. On September 27, 2016, the Charlotte County Board of County Commissioners adopted the 2050 Comprehensive Plan to include the Babcock Webb Trail Corridor extension.

An amendment is required by FDOT to add projects in the 2040 Needs Plan to be consistent with the Department's 2060 Florida Transportation Plan.

A motion was made to recommend the MPO Board approve the 2040 Long Range Transportation Plan- Amendment to include Babcock Webb Trail Corridor extension through the Webb Wildlife Management Area as a multi-use trail. The motion passed unanimously.

2017 Project Priorities – Discussion

This agenda item is to solicit candidate projects from member entities as TIP project priorities. As part of the TIP process the MPO is required to develop, annually, a list of project priorities and to submit the list to FDOT by July 1st of each year. Most of the project priorities were unfunded last year. The different funding sources for the proposed projects and recommended ranking of the proposed projects were reviewed.

This Agenda Item is for information purposes only and does not require an action. Comments and changes on Project Priorities were welcomed.

Staff Report

Staff indicated that the State Scenic Highway program officials contacted the MPO in regards to bringing back the Lemon Bay/Myakka Trail highway program and asked if their did contacted the County Staff. County Staff have been brain storming the various options of reinstating the program.

It was mentioned that the MPO Staff will be happy in assisting the County Staff .

Member Comments

Members were informed that the Airport Authority website includes the capital improvement project reports along with the Airport meetings schedule. The Airport Authority is updating the Airport Master Plan and TAC members are invited to attend the Airport Authority Master Plan update stakeholders meeting. Members were advised that the Piper Road project is up for bids to construct.

The new Assistant Manager – Operations of the Charlotte County Public Schools was introduced.

County Staff indicated the boardwalk project will be commenced soon and workings towards fulfilling the requirements of grant applications.

City of North Port Staff emphasized the importance of securing funding for River Rd with the construction Atlanta Braves stadium and the increasing need of widening River Rd.

Committee members were advised about the 2015 model update and that Staff will be contacting the TAC members with Socio-Economic data update that is required for the model.

MARCH 6, 2017
MPO BOARD MEETING

AGENDA ITEM # 6
FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT)
REPORT

(Update and discussion on local issues)

MARCH 6, 2017
MPO BOARD MEETING

AGENDA ITEM # 7
CHARLOTTE COUNTY AIRPORT AUTHORITY REPORT

(Update Airport Authority issues)

MARCH 6, 2017
MPO BOARD MEETING

AGENDA ITEM # 8
PUBLIC MEETING: 2040 LONG RANGE TRANSPORTATION PLAN (LRTP)
AMENDMENT

Purpose: To approve amending the Charlotte County-Punta Gorda MPO 2040 Long Range Transportation Plan (LRTP) by adding the Babcock Webb Trail Corridor extension through the Webb Wildlife Management Area as a multi-use trail.

Agenda Item Presented by: MPO Staff, Lakshmi N. Gurram

Discussion:

Charlotte County Staff has made a request to amend the 2040 LRTP to include the Babcock Webb Trail Corridor extension through the Webb Wildlife Management Area as a multi-use trail and to make it a priority trail.

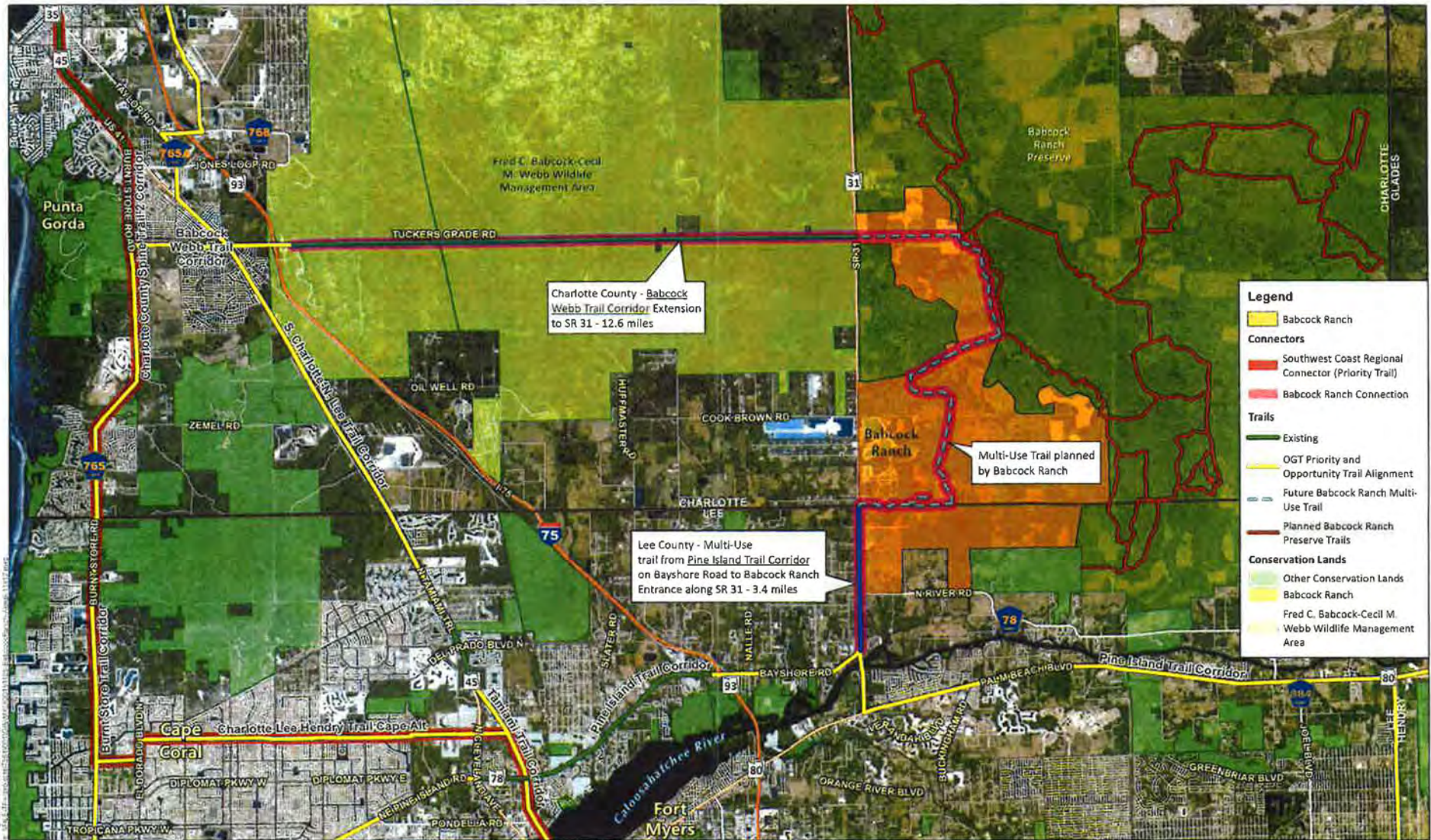
The proposed trail corridor is 12.6 miles from Tuckers Grade Blvd to SR 31 and connects to the Multi- Use trails planned by Babcock Ranch. On September 27, 2016, the Charlotte County Board of County Commissioners amended the 2050 Comprehensive Plan to include the Babcock Webb Trail Corridor extension.

An amendment is required by FDOT to add projects in the 2040 Needs Plan to be consistent with the Department's 2060 Florida Transportation Plan.

Recommendation: To approve amending the Charlotte County-Punta Gorda MPO 2040 Long Range Transportation Plan (LRTP) adding the Babcock Webb Trail Corridor extension through the Webb Wildlife Management Area as a multi-use trail.

Attachment:

1. Babcock Ranch Potential Trail Connections – Map
2. Ordinance 2016-030 adopting an amendment to the future Transportation series maps #7: Bicycle and Pedestrian ways (South and East county)





Charlotte County Government

"To exceed expectations in the delivery of public services."

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MEMORANDUM

Date: January 17, 2017

To: Robert Herrington, Director

From: Claire Jubb, Community Development Director

RE: Adoption of the Babcock Trail Alignment into the LRTP

A handwritten signature, likely of Claire Jubb, followed by the date "1/17/17".

Attached is a copy of Ordinance 2016-030, adopting an amendment to Future Transportation Series Map #7: Bicycle and Pedestrian Ways (South and East County), adding the Babcock Trail Alignment between SR 31 and Tuckers Grade. Please begin the adoption of this trail alignment into the Charlotte County-Punta Gorda MPO Long Range Transportation Plan.

COMMUNITY DEVELOPMENT DEPARTMENT

18400 Murdock Circle | Port Charlotte, FL 33948-1074

Building Construction Services

Inspections | Code Compliance | Permitting | Licensing
Code Compliance Hearings | Plans Review | Right of Way & Stormwater

Phone: 941.743.1201 | Fax: 941.764.4907

Comprehensive Planning | Zoning

Phone: 941.764.4903 | Fax: 941.743.1292

CHG
BCC

FILED WITH THE DEPARTMENT OF STATE : September 27, 2016

CHARLOTTE COUNTY CLERK OF CIRCUIT COURT
OR BOOK 4129 PAGE 1003 PAGE 1 OF 5
JLSTR # 2471400 Doc Type GOV
Recorded 10/7/2016 at 9:48 AM
Rec Fee RECORDING \$44.00
Cashed By AMALUDAD

ORDINANCE
NUMBER 2016 - 030

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF CHARLOTTE COUNTY, FLORIDA, PURSUANT TO SECTION 163.3184(3), FLORIDA STATUTES, AMENDING CHARLOTTE COUNTY FUTURE TRANSPORTATION SERIES MAP #7: BICYCLE AND PEDESTRIAN WAYS (SOUTH AND EAST COUNTY) TO ADD THE BABCOCK TRAIL ALIGNMENT; PETITION NUMBER PA-16-02-01-LS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR ADOPTION.

RECITALS

WHEREAS, applicant, Board of County Commissioners of Charlotte County, Florida ("Board") has submitted Petition PA-16-02-01-LS to amend the Charlotte County Future Transportation Series Map #7: Bicycle and Pedestrian Ways (South and East County) to add the Babcock Trail Alignment, which is a trail alignment through the Babcock-Webb Wildlife Management Area connecting Tuckers Grade to SR 31 and then to the proposed trail system within the Babcock Ranch Community, as provided for in Exhibit "A" attached hereto and by this reference provided herein; and

WHEREAS, the Babcock Trail Alignment will follow an existing 12.6 mile unpaved road through the Babcock-Webb Wildlife Management Area; and

WHEREAS, the addition of the Babcock Trail Alignment to the Charlotte County Future Transportation Series Map #7: Bicycle and Pedestrian Ways (South and East County) will allow it to also be added to the Charlotte County-Punta Gorda Metropolitan Planning Organization (MPO) Long Range Transportation Plan, thereby becoming eligible for State and Federal funding through the MPO Transportation Improvement Program (TIP); and

MMS

1 WHEREAS, on April 11, 2016, Petition PA-16-02-01-LS was heard before the
2 Charlotte County Planning and Zoning Board ("P&Z Board") and, based on the findings
3 and analysis provided by County Staff regarding the amendment and the evidence
4 presented to the P&Z Board, Petition PA-16-02-01-LS was found to be consistent with the
5 County's Comprehensive Plan and the P&Z Board recommended approval for transmittal
6 of Petition PA-16-02-01-LS to the Department of Economic Opportunity ("DEO") and other
7 state review agencies for review and comments; and

8 WHEREAS, in a public hearing held on Tuesday, May 24, 2016, the Board reviewed
9 plan amendment Petition PA-16-02-01-LS and, based on the findings and analysis
10 provided by County Staff regarding the amendment and the evidence presented to the
11 Board, approved transmittal of Petition PA-16-02-01-LS to the DEO and other state review
12 agencies for review and comments; and

13 WHEREAS, on June 24, 2016, the DEO issued a letter stating that it had no
14 comments regarding Petition PA-16-02-01-LS; and

15 WHEREAS, other relevant state agencies also reviewed Petition PA-16-02-01-LS
16 and had no comments; and

17 WHEREAS, after due consideration, and based on the findings and analysis
18 provided by County Staff regarding the addition of the Babcock Trail Alignment to the
19 Charlotte County Future Transportation Series Map #7: Bicycle and Pedestrian Ways
20 (South and East County), and the evidence presented to the Board, the Board has
21 determined that the proposed addition is consistent with the County's Comprehensive Plan,
22 and that the requirements and conditions of Chapter 163, Florida Statutes, as they relate to

1 this Petition have been met, and that it is in the best interests of the County to approve
2 Petition PA-16-02-01-LS.

3 NOW, THEREFORE, BE IT ORDAINED by the Board of County
4 Commissioners of Charlotte County, Florida:

5 Section 1. Approval. Petition PA-16-02-01-LS for amendment to the
6 Charlotte County Future Transportation Series Map #7: Bicycle and Pedestrian Ways
7 (South and East County,) as provided for in Exhibit "A" attached hereto and by this
8 reference provided herein, be and hereby is approved.

9 Section 2. Severability. If any section, subsection, clause, phrase, or
10 provision of this ordinance is for any reason held invalid or unconstitutional by any court or
11 body of competent jurisdiction, such holding shall not be construed to render the remaining
12 provisions of this ordinance invalid or unconstitutional.

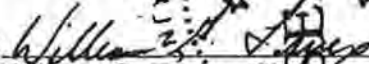
13 Section 3. Effective date. The effective date of this plan amendment, if the
14 amendment is not timely challenged, shall be 31 days after the state land planning agency
15 notifies the local government that the plan amendment package is complete. If timely
16 challenged, this amendment shall become effective on the date the state land planning
17 agency or the Administration Commission enters a final order determining this adopted
18 amendment to be in compliance. No development orders, development permits, or land
19 uses dependent on this amendment may be issued or commence before it has become
20 effective. If a final order of noncompliance is issued by the Administration Commission,
21 this amendment may nevertheless be made effective by adoption of a resolution affirming

1 its effective status, a copy of which resolution shall be sent to the state land planning
2 agency.

3 Section 4. Adoption. County staff is hereby directed to forward a copy of
4 this ordinance and its attachments to the Department of Economic Opportunity, 107 East
5 Madison Street, Tallahassee, FL 32399-4120, and to the Executive Director, Southwest
6 Florida Regional Planning Council, 1400 Colonial Boulevard, Suite 1, Fort Myers, FL
7 33907.

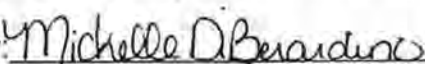
8 PASSED AND DULY ADOPTED this 27th day of September, 2016.

9
10
11 BOARD OF COUNTY COMMISSIONERS
12 OF CHARLOTTE COUNTY, FLORIDA

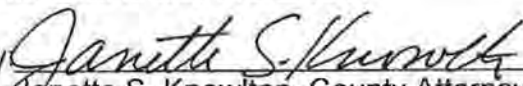
13 By: 
14 William G. Trapp, Chairman
15
16

17 ATTEST:

18 Barbara T. Scott, Clerk of Circuit
19 Court and Ex-officio Clerk to the
20 Board of County Commissioners

21 By: 
22 Michelle D. Berardino
23 Deputy Clerk
24
25

26
27 APPROVED AS TO FORM
28 AND LEGAL SUFFICIENCY:

29 By: 
30 Janette S. Knowlton, County Attorney
31 LR2016-0246
32
33
34



Community
Development

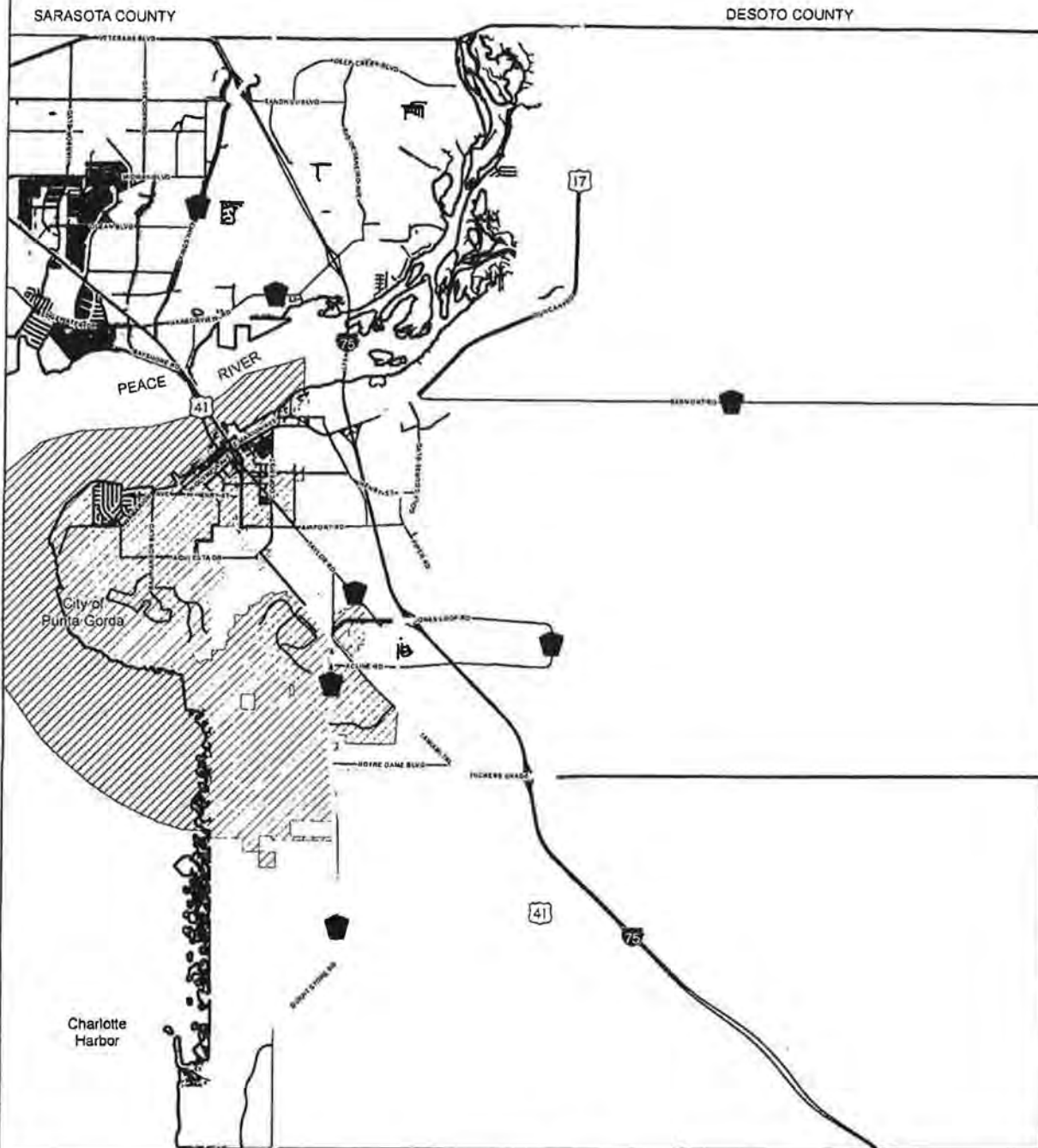
CHARLOTTE COUNTY

Future Transportation Map Series

Map #7: Bicycle and Pedestrian Ways (South and East County)

Charlotte County Government

"To exceed expectations in the delivery of public services."
www.CharlotteCountyFL.gov



LEGEND

Stateplane Projection
Datum: NAD83
Units: Meters
Source: CCGIS, GROM
MPO, Public Works

Metadata available upon request

FGTS Land Trail

Babcock Trail Alignment

Sidewalk

Bikeway



NOT TO SCALE

© Copyright 2016, Port Charlotte, FL by Charlotte County
Updated: 01/12/2016 4:08:55 PM By: JMacDonald

This map is a representation of current public information. It is intended to be an accurate and true depiction for the stated purpose, but Charlotte County and its employees make no guarantee, implied or otherwise, in the accuracy, or completeness. We therefore do not accept any responsibility for its use. This is not a survey or a design document. Selected elements are for informational purposes only and may have been rounded to the nearest foot. For precise dimensions, please refer to recorded plats and related documents.

EXHIBIT "A"



FLORIDA DEPARTMENT *of* STATE

RICK SCOTT
Governor

KEN DETZNER
Secretary of State

September 28, 2016

Clerk of the Circuit Court
Charlotte County
18500 Murdock Circle, Room 416
Port Charlotte, Florida 33948

Attention: Ms. Michelle DiBerardino

Pursuant to the provisions of Section 125.66, Florida Statutes, this will acknowledge receipt of your amended electronic copy of Charlotte County Ordinance No. 2016-030, which was filed in this office on September 27, 2016.

Sincerely,

Ernest L. Reddick
Program Administrator

ELR/lb

SUN

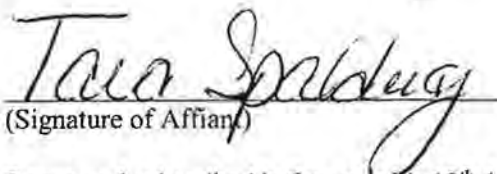
NEWSPAPERS
Charlotte • DeSoto • Englewood • North Port • Venice

PUBLISHER'S AFFIDAVIT OF PUBLICATION
STATE OF FLORIDA
COUNTY OF CHARLOTTE:

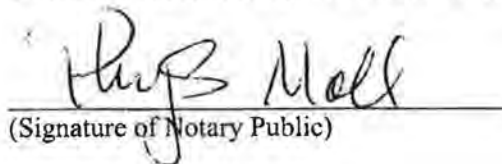
Before the undersigned authority personally appeared Tara Spalding, who on oath says that she is legal clerk of the Charlotte Sun, the Englewood Sun, and the North Port Sun, each a newspaper published at Charlotte Harbor in Charlotte County, Florida; that the attached copy of advertisement, being a Notice of Public Hearing, was published in said newspaper in the issue(s) of:

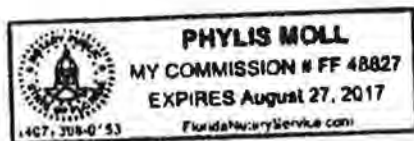
September 12, 2016

Affiant further says that the said newspaper is a newspaper published at Charlotte Harbor, in said Charlotte County, Florida, and that the said newspaper has heretofore been continuously published in said Charlotte County, Florida, Sarasota County, Florida and DeSoto County, Florida, each publication day and has been entered as periodicals matter at the post office in Punta Gorda, in said Charlotte County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.


(Signature of Affiant)

Sworn and subscribed before me this 12th day of September, 2016.


(Signature of Notary Public)



Personally known ☒ OR Produced Identification ☐

Type of Identification Produced _____

RECEIVED
PURCHASING DEPT
2016 SEP 12 AM 10:18
CHARLOTTE COUNTY
FLORIDA

NOTICE OF PUBLIC HEARING FOR ONE OR MORE OF THE FOLLOWING MATTERS: PROPOSED CHANGES TO THE FUTURE LAND USE MAP AND COMPREHENSIVE PLAN ELEMENTS, DEVELOPMENTS OF REGIONAL IMPACT OR CHANGES THERETO, REZONINGS, PRELIMINARY PLATS, STREET AND PLAT VACATIONS

A PUBLIC HEARING ON PROPOSALS AND PETITIONS AS DESCRIBED BELOW WILL BE CONDUCTED BY THE BOARD OF COUNTY COMMISSIONERS AT A REGULAR MEETING ON TUESDAY, SEPTEMBER 27, 2016, AT 2:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD DURING THE COURSE OF ACTION. THE HEARING WILL BE HELD IN COMMISSION CHAMBERS, ROOM 119, FIRST FLOOR, BUILDING A, THE CHARLOTTE COUNTY ADMINISTRATION CENTER, 18500 MURDOCK CIRCLE, PORT CHARLOTTE, FLORIDA. THE BOARD IS NOT BOUND TO CONSIDER THE PETITIONS IN THE ORDER LISTED IN THIS NOTICE. ANY OF THESE PETITIONS MAY BE CONSIDERED AS SOON AS THE MEETING COMMENCES.

COPIES OF SAID PETITIONS WITH COMPLETE LEGAL DESCRIPTIONS AND SUBSEQUENT STAFF REPORTS WILL BE AVAILABLE FOR REVIEW AT THE CHARLOTTE COUNTY COMMUNITY DEVELOPMENT DEPARTMENT AND ALL CHARLOTTE COUNTY PUBLIC LIBRARIES. A MEETING AGENDA AND PETITION PACKETS MAY BE REVIEWED AT THE FOLLOWING INTERNET ADDRESS:
<http://www.charlottecountyfl.gov/Pages/BCC-meeting-agendas.aspx>

ALL INTERESTED PERSONS ARE URGED TO ATTEND THESE PUBLIC HEARINGS. THE PUBLIC IS WELCOME TO SPEAK; THERE WILL BE A FIVE-MINUTE TIME LIMIT FOR EACH CITIZEN'S PRESENTATION ON AN AGENDA ITEM. IF YOU HAVE SPECIFIC QUESTIONS OR COMMENTS, YOU ARE ENCOURAGED TO CONTACT A STAFF PERSON AT ANY TIME IN ADVANCE OF THE PUBLIC HEARING(S). PLEASE CALL 941-764-4903 AND MENTION THE PETITION NUMBER OF THE MATTER YOU WISH TO DISCUSS.

PETITIONS

PA-16-06-11-LS

Legislative

County-wide

Pursuant to Section 163.3184(3), Florida Statutes, adopt a Large Scale Plan Amendment to the Department of Economic Opportunity (DEO) and other State agencies for review and comment; this request is to rename "Revitalizing Neighborhoods Incentive Density" in the County's Comprehensive Plan to "Incentive Density" revise Future Land Use (FLU) Policy 1.2.16: Incentive Density (new name); and add new FLU Policy 1.2.17: Incentive Density Usage; Petition No. PA-16-06-11-LS; Applicants: Charlotte Commons Venture, LLC & Charlotte County Board of County Commissioners; providing an effective date.

PA-16-06-10-LS

Legislative

Commission District I

Pursuant to Section 163.3184(3), Florida Statutes, adopt a Large Scale Plan Amendment to the Department of Economic Opportunity (DEO) and other State agencies for review and comment; this request is to revise Future Land Use (FLU) Appendix VI: Developments of Regional Impact by amending the Sandhill Development of Regional Impact (DRI) development rights and adding Equivalency Matrix to be consistent with the Sandhill DRI Development Order Resolution Number 2014-174; Petition No. PA-16-06-10-LS; Applicant: Charlotte Commons Venture, LLC; providing an effective date.

PA-16-02-01-LS

Legislative

Countywide

Pursuant to Section 163.3184(3), Florida Statutes, adopt a Large Scale Plan Amendment; this request is to amend Future Transportation Map Series Map #7: Bicycle and Pedestrian Ways (South and East County) to add the Bahcock Trail Alignment; Petition No. PA-16-02-01-LS; Applicant: Charlotte County Board of County Commissioners; providing an effective date.

SV-16-04-03

Legislative

Commission District III

Gary Calderaro is requesting to vacate an unnamed platted right-of-way abutting his property in Cape Haze, a total of 0.16 acres, more or less, part of Cape Haze Subdivision, as recorded in Plat Book 2, Page 93, of the Public Records of Charlotte County, Florida. The targeted segment is located south and west of Spaniards Drive, north of Spyglass Alley, and east of Green Dolphin Drive, in Section 03, Township 42, Range 20, in Commission District III.

FP-16-05-03

Quasi-judicial

Commission District III

RaceTrac Petroleum, Inc. has requested Preliminary and Final Plat approval for a two-lot minor subdivision to be named, RaceTrac at Winchester. The site is 4.96 acres, more or less, and is located south of McCall Road, west of Winchester Boulevard, north of Creekview Lane, and east of Oriole Boulevard, in Section 04, Township 41, Range 20, in Commission District III.

SV-16-05-04

Legislative

Commission District IV

Donel and Susan Law are requesting to vacate an undeveloped portion of Fleming Street, a total of 0.15 acres, more or less, part of Port Charlotte Subdivision Section 54, as recorded in Plat Book 5, Page 68C, of the Public Records of Charlotte County, Florida. The targeted segment is located south of the Myakka River, north of Yahner Lane, west of the Fleming Waterway, and east of Norlander Drive, in Section 33, Township 40, Range 21, in Commission District IV.

PP-16-06-04

Quasi-judicial

Commission District I

Babcock Property Holdings, LLC has requested Preliminary Plat approval for a subdivision to be named, Babcock Ranch Community Phase 1B1, consisting of 298 mixed use lots. The site is 256.36 acres, more or less, and is located south of Bermont Road, north of the border with Lee County, east of State Road 31, and west of the border with Glades County, in Sections 29, 30, 31 and 32, Township 42 S, Range 26 E, in Commission District I.

SHOULD ANY AGENCY OR PERSON DECIDE TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING, A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, A VERBATIM RECORD OF THE PROCEEDING IS REQUIRED, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.764.4191, TDD/TTY 941.743.1234, or by email to: David.Lyles@CharlotteCountyFL.gov.



MARCH 6, 2017
MPO BOARD MEETING

CONSENT AGENDA # 9

MARCH 6, 2017
MPO BOARD MEETING

AGENDA ITEM # 9-A

APPROVAL OF MINUTES: DECEMBER 19, 2016 MPO BOARD MEETING

- Purpose:** To review and approve the Minutes of the previous MPO Board Meeting.
- Presented by:** MPO Staff
- Discussion:** To Be Determined
- Recommendation:** Motion to approve the Minutes of the MPO Board Meeting of December 19, 2016
- Attachments:** Draft Minutes of the MPO Board Meeting held on December 19, 2016.



**CHARLOTTE COUNTY – PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION**

MINUTES OF THE MPO BOARD MEETING, DECEMBER 19, 2016
MURDOCK ADMINISTRATIVE BUILDING
18500 MURDOCK CIRCLE, ROOM #119
PORT CHARLOTTE FL 33948

MEMBERS PRESENT

Commissioner Christopher Constance, Charlotte County Commissioner
Commissioner Stephen R. Deutsch, Charlotte County Commissioner
Commissioner Ken Doherty, Charlotte County Commissioner
Commissioner James Herston, Charlotte County Airport Authority
Councilmember Nancy Prafke, Punta Gorda City Council

ADVISORY

Bessie Reina, Alternate for FDOT District One Secretary L.K. Nadam

STAFF PRESENT

Bob Herrington, MPO Director
Gary Harrell, MPO Principal Planner
Lakshmi N. Gurram, MPO Planner II
Wendy Scott, MPO Planner II
Bekie Leslie, Administrative Services Coordinator

OTHERS PRESENT

Joshua B. Moye, Assistant Charlotte County Attorney (MPO Legal Services)
Lori Carlton, FDOT
John Burrage, CAC Chair
Mitchell Austin, City of Punta Gorda Urban Design/TAC Chair
Peter Gerhardt, Legislative Affairs REC
Emily Lewis, County Legislative Manager

1. Call to Order & Roll Call

MPO Chair Christopher Constance called the meeting to order at 2:00 p.m. A roll call was taken, and the Chair noted that all members were present.

2. Pledge of Allegiance

The Pledge was recited.

3. Addition and/or Deletion to the Agenda

Commissioner Herston noted that there were four technical corrections needed to the agenda packet to properly identify the Lee MPO Board (*instead of the Lee/Collier MPO Board*).

Commissioner Doherty made a motion to approve the corrections. Commissioner Deutsch seconded the motion, and it was approved unanimously.

4. Public Comments on Agenda Items

There were no public comments on agenda items.

5. Election of 2017 Officers

Joshua Moye requested nominations for MPO Chair.

Commissioner Doherty nominated Commissioner Deutsch as MPO Chair, effective January 1, 2017. Commissioner Herston seconded the nomination. There being no other nominations, Mr. Moye requested a vote on the motion nominating Commissioner Deutsch as MPO Chair. The motion carried unanimously.

Joshua Moye requested nominations for MPO Vice Chair.

Commissioner Doherty nominated Commissioner Constance as MPO Vice Chair, effective January 1, 2017. Commissioner Herston seconded the nomination. Commissioner Deutsch nominated Commissioner Herston. The nomination failed for lack of a second. Mr. Moye requested a vote on the motion nominating Commissioner Constance as MPO Vice Chair. The motion carried unanimously.

Joshua Moye requested nominations for the Florida Metropolitan Planning Organization Advisory Council (MPOAC) Representative.

Commissioner Doherty nominated Commissioner Herston as MPOAC Representative. Commissioner Constance seconded the nomination. Mr. Moye requested a vote on the motion nominating Commissioner Herston as MPOAC Representative. The motion carried unanimously.

Joshua Moye requested nominations for Florida Metropolitan Planning Organization Advisory Council (MPOAC) Representative Alternate.

Commissioner Deutsch nominated Commissioner Doherty as MPOAC Representative Alternate. Councilmember Prafke seconded the nomination. There being no other nominations, Mr. Moye requested a vote on the motion nominating Commissioner Doherty as Alternate MPOAC Representative. The motion carried unanimously.

6. Chairs' Reports:

A. MPO Board Chair's Report

Commissioner Constance noted that despite success on the Burnt Store Road and US 17 improvements, he was frustrated by inaction on needed improvements to CR 74, especially at the intersection with SR 31. He noted a recent fatality at that location and stated that there was a need for a roundabout at the intersection of this major east-west commercial pipeline. He emphasized that the road must be completed, but not at the expense of Charlotte County. Commissioner Doherty recalled how in the mid-1970s, FDOT had given many of the State Roads numbered in the seventy series to the impacted Counties along with the accompanying revenues. He cited other state roads such as SR 60 and SR 80 which had been retained by the State. The intersection was the most dangerous in Charlotte County at that time, and Glades County had erected a barricade in protest on the same roadway. Commissioner Constance noted that Charlotte County had improved drainage, and elevated/enhanced the roadway, and those figures should be provided. He described a conversation with Palm Beach County Commissioner Melissa McKinlay, who was amazed that this roadway was not designated as a state road. He stated that he would like the details on the fairness of this issue.

Commissioner Deutsch noted that it is imperative that FDOT assist now to make traffic flow more smoothly on US 41 given the left turn issue at Murdock Circle. He stated that this was a serious issue which must be addressed. Bob Herrington noted that County staff is working with FDOT to adjust signal sequence to let through traffic move first. Commissioner Constance noted that this had been done temporarily, but once construction crews took over, the sequence had been changed back. He noted that assistance was needed through the April tourist season. Commissioner Deutsch stated that FDOT is doing a good job with working at night on the US 41 project. Commissioner Constance recognized the good work, but reiterated that some longstanding problems remain.

7. Florida Department of Transportation (FDOT) Secretary's Report **(Update and discussion on local issues)**

Bessie Reina announced that due to FDOT staff changes, Lori Carlton will now be the fulltime liaison to the new Heartland TPO. D'Juan Harris will be the Charlotte County-Punta Gorda MPO new FDOT liaison.

Lori Carlton stated that she has enjoyed working with everyone in Charlotte County and looks forward to seeing Charlotte County officials and staff at some of the district and statewide meetings. She wished everyone happy holidays. She followed up on Councilmember Cavanaugh's question regarding the draft Sun Trail agreement. She noted that funding had been obtained for the design portion and had been sent out a month ago. She stated that construction is slated for 2019.

Commissioner Constance stated that he had enjoyed working with Ms. Carlton and thanked her for her efforts on behalf of Charlotte County. A discussion arose regarding ongoing issues at the intersection of Murdock Circle at US 41 regarding left turn lane stacking. Commissioner Herston noted that the intersection doesn't need a timing adjustment, but rather it is a storage issue. Ms. Carlton stated that FDOT was not doing a study but rather an intersection improvement at that location.

8. Consent Agenda:

- A. Approval of Minutes: October 24, 2016 Meeting**
- B. Approval of Minutes: November 18, 2016 Joint Charlotte – Lee MPO Board Meeting**
- C. Citizens Advisory Committee Reappointments**
- D. Bicycle/Pedestrian Advisory Reappointments**
- E. Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB) Appointment**

Commissioner Doherty made the Motion to approve the entire Consent Agenda, and Commissioner Deutsch seconded the motion, which passed unanimously.

Commissioner Doherty thanked all of the individuals who have volunteered to participate on the CAC, BPAC and LCB.

Commissioner Constance stated that he had reviewed the minutes of the Joint Meeting with the Lee MPO, and he was curious about the Burnt Store Road improvements on the Lee side of the County Line in the Burnt Store Marina area. He requested followup on this subject. Councilmember Prafke suggested that perhaps new FDOT liaison, Mr. Harris, could report back on this matter sooner than the next MPO Board Meeting on March 6, 2017.

9. Citizens' Advisory Committee (CAC) Appointment

Ballots were issued to MPO Board Members to vote for one of the two interested individuals for the Mid County CAC position. Following the vote, Bob Herrington announced the results: 3 votes for Ms. Quilty and 2 votes for Ms. Drinkwater.

Commissioner Doherty made a motion to approve Ms. Quilty as the Mid-County Representative to the CAC. Commissioner Deutsch seconded the motion, and the motion carried unanimously.

Bob Herrington stated that whenever there is an appointment vote, the applications of individuals who are not selected are kept on file, so that they may be notified of future vacancies.

10. 2017 Legislative Position Statement

Commissioner Ken Doherty requested that language be added to the Legislative Position Statement regarding the ability to provide funding flexibility to local governments. The members agreed with the concept by consensus. Commissioner Herston inquired about the possibility of including the airport. Bob Herrington noted that the word aviation had been used in the prior year's statement. Commissioner Constance observed that the appropriate wording might be in the area of the fourth bullet from the bottom. Bob Herrington stated that he will make certain under the flexibility section to include aviation. He noted that he had reviewed other local legislative statements for uniformity.

Commissioner Deutsch made a motion to approve the draft 2017 Legislative Position Statement, authorizing its distribution to the area's Legislative Delegation and others as well as the proposed changes suggested. Commissioner Doherty seconded the motion which carried unanimously.

11. Public Comments

John Burrage, CAC Chair, thanked the MPO Board Members for approving the CAC appointment/reappointments and wished everyone seasons' greetings.

12. Staff Comments

Bob Herrington reviewed a list of recent staff activities. He announced the upcoming MPOAC training. He stated that the Coordinated Urban Transportation Studies (CUTS) meeting would be held on January 31, 2017 in Manatee County. Per a suggestion from Commissioner Doherty, MPO Chairs would be invited to attend. Commissioner Constance stated that bringing all interested MPO Chairs to meet together for discussion of common issues is a good idea.

13. Member Comments

Commissioner Deutsch noted that this MPO had been instrumental in building regional bridges and linkages by making cooperative efforts in the right direction. He thanked Commissioner Constance for his leadership as Chair and stated that he was glad to have Commissioner Herston continuing to attend the MPOAC. He described the value of the MPOAC training session which occurs over a weekend, stating that it was the single hardest working session in which he had ever participated. He noted that there was a great deal of data of which he was unaware, and he that he would be tempted to attend again. He suggested all MPO Board members attend in the future, characterizing the experience as very worthwhile. Bob Herrington inquired if Commissioner Doherty might wish to attend as the MPOAC alternate. Commissioner Doherty stated that he would like to see material regarding the training. Bob Herrington noted that it would be beneficial to allow staff to be trained as well. Commissioner Deutsch thanked everyone for selecting him as the 2017 MPO Chair. He wished everyone a blessed holiday season.

Commissioner Herston wished everyone a Merry Christmas. He thanked the MPO staff and said that he likes dropping in to see them at the MPO Office. Commissioner Herston gave the Airport report noting that the November passenger total of 96,200 was a 35.43% increase over November 2015. He said that the year to date figure was a 33% increase. There was a 1,011,000 passenger count for the year. He stated that there is a gradual increase in funding eligibility in light of these increases. He noted that Frontier Airlines had 10,000 passengers in its first month of service to Punta Gorda. Commissioner Deutsch described a past attempt to provide service to and from the area of New York and/or New England. Commissioner Herston noted that the problem with such a service was often at the other end with gate fees, etc. Commissioner Deutsch stated that a good possibility was a landing strip in North Kings Town, Rhode Island which had been explored previously. Commissioner Herston noted that that this potential route could be further explored.

Commissioner Constance wants to add permanently an Airport Item onto the agenda with any needed attachments following the FDOT report.

Councilmember Prafke stated that she enjoys being on the MPO Board. She stated that she has worked with MPO staff previously as a member of Team Punta Gorda. She looks forward to the MPO members working together and raising the level of performance. She wished everyone happy holidays.

Commissioner Doherty discussed the recent email from County Legislative Manager Emily Lewis regarding the proposed USDOT rule advertised in the Federal Register regarding MPO Coordination and Reform. Bob Herrington stated that he had just sent MPO Board members the summary. Commissioner Doherty observed that there would be the ability for MPOs to apply for an exemption. He stressed that there would be a need to coordinate and prepare for action early next year. Bob Herrington stated that publication of the rule might be as soon as Saturday, December 24, 2016. He promised to copy members as soon as information is available. Commissioner Doherty stressed the need to coordinate information for visits to state and local officials. He stated that the current coordinating efforts with Lee MPO, Sarasota/Manatee MPO and all of FDOT District One should be acknowledged. Commissioner Doherty thanked Commissioner Constance for his service and wished good luck to Commissioner Deutsch as he becomes MPO Chair. He wished everyone safe holiday travels.

Commissioner Constance congratulated Commissioner Deutsch on becoming MPO Chair. He was glad that Commissioner Herston was remaining as MPOAC Representative. He welcomed Councilmember Prafke, especially in light of the MPO Board's recent successes, citing the example of the pedestrian bridge at Alligator Creek which Councilmember Cavanaugh had pursued after the CAC and BPAC members had identified the issue.

Commissioner Constance provided photographs of two Punta Gorda intersections: Retta Esplanade at US 41 and Nesbit at Marion Avenue (where traffic is not allowed to turn right on red after a full stop at Nesbit turning onto Marion). He cited similarities at both intersections, and requested that FDOT review this issue. He requested that the issue be brought back to the next MPO Board Meeting. Councilmember Prafke seconded his request. Commissioner Constance wished everyone a Merry Christmas and a Happy Healthy New Year.

14. Adjournment

MPO Chair Constance adjourned the meeting at 3:05 p.m.

Joint Meeting with Sarasota/Manatee MPO – Monday, January 23, 2017

Next MPO Board Meeting – Monday, March 6, 2017 at 1:30 pm (new meeting time).

MARCH 6, 2017
MPO BOARD MEETING

AGENDA ITEM # 9-B
APPROVAL OF MINUTES JANUARY 23, 2017 JOINT CHARLOTTE –
SARASOTA/MANATEE MPO BOARD MEETING

Purpose: To review and approve the Minutes of the January 23, 2017 Joint Charlotte/Sarasota/Manatee MPO Board Meeting.

Presented by: MPO Staff

Discussion: To Be Determined

Recommendation: Motion to approve the Minutes of the Joint Charlotte/Sarasota/Manatee MPO Board Meeting of January 23, 2017

Attachments: Minutes of the Joint Charlotte/ Sarasota/Manatee MPO Board Meeting held on January 23, 2017.



**CHARLOTTE COUNTY-PUNTA GORDA
SARASOTA/MANATEE
METROPOLITAN PLANNING ORGANIZATIONS
JOINT REGIONAL MEETING**



**Venice Community Center
326 Nokomis Ave South
Venice, Florida 34285**

10:30 A.M.

MINUTES FOR JANUARY 23, 2017

Members Present

Charlotte County– Punta Gorda MPO Board

Commissioner Christopher Constance	Charlotte County Commission
Commissioner Stephen R. Deutsch	Charlotte County Commission
Commissioner Ken Doherty	Charlotte County Commission
Commissioner James Herston	Charlotte County Airport Authority
Councilmember Nancy Prafke	City of Punta Gorda

Sarasota/Manatee MPO Board

Commissioner Vanessa Baugh	Manatee County Commission
Commissioner Betsy Benac	Manatee County Commission
Commissioner Stephen R. Jonsson	Manatee County Commission
Vice Mayor Patrick Roff	City of Bradenton
Councilman Gene Brown	City of Bradenton
Commissioner Paul Caragiulo	Sarasota County Commission
Commissioner Nancy C. Detert	Sarasota County Commission
Commissioner Alan Maio	Sarasota County Commission
Mayor Bob Johnson	Island Transportation Planning Organization (ITPO) (Anna Maria, Bradenton Beach & Holmes Beach)
Commissioner Susan Chapman	City of Sarasota
Mayor Willie Shaw	City of Sarasota
Commissioner Christopher Hanks	City of North Port (alternate)
Mayor Linda Yates	City of North Port
Councilman Bob Daniels	City of Venice
Commissioner Jack Daly	Town of Longboat Key

Members Absent

Mayor Shirley Groover Bryant	City of Palmetto
Commissioner Carlos M. Beruff	Sarasota-Manatee Airport Authority

Advisory

L.K. Nandam

Florida Department of Transportation (FDOT)
District One Secretary

Charlotte County-Punta Gorda MPO Staff

Robert Herrington, Director
Bekie Leslie, Administrative Services Coordinator
Gary Harrell, Principal Planner
Lakshmi N. Gurram, Planner II
Wendy Scott, Planner II

Sarasota/Manatee MPO Staff

David Hutchinson, Executive Director
Leigh Holt, Planning Manager
Sue Clapsaddle, Human Resources/Fiscal Manager
Nanette Eubanks, Office Manager
Mike Maholtz, Senior Transportation Planner
Colleen McGue, Principal Planner
Rachel McClain, Office Assistant

Others Attending

Carmen Monroy, FDOT
Laura Herrscher, FDOT
Jesten Abraham, FDOT
Bessie Reina, FDOT
D’Juan Harris, FDOT
David Gwynn, FDOT
Robin Stublen, FDOT
David Agacinski, FDOT
Greg Bowne, FDOT
Albert Rosenstein, FDOT
Keith Slater, FDOT
Carl Mikyska, MPOAC
Christine Small, DEP/Office of Greenways and Trails
Anthony Matonti, TBARTA
Ray Chiaramonte, TBARTA
Cody Vaughan-Birch, Charlotte County Attorney Office
Rick Kolar, Charlotte County Transit
Emily Lewis, Charlotte County BCC-Admin
Rocky Burke, Sarasota County Area Transit (SCAT)
Sarah Blanchard, SCAT

Gary Speidel, SCAT
Isaac Brownman, Sarasota County
Paula Wiggins, Sarasota County
Sage Kamiya, Manatee County
John Osborne, Manatee County
Nelson Galeano, Manatee County
Reggie Wilson, FDOH Collier
Ben Newman, City of North Port
Daniel Ohrenstein, City of Sarasota
Mitchell Austin, City of Punta Gorda
Dave Bullock, Longboat Key
Ron Gogoi, Lee MPO
Doug Hattaway, The Trust for Public Land
Dale Allen, Florida Greenways and Trails Foundation
Wally Blain, Tindale-Oliver
Ned Baier, Jacobs Engineering
Michael Adams, Atkins
Karen Van den Avont, Protean
Ernie Gerlach, Consultant
Jim Schmidt, Sarasota/Manatee MPO CAC
Andy Wing, South Manasota/Sandpiper Key Association
Bud Gaunce, Sarasota Manatee Bicycle Club
Sarah Calabrese, PARC
Roger Normand, Friends of Legacy Trail
Peter Gerhardt, BSAC/CC
Peter Dowling, CC Bicycle/Pedestrian Advisory Committee
Joe Blais, Englewood CHAT
Alex Mahadevan, Observer

Call To Order

Mayor Shaw called the Joint MPO Board Meeting to order at 11:15 am, and Commissioner Deutsch gave an invocation. Commissioner Herston led the group in the Pledge of Allegiance. Members introduced themselves and stated their jurisdictions. Mayor Shaw thanked everyone for their patience with the delayed start of the Joint Meeting which followed the Sarasota/Manatee MPO Board Meeting.

Commissioner Deutsch noted that both MPOs meet often and are committed to supporting regional transportation efforts. He suggested that the future meeting times be adjusted slightly.

Agenda Item #I – Open to the Public

Mayor Willie Shaw asked if any member of the public wished to comment:

Andy Wing, a resident of Manasota Key, complimented both the Sarasota and the Charlotte Board of County Commissioners (BCCs) on establishing cross-county Englewood Beach transit service. He said that the action was greatly appreciated, especially in light of recent Manasota Key erosion problems. He applauded the holding of joint BCC meetings.

Joe Blais, a resident of Englewood in West Charlotte County, stated that he doesn't distinguish between County boundaries in the Englewood area. Based upon his previous use of HART transit service in Hillsborough County, he looked forward to the new Sarasota County Area Transit (SCAT) route serving the Englewood community commencing April 2017. He serves on the Englewood Community Health Action Team (CHAT), which has found that transportation is very helpful in facilitating human service provision. He stressed the importance of communicating about the new service to the public. He noted that some criticize transit service for not turning a profit, but he pointed out that no form of transportation is free. He stated that given the aging population, it is important to develop transit to foster multi-generational livable communities with a focus on sustainability.

Agenda Item #II – Opening Comments

Commissioner Stephen R. Deutsch welcomed everyone on behalf of the Charlotte County-Punta Gorda MPO. He stated that Charlotte County-Punta Gorda MPO Board members were glad to be present and wanted to work with their neighbors to the north on transportation and other issues. Mayor Shaw seconded Commissioner Deutsch's remarks.

Agenda Item #III – Florida Department of Transportation (FDOT) Update

Bessie Reina, Urban Manager, FDOT District One, noted the following new staff members: Jesten Abraham (Sarasota/Manatee MPO liaison), D'Juan Harris (Charlotte County-Punta Gorda MPO liaison) and David Agacinski (District One Bicycle Pedestrian Trails Coordinator).

Agenda Item #IV – Regional Discussion Items

1. River Road Regional Interstate Connector

Isaac Brownman briefed the MPO members on the River Road Regional Interstate Connector project. It is a 13 mile long road project that includes widening, as well as the addition of bike lanes, sidewalks and lighting. To date it shows an investment number of \$52.6 million.

The project will take many public and private partners to accomplish. This roadway serves as a major Southwest Florida evacuation route.

The River Road Regional Interstate Connector project is currently on the Major Project Priorities List and has the potential to receive TRIP funding. Mr. Brownman stated that staff was requesting to make the first project segment the number one Project Priority for the Sarasota/Manatee MPO TRIP list.

Commissioner Deutsch described the success of the joint meeting of the Charlotte County-Punta Gorda MPO and Lee County MPO 5 ½ years ago regarding the completion of improvements to Burnt Store Road, a major evacuation route especially for Cape Coral in Lee County. At that time, he was surprised to learn that there was no similar priority established for River Road (between the Charlotte County-Punta Gorda MPO and the Sarasota/Manatee MPO). He expressed his excitement that the River Road project is now happening, given the similarities to the situation at Charlotte's southern border. He noted that River Road is a major evacuation route for Charlotte's West County residents, so the Charlotte County-Punta Gorda MPO will be happy to help with moving the project along quickly.

Councilman Bob Daniels agreed with Commissioner Deutsch's remarks and inquired about a possible date for completion. Mr. Brownman noted that given the costs, the project is being done in several phases with various target dates. Councilman Daniels stated that without specific dates of completion, the project will never get done.

Commissioner Maio thanked staff for a great presentation. He reviewed efforts to undertake the project over the last eight years, by breaking the project into phases in order to assist with obtaining state funding. In previous years, he had been involved with the preparation of TIGER grant letters from various jurisdictions, including emergency management officials, in order to complete the application. He stated that both Charlotte County and North Port support have been there from the beginning on the River Road project. Unfortunately, funding was not received for the nationally funded TIGER grants in light of the very small pool of money available. He stated that all must keep trying. He noted that even a small piece of funding from the State will help to move the project forward.

Commissioner Deutsch remarked that given a State Park entrance and exit on River Road, the possibility existed that the State could provide the needed funding. He asked Bob Herrington for clarification on this topic. Bob Herrington stated that he was correct that a provision existed authorizing the State could use maintenance funds for this purpose, but there was no requirement that the State must do so. Mr. Herrington noted that he could not speak to whether or not River Road would qualify for this type of funding. Rather, FDOT would need to address the topic.

Commissioner Doherty noted that River Road is on Charlotte's legislative request list. He asked Mr. Brownman for a status update. Mr. Brownman indicated that the phase from US 41 to I-75 had design completed and the permits were still valid; however, the southern section of US 41 to Winchester Blvd. was not yet designed or permitted.

Mayor Yates noted that given the growth of North Port, particularly in the West Villages housing area, the need for enhancing River Road has always been there and is continuing to grow. Therefore, she expressed a willingness to make a motion to amend the Joint TRIP Project Priority List.

Commissioner Benac noted that TBARTA has made River Road a priority as a regional road (as discussed at an earlier meeting). She stressed that this was a consistent action that did not involve bumping other projects off the list such as those for the Manatee County area.

Members requested that Isaac Brownman clarify the staff recommended adjustments to the TRIP Priority List. He stated that nothing would be bumped off the list, only Sarasota projects would move down the list. Paula Wiggins stated that the Cattleman Road intersection would be swapped with River Road, moving down the Cattleman Road and the Iona Road projects on the list. Members asked Sarasota/Manatee MPO Executive Director David Hutchinson to explain the funding process. He stated that if the State has funds available, shovel ready projects may be selected for the current legislative cycle (which explains the urgency of placement of the River Road project on the list for this upcoming legislative cycle). Legislators require 50% matching funds through the TRIP program. Sometimes projects are taken off the TRIP list because they are funded by local governments or the State may reach down to fund lower projects on the list. He noted that Manatee County has gotten the least project funding, and there has been little TRIP funding available for the last few years.

Commissioner Detert stated that it was appropriate to expedite the River Road project and explained the intricacies of the State legislative funding process.

Sarasota/Manatee MPO Board Action: Mayor Yates made a Motion to move River Road to the Number One position on the 2016 Joint Transportation Regional Incentive Program (TRIP) Project Priority List for the Charlotte County-Punta Gorda MPO - Sarasota/Manatee MPO. Commissioner Detert seconded the Motion, which was approved unanimously.

Charlotte County-Punta Gorda MPO Board Action: Commissioner Constance made a Motion to move River Road to the Number One position on the 2016 Joint Transportation Regional Incentive Program (TRIP) Project Priority List for the Charlotte County-Punta Gorda MPO - Sarasota/Manatee MPO. Commissioner Doherty seconded the Motion, which was approved unanimously.

2. Englewood Beach Transit

Rocky Burke, SCAT Director, gave a brief presentation on the Englewood Beach Transit Initiative. He characterized it as a great collaborative effort between Sarasota and Charlotte Transit services. He described the stops to be served and the reconfiguration of SCAT Route 16. He noted that this service was made possible by a significant transit formula grant of roughly \$110 thousand for the Sarasota-Bradenton Urbanized area (UZA).

3. Regional Trails

David Hutchinson stated that this topic would be discussed in depth at the Regional Trails Summit to be held following the meeting. He introduced Doug Hattaway, Dale Allen and Anthony Matonti who gave a brief report of on the Regional Trails Effort, an off-road, non-motorized initiative involving 9 MPOs, 11 counties and many private stakeholders. The trail network stretches from St. Petersburg to Naples. It was noted that a substantial amount of state money is going to be available for the Sun Trail network. David Hutchinson described how trails go beyond recreational efforts to foster economic development by building the local community.

4. MPO Regional Coordination

David Hutchinson described how there has been a great deal of discussion over the new federal MPO regional coordination rule. Both MPOs had commented on the matter, opposing the final rule. Based upon commentary received, federal officials had pushed out provisions of the bill to 2024 (given reliance upon the 2020 Census data that would be available in 2022). The possibility exists given the recent national election, that additional changes may occur. He noted that Florida has a great record of being a model for MPO collaboration, as noted in a recent federal study.

Carmen Monroy noted that the MPO Regional Coordination rule is an evolving topic of discussion with a long timeline. Currently there is too much speculation over the eventual outcome. She offered for FDOT staff to return to MPO meetings when more information is available. Ms. Monroy stated that FDOT recognizes that significant regional coordination is occurring.

Carl Mikyska promised that more topic information would be forthcoming. He appreciated the excellent summary.

Commissioner Constance noted that with the new administration in Washington, there will be an emphasis on infrastructure. He also stated that many prior regulations will be completely invalidated. He was hopeful that Florida would be receiving some additional funding.

Agenda Item #V. – Board Member Comments

Commissioner Benac stated that she was glad to support River Road, and she appreciated Commissioner Detert's comments regarding the process for funding. She stated that this was important since all local governments face funding challenges and have significant needs, so it is important to learn from prior successes.

Commissioner Maio thanked everyone for their assistance, noting that no project is any more shovel ready than River Road.

Councilmember Prafke commented on the significance of regional cooperation and pointed to the successes on the Burnt Store Road project.

Commissioner Constance also offered his thanks.

L.K. Nandam stated that it was great to see regional cooperation, as well as agreement on a major priority.

Vice Mayor Roff and Mayor Yates offered their thanks. Mayor Yates stated that it is important to work collaboratively. She announced that she will be going to Washington DC for the League of cities Fixing America's Surface Transportation (FAST Act) fly-in, and she praised the improvement of transportation infrastructure.

Commissioner thanked all for their meeting participation and wished them a safe drive home. Mayor Shaw thanks everyone for addressing regionalization issues affecting all of us.

Agenda Item #VI – Adjournment of Joint Regional Meeting

The Joint Regional Meeting was adjourned at 12:09 p.m.

MARCH 6, 2017
MPO BOARD MEETING

AGENDA ITEM # 9-C
FY 2016/2017 – FY 2017/2018 UNIFIED PLANNING WORK PROGRAM (UPWP)
/METROPOLITAN PLANNING ORGANIZATION AGREEMENT
AMENDMENTS AND DE-OBLIGATION OF (PL) FUNDS

Purpose: To consider approving the FY 2016/2017 and FY 2017/2018 Unified Planning Work Program (UPWP) /Metropolitan Planning Organization Agreement Amendments and De-Obligation of Federal Highway Administration (FHWA) Metropolitan Planning (PL) Funds.

Agenda Item Presented by: MPO Staff

Discussion:

All MPO's in Florida are required to prepare a two year Unified Planning Work Program (UPWP) which describes the transportation planning activities for the MPO in narrative form, and establishes the MPO budget over a 2-year time period. This 2-year UPWP was approved by the MPO Board at their May 3, 2016 meeting. Federal and state regulations govern the types of activities that are eligible for federal and state funding. This UPWP Amendment reflects funding changes to Task 1-Administration, Task 3-Public Participation and Task 8-Transit & Transportation Disadvantaged of the 2016/2017 and FY 2017/2018 UPWP. Also included will be the updating of the resolution, inclusion of the 2017 Joint Certification Statement on the Metropolitan Transportation Planning Process, and the Metropolitan Planning Organization Agreement as well as various other revisions.

The de-obligation of Federal Planning (PL) funds releases federal funds previously authorized but not expended by the MPO in FY 2016/2017 allowing these funds to be "carried forward" into the FY 2017/2018 UPWP. These funds are then available for use by the MPO beginning on July 1, 2018.

Recommendation: Motion to approve the FY 2016/2017 and FY 2017/2018 Unified Planning Work Program (UPWP)/Metropolitan Planning Organization Agreement Amendments and De-Obligation of PL Funds allowing staff to make appropriate revisions as needed.

Attachments:

1. Revised pages of the FY 2016/2017 and FY 2017/2018 UPWP reflecting De-Obligation of PL Funds and other revisions
2. Resolution and Metropolitan Planning Organization Agreement
3. 2017 Joint Certification Statement on the Metropolitan Transportation Planning Process/ Noteworthy Achievements

TASK 1 ADMINISTRATION

Purpose: Properly manage the transportation planning process in the Charlotte County-Punta Gorda area that responds to the needs of the community. This includes the monitoring and managing of local planning tasks to ensure that the local planning process complies with all state and federal requirements utilizing consultant services as needed.

Previous Work:

- Provided staff support and assistance to the MPO Board and its advisory committees
- Adopted the FY 2014/2015 – FY 2015/2016 UPWP in May 2014
- Advertised a request for proposals for General Planning Consultants (GPC) and the three firms selected were approved by the MPO Board in May 2016
- Publicized all meeting information on MPO website, Charlotte County website and the Charlotte County local newspaper in FY 2014/2015 – FY 2015/2016
- Awarded the “Peggy Walters” Citizen Mobility Award to a citizen who made significant contributions to transportation planning within Charlotte County
- Updated Continuity of Operations Plan (COOP)
- FDOT Certification February 2015
- Continued maintenance on MPO Web Site
- Requested General Planning Consultant proposals
- Selected three professional consulting firms to serve as General Planning Consultants

Required Activities: MPO staff will provide the following services:

- Provide oversight for overall agency administrative activities and staff management including graphics production, evaluation and resolution of any special issues which may arise (daily)
- Assist local agencies and interested parties on planning increased security and safety of the transportation system, including airport, rail and transit modes (daily)
- Distribute agenda packets for all MPO Board and advisory committee meetings to members, adjacent county MPOs, local media and government sponsored information outlets as needed
- Provide orientation, training and staff support to the MPO Board and its advisory committees as needed
- Provide training and support by attending US DOT and FDOT approved training courses as available
- Prepare and submit invoices as per the standards required by 23 C.F.R. 420.121(c) and performed in accordance with 49 C.F.R. (quarterly)
- Continue to monitor Air Quality issues within the planning area (annually)
- Update as needed the Staff Services Agreement with Charlotte County
- Development of Unified Planning Work Program (UPWP) for FY 2016/2017 and FY 2017/2018 by July 1, 2016 and July 1, 2017
- Participate in FDOT/Charlotte County Public Works/Punta Gorda Public Works Coordination Meetings - quarterly
- Continue maintenance on MPO Web Site (ongoing)
- Continue software update and selected peripheral equipment purchases with county IT Department and other Federal, State, and local government Planning Agencies as needed
- Seek justification from FDOT for Capital Purchases exceeding budget estimates as needed
- Procure and or replace the necessary capital equipment to maintain the same level of service as is currently available at the MPO, and security (anti-virus) software will continue to be upgraded as required by 49 C.F.R. as needed
- Utilize General Planning Consultant services as needed

End Products:

- Budgets, contracts and financial records reviewed and submitted to FDOT quarterly - ongoing
- Board and advisory committee agenda packets, meeting minutes, and records of committee proceedings as needed
- Training of the MPO Board and MPO Advisory Committees to enhance understanding of the MPO Process and transportation decision making as needed
- Physical inventory to safeguard equipment and maintenance that meets the requirements of Federal Highway Administration (FHWA) Regulation 49 C.F.R. 18.32(d)(3) and (4) annually
- Disposal of equipment purchased with planning funds consistent with state law and FHWA Regulation 49 C.F.R. Part 18.32(e) updated as needed
- UPWP for FY 2016/2017 and FY 2017/2018 – May, 2016 and 2017
- Attendance at USDOT, FDOT and Florida Commission for the Transportation Disadvantaged (CTD) approved training courses, and the procurement of educational materials as provided
- Annual audit conducted by independent auditors in July 2016
- Invoices to FDOT for review following end of each quarter through June 30, 2016
- Updated documents to reflect the possible reapportionment of the MPO Planning area as needed
- Computer, hardware and software upgrades as needed
- MPO website updated and improved on a continuous basis
- Amendment/revision of the UPWP as needed

Responsible Agency: Charlotte County-Punta Gorda MPO

Funding Sources: Year 1 - FY 2016/2017 FHWA (PL) ~~\$ 335,948~~ \$310,448

TOTAL ~~\$ 335,948~~ \$310,448

Year 2 – FY 2017/2018 FHWA (PL) ~~\$ 313,948~~ \$321,948

TOTAL ~~\$ 313,948~~ \$321,948

UPWP TASK NUMBER 1 - ADMINISTRATION
ESTIMATED BUDGET DETAIL FOR "PLANNING TASK"
FY 2016/2017

Budget Category	Budget Category Description	FHWA (PL)	FHWA (SL)	FTA 5303	FTA STATE MATCH	FTA LOCAL MATCH	TRANS. DISAD.	TOTAL
Personnel Services:	Salaries (100% effort)							
	Fringe Benefits and other deductions	\$ 206,910	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 206,910
	Subtotal:	\$ 206,910	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 206,910
Consultant Services:								
		\$ -	\$ -					\$ -
	Subtotal:	\$ -	\$ -					\$ -
Travel:								
	Travel, in accordance with 112.061, Florida Statutes:							
	MPO Staffs	\$ 1,900		\$ -	\$ -	\$ -		\$ 1,900
	Board Members	\$ 500						\$ 500
	Subtotal:	\$ 2,400	\$ -	\$ -	\$ -	\$ -		\$ 2,400
Other Direct Costs:								
	County Central Indirect Costs: These charges are estimated for services provided by Charlotte County Government to the MPO...i.e Attorney, Finance, Purchasing, Fiscal Services, etc.	\$ 63,732	\$ -					\$ 63,732
	County Self Insurance Costs	\$ 1,316	\$ -					\$ 1,316
	Office Building: Lease/Storage	\$ 21,340						\$ 21,340
	Office Equipment Lease/overage charges	\$ 5,500						\$ 5,500
	Janitorial -Cleaning Services	\$ 737						\$ 737
	Projector/perpheral equipment. Website	\$ 600						\$ 600
	Printing & Binding - Other Current Chrgs and Oblig	\$ 600						\$ 600
	Office Supplies & Departmental Supplies	\$ 2,000	\$ -					\$ 2,000
	Gas/Oil/Lubricants...use of County vehicle	\$ 550						\$ 550
	R/M equip/vehicle	\$ 150						\$ 150
	Telephone Expense	\$ 13						\$ 13
	Postage and Freight	\$ 1,500	\$ -					\$ 1,500
	Advertising	\$ 1,400	\$ -	\$ -	\$ -	\$ -		\$ 1,400
	Educational Expenses	\$ 300	\$ -					\$ 300
	Subcriptions (e.g. newspapers, MPO Website maintainance)	\$ 1,400	\$ -	\$ -	\$ -	\$ -		\$ 1,400
	Subtotal:	\$ 101,138	\$ -	\$ -	\$ -	\$ -		\$ 101,138
	Grand Total:	\$ 310,448	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,448

UPWP TASK NUMBER 1 - ADMINISTRATION
ESTIMATED BUDGET DETAIL FOR "PLANNING TASK"
FY 2017/2018

Budget Category	Budget Category Description	FHWA (PL)	FHWA (SL)	FTA 5303	FTA STATE MATCH	FTA LOCAL MATCH	TRANS. DISAD.	TOTAL
Personnel Services:	Salaries (100% effort)							
	Fringe Benefits and other deductions	\$ 166,311	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166,311
	Subtotal:	\$ 166,311	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166,311
Consultant Services:								
	2045 LRTP UPDATE	\$ 41,800	\$ -					\$ 41,800
	Subtotal:	\$ 41,800	\$ -					\$ 41,800
Travels:								
	Travel, in accordance with 112.061, Florida Statutes:							
	MPO Staffs	\$ 2,750		\$ -	\$ -	\$ -		\$ 2,750
	Travel Advisory Board Members	\$ 830						\$ 830
	Subtotal:	\$ 3,580	\$ -	\$ -	\$ -	\$ -		\$ 3,580
Other Direct Costs:								
	County Central Indirect Costs:These charges is estimated for Charlotte County Government for services provided to MPO...i.e Attorney,Finance, Purchasing,Fiscal Services.	\$ 67,769	\$ -					\$ 67,769
	County Self Insurance Costs	\$ 3,583	\$ -					\$ 3,583
	Office Building: Lease/Storage	\$ 21,511						\$ 21,511
	Office Equipment Lease/overage charges	\$ 5,837						\$ 5,837
	Perpheral equipment, website	\$ 400						\$ 400
	Printing & Binding & Other Current Chrgs & Oblig	\$ 1,800						\$ 1,800
	Office Supplies & Departmental Supplies	\$ 1,700	\$ -					\$ 1,700
	Janitorial Cleaning Services	\$ 737						\$ 737
	Gas/Oil/Lubricants...use of County vehicle	\$ 600						\$ 600
	R/M equip/vehicle	\$ 750						\$ 750
	Telephone Expense	\$ 3						\$ 3
	Postage and Freight	\$ 1,650	\$ -					\$ 1,650
	Advertising	\$ 1,650	\$ -	\$ -	\$ -	\$ -		\$ 1,650
	Educational Expenses	\$ 300	\$ -					\$ 300
	Subcriptions (e.g. newspapers, MPO Website maintainance)	\$ 1,967	\$ -	\$ -	\$ -	\$ -		\$ 1,967
	Subtotal:	\$ 110,257	\$ -	\$ -	\$ -	\$ -		\$ 110,257
	Grand Total:	\$ 321,948	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 321,948

TASK 2 DATA COLLECTION, ANALYSIS AND MAPPING

Purpose:

- Monitor and map area travel characteristics and affecting factors such as socio-economic and land use data, transportation system data, and natural, physical, and human environment information
- Continue participation and training in facilitating the Efficient Transportation Decision Making (ETDM) process
- Continue participation and training in Cube Voyager modeling software and Model Task Force

Previous Work:

- Continued working with Florida Department of Transportation (FDOT) in the implementation of the ETDM process through analysis of work projects in FY 2014-2015 and FY 2015-2016
- Analyzed accident and congestion data for the safety management system, and participated with the Community Traffic Safety Team (CTST) to identify and propose projects for safety and enhancement funds
- Analyzed traffic data using Cartography Asset Management System (CAMS) to analyze and organize crash data for implementing the Congestion Management Process (CMP) to prioritize transportation projects
- Updated Cube Voyager modeling software for use in regional Transportation Model

Required Activities:

- Utilize the Travel Demand Model for analysis of existing network and to develop alternative planning scenarios with Cube Voyager as needed
- Utilize the 2010 travel demand model for regional transportation modeling as needed
- Update data efforts relating to public transportation and multimodal considerations to be done in support of and in conjunction with Task #8 as needed
- Collect primary and secondary data for analysis including the Census Bureau, Bureau of Economic and Business Research (BEBR), County and City Geographic Information Systems (GIS), County and City Public Works Departments, County and City Community Development Departments, Southwest Florida Regional Planning Council (SWFRPC), Sheriff and Police Departments and State agencies to update the travel demand model as needed
- Continue to analyze accident and congestion data for the safety management system, and participate with the Community Traffic Safety Team (CTST) to identify and propose projects for safety and enhancement funds (quarterly)
- Continue to enhance the integration and connectivity of the regional transportation system through increased data collection and analysis, including map enhancement as needed
- Continue to identify and catalog information to be placed in a central database for use in the Efficient Transportation Decision Making (ETDM) process, as well as public transportation and multi-modal considerations, including ITS as needed
- Utilize the FDOT District One model for analysis of the existing network as needed
- Utilize the FDOT District One Consultant to update and validate the model as needed
- Utilize General Planning Consultant services as needed

End Products:

- Refined and reformatted GIS data for MPO programs, projects and publications throughout FY 2016/2017 and FY 2017/2018
- Planning screen reports for ETDM projects that move forward from the 2040 LRTP Cost Feasible Plan, as needed
- Periodic review of databases to assist in prioritizing safety, highway, congestion management, and enhancement related projects May 2016 and May 2017
- Provide input into monthly Community Traffic Safety Team (CTST) meetings (quarterly)
- Prioritize lists addressing congestion management by July 2016 and July 2017
- Cube Voyager transportation model scenarios as required throughout FY 2016/2017 and FY2017/2018
- Validated 2010 District One Regional Planning Model (DIRPM) as needed

Responsible Agency: Charlotte County-Punta Gorda MPO

Funding Sources:	Year 1 – FY 2016/2017	FHWA (PL)	<u>\$ 27,910</u>
		TOTAL	\$ 27,910
	Year 2 – FY 2017/2018	FHWA (PL)	\$ 27,010 <u>\$32,010</u>
		TOTAL	\$ 27,010 \$32,010

UPWP TASK NUMBER 2 - DATA COLLECTION, ANALYSIS AND MAPPING
ESTIMATED BUDGET DETAIL FOR "PLANNING TASK"
FY 2017/2018

Budget Category	Direct Organizational support Expenses	FHWA (PL)	FHWA(SL)	Totals
Personnel Services:	Salaries (100% effort)			
	Fringe Benefits and other deductions	\$ 32,010	\$ -	\$ 32,010
	Subtotal:	\$ 32,010	\$ -	\$ 32,010
Consultant Services:		\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -
	Grand Total:	\$ 32,010	\$ -	\$ 32,010

TASK 3 - PUBLIC PARTICIPATION

Purpose:

- To provide opportunities for public participation in the MPO Process consistent with Federal and State requirements.

Previous Work:

- Prepared MPO Public Participation Plan for the 2040 Long Range Transportation Plan
- Prepared MPO Public Participation Plan Annual Evaluation/Summary for calendar years 2014 and 2015
- Amended PPP August 2014
- Conducted Workshops to solicit citizen opinions on 2040 LRTP Needs Plan and Cost Feasible Plan
- The MPO compiled and analyzed data received from the MPO's Evaluation/Comment survey. This information survey is annually conducted to assess and evaluate improved information options between the MPO and the citizens it serves.
- Continued awarding of a Citizens Transportation Mobility Award.
- Quarterly updates and revisions to the MPO informational brochure.
- Throughout FY 2014/2015 and FY 2015/2016 MPO staff attended meetings at civic and non-profit organizations to discuss the MPO planning process, public involvement opportunities, and future planning ideas and options.

Required Activities:

- Annual review and update of the PPP as needed
- Provide public participation opportunities for all MPO related transportation plans, hearings, workshops and events as needed
- Provide timely notification to the public of all MPO related meetings, hearings, workshops, special and joint meetings, and plan reviews by all forms of informational media including electronic, print, audio, and video as needed
- Continue to respond to citizen, agency and media queries on all MPO related topics and plans as needed
- Continue to attend civic, non-profit, professional and business group meetings and forums when available
- Continue to review and improve the MPO website as needed
- Continue to solicit nominees and award a Citizens Transportation Mobility Award (annually)
- Continue to implement creative electronic, print or visual techniques and methods to provide citizens with information (ongoing)
- Continual review and update of the MPO informational brochure as needed
- Continue to solicit citizen input on methods to improve roadway safety and, potential bicycle and pedestrian improvements (ongoing)
- Continue to develop relationships with traditionally underserved populations (ongoing)
- Continue to work with MPO Advisory Committee members in developing their roles as MPO information conduits to their constituents, clients and friends (ongoing)
- Utilize a General Planning Consultant services as needed
- Utilize the MPO website for improved public outreach and participation as needed

End Products

- Continued inclusion of all public opinion, comments, and input on the MPO planning process
- Preparation of annual Public Involvement Evaluation and Summary Reports in FY 2016/2017 and FY 2017/2018
- Revisions to the MPO brochure, the MPO website, and potential future technological improvements as they relate to improved public involvement as needed
- Solicit nominees for the annual Citizen Transportation Mobility Award July 2016 and July 2017
- Amendment/revision of the Public Participation Plan (PPP) as needed

Responsible Agency: Charlotte County-Punta Gorda MPO

Funding Sources:	Year 1 – FY 2016/2017	FHWA (PL)	\$ 10,000	<u>\$5,500</u>
		TOTAL	\$ 10,000	<u>\$5,500</u>
	Year 2 – FY 2017/2018	FHWA (PL)	<u>\$ 10,000</u>	
		TOTAL	<u>\$ 10,000</u>	

UPWP TASK NUMBER 3 - PUBLIC PARTICIPATION
ESTIMATED BUDGET DETAIL FOR "PLANNING TASK"
FY 2016/2017

Budget Category	Direct Organizational support Expenses	FHWA (PL)	FHWA (SL)	Total
Personnel Services:	Salaries (100% effort)			
	Fringe Benefits and other deductions	\$ 5,500	\$ -	\$ 5,500
	Subtotal:	\$ 5,500	\$ -	\$ 5,500
Consultant Services:		\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -
	Grand Total:	\$ 5,500	\$ -	\$ 5,500

TASK 4 LONG RANGE TRANSPORTATION PLANNING

Purpose:

- Apply Florida Standard Urban Transportation Model Structure (FSUTMS) for the management system projects
- Continue participating in the statewide Model Task Force technical meetings leading to conversion of FSUTMS from Tranplan to the new Statewide model software
- Routinely evaluate and update the MPO's Long Range Transportation Plan as needed
- Implement MPO's Long Range Transportation Plan Amendment Procedures as needed
- Utilize General Planning Consultant services as needed
- 2040 Long Range Transportation Plan (LRTP) Updated - October 2015

Previous Work:

- Adopted 2040 Long Range Transportation Plan (LRTP) Update October 2015
- Endorsed Model Validation (Spring 2015)
- Endorsed Goals, Objectives and Socio-Economic Data for 2040 LRTP
- Hazard Mitigation planning element documentation included in the 2040 LRTP Update
- Adopted FDOT District One Regional Planning Model (DIRPM)

Required Activities:

- Incorporate the Validated Network and Socio-Economic Data into the FSUTMS models
- Incorporate the Federal modeling requirements into the Charlotte, Sarasota and Manatee FSUTMS model
- Utilize 2040 computerized transportation planning models (FSUTMS) for traffic impact and alternative analysis as needed
- Continue to attend training courses on FSUTMS and Cube when available
- Include the Efficient Transportation Decision Making (ETDM) process in the overall planning process as needed
- Maintain communications with the area residents (ongoing)
- Incorporate Federal requirements policy and revenue projections in LRTP update as needed
- Incorporate the Federal Requirements regarding Congestion Management Process as needed
- Analyze and implement Year of Expenditure (YOE) and Present Day Costs (PDC) as needed
- Utilize a General Planning Consultant services as needed

End Products:

- Refined 2040 Land Use Data Forecasts (Ongoing)
- Refined 2040 Highway Network (Ongoing)
- Inclusion of the ETDM process into the overall planning process (Ongoing)
- Amendment to the LRTP as needed

Responsible Agency: Charlotte County-Punta Gorda MPO

Funding Sources: Year 1 - FY 2016/2017 FHWA (PL) \$7,000
TOTAL \$ 7,000

Year 2 - FY 2017/2018 FHWA (PL) ~~\$5,000~~ \$12,500
TOTAL ~~\$5,000~~ \$12,500

UPWP TASK NUMBER 4 - LONG RANGE TRANSPORTATION PLANNING
ESTIMATED BUDGET DETAIL FOR "PLANNING TASK"
FY 2017/2018

Budget Category	Direct Organizational support Expenses	FHWA (PL)	FHWA (SL)	Totals
Personnel Services:	Salaries (100% effort)			
	Fringe Benefits and other deductions	\$ 12,500	\$ -	\$ 12,500
	Funds will be utilize by Planning Consultant	\$ -	\$ -	\$ -
	Subtotal:	\$ 12,500	\$ -	\$ 12,500
Consultant Services:		\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -
	Grand Total:	\$ 12,500	\$ -	\$ 12,500

TASK 5 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Purpose: Develop Transportation Improvement Programs (TIP) for FY 2017/2018 and 2018/2019 that identifies all federal, state and locally funded transportation improvements.

Previous Work:

- Adopted the FY 2016/2017 – FY 2019/2020 TIP in cooperation with FDOT and local government agencies in May 2016
- Coordinated highway, transportation alternatives, Transportation Regional Incentive Program and congestion management transportation project priorities in June 2015 and June 2016
- Endorsed Draft Tentative Work Program for FY 2015/2016 through FY 2019/2020
- Coordinated with the City of Punta Gorda and Charlotte County to determine Capital Improvements Program in May 2016

Required Activities:

- Coordinate input from the City of Punta Gorda, Charlotte County and the Charlotte County Airport Authority (CCAA) for establishing project priorities (annually)
- Review project priorities with FDOT, TAC, CAC and BPAC while obtaining public input and ideas through the Committee process (annually)
- Ensure project priorities are in accordance with the Long Range Transportation Plan (LRTP) Updates as needed
- Ensure that documentation on project priority methodology is included within the Transportation Improvement Program (TIP) (annually)
- Coordinate TIP Amendments with FDOT, the City of Punta Gorda and Charlotte County, as required
- Review recommended TIP Amendments with FDOT, TAC, CAC and BPAC while obtaining public input through the Committee process as needed
- Ensure all amendments are in accordance with the adopted LRTP Update as needed
- Review the Draft Tentative Work Programs for FY 2016/2017 through FY 2020/2021 with FDOT, TAC, CAC and BPAC (annually)
- Assist FDOT in implementing its Adopted Work Program by notifying sponsors whose projects have moved into the first year of the MPO TIP (annually)
- Coordinate with Sarasota/Manatee and Lee County MPOs in establishing Transportation Regional Incentive Program (TRIP) and Regional Transportation Alternative project priorities, as required
- Implement the MPO's Congestion Management Process (CMP) incorporated in the 2040 LRTP Update as needed
- Maintain the Congestion Management System (CMS) according to Federal transportation legislation, FDOT and local agency requirements (annually)
- Utilize a General Planning Consultant services as needed

End Products:

- FY 2017/2018 through 2021/2022 Transportation Improvement Programs (TIP) adopted May 2017
- Project Priorities List for FY 2017/2018 and FY 2018/2019 in May 2017 and May 2018 respectively
- FDOT Tentative Work Program for FY 2017/2018 to FY 2021/2022 reviewed by MPO Board by December 2016 and December 2017
- Amendments to the Transportation Improvement Program (TIP) as needed

Responsible Agency: Charlotte County-Punta Gorda MPO

Funding Sources:	Year 1 – FY 2016/2017	FHWA (PL)	\$ <u>27,356</u>
		TOTAL	\$ 27,356

	Year 2 – FY 2017/2018	FHWA (PL)	\$ 25,356	<u>\$35,356</u>
		TOTAL	\$ 25,356	\$35,356

UPWP TASK NUMBER 5 - TRANSPORTATION IMPROVEMENT PROGRAM
ESTIMATED BUDGET DETAIL FOR "PLANNING TASK"
FY 2017/2018

Budget Category	Direct Organizational support Expenses	FHWA (PL)	FHWA (SL)	Totals
Personnel Services:	Salaries (100% effort)			
	Fringe Benefits and other deductions	\$ 35,356	\$ -	\$ 35,356
	Subtotal:	\$ 35,356	\$ -	\$ 35,356
Consultant Services:		\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -
	Grand Total:	\$ 35,356	\$ -	\$ 35,356

TASK 6 SPECIAL PROJECTS AND SYSTEMS PLANNING

Purpose: Complete various recurring and non-recurring planning projects

Previous Work:

- Supported and provided input for funding the City of Punta Gorda and Charlotte County projects in December 2015
- Participated in the Efficient Transportation Decision Making (ETDM) process in the MPO's overall planning process
- Participated in Traffic Incident Management (TIM) Team for Charlotte, Sarasota, Manatee, Collier and Lee Counties
- Monitored activity of the Continuing Florida Aviation System Planning Process (CFASPP)
- Continued to assist Charlotte County with the development of a Bicycle/Pedestrian Master Plan
- Coordinated the MPO Bicycle/Pedestrian Committee
- Developed a Charlotte County Bicycle/Pedestrian map for 2015
- Partnered with the Southwest Florida Regional Planning Council and Lee County MPO to develop a \$1,000,000 Brownfield Coalition Grant Application with the Federal Environmental Protection Agency
- Provided letter of support for the Community Redevelopment Agencies (CRAs) of Charlotte County
- Participated on the Community Traffic Safety Team (CTST)

Required Activities:

- Participate in the Strategic Intermodal System (SIS) process to support the Charlotte County Airport Authority as an emerging SIS (ongoing)
- Represent the MPO at by-monthly TIM Team and CTST meetings
- Review road designs and proposed developments for appropriate incorporation of bicycle and pedestrian facilities as needed
- Continue to assist Charlotte County and the City of Punta Gorda Bicycle/Pedestrian Committees with the development of Bicycle/Pedestrian Master Plans (ongoing)
- Update and produce a Charlotte County Bicycle/Pedestrian map for 2016
- Continued support of the CRAs of the Charlotte County (ongoing)
- Continue to Coordinate the MPO Bicycle/Pedestrian Committee (quarterly)
- Utilize a General Planning Consultant services as needed

End Products:

- Updated Bicycle/Pedestrian Master Plan for Charlotte County - December 2016
- Support for City of Punta Gorda Bicycle Friendly initiative – January 2017
- Sidewalk and bikeways map and database update, as needed
- Updated Charlotte County Bicycle/Pedestrian map, as needed
- ETDM review of designated projects, as needed
- Florida's SIS System Plan inputs, as needed
- Traffic Incident management (TIM) Team participation, (quarterly)
- DRI reviews of proposed large developments as needed

Responsible Agency: Charlotte County- Punta Gorda MPO/Charlotte County Government

Funding Sources: Year 1 – FY 2016/2017 FHWA (PL) \$ 26,856

TOTAL **\$ 26,856**

Year 2 – FY 2017/2018 FHWA (PL) ~~\$ 25,356~~ \$33,720

TOTAL **~~\$ 25,356~~ \$33,720**

UPWP TASK NUMBER 6 - SPECIAL PROJECTS AND SYSTEMS PLANNING
ESTIMATED BUDGET DETAIL FOR "PLANNING TASK"
FY 2017/2018

Budget Category	Direct Organizational support Expenses	FHWA (PL)	FHWA (SL)	Totals
Personnel Services:	Salaries (100% effort)			
	Fringe Benefits and other deductions	\$ 33,720	\$ -	\$ 33,720
	Subtotal:	\$ 33,720	\$ -	\$ 33,720
Consultant Services:		\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -
	Grand Total:	\$ 33,720	\$ -	\$ 33,720

TASK 7 REGIONAL PLANNING AND COORDINATION

Purpose: This task provides for coordinated planning efforts between regional entities, i.e., other MPOs, Transportation Planning Organizations (TPOs), and regional transportation planning agencies.

Previous Work:

- Joint MPO Board meetings with Lee County and Sarasota/Manatee MPOs
- Coordinated with the Lee County MPO to attend each other's respective TAC meetings
- Adopted the Interlocal Agreement for Joint Regional Transportation Planning and Coordination with Lee County MPO
- Coordinated with Lee County MPO on the development of Babcock Ranch
- Continued coordination with the Lee County MPO on proposed improvements along the Burnt Store Road Corridor
- Participated in the Coordinated Urban Transportation Studies (CUTS) Committee of FDOT District One MPOs on a quarterly basis
- Provided input on various regional transportation issues
- Negotiated the Joint Regional Project Priority list developed with the Sarasota/Manatee MPO
- Revised the Joint Interlocal Agreement for Regional Transportation Planning with the Sarasota/Manatee MPO June 2011
- Participated with Southwest Florida Regional Planning Council (SWFRPC) in the preparation of a potential \$1.0 Million Environmental Protection Agency (EPA) Brownfield Coalition Assessment Grant to evaluate environmentally contaminated sites along US 41
- Discussed improvements to River Road and improved access to I-75 with Sarasota/Manatee MPO
- Participated in the Statewide Metropolitan Planning Organization Advisory Council (MPOAC) on a quarterly basis

Required Activities:

- Continue to refine processes identified in the Joint Regional Transportation Planning and Coordination Interlocal Agreements with Sarasota/Manatee MPO and Lee County MPO (ongoing)
- Continue to execute processes identified in the Joint Regional Public Involvement Process Component and Conflict Resolution Process with Sarasota/Manatee MPO and the MPO Public Participation Plan as needed
- Continue to coordinate with Lee County and the Southwest Florida Regional Planning Council (SWFRPC) on providing input and analysis for the Development of Regional Impact (DRI) concerning the Babcock Ranch development project and the US 41 Zemel Property (ongoing)
- Continue to coordinate with Sarasota/Manatee and Lee County MPOs in setting Regional Project Priorities (annually)
- Continue to coordinate with Sarasota/Manatee and Lee County MPOs to enhance the integration and connectivity of the transportation system (ongoing)
- Support and participate in the CUTS Committee of FDOT District One MPOs (quarterly)

- Participate in national and statewide policy development, i.e. Metropolitan Planning Organization (ongoing) Advisory Council (MPOAC) quarterly and Association of Metropolitan Planning Organizations (AMPO) (ongoing)
- Utilize a General Planning Consultant services as needed
- Participation in the Statewide Metropolitan Planning Organization Advisory Council (MPOAC) (quarterly)

End Products:

- Joint Regional MPO Board Meetings (annually)
- Assessments of the effectiveness of all regional public involvement techniques for additions and improvements as needed
- Coordination efforts with Sarasota/Manatee, Lee and Collier MPOs, and adjacent rural counties such as DeSoto County (ongoing)
- Update Regional Roadways Network through coordination with Sarasota/Manatee and Lee County MPOs and DeSoto County, as required
- Participation in the Coordinated Urban Transportation Studies (CUTS) of FDOT District One MPOs (quarterly)

Responsible Agency: Charlotte County-Punta Gorda MPO

Funding Sources:	Year 1 – FY 2016/2017	FHWA (PL)	<u>\$ 12,722</u>
		TOTAL	\$ 12,722

	Year 2 – FY 2017/2018	FHWA (PL)	\$ 12,722	<u>\$17,722</u>
		TOTAL	\$ 12,722	\$17,722

UPWP TASK NUMBER 7 - REGIONAL PLANNING AND COORDINATION
ESTIMATED BUDGET DETAIL FOR "PLANNING TASK"
FY 2017/2018

Budget Category	Direct Organizational support Expenses	FHWA (PL)	FHWA (SL)	Totals
Personnel Services:	Salaries (100% effort)			
	Fringe Benefits and other deductions	\$ 17,722	\$ -	\$ 17,722
	Subtotal:	\$ 17,722	\$ -	\$ 17,722
Consultant Services:		\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -
	Grand Total:	\$ 17,722	\$ -	\$ 17,722

TASK 8 TRANSIT & TRANSPORTATION DISADVANTAGED (TD) PLANNING

Purpose: Support existing transit programs, assist in implementing recommendations of the Transit Development Plan (TDP) and minor updates to the existing TDP.

Previous Work:

- Assisted Charlotte County with the development of the *Charlotte Rides* Transit Development Plan (TDP) for submittal to FDOT by September 1, 2014 (jointly with County utilizing FTA Section 5307 funds)
- Execution of a Joint Participation Agreement between FDOT and the MPO in November 2015 for Federal Transit Administration Section 5305 (d) funding through December 31, 2018
- Staffing of the Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB)
- Completion of the annual Community Transportation Coordinator (CTC) evaluation in June 2015
- Training of LCB membership in January 2016
- Attendance at the annual Commission for the Transportation Disadvantaged (CTD) state training and technology conference
- Assistance with Dial-a-Ride marketing and planning
- Complete final TDSP annual update for current document in May 2016
- Provided support and direction for potential North Port-Port Charlotte connection for US 41
- Reappointment of Charlotte County Board of County Commissioner (BCC) to continue as the Community Transportation Coordinator (CTC) for Charlotte County in April 2016 for next five year period
- In coordination with Sarasota/Manatee MPO, utilized consultant services to conduct a Latent Demand Study for possible transit service along the US 41 corridor
- Charlotte County LCB receipt of Florida Transportation Disadvantaged Outstanding LCB Award

Required Activities:

- Assist with a marketing plan for Charlotte County Transit, as well as FTA Section 5310 and 5311 programs (ongoing)
- Coordinate with the LCB in planning for TD services with the cooperation of the CTC, including the planning and review of transit operations (ongoing)
- Assist with the LCB's annual evaluation of the CTC and provide LCB member training (annually)
- Advise on improved security, safety and accessibility issues with the Charlotte County Transit Division (ongoing)
- Coordinate and assist in expanding the regional transit routes with Sarasota, DeSoto and Lee Counties (ongoing)
- Completion of a Transportation Disadvantaged Service Plan (TDSP)/Coordinated Public Transit — Human Services Transportation Plan (CPT-HSTP). in September 2016 and annual updates in cooperation with Charlotte County Transit Division
- Participate in FDOT District One's Commuter Services Program (ongoing)
- Submit the FTA 5305 (d) FY 2016/2017 Grant Application to FDOT (annually)
- Utilize a General Planning Consultant services as needed

End Products:

- FY 2016/2017 and FY 2017/2018 Section 5305 (d) Transit Planning Grants submitted – May 2016 and May 2017
- MPO input for subsequent iterations of the Smart Charlotte 2050 Comprehensive Plan in FY 2016/2017 (ongoing)
- Annual CTC Evaluation in February 2017
- TDSP/CPT-HSTP update in May 2017
- Other special transportation planning studies, as needed

Responsible Agency: Charlotte County-Punta Gorda MPO

Funding Sources:	Year 1 – FY 2016/2017	FTA (Section 5305 (d) (FM # 4101141-01-14)	-\$94,098*	\$101,207*
		FDOT (5305 (d) Match)	\$11,762*	\$12,651*
		Local (5305 (d) Cash Match)	\$11,762*	\$12,651*
		TD Planning Grant	<u>\$22,283**</u>	
		TOTAL	\$139,905*	\$148,792*
	Year 2 – FY 2017/2018	FTA (Section 5305 (d) (FM # 4101141-01-14)	\$94,098*	\$87,594*
		FDOT (5305 (d) Match)	\$11,762*	\$10,679*
		Local (5305 (d) Cash Match)	\$11,762*	\$10,679*
		TD Planning Grant	<u>\$22,283**</u>	
		TOTAL	\$139,905*	\$131,235*

* Includes \$41,286 FTA Section 5305 (d) Carryover from FY 2015/2016 existing multi-year grant in FY 16/17 and estimated \$23,730 from FY 16/17, estimates includes State and Local matches.

**(TD Trust Funds)

UPWP TASK NUMBER 8 - TRANSIT AND TRANSPORTATION DISADVANTAGED PLANNING
ESTIMATED BUDGET DETAIL FOR "PLANNING TASK"
FY 2016/2017

Budget Category	Budget Category Description	FHWA (PL)	FHWA(SL)	FTA 5303	FTA STATE MATCH	FTA LOCAL MATCH	TRANS. DISAD.	COUNTY LOCAL	TOTAL
Personnel Services:	Salaries (100% effort)							\$ -	
	Fringe Benefits and other deductions	\$ -	\$ -	\$ 99,567	\$ 12,457	\$ 12,457	\$ 22,283	\$ -	\$ 146,764
	Subtotal:	\$ -	\$ -	\$ 99,567	\$ 12,457	\$ 12,457	\$ 22,283	\$ -	\$ 146,764
Consultant Services:									
		\$ -	\$ -						\$ -
	Subtotal:	\$ -	\$ -						\$ -
Travel:									
	Travel, in accordance with 112.061, Florida Statutes:								
	Travel MPO Staffs/Advisory Members	\$ -		\$ 1,120	\$ 140	\$ 140			\$ 1,400
									\$ -
	Subtotal:	\$ -	\$ -	\$ 1,120	\$ 140	\$ 140			\$ 1,400
Other Direct Costs:									
	Advertising	\$ -	\$ -	\$ 200	\$ 20	\$ 20			\$ 240
	Registration (TD Conference)	\$ -	\$ -	\$ 320	\$ 34	\$ 34			\$ 388
	Subtotal:	\$ -	\$ -	\$ 520	\$ 54	\$ 54			\$ 628
	Grand Total:	\$ -	\$ -	\$ 101,207	\$ 12,651	\$ 12,651	\$ 22,283	\$ -	\$ 148,792

Includes \$41,286 carryover from FY 2015/2016.

UPWP TASK NUMBER 8 - TRANSIT AND TRANSPORTATION DISADVANTAGED PLANNING
ESTIMATED BUDGET DETAIL FOR "PLANNING TASK"
FY 2017/2018

Budget Category	Budget Category Description	FHWA (PL)	FHWA(SL)	FTA 5303	FTA STATE MATCH	FTA LOCAL MATCH	TRANS. DISAD.	COUNTY LOCAL	TOTAL
Personnel Services:	Salaries (100% effort)							\$ -	
	Fringe Benefits and other deductions	\$ -	\$ -	\$ 85,947	\$ 10,478	\$ 10,478	\$ 22,283	\$ -	\$ 129,186
	Subtotal:	\$ -	\$ -	\$ 85,947	\$ 10,478	\$ 10,478	\$ 22,283	\$ -	\$ 129,186
Consultant Services:									
		\$ -	\$ -						\$ -
	Subtotal:	\$ -	\$ -						\$ -
Travel:									
	Travel, in accordance with 112.061, Florida Statutes:								
	Travel MPO Staffs/Advisory Members	\$ -		\$ 1,120	\$ 140	\$ 140			\$ 1,400
									\$ -
	Subtotal:	\$ -	\$ -	\$ 1,120	\$ 140	\$ 140			\$ 1,400
Other Direct Costs:									
	Advertising	\$ -	\$ -	\$ 200	\$ 20	\$ 20			\$ 240
	Registration (TD Conference)	\$ -	\$ -	\$ 327	\$ 41	\$ 41			\$ 409
	Subtotal:	\$ -	\$ -	\$ 527	\$ 61	\$ 61			\$ 649
	Grand Total:	\$ -	\$ -	\$ 87,594	\$ 10,679	\$ 10,679	\$ 22,283	\$ -	\$ 131,235

Includes estimated \$23,730 carryover from prior fiscal year.

TABLE 1
Agency Participation
Funding in Dollars for FY 2016/2017 UPWP

<u>Task #</u>	<u>Task Description</u>	<u>Federal</u>	<u>FDOT</u>	<u>CTD</u>	<u>LOCAL</u>	<u>TOTAL</u>
1	Administration	310,448	68,471			378,919
2	Data Collection, Analysis, and Mapping	27,910	6,156			34,066
3	Public Participation	5,500	1,213			6,713
4	Long Range Transportation Planning	7,000	1,544			8,544
5	Transportation Improvement Program	27,356	6,033			33,389
6	Special Projects and Systems Planning	26,856	5,923			32,779
7	Regional Planning and Coordination	12,722	2,806			15,528
8	Transit and Transportation Disadvantaged Planning	101,564	12,695	22,283	12,696	149,238
9	Legislative Issues/Positions	0	0		1,200	1,200
TOTAL		519,356	104,841	22,283	13,896	660,376

Note: FDOT contribution is to be supplied as a soft match, using state toll revenue credits.

Totals Includes \$28,400 PL deobligation from FY 2015/2016

Includes \$41,733 FTA Section 5305 (d) Carryover from FY 2015/2016 for existing multi-year grant, including State and Local matches.

PL Deobligation FY 2016-2017 Task 1 - \$25,500 and Task 4 - \$4,500 totaling \$30,000 adding it into FY 2017-2018 UPWP 3-6-17

TABLE 2
Agency Participation
Funding in Dollars for FY 2017/2018 UPWP

Task #	Task Description	Federal	FDOT	CTD	LOCAL	TOTAL
1	Administration	321,948	71,007			392,955
2	Data Collection, Analysis, and Mapping	32,010	7,060			39,070
3	Public Participation	10,000	2,206			12,206
4	Long Range Transportation Planning	12,500	2,757			15,257
5	Transportation Improvement Program	35,356	7,798			43,154
6	Special Projects and Systems Planning	33,720	7,437			41,157
7	Regional Planning and Coordination	17,722	3,909			21,631
8	Transit and Transportation Disadvantaged Planning	87,594	10,679	22,283	10,679	131,235
9	Legislative Issues/Positions	0	0		1,200	1,200
TOTAL		550,850	112,852	22,283	11,879	697,864

Note: FDOT contribution is to be supplied as a soft match, using state toll revenue credits.
Includes estimated \$23,730 FTA Section 5305 (d) Carryover from FY 2016/2017 for existing multi-year grant, including State and Local matches.
Includes FY 2016/2017 PL Deobligation in the amount of \$30,000 3-6-17
Includes FY 2015/2016 Closeout \$13,864

BELOW IS HOW THE FUNDS ARE DISTRIBUTED

\$43,864 is distributed as follows: Task 1-Administration \$8,000; Task 2- Data Collection -\$5,000; Task 4 - LRTP - \$7,500
Tasks 5 - TIP - \$10,000; Task 6 - Special Project - \$ 8,364; and Task 7 - Regional Planning - \$5,000

TABLE 3
Funding Source
Funding in Dollars for FY 2016/2017 UPWP

Task #	Task Description	FHWA PL		State	FTA Section 5305 (d)			CTD	State Grants	Totals
		Federal	Local		County	Federal	State			
1	Administration	310,448		68,471						378,919
2	Data Collection, Analysis, and Mapping	27,910		6,156						34,066
3	Public Participation	5,500		1,213						6,713
4	Long Range Transportation Planning	7,000		1,544						8,544
5	Transportation Improvement Program	27,356		6,033						33,389
6	Special Projects and Systems Planning	26,856		5,923						32,779
7	Regional Planning and Coordination	12,722		2,806						15,528
8	Transit and Transportation Disadvantaged Planning					101,564	12,695	22,283		149,238
9	Legislative Issues/Positions	-		-	1,200					1,200
TOTAL		417,792		92,146	1,200	101,564	12,695	22,283		660,376

Note: FDOT contribution is to be supplied as a soft match, using state toll revenue credits.

Includes \$41,733 FTA Section 5305 (d) Carryover from FY 2015/2016 for existing multi-year grant, including State and Local matches

Totals Includes \$28,400 PL deobligation from FY 2015/2016

PL Deobligation FY 2016-2017 Task 1 - \$25,500 and Task 4 - \$4,500 totaling \$30,000 adding it into FY 2017-2018 UPWP 3-6-17

Funding Source
Funding in Dollars for FY 2017/2018 UPWP

Task #	Task Description	FHWA PL		FTA Section 5305 (d)			CTD	State Grants	Totals
		Federal	State	County Local	Federal	State	Local		
1	Administration	321,948	71,007						392,955
2	Data Collection, Analysis, and Mapping	32,010	7,060						39,070
3	Public Participation	10,000	2,206						12,206
4	Long Range Transportation Planning	12,500	2,757						15,257
5	Transportation Improvement Program	35,356	7,798						43,154
6	Special Projects and Systems Planning	33,720	7,437						41,157
7	Regional Planning and Coordination	17,722	3,909						21,631
8	Transit and Transportation Disadvantaged Planning				87,594	10,679	10,679	22,283	131,235
9	Legislative Issues/Positions	-	-	1,200					1,200
TOTAL		463,256	102,173	1,200	87,594	10,679	10,679	22,283	697,864

Note: FDOT contribution is to be supplied as a soft match, using state toll revenue credits.
Includes estimated \$23,730 FTA Section 5305 (d) Carryover from FY 2016/2017 for existing multi-year grant, including State and Local matches.
Includes FY 2016/2017 PL Disobligation in the amount of \$30,000
Includes FY 2015/2016 Closeout \$13,864

\$43,864 is distributed as follows: Task 1-Administration \$8,000; Task 2- Data Collection -\$5,000; Task 4 - LRTP - \$7,500
Tasks 5 - TIP - \$10,000; Task 6 - Special Project - \$ 8,364; and Task 7 - Regional Planning - \$5,000



**RESOLUTION
NUMBER 2017-02**

**A RESOLUTION OF THE CHARLOTTE COUNTY-PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION (MPO) BOARD APPROVING
AMENDMENTS AND REVISIONS TO THE FISCAL YEARS 2016/2017 AND 2017/2018
UNIFIED PLANNING WORK PROGRAM.**

RECITALS

WHEREAS, the Unified Planning Work Program (UPWP) is the MPO's biennial transportation planning work program; and

WHEREAS, the MPO Board reviewed and approved the UPWP for FY 2016/2017 and FY 2017/2018; and

WHEREAS, the attached revisions and amendments to the UPWP for FY 2016/2017 and FY 2017/2018 are recommended by MPO Staff

NOW, THEREFORE, BE IT RESOLVED, by the Charlotte County-Punta Gorda Metropolitan Planning Organization that:

1. The MPO Board hereby adopts the attached revisions and amendments to the UPWP for FY 2016/2017 and FY 2017/2018 and authorizes staff to make minor edits and revisions to carry out this action; and
2. Copies of the Amended FY 2016/2017 and FY 2017/2018 UPWP and this Resolution shall be forwarded to the Florida Department of Transportation.

PASSED AND DULY ADOPTED this 6th day of March, 2017.

CHARLOTTE COUNTY-PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION

By: _____
Stephen R. Deutsch, Chairman

ATTEST:

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: _____
Robert M. Herrington
Designated Clerk of the MPO Board

By: _____
Janette S. Knowlton, County Attorney

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**AMENDMENT TO THE
METROPOLITAN PLANNING ORGANIZATION AGREEMENT**

525-010-02
POLICY PLANNING
OGC – 5/16
Page 1 of 2

Financial Project No.: <u>439316-1-14-01</u> (item-segment-phase-sequence) Contract No.: <u>G0B45</u> CFDA Number & Title: <u>20.205</u>	Fund: <u>PL</u> Function: <u>215</u> Federal Award Project No.: <u>PL-</u> <u>0408(54)</u> MPO DUNS No.: <u>146196196</u>	FLAIR Approp.: <u>088854</u> FLAIR Obj.: <u>790052</u> Org. Code: <u>55012010130</u> Vendor No.: <u>F596000541056</u>
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THIS AMENDMENT TO THE METROPOLITAN PLANNING ORGANIZATION AGREEMENT (Amendment) is made and entered into on this 6th day of March 2017, by and between the STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION (Department), an agency of the State of Florida, whose address is Office of the District Secretary, 801 North Broadway Avenue, Bartow, FL 33831 and the Charlotte County-Punta Gorda Metropolitan Planning Organization (MPO), whose address is 25550 Harbor View Road, Suite 4, Port Charlotte, FL 33980, and whose Data Universal Numbering System (DUNS) Number is: 146196196 (collectively the "parties").

RECITALS

WHEREAS, the Department and the MPO on 6/6/16 entered into a Metropolitan Planning Organization Agreement (Agreement), whereby the Department passed through Federal funds to the MPO to assist the MPO in performing transportation planning activities set forth in its Unified Planning Work Program (UPWP).

WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:

1. Paragraph 4 of the Agreement is amended to reflect:

Project Cost: The total budgetary ceiling for the Project is \$881,048. The budget, including tasks, is summarized below and detailed in the UPWP, Exhibit "A". The budget may be modified by mutual agreement as provided for in paragraph 7, Amendments.

The Department's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. No work shall begin before the Agreement is fully executed and a "Letter of Authorization" is issued by the Department. The total of all authorizations shall not exceed the annual budgetary ceiling established below and shall be completed within the term of this Agreement:

FINANCIAL PROJECT NO.	FISCAL YEAR	AMOUNT
4393161-1-14-01	2016/2017	*\$417,792
4393161-1-14-01	2017/2018	*\$463,256
*Added \$13,864 closeout from FY 15/16 into FY 17/18 and \$30,000 De obligation from FY 16/17 added to FY 17/18.		

2. Exhibit A (Scope of Work) of the Agreement is amended as follows: De-obligating from FY 16/17 Task 1 – Administration - \$25,500 and Task 4 – Participation - \$4,500. Adding \$13,864 closeout from FY 15/16 into FY 17/18. The \$43,864 is distributed as follows. Task 1-\$8,000; Task 2 - \$5,000; Task 4-\$7,500; Task 5-\$10,000; Task 6-\$8,364 and Task 7-\$5,000. This amendment is more fully described in the attached UPWP Revision Form #1.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**AMENDMENT TO THE
METROPOLITAN PLANNING ORGANIZATION AGREEMENT**

Except as modified, amended, or changed by this Amendment, all of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day, month and year set forth above.

MPO	Florida Department of Transportation
Charlotte County-Punta Gorda MPO	
MPO Name	
Stephen R. Deutsch	
Signatory (Printed or Typed)	Department of Transportation
Signature	Signature
MPO Chairman	
Title	Title
Legal Review	Legal Review
MPO	Department of Transportation

JOINT CERTIFICATION STATEMENT ON THE METROPOLITAN TRANSPORTATION PLANNING PROCESS

Pursuant to the requirements of 23 U.S.C. 134 (k)(5), 23 CFR 450.334(a), the Department and the MPO have performed a review of the certification status of the metropolitan transportation planning process for the Charlotte-Punta Gorda MPO with respect to the requirements of:

1. 23 U.S.C. 134 and 49 U.S.C. 5303;
2. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 C.F.R. Part 21
3. 49 U.S.C. 5332 prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
4. Section 1101(b) of MAP-21 and 49 C.F.R. Part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
5. 23 C.F.R. Part 230 regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
6. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and the regulations found in 49 C.F.R. Parts 27, 37, and 38;
7. The Older Americans Act, as amended (42 U.S.C. 6101) prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
8. Section 324 of 23 U.S.C. regarding the prohibition of discrimination on the basis of gender; and
9. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 C.F.R. Part 27 regarding discrimination against individuals with disabilities.

Included in this certification package is a summary of noteworthy achievements by the MPO, attachments associated with these achievements, and (if applicable) a list of any recommendations and/or corrective actions. The contents of this Joint Certification Package have been reviewed by the MPO and accurately reflect the results of the joint certification review meeting held on February 15, 2017.

Based on a joint review and evaluation, the Florida Department of Transportation and the Charlotte-Punta Gorda MPO recommend that the Metropolitan Planning Process for the Charlotte-Punta Gorda MPO be certified.

District Secretary (or designee)

Date

MPO Chairman (or designee)

Date

NOTEWORTHY ACHIEVEMENTS-MPO 2016

-The annual Joint Charlotte County-Punta Gorda MPO and Sarasota-Manatee MPO Regional MPO Board meeting was held on January 25, 2016 at the Venice Community Center, in Venice, Florida. Topics discussed included improvements along River Road (Englewood Interstate Connector) from US 41 to I-75 and Winchester Blvd. Funding issues and moving forward with improvements, in light of development along the corridor, continue to be an issue.

-The MPOs "Peggy Walter's" Citizen Mobility Award, now in its 7th year, was awarded in August 2016 to Mr. Don Lee, a long serving member of the Charlotte County Airport Authority and former MPO Board member and MPO Board Chair. The MPO continues to derive significant benefits (newspaper articles and increased attendance at MPO Board meetings) and exposure to the role and contributions citizens can make with the MPO and its transportation planning processes.

-The MPO was acknowledged by the Community Transportation Association of America (CTAA) at its May 22-27, 2016 Community Transportation EXPO held in Portland, Oregon. The Association noted the approach and efforts the MPO used to engage low income and minority populations. These strategies included the MPOs development of a series of Consensus Building Workshops in support of the 2040 Long Range Transportation Plan (LRTP) Update. A day long symposium on transportation planning and public involvement was held at the EXPO with the MPOs Environmental Justice strategy for rural and small communities discussed as an example of current best practices.

-In early 2016 the MPO began to develop and implement major changes to the design and overall appearance of its website. These improvements include a more inviting, lighter overall site color scheme including larger font sizes for the dropdown menus and better use of video images. This effort has resulted in a greater than 100% increase in the number of website "hits" from the 2015 total. The MPO, while cognizant that a significant majority of its residents prefer more traditional means of media contact (newspaper, phones, hard copies of meeting agendas and minutes) has and will continue to encourage and provide electronic media opportunities and efforts going forward, as reflected in the significant increase in website utilization demonstrated in 2016

-A joint Lee County and Charlotte County-Punta Gorda MPO meeting was held on November 18, 2016 at the Burnt Store Road Presbyterian Church Hall in Punta Gorda. Improvements to the by-county Burnt Store Road were a focus of the meeting with construction projected to begin in late 2017. This joint regional meeting is held on an annual basis in the month of November.

-In March of 2016 the MPO began having committee and board meetings posted on the new and updated Charlotte County Government Facebook page. This additional social media outlet will hopefully lead to an increased interest and public attendance at MPO meetings. MPO staff participated in the April 20, 2016 "Try Transit Day", a statewide initiative to develop awareness and increase ridership for public transit. In addition MPO staff participated in two Access to Health Care tours of health care facilities in the county. The tours included transit stops at the Charlotte Behavioral Health Care facility, the Villa San Carlos II apartments, Fawcett Memorial Hospital, The Mid-County Regional Library and the Virginia B. Andes Volunteer Community Health clinic.

-The MPO, through its public involvement efforts, was able to assist in attracting new drivers for Charlotte County Transit Division. A continuing driver shortage has been identified as a major impediment to improved and expanded paratransit service within the County.

- MPO staff regularly attend the Access to Health Care Subcommittee meetings to provide information on recent transit improvements affecting those in need of transportation for medical appointments and nutrition programs. The MPO staff will continue in 2017 to participate in programs that help citizens access current transit services for needed healthcare appointments.

-The MPO recruited the Director of the local chapter of the Habitat for Humanity program as the Economically Disadvantaged Representative on the Transportation Disadvantaged Local Coordinating Board (LCB). Economically disadvantaged citizens within the County now have a strong and active voice at the LCB to reflect on issues that affect the Transportation Disadvantaged.

-On April 8, 2016 MPO staff presented to the Florida Commission for the Transportation Disadvantaged (CTD) the Charlotte County-Punta Gorda MPO Board recommendation that the Charlotte County Transit Division continue to perform as the Community Transportation Coordinator (CTC). This CTC designation commenced on July 1, 2016 and will expire on June 30, 2021.

-The MPO distributed the revised 2016 Edition of the Charlotte County-Punta Gorda MPO Bicycle-Pedestrian Map in October 2016.

AGENDA ITEM # 10
2017 PROJECT PRIORITIES - DISCUSSION

Purpose: To discuss 2017 project priorities for submission to FDOT

Agenda Item Presented by: MPO Staff

Discussion:

The MPO is required to annually develop a list of project priorities as part of the Transportation Improvement Program (TIP) process and to submit the list to FDOT. FDOT has asked that the initial priorities be submitted by Mid-February, 2017 to begin the review process. The MPO receives project candidates from the City of Punta Gorda and Charlotte County which include Highway projects, Transportation Alternatives Program (TAP) projects, and Congestion Management/ Transportation System Management (CM/TSM) Box. Attachment 1 is the project priorities submitted for the 2016 annual cycle with current status.

Highway Projects

The current number one MPO Highway project priority, Burnt Store Road Phase II was programmed with TRIP funds for ROW in the 2016 cycle. The number two project priority, US 41 at Carmalita St. Extension, has been programmed for PD&E in FY 2018/2019 and Design in FY 2020/2021, it did not receive funding in the 2016 cycle. The number three MPO Highway project priority, Harborview Road, is currently programmed for a Project Development and Environmental (PD&E) Study in FY 2016/2017 Design in FY 2019/2020 and the 2016 cycle programmed ROW in FY 2021/2022. The number four MPO Highway project, US 41 Complete Streets Improvements (Airport Road to Carmalita Street) has been programmed in the 2016 cycle for Design in FY 2019/2020 and Construction in FY 2021/2022.

Transportation Alternatives Program (TAP) Projects
Transportation System Management (CM/TSM) Projects

TAP projects are generally listed in priority order alternately between the City of Punta Gorda and Charlotte County. Charlotte County's number one project priority, a multi-use trail on Taylor Road from U.S. 41 (south) to Airport Road, is programmed for a Project Development and Environmental (PD&E) Study in 2018/2019. The project was divided into two segments with the first segment from Jones Loop Road to Airport Road programmed in the 2016 cycle for Design in FY 2021/2022. The second segment listed as the number two TAP project priority, is from US 41 (South) to Jones Loop Road. It is not programmed for any phase beyond the PD&E. The number three TAP project priority is a segments of Multi-use trails on US 41. The first segment is on the East side of US 41 from Conway Blvd. to Midway Blvd. It is programmed for Design in FY

2020/2021. Two other segments for US 41 sidewalks were programmed in the 2016 cycle for Design in FY 2021/2022. They are US 41 East side from Melbourne St to Kings Hwy; and US 41 East side from Midway Blvd. to Paulson Dr. /Enterprise Dr.

Based on previous MPO Board action the Congestion Management/Transportation Systems Management (CM/TSM) Box funding has been programmed for intersection improvements on US 41. The Number One Congestion Management project is the Intelligent Transportation System (ITS) County-wide Master Plan Communications System. It is funded for Design in FY 2020/2021. The intersection of US 41 at Murdock Circle is programmed for Construction in FY 2017/2018. The next intersections to be programmed for Design/Construction are US 41 at Easy St.; US 41 at Forest Nelson Blvd/Crestview Circle; and US 41 at Carousel Plaza.

Transportation Regional Incentive Program (TRIP)

FDOT programmed FY 2015/2016 TRIP funds for ROW of Burnt Store Road Phase II, from a point North of Zemel Road to a point near Notre Dame Blvd. (Attachment 2)

Recommendations: Review and comment on Highway, TAP and CM/TSM Box, and TRIP project priorities for 2017

Attachments:

1. 2016 Charlotte County-Punta Gorda MPO FY 2017/2018 – FY 2021/2022 Project Priorities
2. Charlotte County-Punta Gorda MPO Transportation Regional Incentive Program (TRIP) Projects – 2016

**2016 Charlotte County-Punta Gorda MPO FY 2017/2018 –
FY 2021/2022 Project Priorities**

(*) Designates Projects on the Regional System

(**) Designates Transportation Alternatives Program (TAP) Project on the Greenways
SUN Trail Regional System

Current Status is in blue

HIGHWAY PROJECTS

- Transportation System Management, Fiscal Year 2021/2022 for Congestion Management projects identified for intersection improvements on US 41
(CM/TSM Box received funding)
- 1. *Burnt Store Road (Phase II) from a point north of Zemel Road to a point near Notre Dame Boulevard request \$2,000,000 towards **PD&E/ROW (Funded ROW next phase is Construction)**
- 2. *US 41 at Carmalita St. Extension: (US 41 at Carmalita Street): Extension of Carmalita Street creating a full access signalized intersection and extending a multi-use recreational trail from Linear Park (US 41 SB at W Helen Street) through the new intersection to Carmalita Street at Taylor Street, estimated cost \$1.5 million, **PD&E programmed in FY 2018/2019, Design programmed in FY 2020/2021. Request next phase, Construction. (Not funded)**
- 3. *Harbor View Road: (Melbourne Street to I-75), 4 lanes divided, **PD&E programmed for FY 2016/2017, Design FY 2019/2020. Request next phase, ROW. (Funded ROW FY 2021/2022)**
- 4. *US 41 Complete Streets Improvements (Airport Road to Carmalita Street): Design and install pavers and tree wells in existing utility strips, ADA improvements, high visibility crosswalks and decorative finish intersections where appropriate, estimated cost \$1.5 million, **PE/Construction for FY 2021/2022 (Funded PE/Construction FY 2021/2022)**
- 5. *North Jones Loop Road (Burnt Store Road to Piper Road): 6 lanes divided, estimated cost \$.66 Million, **PD&E programmed in FY 2019/2020. Request next phase, Design for FY 2021/2022 (Unfunded)**
- 6. Airport Road Complete Street Improvements (US 41 to Cooper Street): Provide sidewalk, bicycle facilities, decorative street lights, and street trees, estimated cost \$600,000, **PE/Construction for FY 2021/2022 (Unfunded)**
- 7. Cooper Street Complete Street Improvements (Airport Road to E Marion Avenue): Provide sidewalk, bicycle facilities, decorative street lights, and street trees, estimated cost \$1.5 million, **PE/Construction for FY 2021/2022 (Unfunded)**

8. Shreve Street Complete Street Improvements (Airport Road/Pompano Terrace to W. Virginia Ave): Provide decorative street lights including appropriate lighting for existing multi-use recreational trail, \$350,000, **PE/Construction for FY 2021/2022 (Unfunded)**
9. *US 17 Complete Streets Improvements (E Marion Ave [US 17 SB] – from Cooper Street to Tamiami Trail [US 41 NB] and E Olympia Ave [US 17 NB] – from Cooper Street to Tamiami Trail [US 41 NB]): Design and install pavers and tree wells in existing utility strips, bicycle facilities, ADA improvements, high visibility crosswalks and decorative finish intersections where appropriate, estimated cost \$3 million, **PE/Construction for FY 2021/2022 (Unfunded)**
10. *US 41 Bridge Approach Decorative Finish Street Lights (Tamiami Trail [US 41 NB] – from E. Retta Esplanade to Peace River Bridge and Cross Street [US 41 SB] – from W Retta Esplanade to Peace River Bridge): Install decorative finish street lights for vehicular and pedestrian safety, estimated cost \$100,000, **Construction for FY 2021/2022 (Unfunded)**
11. *SR 776: (CR 775 (Pine St.) to Spinnaker Blvd.), 6 lanes divided, estimated cost \$4.45 Million, **Design (Unfunded)**
12. *US 41 Charlotte Harbor Gateway Project, from Peace River Bridge to Kings Highway/Parmely St., develop and construct a boulevard concept on southbound US 41 and a secondary entrance into the historic neighborhood, estimated cost Planning Study \$75,000; Design \$400,000 **Planning Study/PD&E for FY 2021/2022 (Unfunded)**

Transportation System Management (CM/TSM) Projects

*US 41 Intersection Improvements: (North of Peace River Bridge to SR 776) FDOT US 41 Project Traffic Report (Short Term Improvements), **PE/ROW/Construction**

1. a. Intelligent Transportation System (ITS) Master Plan **(Unfunded) Construction**
1. b. US 41 at Murdock Circle **(Funded FY 2017/2018) Design/Construction**
- c. US 41 at Easy St: **(Unfunded) Design/Construction**
- d. US 41 at Forrest Nelson Blvd/ Crestview Circle: **(Unfunded) Design/Con.**
- e. US 41 at Carousel Plaza: **(Unfunded) Design/Construction**

TRANSPORTATION ALTERNATIVES PROGRAM (TAP) PROJECTS-LOCAL PROJECTS

1. Taylor Road from Jones Loop Road to Airport Road, multi-use trail,
PE/Construction - County Project for FY 2021/2022 (Funded Design FY 2021/2022)
2. Taylor Road from US 41 (South) to Jones Loop Road, multi-use trail,
PE/Construction – County Project for FY 2021/2022 (Unfunded)
3. *US 41 Sidewalks: (Morningside Drive to Sarasota County), 8 foot sidewalk,
PE/Construction
 - **a. US 41 East side (Conway Blvd. to Midway Blvd.), 8 foot sidewalk, estimated cost \$1.88 Million, **Construction – County Project for FY 2021/2022 (Unfunded)**
 - **b. US 41 East side (Melbourne St. to Kings Hwy), 8 foot sidewalk, estimated cost \$1.05 Million, **PE/Construction – County Project for FY 2021/2022 (Funded Design FY 2021/2022)**
 - **c. US 41 East side (Midway Blvd. to Paulson Dr./Enterprise Dr.), 8 foot sidewalk, estimated cost \$1.88 Million, **PE/Construction – County Project for FY 2022/2023 (Funded Design FY 2021/2022)**
 - **d. US 41 East side (Kings Hwy to Conway Blvd.), 8 foot sidewalk, estimated cost TBD, **PE/Construction – County Project (Unfunded)**
 - e. US 41 East side (Tuckers Grade to Taylor Rd.), Multi-Use Recreational trail (MURT), estimated cost TBD, **PE/Construction – County Project (Unfunded)**
 - f. US 41 East side (Morningside Dr. to Tuckers Grade), Multi-Use Recreational trail (MURT), estimated cost TBD, **PE/Construction – County Project (Unfunded)**
 - g. US 41 West side (Tuckers Grade to Taylor Rd.), 8 foot sidewalk, estimated cost TBD, **PE/Construction – County Project (Unfunded)**
 - h. US 41 West side (Morningside Dr. to Tuckers Grade), 8 foot sidewalk, estimated cost TBD, **PE/Construction – County Project (Unfunded)**
 - i. US 41 West side (Taylor Rd. to Burnt Store Road), 8 foot sidewalk, estimated cost TBD, **PE/Construction – County Project (Unfunded)**
 - **j. US 41 West side (Burnt Store Road to Aqui Esta Dr.), 8 foot sidewalk, estimated cost TBD, **PE/Construction – County Project (Unfunded)**
4. *Harborwalk Phase III (Harborwalk at Cross Street [US 41 SB]): Improve the existing Harborwalk underpass at the US 41 bridge including path lighting and ADA connection to Cross Street (US 41 SB) sidewalk, estimated cost \$500,000, **Construction - City Project (Unfunded)**
5. Charlotte Harbor CRA Trails and Way-finding Project: pedestrian pathways, street lighting and signage. Sibley Bay St. from Bayshore Rd. to US 41 (approximately 2112 feet), Estimated Design cost \$101,500; estimated construction cost \$744,000 **PE/Construction – County Project (Unfunded)**

6. *Harborwalk Phase IV (Harborwalk at Tamiami Trail [US 41 NB]): Improve the existing Harborwalk underpass at the US 41 bridge including path lighting, estimated cost \$250,000, Construction - **City Project (Unfunded)**
7. Parkside CRA, East side of Elcam Blvd. from US 41 to Midway Blvd., 8 Foot Multi-Use Trail, 30 streetlights, and a pedestrian bridge across Sunrise Waterway, estimated cost Design \$98,100 Construction \$1,318,605 CEI \$171,419 Total \$1,719,984 **PE/Construction - County Project (Unfunded)**

TRANSPORTATION ALTERNATIVES PROGRAM (TAP) PROJECTS- REGIONAL PROJECTS

1. *US 41 Sidewalks: (Morningside Drive to Sarasota County), 8 foot sidewalk, **PE/Construction**
 - **a. US 41 East side (Conway Blvd. to Midway Blvd.), 8 foot sidewalk, estimated cost \$1.88 Million, **Construction – County Project for FY 2021/2022 (Unfunded)**
 - **b. US 41 East side (Melbourne St. to Kings Hwy), 8 foot sidewalk, estimated cost \$1.05 Million, **PE/Construction – County Project for FY 2021/2022 (Funded Design FY 2021/2022)**
 - **c. US 41 East side (Midway Blvd. to Paulson Dr./Enterprise Dr.), 8 foot sidewalk, estimated cost \$1.88 Million, **PE/Construction – County Project for FY 2022/2023 (Funded Design FY 2021/2022)**
 - **d. US 41 East side (Kings Hwy to Conway Blvd.), 8 foot sidewalk, estimated cost TBD, **PE/Construction – County Project (Unfunded)**
 - e. US 41 East side (Tuckers Grade to Taylor Rd.), Multi-Use Recreational trail (MURT), estimated cost TBD, **PE/Construction – County Project (Unfunded)**
 - f. US 41 East side (Morningside Dr. to Tuckers Grade), Multi-Use Recreational trail (MURT), estimated cost TBD, **PE/Construction – County Project (Unfunded)**
 - g. US 41 West side (Tuckers Grade to Taylor Rd.), 8 foot sidewalk, estimated cost TBD, **PE/Construction – County Project (Unfunded)**
 - h. US 41 West side (Morningside Dr. to Tuckers Grade), 8 foot sidewalk, estimated cost TBD, **PE/Construction – County Project (Unfunded)**
 - i. US 41 West side (Taylor Rd. to Burnt Store Road), 8 foot sidewalk, estimated cost TBD, **PE/Construction – County Project (Unfunded)**
 - **j. US 41 West side (Burnt Store Road to Aqui Esta Dr.), 8 foot sidewalk, estimated cost TBD, **PE/Construction – County Project (Unfunded)**
2. US 41 Multi-use Recreational Trail (MURT) Bridges (Taylor Road to Airport Road): - City Project
 - *** North Alligator Creek) Design and construct bicycle/pedestrian bridge **(Funded Design FY 2016/2017 Construction FY 2018/2019);**
 - *** Alligator Creek) Design and construct bicycle/pedestrian bridge estimated cost \$1.6 million, Design/Construction **(Unfunded)**

Charlotte County-Punta Gorda MPO Transportation Regional Incentive Program (TRIP)
Projects - 2016

1. **Burnt Store Road Phase II:** from a point north of Zemel Road to a point near Notre Dame Boulevard, four lanes divided, Complete ROW/Construction. Total estimated project cost \$49,000,000. TRIP funds requested \$2,000,000.
2. **Piper Road North:** from Henry St to US 17. Acquire ROW and Construct 4 lane divided roadway in an unimproved corridor. Total estimated project cost \$22,413,000. TRIP funds requested \$2,000,000.
3. **US 41 at Carmalita St. Extension:** (Making Carmalita St. two way through the US 41 NB and SB lanes), add traffic signals (mast arms) at both US 41 intersections; extend multi-use trail from Linear Park (US 41 at W. Helen Ave.) along US 41 SB to Carmalita Street and along Carmalita Street to Taylor Street, estimated cost \$1,700,000; \$850,000 local match Construction (some ROW may be required)

MARCH 6, 2017
MPO BOARD MEETING

AGENDA ITEM # 12
STAFF REPORT

STAFF REPORT

March 6, 2017 MPO Board Meeting

- **Punta Gorda Council Meetings – December 21, January 4, January 18, and February 16,**
- **FDOT Project Priority Training – January 4**
- **Lee TAC Meeting – January 5 and February 2**
- **Southwest Florida Regional Planning Council Executive Committee Mtg. – January 5**
- **Transportation Disadvantaged Local Coordinating Board Meeting – January 12**
- **Charlotte County Airport Authority Meeting – January 19 and February 16**
- **Regional Trails Summit – Venice Community Center – January 23**
- **MPOAC Quarterly Mtg. – Sunrise Fl. – January 26**
- **Coordinated Urban Transportation Studies (CUTS) Meeting – January 31st**
- **MPO Long Range Plan Coordination Mtg. with CC Utilities – February 16,**
- **Mobility Performance Measures Workshop – FDOT Bartow – February 7**
- **Sun Trails Meeting – Sarasota/Manatee MPO – February 13**
- **FDOT Joint Certification Meeting – February 15**
- **Punta Gorda Airport Master Plan Meeting – February 28**
- **MPOAC Technical Subcommittee Meeting – Ft Myers – March 2 & 3**
- **FDOT Liaison Road Trip – March 6**